

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the twenty-second day of May A.D., 2018 by successive adjournments from the March term of the same year.

Present: Chairman Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders

Also present at the meeting: County Administrator Maria Gomes and Facilities Superintendent Scott Aguiar.

Meeting Commenced at 4:10 p.m.

Received a notice from the Bristol County Agricultural High School regarding an employment matter related to the new position of Director of External Affairs and Community Partnerships. The CP was tabled until the next meeting in order to give the Commissioner's an opportunity to ask some questions about the contract for the position.

County Administrator Gomes indicated that there was also a communication from the Bristol County Agricultural High School related to other salary increases and communications. Received and placed on file.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the payroll warrant #18105 for week ending 5/19/2018.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the Accounts Payable warrant # 18103.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the minutes of May 8, 2018.

A request for the transfer of funds was requested by the Bristol County Agricultural High School.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the transfer of **\$15,300.00** from the Bristol County Agricultural High School Payroll Account **94220023-51107** to Account **94300024-52239** for the painting and exterior maintenance of the Standish House.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the County Treasurer's Office for payment to **Lynch, Malloy, Marini, LLP**, 99 Longwater Circle – Suite 200, Norwell, MA 02061, **Invoice #54129** dated May 14, 2018 in the total amount of **\$8,500.00** for services rendered in connection with the audit for the year ended 6/30/17.

It is noted for vendor **2493** that this invoice is charged to **13420-52233**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was unanimously voted in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, and the approval of Treasurer Christopher T. Saunders, to forward to the Treasurer's Office for payment, invoice dated June, 2018 from the **Mayflower Municipal Health Group**, P.O. Box 3390, Plymouth, MA 02361, in the amount of \$402,120.51 for the County of Bristol Monthly Membership Premiums.

To be paid to Vendor **6819** charged to **01-21581** **\$402,120.51**

It was noted that this would be the last monthly invoice from Mayflower.

County Administrator Gomes handed out a draft of the FY 19 Budget that does not include the Bristol County Agricultural High School budget which will be voted on later today.

The County Administrator noted that for the County's budget (not including the Registry or School), the amount for health insurance has been reduced by 16%. The calculation in the current draft FY 19 Budget includes numbers for the anticipated MEDEX increase, which renews in January and also numbers for one new hire employee.

County Administrator Gomes noted that Olga Costa from the Taunton Registry visited her office today and indicated that they would be sending over the budget with some additional language regarding the non-union increases and putting in grade and step numbers for non-union employees. Mrs. Gomes explained to her that she would forward what is presented to the Commissioners.

There was some discussion on creating a pay grid for non-union employees. The County Administrator would work on creating a pay grid.

The Registrars and the County Treasurer would be invited into the next meeting to review their FY 19 budgets.

#### Unanticipated Items

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve and forward to the Treasurer's Office for payment, two invoices dated May 15, 2018 in the amount of \$437.50 each for a total of **\$875.00** from Attorney Robert M. Novack, 16 Bedford Street, Suite 3A, Fall River, MA 02720, for services rendered on legal matters.

Vendor # **3484** to be paid from **13420-52235**.

Sue Morris from the New Bedford Registry sent an email notifying the Commissioners that Michael Silvia will be retiring on June 30, 2018. The Commissioners asked that a citation be created to present to Mr. Silvia.

County Commissioner Mitchell indicated he had received a request from Jo-Ann Sbrega to paint the outside window sills to match the colorful entrance to the building.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell it was voted to approve the request of the Children's Museum to paint the outside first floor window sills.

#### Administrator's Update

County Administrator Gomes stated that the students from the Bristol County Agricultural High School cleaned and planted some flowers around the World War II and Korean War Memorials located in front of the Taunton Superior Courthouse. They also spread mulch that was donated by D & D Mulch and Landscape located in Raynham. Letters of thanks would be sent to the school and to D & D.

A new cover would also be bought/built to cover the electrical/pump box located behind the WWII memorial.

The utilities for the Fall River Registry and the former Fall River Superior Court (rented to the Children's Museum), have been split between the two building budgets to properly reflect the usage.

Mr. Aguiar is still obtaining quoted for new signage for two New Bedford and one Taunton location.

A motion was made by Commissioner Mitchell, and seconded by Commissioner Saunders to adjourn at 4:50 pm.