

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the fourteenth day of June A.D., 2022 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance: County Administrator Maria Gomes, Facilities Superintendent Scott Aguiar, Business Manager Derek Costa and John Beauregard from Sylvia Group.

Commissioner Kitchen called the meeting to order at 4:02 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

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| 1. Christine Lewis | Janitor/Custodian | Effective 6/8/22 |
| 2. Ashley Fullen | Vocational Coordinator | Effective 7/1/22 |
| 3. Gregg Surdi | Pd. Admin. Leave | Effective 6/6/22 |
| 4. Gregg Surdi | Off Pd. Admin. Leave | Effective 6/8/22 |

Received a notice from Fall River Register McDonald on the following employment matter:

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| 1. John P. Collias | Retirement | Effective 6/30/22 |
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Received a notice from the County Commissioners Office on the following employment matters:

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| 1. Glenn Souza | transfer from 10610 to 10618 | Effective 7/1/22 |
| 2. Eduino Martins | transfer from 10618 to 10610 | Effective 7/1/22 |

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented. Unanimously approved.

The following warrants and transfers were reviewed/approved:

Payroll Warrant # 22119	6/09/22	\$202,164.09 (previously approved)
Payroll Warrant #22122	6/16/22	\$131,415.41
AP Warrant #22116	6/14/22	\$316,885.88
AP Warrant #22117	6/14/22	\$389,918.98
AP Warrant #22120	6/14/22	\$950.00
AP Warrant #22121	6/14/22	\$1,237,354.86

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the warrant as presented. Unanimously approved.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the minutes of June 1, 2022. Unanimously approved.

John Beauregard from Sylvia Group was in attendance to discuss the current insurance market situation and the projected premiums. He indicated that the initial premium quote showed an increase of 40%. That increase is

market driven based on all of the occurrences taking place in different parts of the country, the age of the building and the valuations. Starr quotes a premium of \$390,000 with the \$25K deductible. He asked Starr to quote a price with increased deductibles. At a \$50K deductible, they quoted \$362,500; with a \$100K deductible, they quoted \$347,500.

Mr. Beauregard has sent the policy out to three other companies. Due to what he is seeing, he suggested increasing the deductible to \$50k. He should have the other quotes by the end of the week.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to increase the deductible on the building property insurance policy to \$50,000. Unanimously approved.

The commissioners also asked Mr. Beauregard to work with the County Treasurer on a cyber security policy.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office for payment the following invoices:

• Invoice #102351	5/13/22	\$1,281.50
• Invoice #102491	5/27/22	\$2,103.79
• Invoice #102492	5/27/22	\$624.32
• Invoice #102493	5/27/22	\$1,027.62
• Invoice #102405	5/20/22	<u>\$1,398.00</u>
TOTAL		\$6,435.23

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for a service call and to the existing HVAC system at the **New Bedford 3rd District Court**. Unanimously approved.

Vendor #540 to be paid from 13420/52269

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve and forward to the Treasurer's Office for payment, the repair invoices #20220522 & #20220523 from **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720, for the repair of a gutters and roof areas at 441 North Main Street Fall River. Unanimously approved.

To be paid to Vendor # 2893 from 13420/52269.

It was noted that the elevator at the Taunton Superior Court failed inspection. Mr. Aguiar received a quote from Atlantic Elevator.

Commissioner Saunders said that in his own experience, he has not been happy with Atlantic Elevator and he suggests that the County go out to bid. He will provide some other company names.

Given the timeframe to maintain operation of the elevator, a vote is needed for the work.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve Quote #Q-30487, in the amount of \$3,910.00, from **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771, for the elevator at the Taunton Superior Court which requires work due to a failed inspection

It is noted that this will be charged to Budget Item #10610-52269 for vendor 282.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve quote #Q-30509 from **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771, for the required pre-inspection and safety test for the elevator at the *New Bedford Registry of Deeds, 25 North Sixth Street*, New Bedford, MA.

It is noted that this will be charged to Budget Item **#10614-54479** for vendor **282**.

Lynch Marini & Associates forwarded the FY'22 Audit Engagement Letter

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to authorize the Chairman to execute the letter.

Administrator Gomes noted that there are significant leak issues in the Commissioner's Office, the Administrator's Office and the office next to the Jury Room. There is also a leak noted in the front corner of the recently refurbished court room. She is suggesting going out to bid on replacing/repairing gutters on both turrets in the front of the building, and the gutters on the front east side.

Commissioner Kitchen asked if there was enough money in the budget for FY'23 to address the leak issue. Administrator Gomes noted that there is \$400,000 proposed.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to solicit bids to address the issues with the leaks as noted by the Administrator. Unanimously approved.

ARPA Program

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1029** from the **Town of Swansea** for **\$496,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Administrator Gomes suggested that the County not renew its contract with NFP consulting. She feels that there is no need at this time for their services. The annual renewals and claims have been manageable. The commissioners had no opposition to the suggestion.

Old Business

Administrator Gomes noted that instruction have been received from the State regarding the OPIOID Settlement and instructions for filing for the funds. Commissioner Kitchen would need to go on-line to file for the funds and he may need to coordinate with the County Treasurer for account numbers.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to forward to the Treasurer's Office for payment, invoice **#205518209-002**, dated May 25, 2022, in the amount of **\$767.30** for a 84-86' boom extended day rental from **United Rentals, Inc., PO Box 100711, Atlanta, GA 30384-0711**.

To be paid to Vendor #3503, Remit #3 from 10615/52269.

Scott Aguiar, Facilities Superintendent has solicited three bids for replacement carpeting in the areas that the court and probation are looking to be utilizing. The lowest quote received was from FAB flooring for \$12,418.02 with the other two quotes from Gene Hardy Flooring Inc at \$14,275.34 and Jeff Ollivierre's Carpets at \$24,223.32.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to award the bid for replacement carpeting of various rooms, as noted in the estimate, at the *Taunton Superior Court* to the low bidder, **FAB Flooring Inc.** 1068 Slade Street Fall River, MA 02724, estimate #2059, dated May 19, 2022. Total estimate is \$12,418.02.

To be paid to vendor #7258 from 10610/52269.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders at 4:49 pm to move to executive session for the purpose of discussing negotiations with non-union personnel, County Administrator and Facilities Superintendent, and to discuss legal strategy related to potential litigation whereby an open meeting may have a detrimental effect on the litigation position. The commissioners would not be returning to open session.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

APPROVED
DATE

6/28/22

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**BRISTOL COUNTY
COMMISSIONERS**