

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the second day of January A.D., 2018 by successive adjournments from the September term of the previous year.

Present: Chairman Paul B. Kitchen, Commissioner John R. Mitchell and participating remotely by telephone Commissioner John T. Saunders because of geographic distance.

Also in attendance were Maria Gomes, County Administrator and Scott Aguiar, Facilities Superintendent. Commissioner Kitchen called the meeting to order at 4:00 pm.

Payroll warrants for week ending December 30, 2017 were reviewed and approved.

Received a notice from the Bristol County Agricultural High School regarding the following employment matter:

- 1. Kathryn Zuber Change in payment account

Received the following employment applications from:

- 2. Alberto Cotto Applicant for Custodian position in Attleboro
- 3. Daniel Alex Applicant for Custodian position in New Bedford
- 4. Eduino Martins Applicant for Custodian position in New Bedford

The Commissioners directed the County Administrator and the Facilities Superintendent to interview Mr. Cotto for the position of custodian in Attleboro.

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to approve the minutes of December 19,2017.

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to approve and place on file the Following Executive Session Minutes:

June 6, 2017, August 22, 2017, November 7, 2017, and December 5, 2017

A notice dated December 15, 2017 from Roxanne Donovan of the Bristol County Retirement Board informed the Commissioners of Bristol County’s annual pension appropriation amount for Fiscal Year 2019. The Commissioner’s approved the amount of \$1,171,038.00. The amount of \$1,149,590.00 would be used as the budgetary number if paid in July 2018. In addition, the notice included a listing of all annual appropriation amounts for the member units in the retirement system. The appropriate notification will be sent out by Clerk Magistrate Santos to each member.

A notice was received from Lisa Rogers, Director of Accounting announcing the Fiscal Year 2017 Ending Balances and the Fiscal Year 2018 Opening Balances. A motion was made by Commissioner Saunders and seconded by Commissioner Mitchel to receive and place on file.

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve the invoice from Attorney Robert Novack for legal services in the amount of \$1,312.50.

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

Vendor # 3484 charged to 13420-52235.

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted on the recommendation of Attorney Robert M. Novack and County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer's Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in work-related accident:

| EMPLOYEE | DOS | VENDOR | AMOUNT SUBMITTED | AMOUNT PAID |
|-------------|------------------|---|---------------------|-------------------|
| Glenn Souza | | Kelly Martin DC 118 Summer Street RT 140 Taunton, MA 02780 | | |
| | 10/11/17 | | \$275.00 | \$109.33 |
| | 10/13/17 | | \$180.00 | \$ 63.01 |
| | 10/17/17 | | \$180.00 | \$ 63.01 |
| | 10/19/17 | | \$180.00 | \$ 63.01 |
| | 10/20/17 | | \$180.00 | \$ 63.01 |
| | 10/24/17 | | \$180.00 | \$ 63.01 |
| | 10/25/17 | | \$180.00 | \$ 63.01 |
| | 10/27/17 | | \$180.00 | \$ 63.01 |
| | 10/31/17 | | \$180.00 | \$ 63.01 |
| | 11/01/17 | | \$180.00 | \$ 63.01 |
| | 11/03/17 | | \$180.00 | \$ 63.01 |
| | 11/07/17 | | \$180.00 | \$ 63.01 |
| | 11/08/17 | | \$180.00 | \$ 63.01 |
| | 11/10/17 | | \$180.00 | \$ 63.01 |
| | 11/14/17 | | \$250.00 | \$125.07 |
| | 11/17/17 | | \$300.00 | \$151.44 |
| | 11/24/17 | | \$150.00 | \$ 75.72 |
| | 12/01/17 | | \$220.00 | \$115.03 |
| | 12/06 & 12/13/17 | | \$250.00 | <u>\$127.12</u> |
| | | | TOTAL | \$1,522.84 |

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

It is noted this will be charged to **13420-54404** for Vendor #7716

Administrator Gomes reviewed the new Agreements she had arranged with Waste Management for the removal of waste/trash. The annual savings for the dumpster services at the Taunton Superior Court would be \$7,591.68 and \$1,927.68 for the Attleboro District Court location.

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to authorize Administrator Gomes to execute the new revised Agreements with Waste Management of Massachusetts, Inc. for waste services for the following two locations:

| | |
|------------------------------------|----------------|
| Taunton Superior Court Agreement | \$243.71/month |
| Attleboro District Court Agreement | \$335.00/month |

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to authorize County Administrator Gomes to attend the Massachusetts Municipal Association Convention in Boston on January 19, 2018. Cost for attendance is \$180.00.

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

Vendor # 7657 to be paid from **13420/52234**

Unanticipated Items

A communication was received on this date from Lisa Rogers regarding the Sewer project loan at the Bristol County Agricultural Hugh School.

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve the Massachusetts Water Pollution Abatement Trust Loan payment in the amount of \$57,345.75 due January 16, 2018, for the Bristol County Agricultural High School Sewer Project.

It is noted this will be to Vendor# 6993 and charged in this manner: \$48,233.33 to 97100230-57705
\$ 9,112.42 to 98600230-57710

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve the Massachusetts Water Pollution Abatement Trust Administrative Fee payment in the amount of \$ 683.43 due January 31, 2018, for the loan taken out for the Bristol County Agricultural High School Sewer Project.

It is noted this will be to Vendor # 6993 and charged to #97100230-57706

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

The County Administrator stated that she has provided a copy of the Massachusetts Interlocal Insurance Association Agreement that will need to be reviewed and signed with MIIA.

A motion was made by Commissioner Saunders and seconded by Commissioner Mitchell to adjourn at 4:23 pm.

On the motion, Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Mitchell | Yes |
| Commissioner Saunders | Yes |
| Commissioner Kitchen | Yes |

APPROVED
DATE

1/9/2018
[Signature]
[Signature]
[Signature]
BRISTOL COUNTY
COMMISSIONERS