

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the twenty-fourth day of October A.D., 2017, by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen and Commissioner John T. Saunders.

Also in attendance was Maria Gomes, Scott Aguiar, Ken Rapoza and Mike Vining.

A motion was made by Commissioner Saunders to approve the payroll warrant for w/e October 21, 2017.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters which were approved by the Commissioners on October 17, 2017:

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|-----------------------|-------------------------------|----------------------|
| 1. Cameron Walker | Varsity Boys Basketball Coach | effective 10/16/2017 |
| 2. Raymond Gwozdz | Substitute Teacher | effective 10/18/2017 |
| 3. Deborah A. Coderre | Newspaper Advisor | effective 10/13/2017 |

It was voted to approve and accept the minutes of the County Commissioner's' Meeting of Tuesday, October 10, 2017.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was unanimously voted in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, and the approval of Treasurer Christopher T. Saunders, to forward to the Treasurer's Office for payment, invoice dated November, 2017 from the Mayflower Municipal Health Group, P.O. Box 3390, Plymouth, MA 02361, in the amount of \$405,401.43 for the County of Bristol Monthly Membership Premiums.

Vendor 6819 charged to 01-21581 \$405,401.43

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to move the unexpended FY17 encumbrance, for \$593.01, into the Chapter 6 Rollover Fund as requested by Wendy Irons, Business Manager of the Bristol County Agricultural School:

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to authorize the Facilities Superintendent to hire Palmer Lock and Key, 407 Route 44, Raynham, MA 02767 to install a Simplex L1000 locking system on the District Attorney's Office at the Third District Court in New Bedford as stated in the estimate dated October 16, 2017, for the amount of \$697.99. The Administrator will contact the State about reimbursement of this expense.

Vendor #7637, to be paid from 10618-52269

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted in accordance with the request of Pauline Pimentel, Principal Clerk at the Taunton Registry of Deeds, as verified in a letter dated June 16, 2017 from the Bristol County Retirement System ('BCRS') along with her letter dated October 5, 2017, to approve her request to have prior creditable service with the Taunton Registry of Deeds (7 years, 4 months) added to

her last year of creditable service for vacation purposes only. It has been verified by the BCRS that Ms. Pimentel has bought back the creditable service years.

It is noted the necessary paperwork has been provided for this request.

A motion was made by Commissioner Saunders to table Agenda item #7 until Mike Vining arrives at the meeting.

Upon motion of Commissioner Saunders and second by Commissioner Mitchell, the following changes were made to Board members of the Bristol County Review Board:

Barry Amaral is to replace Francis McGuirk.

County Administrator Gomes presents the Commissioners with a printout of the actual Registry Deeds & Receipts income for the first quarter of Fiscal Year 2018. Receipts were slightly lagging but deeds income was ahead of last fiscal year for the same time period. She also reported that the insurance consultant had received the County's first quarter health insurance claims and was now performing an analysis of those claims. NFP should be ready to make a presentation to the Commissioners at the next meeting.

Mike Vining and Ken Rapoza were both now in attendance. They were called to the Commissioner's meeting to discuss strategy of how to best market the printing capabilities of the Bristol County Print Shop. It was noted that most people don't know that it exists. Mr. Rapoza handed out a document in which he highlighted ideas that the Print Shop could use to better market itself.

Mr. Vining mentioned that he currently does work for both the Agricultural Schools and the Registries. There are currently no charges being sent to the school or registries. Commissioner Mitchell asked Mr. Vining to keep track of the cost of work being done for the school. The consensus was that the Print Shop needs a web page and a portfolio that could be used to advertise some of the work that it was capable of doing. The Commissioners mentioned that they would have conversations with the Agricultural School about the possibility of using their IT person to help develop a web-page. The Commissioners asked Mike and Ken to work together on a plan and to report back to them prior to the end of the year.

A motion was made by Commissioner Saunders and seconded by Commissioners Mitchel to adjourn at 4:52 pm.

APPROVED
DATE

11/7/2019

[Handwritten signatures]

BRISTOL COUNTY
COMMISSIONERS