

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the eleventh day of September A.D., 2018 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also present: County Administrator Gomes and Facilities Superintendent Aguiar.

The meeting was called to order at 4:08 pm.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters:

- |                      |                            |                   |
|----------------------|----------------------------|-------------------|
| 1. Kathryn L. Zuber  | Education Degree Increase  | effective 8/26/18 |
| 2. Colleen E. Cronin | Salary Increase-Adm. Dir.  | effective 7/01/18 |
| 3. Kerstin Lindrooth | Varsity Girls Soccer Coach | effective 9/01/18 |
| 4. Rachel Keating    | Varsity Volleyball Coach   | effective 9/01/18 |
| 5. Kellie Costa      | JV Volleyball Coach        | effective 9/01/18 |

Received a notice from the Register Amaral at the Taunton Registry of Deeds:

- |               |             |                   |
|---------------|-------------|-------------------|
| 1. Jill Perez | Ending FMLA | effective 8/31/18 |
|---------------|-------------|-------------------|

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve all CP's as presented.

A motion was made by Commissioner Mitchel, second by Commissioner Kitchen to approve the Payroll Warrant #19018 in the amount of \$161,903.70.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the following AP Warrants:

#19019	\$27,121.31
#19020	\$76,931.22
#19021	\$ 200.00

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the minutes of August 28, 2018.

Upon motion of Commissioner Mitchell, second by Commissioner Kitchen it was unanimously voted, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated August 17, 2018 from the **MIIA Health Benefits Trust, One Winthrop Square, Boston, MA 02110**, in the amount of **\$387,965.35** for the County of Bristol Monthly Membership Premiums for **September, 2018**.

To be paid to Vendor #7778 from	Account #01-21581	\$387,737.55
	Account #13420-54437	\$227.80

Upon motion of Commissioner Mitchell, second by Commissioner Kitchen it was voted to authorize Chairman Paul B. Kitchen to execute the Lease between the County of Bristol, through its County Commissioners and the Commonwealth of Massachusetts for office rental space to be used by the Bristol County Sheriff's Office Civil Division beginning August 20, 2018 for a period of 5 years. Rental space is on the first floor of the Taunton Superior Court and is approximately 190 square feet.

Item # 7-Sign Quotes was passed over until the end of the meeting.

Facilities Superintendent Aguiar explained that the quotes were presented at the request of the court employees.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve the quote dated September 6, 2018 from **George E. Ferreira III, Ironmonger** located at 14 Carter Street, Dartmouth, MA 02747 in the amount of **\$4,230.00** to replace locksets and flush bolts at the New Bedford District Courthouse.

Vendor # **7706** to be paid from **10618-52269**.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve the quote dated September 6, 2018 from **George E. Ferreira III, Ironmonger** located at 14 Carter Street, Dartmouth, MA 02747 in the amount of **\$508.00** to replace one existing lockset at the New Bedford Superior Courthouse.

Vendor # **7706** to be paid from **10611-52269**.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve the quote **#6887** dated August 16, 2018 in the amount of \$1,500.00 from **Dream Carpets, Inc.**, 233 Bridle Way, Tiverton, RI 02878 to strip and wax the marble tile in the lower level of the New Bedford 3<sup>rd</sup> District Court.

To be paid to Vendor **#6527** from **10618-52269**.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, a motion was made to award the bid to the lowest bidder, **FAB Flooring, Inc.**, 1068 Slade Street, Fall River, MA 02724 based on the quote dated August 16, 2018, # 1114, for **\$1,456.69**. Said quote is to replace carpeting in the Juror's Room at the New Bedford Superior Court.

Vendor **#7258** to be paid from **10611/52299**

Administrator Gomes stated that the insurance company adjuster had finally returned an approval for the repair work in the Taunton Superior Court. They have accepted the claim and agreed to pay on a time and material basis directly to RebuildEx, who will be managing the interior repairs directly with the insurance adjuster.

Upon motion of Commissioner Mitchell, second by Commissioner Mitchell, a motion was made to authorize Chairman Paul B. Kitchen to execute the Proof of Loss document for the insurance claim damage to the interior of the Taunton Superior Court.

