

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the first day of June A.D., 2022 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance: County Administrator Maria Gomes and Facilities Superintendent Scott Aguiar

Commissioner Kitchen called the meeting to order at 4:07 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

- | | | |
|----------------------|------------------------------------|-------------------|
| 1. Craig W. Johnson | Paternity Leave | Effective 5/26/22 |
| 2. Jamie L. Hoxie | Account change | Effective 5/23/22 |
| 3. Tracy Powers | Food Service-Additional Hrs. cont. | Effective 5/16/22 |
| 4. Roseanne Carvalho | Resignation | Effective 5/27/22 |
| 5. Kimberly Whitmire | Resignation | Effective 5/16/22 |

Received a notice from the Register Amaral of Taunton Registry on the following employment matters:

- | | | |
|-----------------------|----------------|-------------------|
| 1. Cuong H. Vu | Tech Fund | Effective 7/01/22 |
| 2. Theresa Poirier | Tech Fund | Effective 7/01/22 |
| 3. Carol A. Godlewski | Tech Fund | Effective 7/01/22 |
| 4. Francis J. McGuirk | Tech Fund | Effective 7/01/22 |
| 5. Francis J. Fenton | Address Change | Effective 7/01/22 |

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the CP's as presented.

The following warrants and transfers were reviewed/approved:

Payroll Warrant # 22112	5/21/22	previously approved
AP Warrant #22108	5/24/22	\$561,487.49 (previously approved)
AP Warrant #22109	5/24/22	\$840,039.13 (previously approved)
AP Warrant #22111	5/24/22	\$1,200.00 (previously approved)
Payroll Warrant #22114	6/2/22	\$172,850.65
AP Warrant #22113	6/1/22	\$212,080.53
AP Warrant #22118	6/1/22	\$125.73

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the warrants as presented.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of May 17, 2022.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to receive and place on file a communication from Register of Deeds Mello regarding air filtration units.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and to forward to the Treasurer's Office for payment, invoice dated May 16, 2022 in the amount of **\$1,475.00**, from **Attorney Robert Novack**, for legal services rendered.

To be paid to Vendor #3484 from 13420/52235

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted, to approve the following estimates for HVAC work at the *Attleboro District Court*:

- Quote # 500-2022-1 5/19/22 \$2,460 1 HP blower motor Rooftop Courtroom #2
- Quote # 12-2022-1 5/16/22 \$1,350 Replace AC condenser fan motor for 2nd floor Jury Room

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717.

To be paid to Vendor #540 from 10619/52269 when the work/delivery is completed.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, to approve the following estimates for HVAC work at the *New Bedford 3rd District Court*:

- Quote # 17-2021-1 5/16/22 \$980.00 Day/night HVAC time clock.
- Quote # 20-2022-1 5/16/22 \$1,500 11 Merv air filters
- Quote # 10-2022-1 5/16/22 \$1,295 Replace pneumatic Heating valve

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717.

To be paid to Vendor #540 from 10618/52269 when the work/delivery is completed.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated May 24, 2022 from the **MIIA Health Benefits Trust, One Winthrop Square**, in the amount of **\$356,695.49** for the County of Bristol Monthly Membership Premiums for June 2022.

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$356,406.29
	Account #13420-54437	\$ 289.20

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted, to forward to the Treasurer's Office for payment, invoice #20220519 in the amount of \$7,800 from **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720, dated May 19, 2022, for the exterior building repair work at the 441 North Main Street, Fall River, occupied by the Fall River Registry of Deeds and the Fall River Children's Museum.

To be paid to Vendor # 2893 from 13420/52269.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1026 from the **Town of Swansea** for **\$150,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5542** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1042 from the **City of Taunton** for **\$135,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#200** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1032 from the **City of Taunton** for **\$111,200** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#200** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1031 from the **City of Taunton** for **\$51,980** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#200** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1035, for the first year of the contract from the **City of Taunton** for **\$45,000**. The City of Taunton may submit a separate application for a second year of funding, should this position be required for contact tracing.

To be paid to Vendor **#200** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1037 from the **City of Taunton** for **\$100,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#200** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA

Application **#1041** from the **City New Bedford** for **\$15,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#590** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1009** from the **Town of Mansfield** for **\$18,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

There was a brief discussion regarding the use of ARPA funds for the repair of the New Bedford District Court Roof and HVAC system.

The Commissioners reviewed department fiscal year 2023 budget submissions.

First for review would be the County Commissioners salaries.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to increase the County Commissioner's salary by **3%** in the Fiscal Year 2023 Budget. Unanimously approved.

A recommendation of a 3% salary was made for Facilities Director, Scott Aguiar.

Salaries for the Register of Deeds positions:

Upon motion of Commissioner Saunders, second by Commissioner Kitchen it was voted to increase all three Register of Deeds salaries to **\$120,000 for FY'23**. Unanimously approved.

The following staff salary at the Fall River Registry of Deeds:

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to increase the salary of the Executive Administrative Assistant, Heather Ciullo by **3% for FY'23**. Unanimously approved.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen it was voted to approve the request of a **5%** salary increase for the County Treasurer, Christopher Saunders **for FY'23**.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	no

A motion was made by Commissioner Saunders to approve a 5% salary increase for the Director of Accounting. Motion received no second. Motion failed.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve a **3%** salary increase for the Director of Accounting, Lisa Rogers **for FY'23**. Unanimously approved.

The County Administrator asked that there be a review of contract language related to vacations in the OPEIU contract. The concern is that the language is not being followed.

Unanticipated items

Administrator Gomes reminded the commissioners of the State County Commissioner's meeting which will be held in Quincy on June 9th at 12 noon. Commissioner Mitchell asked her to rsvp for one. If the commissioner is unable to attend, Ms. Gomes will attend in his place.

Commissioner Kitchen noted that in speaking with County Treasurer Saunders, he would no longer need the 2nd floor office space. Commissioner Kitchen suggested asking Peter Carreiro if he would like to move in to that space as an office or use it as a meeting room.

Facilities Director Scott Aguiar stated that a major AC unit at the New Bedford 3rd District Court is not working. The chilled water coil was in need of replacement.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, to approve the following emergency repair for court room AC chilled water coil at the *New Bedford 3rd District Court*:

- Quote # 25-2022-1 6/1/22 \$8,550.00.

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717.

To be paid to Vendor #540 from 13420/52269 when the work/delivery is completed.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to adjourn at 4:57 pm.

APPROVED
DATE

6/14/2022

[Signature]
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BRISTOL COUNTY
COMMISSIONERS