

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the fifth day of April A.D., 2022 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance: County Administrator Maria Gomes, Facilities Superintendent Scott Aguiar, Jo-Anne Sbrega and Katelyn Mushipi from the Fall River Children's Museum.

Commissioner Kitchen called the meeting to order at 4:07 pm.

Received a notice from the Bristol County Treasurer on the following employment matters:

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| 1. Nicole Rapoza | Off FMLA | Effective 4/4/22 |
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Received a notice from the Bristol County Agricultural School on the following employment matters:

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|-------------------------|-------------------------------------|-------------------|
| 1. David Rines | Resigned | Effective 3/25/22 |
| 2. Dacia Sharp | Termination as SPED Aide | Effective 4/4/22 |
| 3. Dacia Sharp | New Hire as Animal Science Equine | Effective 4/4/22 |
| 4. Deborah A. Coderre | Sub. Teacher | Effective 2/15/22 |
| 5. Benjamin R. Medeiros | Ag. Mech. Instructor-Workers' Comp. | Effective 3/11/22 |

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

The following warrants and transfers were reviewed/approved:

AP Warrant #22097	4/5/22	\$580,229.06
Payroll Warrant #22098	4/7/22	\$172,983.69

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the warrants as presented.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of March 22, 2022 as presented.

Jo-Anne Sbrega from the Fall River Children's Museum was in attendance to introduce her replacement Katelyn Mushipi as the new Executive Director of the museum. Mrs. Sbrega thanked the county commissioners for their support over the last ten years. She indicated that COVID caused quite a struggle for the museum.

Commissioner Mitchell thanked Mrs. Sbrega for her 10 years of service to the museum and the many improvement that she has organized and fundraised.

A letter of thanks was received from the Bristol County Fire Chiefs Association for the annual \$25,000.00 Support for their regional public safety efforts.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted, in accordance with the recommendation of Scott Aguiar, Facilities Superintendent to pay the roof repair at the **New Bedford 3rd District Court** and forward to the Treasurer's Office, Invoice # 32322, dated March 23, 2022, from **Gorman Construction, Inc.**, PO Box 195, Raynham, MA 02767, for a roof repair to resolve a leak issue in the amount of **\$1,800.00**.

To be paid to #7947 from 13420/52269.

The Registry of Deeds combined to issue one RFP for the Re-Indexing and Load Services of Recorded Land Instruments. One proposal was received and the non-price proposal was opened on March 23, 2022 by County Administrator Gomes. The proposal was then evaluated by all three Register of Deeds.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve the request of Register of Deeds Barry J Amaral, Sherrilynn Mello and Bernard J. McDonald III to award the contract to **Avenu Insights & Analytics LLC, 5860 Trinity Parkway, Centreville, VA 20120** for the Re-indexing and Load Services of Recorded Instruments at each of the three registry of deeds. The price proposal is \$1.97 per Land Record.

A communication was received from Grady Connor at Lynch Marini & Associates regarding the FY '21 Audit.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to authorize the Chairman to execute the Management Representation Letter for the County for the FY '2021 Audit.

Chairman Kitchen referenced the Management Letter and some suggestions that the auditor has provided. Administrator Gomes explained that she is developing a draft credit card usage policy.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to authorize the County Administrator to annually approve the payroll stuffer notices related to open enrollments.

Mr. Aguiar discussed the need to light the flagpoles at the courthouses. Several have not been operational for quite some time.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to authorize Facilities Superintendent Scott Aguiar to arrange for the lighting of the flagpoles at the **New Bedford Superior Court** and the **Taunton Superior Court**. The flag which remains up is required to be lighted. A proposal dated March 25, 2022 from **M-V Electrical Contractors, Inc.**, 10 Conduit Street, Acushnet, MA 02743 for the following:

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|-------------------------------------|-------------------|--------------------|
| • New Bedford Superior Court | \$2,245.00 | 10611/52262 |
| • Taunton Superior Court | \$1,740.00 | 10610/52262 |

To be paid to Vendor#5208.

Mr. Aguiar indicated that he had been asked by Chris McQuade of the Trial Court to make some changes at the New Bedford 3rd District Court.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve the estimate dated March 30, 2022 from **Jose Cardozo Contracting Co., 150 Four Winds Drive, Fall River, MA 02720** for work requested by the Christopher McQuade of the Trial Court at the *New Bedford 3rd District Court*.

1. Courtroom 1 Bench Brackets	\$690
2. Courtroom 1 Wall and Door Build	\$1,960.00
3. Courtroom 2 tint installation	<u>\$740.00</u>
Total Estimate	\$3,390.00

To be paid to Vendor #2893 from 13420/52269 as work is completed.

ARPA Program

Town of Westport

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1011 from the **Town of Westport** for **\$60,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5171 from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1027 from the **Town of Westport** for **\$350,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5171 from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1028 from the **Town of Westport** for **\$160,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5171 from the **ARPA** funding as designated by the County Treasurer.

Town of Mansfield

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve the awarding of funding that would allow the **Town of Mansfield** to be awarded 50% of this year's allocation of ARPA funds.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1025** from the **Town of Mansfield** for **\$1,181,250.85** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1024** from the **Town of Mansfield** for **\$6,490.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1016** from the **Town of Mansfield** for **\$10,140.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1017** from the **Town of Mansfield** for **\$9,637.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1023** from the **Town of Mansfield** for **\$12,978.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5165** from the **ARPA** funding as designated by the County Treasurer.

Town of Norton

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve the awarding of funding that would allow the **Town of Norton** to be awarded 50% of this year's allocation of ARPA funds.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA

Application #1012 from the **Town of Norton** for \$2,687,500.00 as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5275 from the **ARPA** funding as designated by the County Treasurer.

Administrator Gomes indicated that she has provided a copy of the prevailing wage schedule to Crimson Medical Solutions and she has made them aware of the need to pay prevailing wages to the electrician. Additionally, they will be required to provide a certified payroll for the project on a weekly basis. Crimson Medical Solutions will be adjusting the invoice to reflect prevailing wage.

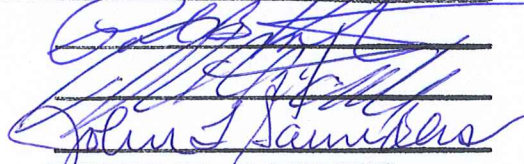
A motion was made by Commissioner Mitchell, second by Commissioner Saunders to table the purchase of air purifiers for the Taunton Registry of Deeds.

There will not be an executive session.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to adjourn at 4:47 pm.

APPROVED
DATE

4/19/27



**BRISTOL COUNTY
COMMISSIONERS**