

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the tenth day of July A.D., 2017 by successive adjournments from the March term of the previous year.

Present: Chairman Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Meeting commenced at 5:15 PM.

The payroll and warrants for July 1, 2017 & week ending July 8, 2017 was reviewed and signed by the Commissioners.

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to receive and approve the following:

Received notices from the Bristol County Agricultural High School regarding the following employment matters:

Donna Welshman, Temporary Full-time Clerk effective 7/1/17  
 Megan Sylvester, Substitute in absence of Foreman effective 7/1/17  
 Tennille E. Kazijian, STA Teacher effective 6/26/17  
 Mallorie Carr, Substitute in absence of Foreman effective 7/1/17

Received notices from the Northern District Registry of Deeds regarding the following employment matters:

John Wayne Arruda, Tech Fund Position effective 7/10/17 )

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the letter dated July 5, 2017 from Christopher T. Saunders, Bristol County Treasurer, to approve the carry over into FY 2018, seven (7) vacation days for Lisa Rogers. Vacation days to be used prior to October 1, 2017.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the recommendation of Administrator Maria Gomes and authorize her to initiate an agreement with the Taunton Municipal Lighting Plant ('TMLP') to bring fiber optic service into the Taunton Superior Courthouse. This new fiber optic service will replace the DSL service currently provided by Verizon.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize the cleaning of the two boilers at the Taunton Superior Court and approve the Quote #062617-1 from Lemieux Heating, Inc. dated June 26, 2017 in the amount of \$1,275.00.

This will be charged to 10610-52269.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and authorize the Treasurer's Office to make a payment of \$ 25,000.00 from the 2018 Fiscal Year Budget for the Bristol County Fire Chief's Association.

It is noted this check will be made payable and mailed to: Bristol County Fire Chief's Association, Attn.: Fire Chief Michael Gomes, 868 Pleasant Street, New Bedford, MA 02740, and charged to 01000-54490 for Fiscal Year 2018.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to receive and place on file an invitation from Club Madeirense "Feast of the Blessed Sacrament" in New Bedford to be held on August 3-6, 2017.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to endorse the recommendation of the Memorandum of Agreement between the County of Bristol and the Office of Professional Employees international Union, Local 6 AFL-CIO dated June 26, 2017, for a term of three years For Fiscal Years 2018, 2019 & 2020.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Maria V. Gomes, Administrator:

**Budget Transfers:**

**Buildings 10610-10619**

From 10618-51100 move \$9,956.13 to 10611-51100.  
 From the 3's in 10610 move \$9,803.06 to the 2's.  
 From the 2's in 10618 move \$1,787.20 to the 4's.  
 From the 3's in 10619 move \$316.64 to the 4's.

**Commissioner's Office 10300**

From the 4's in 10300 move \$1,196.56 to the 2's.  
 From the 3's in 10300 move \$375.30 to the 2's:

**Expense Transfers:**

**Commissioner's Office 10300**

To 13420-51100 Deeds Excise, move \$21,448.55 from 10300-51100

**Print Shop 10400**

To 13420-51100 move 16 cents from 10400-5110.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Christopher T. Saunders, County Treasurer:

**Budget Transfers:**

**County Treasurer's Office**

- Transfer \$4,498.04 from Group 2 to Group 3.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Barry J. Amaral, Register, Northern District Registry of Deeds:

**Budget Transfers:**

- From 13401-Group 2 move \$24,500.89 into Group 4
- From 13401- Group 2 move \$102.09 into Group 3

**Expense Transfer:**

- To Deeds Excise 040 Group 4 (54437)\$102,191.51 from 13401 Group 4

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Frederick M Kalisz, Jr. ,Register, Southern District Registry of Deeds:

**Budget Transfer**

- From 13402- Group 2 move \$10,715.39 into Group 4
- From 13402- Group 3 move \$12,006.24 into Group 4

**Expense Transfer**

- Transfer \$1,174.69 from 13401 Group 4 expenses to 050-54437.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Bernard J McDonald, III. , Register, Fall River Registry of Deeds:

**Budget Transfer**

- From 13403 Group 2 move \$325.09 into 13403 Group 3
- From 13403 Group 2 move \$7,522.63 into 13403 Group 4

**Expense Transfer:**

- \$32,988.06 Group 4 operating expense to Deeds Excise to cover postage and shortfall.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2017 transfers as requested by Wendy Irons, Business Manager of the Bristol County Agricultural School:

