

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the eighth day of July A.D., 2022 by successive adjournments from the March term of the same year.

Present: Commissioner John R. Mitchell, Commissioner John T. Saunders and Commissioner Paul B.

Kitchen calling in remotely due to his location out of the country.

Also in attendance: County Administrator Maria Gomes and Facilities Superintendent Scott Aguiar.

Roll Call:

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Also in attendance: County Administrator Maria Gomes and BCAHS Business Manager Derek Costa.

Commissioner Mitchell called the meeting to order at 4:48 pm.

Received a notice from the Bristol County Agricultural High School on the following employment matters:

1.	Andrew W. Silkworth	Asst. Foreman Grounds	Effective 7/1/22
2.	Sara Canuel	Environmental Science acct. change	Effective 6/27/22
3.	Scott Amaral	New Janitor/Custodian	Effective 7/11/22
4.	Robert Venuto	New Janitor/Custodian	Effective 7/1/22
5.	Leslie Blanchette	Summer Academy Instructor	Effective 7/18/22
6.	Bailee Clements	Summer Academy Instructor	Effective 7/18/22
7.	Emily Anderson	Nurse-Summer Academy	Effective 7/18/22
8.	Caitlin Bosworth	Summer Academy Instructor	Effective 7/18/22
9.	Amber Medeiros	Summer Academy Coordinator	Effective 7/18/22
10.	Dacia Sharp	Summer Academy Instructor	Effective 7/18/22
11.	Linda Cestedio	PT Teacher Aide	Effective 8/29/22
12.	Joseph P. Ryan	Retired	Effective 7/11/22

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the vacation carry-over request for BCAHS Administrators and an Administrative Assistant as listed below:

ADMINISTRATORS			From	To	Total
<u>Emp. #</u>	<u>Name</u>	<u>Date</u>	FY 22	FY 23	FY 23
20813	Braga, Kevin	06/30/2022	10	25	35
21073	Derek Costa	06/30/2022	5	25	30

ADMINISTRATIVE ASSISTANT			From	To	Total
<u>Emp. #</u>	<u>Name</u>	<u>Date</u>	FY 22	FY 23	FY 23
20288	Gwozdz, Debra	06/30/2022	5	25	30

On the motion, Roll Call;

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the request of Sherrilynn Mello, Register of Deeds of the New Bedford Southern District Registry to encumber from FY 2022, \$22,300.00 13402/52269 Misc. Building Repairs.

The following quotes have been received and accepted:

- | | |
|-----------------------------------|------------|
| • Rex Monumental Works Inc. | \$4,980.00 |
| • M-V Electrical Contractors Inc. | \$9,580.00 |
| • Jose Cardozo Contracting Co. | \$7,740.00 |

On the motion, Roll Call;

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by Barry J. Amaral, Register, Taunton Northern District Registry of Deeds:

- From 13401 Group 2 to 13401 Group 4 - \$60,672.29.
- From 13401 Group 3 to 13401 Group 4 - \$531.92.

On the motion, Roll Call;

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by Bernard J. McDonald III, Fall River Register of Deeds:

- From 13403 51100 Group 1 to 060 51100- \$4,959.78.

On the motion, Roll Call;

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by County Treasurer Christopher T. Saunders:

Budget Transfer

- Transfer \$7,128.32 from Group 2 to Group 3.

On the motion, Roll Call;

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by County Administrator, Maria Gomes:

Commissioner's Office

Budget Transfer:

From 2's in 10300 move \$2,114.39 to 3's.

From 4's in 10300 move \$138.36 to 3's.

Buildings**Expense Transfer:**

Transfer \$59.90 from 10610-51100 to 13420-51110.

Budget Transfers:

From the 3's in 10611 move \$1,119.01 to 4's.

From the 3's in 10612 move \$277.70 to 4's.

From 3's in 10614 move \$271.41 to 4's.

From 2's in 10611 move \$13,696.54 to 2's in 10618.

On the motion, Roll Call;

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by Sherrilynn M. Mello, Register, Southern District Registry of Deeds:

Budget Transfers

- Transfer from County Funds Group 4 Org 54437 **\$36,990.45** and apply to Group 2 Org 52269.
- Transfer from County Funds Group 4 Org 54437 **\$4,048.72** and apply to Group 3 Org 53399.

On the motion, Roll Call:

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by Derek Costa, Business Manager at the Bristol County Agricultural High School:

1. Encumber payroll for the Bristol County Agricultural High School personnel (Teachers, Support Staff and Dining staff payroll for summer payroll) for Fiscal Year 2023 in the amount of **\$409,708.47.**
2. Transfer from the FY22 Budget appropriation fund balance of **\$788,262.04** into the Chapter 6 Account.
3. Transfer the excess revenue of FY22 to the unreserved account in the amount of **\$125,693.33.**

On the motion, Roll Call:

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the following end of year FY 2022 transfers as requested by Derek Costa, Business Manager at the Bristol County Agricultural High School:

Budget Transfer

- Transfer \$3,418.58 from Group 2 94130024 - 52221 (*Electricity*) to Group 3 92420025 – 53303 (*Gas and Diesel*).
- Transfer \$1,290.00 from Group 2 92451025 -52276 (*Computer Equipment Repair*) to Group 5 92420025 -55599 (*Instructional Equipment*).

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

County Administrator Gomes noted that the Massachusetts Clean Water Trust Loan payments are included in this week's AP Warrant.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to authorize the County Administrator to review and approve the July MIIA health insurance invoice once it is received. The invoice will reflect the July 1, 2022 increase.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

A communication was received by the County Commissioners from Register Bernard J. McDonald III on behalf of himself and Registers Amaral and Mello. The County Administrator read the communication. The Registers were asking that the County Commissioners authorize a one-time COVID bonus of \$1,500 for each of their employees.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to table until the next meeting, requesting the Register of Deeds from each registry to provide a cost for each location.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

Upon motion of Commissioner Kitchen, seconded by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1046 from the Town of Freetown for \$373,198.26 as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #6829 from the ARPA funding as designated by the County Treasurer.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to amend the vote of June 28, 2022 for the vacation carryover for the Fall River Registry of Deeds and add the following employee:

- Geraldine Powers from FY'22, 7.5 hours to FY'23.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Motion carries.

The following warrants and transfers were reviewed/approved previously and as part of year end transactions:

Payroll warrant Void # 22124		\$-868.48 (previously approved)
Payroll Warrant #22129	7/6/22	\$172,615.11 (previously approved)
Payroll Warrant #22003	7/7/22	\$32,658.46 (previously approved)
AP Warrant #22123	7/8/22	\$261,729.57
AP Warrant #22128	7/8/22	\$2,828,590.72
AP Warrant #22130	7/8/22	\$500.00
AP Warrant #23001	7/8/22	\$235,424.00
AP Warrant #23002	7/8/22	\$4,345,637.28

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the review of previous warrants and warrants for FY'23.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Motion carries.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to go into executive session at 5:07 pm for the purpose of discussing strategy related to potential litigation. The commissioners would not be returning to open session.

Executive Session adjourned at 5:13 pm. No votes were taken.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to adjourn at 5:13 pm.

On the motion, Roll Call:

Mr. Kitchen yes
Mr. Mitchell yes
Mr. Saunders yes

Motion carries.

APPROVED
DATE 7/26/2022

Gail B. [Signature]
John T. Saunders
BRISTOL COUNTY
COMMISSIONERS