Upon motion of Commissioner Mitchell, second by Commissioner Mitchell, a motion was made to authorize Chairman Paul B. Kitchen to issue a letter to the insurance carrier authorizing a direct pay to RebuildEx for the interior repair work at the Taunton Superior Court. Said repair work to be conducted on a time and material basis as negotiated between RebuildEx and the insurance carrier.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to issue the **Fiscal Year 2019** County Tax, as approved by the Bristol County Advisory Board, to the communities of Bristol County in the amount of **\$6,517,276.35** as follows:

Acushnet	124,494.30
Attleboro	479,303.04
Berkley	87,146.01
Dartmouth	615,001.82
Dighton	100,840.38
Easton	375,972.77
Fairhaven	226,579.62
Fall River	610,022.05
Freetown	144,413.38
Mansfield	395,891.86
New Bedford	632,431.02
No. Attleborough	430,750.26
Norton	246,498.70
Raynham	226,579.62
Rehoboth	197,945.93
Seekonk	251,478.48
Somerset	236,539.16
Swansea	237,784.10
Taunton	542,795.13
Westport	354,808.74
	6,517,276.35

Upon motion of Commissioner Mitchell, second by Commissioner Mitchell, a motion was made to authorize County Administrator Gomes to send in to the State the Schedule of Costs for FY 18 in the amount of **\$1,839,697.32**.

Administrator Gomes stated that Facilities Superintendent Aguiar had obtained quotes from three different companies. The designs and quotes were reviewed for new signs at the New Bedford Registry of Deeds, the Bristol County Print Shop, the New Bedford Superior Court and the Taunton Superior Court.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to award the sign contract for new exterior building signs to **DRC Signs, Inc. d.b.a. Signature Signs**, 833 American Legion Highway, Westport, MA 02790. Signature Signs was the lowest of three bidders.

New signs as follows:

Taunton Superior Court	10610-52299	\$1,700.00
New Bedford Superior Court	10611-52299	\$1,550.00 (Option 2)
Bristol County Print Shop	10400-53399	\$ 750.00 (wall & lawn sign)
New Bedford Registry of Deeds		\$6,000.00

Upon motion of Commissioner Mitchell, second by Commissioner Saunders there was a vote to amend the County's Fiscal '19 Budget by increasing the Medical/Life Insurance line item number to \$839,278.98, reducing the County Deeds Excise Budget to \$773,466.01 for a total County Budget of \$21,849,781.04, and to amend the Fiscal '19 Estimated Receipts to reflect County Deeds Excise Carry Over of \$115,716.01. The County Deeds Medical line item to be reduced to \$171,966.01 to create a total Estimated Receipts Budget of \$21,849,781.04, thus balancing the FY'19 Budget. All adjustments reflected in the attached documents and made part of the minutes.

Upon motion of Commissioner Kitchen, second by Commissioner Saunders it was voted to endorse the 2018 Byrne Justice Assistance Grant (JAG) Program Award.

Upon motion of Commissioner Kitchen, second by Commissioner Saunders it was voted to purchase three banners from the Downtown Taunton Banner Sponsorship Program to be installed in front of the Taunton Superior Court House. Box should read County of Bristol. Total cost for the banner would be 3 @\$150.00 = **\$450.00**.

To be paid to Vendor #200 from **10300-52291**

Upon motion of Commissioner Kitchen, second by Commissioner Saunders it was voted to in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center** of Bristol County, 58 Arch Street, Fall River, MA 02720, dated September 4, 2018, to approve and forward to the Treasurer's Office, an invoice for expenses related to September rent only (all occupancy costs are included in the total rent cost) in the amount of **\$2,916.00**.

It is noted this is for vendor #6891 and will be charged to **01000-54490**.

Upon motion of Commissioner Kitchen, second by Commissioner Saunders it was voted to approve and forward to the County Treasurer's Office for payment to the **Department of Unemployment Assistance, PO Box 419815, Boston, MA 02241-9815**, invoice dated September 11, 2018, for reimbursement of unemployment benefits to former Bristol County Agricultural High School employee Francis P. Sitarski in the total amount of **\$1,630.00**.

To be paid to vendor #8999, remit #22 from **95100-23064432**.

Commissioner Saunders made a motion to adjourn at 4:38 pm, seconded by Commissioner Kitchen.