- Encumber payroll (Teachers, Technology Director & Kitchen's payroll for summer payment) in the amount of **\$413,372.80**.
- Encumber Accounts Payable in the amount of **\$15,866.70**
- Transfer from the FY17 4000 Series Accounts Payable Budget **\$8,481.06** to the FY 17 Accounts Payable 1000 series **\$5,873.80**, 2000 series **\$755.87**, 5000 series **\$1,851.39** as per attached breakdown.
- Transfer from the FY17 budget appropriation Fund Balance **\$337,553.25** into the Chapter 6 Account.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the Bristol County Agricultural High School's FY18 Capital Budget in the amount of \$15,920.52.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the Fiscal Year 2018 Operating Budget and Deeds Excise Budget as amended and submitted by Register Barry J. Amaral for the Bristol County Northern District Registry of Deeds. It was noted that additional funds may need to be transferred depending on how the quotes come in for the heating system changes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the Fiscal Year 2018 Operating Budget and Deeds Excise Budget as submitted by Register Frederick M. Kalisz, Jr. for the Bristol County Southern District Registry of Deeds.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the Fiscal Year 2018 Operating Budget and Deeds Excise Budget as submitted by Register Bernard J. McDonald III for the Bristol County Fall River District Registry of Deeds.

There was some discussion by Commissioner Mitchell about the County Treasurer's salary. He felt that the requested increase was about a 33% increase and that was just too much. Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen with Commissioner Saunders abstaining from the vote, the vote was taken to approve the FY 2018 County Treasurer's Budget with a recommended amended salary increase for the County Treasurer of \$5,000 to an annual salary of \$81,184.95.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen with Commissioner Saunders abstaining from the vote, it was voted to accept the **Bristol County Fiscal Year 2018 Budget** as amended and submitted in the amount of **\$21,691,242.12** broken down as follows:

Interest on County Debt	\$	-
County Commissioners	\$	330,247.79
Print Shop	\$	94,238.78
Courthouse Buildings	\$	1,447,589.59
B. C. Agricultural School	\$	6,854,131.97
Aggie Core	\$	2,517,631.03
Misc. Account {Deeds \$433,500.00}	\$	99,636.00
Unpaid Bills {Deeds \$ 40,000.00}		
Reserve Fund {Deeds \$20,000.00}		
Medical/Life Insurance {Deeds \$228,666.36}	\$	965,048.83
Advisory Board Exp.	\$	1,000.00
Contributory Retirement	\$	1,106,430.00
County Audit {Deeds \$32,000.00}		
County Treasurer	\$	446,938.54
Taunton Registry	\$	1,464,281.42
New Bedford Registry	\$	996,815.12
Fall River Registry	\$	886,206.91
Capital Improvements		
Total:	\$	<b>17,210,195.98</b>
<b>Deeds Excise Budget</b>		
Taunton Registry	\$	425,000.00
New Bedford Registry	\$	685,584.78
Fall River Registry	\$	195,000.00
County	\$	754,166.36
DOR- BCSO Unfunded Pension Liability	\$	2,421,295.00
Total:	\$	4,481,046.14
<b>Total Budgets:</b>	\$	<b>21,691,242.12</b>

A Roll Call Vote was taken on the approval of the Fiscal Year 2018 Budget:

Commissioner Mitchell                      Yes

Commissioner Saunders	Abstained
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the estimate in the amount of \$2,880.00 dated June 22, 2017 from Joe Cardozo Contracting Co., 150 Four Winds Drive, Fall River, MA 02720, for the repair of the walls and ceiling in the County Administrator's Office.

It is noted this will be charged to 10610-52269.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to amend the vote of June 20, 2017 and correct the language to read as follows for Item # 6 of Scott Aguiar's contract:

*"The County shall pay the Facilities Superintendent a monthly stipend for transportation related to the performance of his job duties under this contract, an amount of \$125.00 per month for the duration of his contract."*

County Administrator Gomes stated that she had received the names of three accounting firms that are currently working in three other counties in the state. The companies are as follows:

Scappini & Pina, P.C., Melanson Heath & Company P.C. and Powers and Sullivan LLC. Ms. Gomes was instructed to work with the County Treasurer's Office to work to obtain quotes from the three companies in addition to the current auditing firm of Lynch, Malloy, Marini LLP.

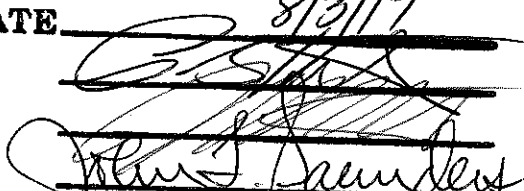
Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the estimate dated July 6, 2017 in the amount of \$15,500.00 for two 2 1/2 ton ductless air conditioning systems at the Attleboro District Courthouse submitted by Advance Air & Heat Company, Inc., 17 Bullock Road, East Freetown, MA 02717. Advance was the lowest of four quotes received for this project.

Move to go into Executive Session with respect to discuss strategy as it relates to the County's litigating position, and not to reconvene in Open Session.

A roll call vote was taken:

Commissioner Saunders	Yes
Commissioner Mitchell	Yes
Commissioner Kitchen	Yes

The meeting was adjourned at 5:58 pm.

**APPROVED**  
**DATE** 8/3/17  
  
**BRISTOL COUNTY**  
**COMMISSIONERS**