

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the thirty-first of October A.D., 2023 by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and John T. Saunders phoned in remotely.

Roll Call:

Mr. Mitchell	present
Mr. Saunders	via telephone
Mr. Kitchen	present

Chairman Kitchen called the meeting to order at 4:00 pm.

Also in attendance at the meeting Maria Gomes, County Administrator, Superintendent, Derek Costa and Facilities Superintendent, Tammy Moutinho.

Received a notice from the Bristol County Agricultural High School on the following employment matters:

- | | | |
|---------------------|-------------------------------|--------------------|
| 1. Daniel DeMello | Coach-Varsity Boys Soccer | Effective 8/29/23 |
| 2. Joseph Gaspar | Chg. from Resigned to Retired | Effective 10/10/23 |
| 3. Mark Lopes | Sub Custodian | Effective 10/25/23 |
| 4. Douglas B. Silva | Sub. Teacher | Effective 10/25/23 |

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

The following Warrant have been/will be reviewed and entered into the record:

Payroll Warrant # 24043	10/26/23	\$207,094.42 (previously approved)
Payroll Warrant #24046	11/02/23	\$213,771.23
AP Warrant #24045	10/31/23	\$437.52
AP Warrant #24044	10/31/23	\$52,390.53

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the warrants as presented.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the minutes of October 17, 2024.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve the travel reimbursement voucher in the amount of \$134.86 for Maria Gomes for travel from August through October 2023.

Roll Call, On the Motion:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Commissioner Kitchen asked to move to item #11 until the facilities superintendent arrives.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve the proposal from *Dillon Boiler Services Co., Inc. 380 Crawford Street, Fitchburg, MA 01420* dated October 16, 2023 in the amount of \$7,295.00 to repair the boiler at the Taunton Superior Court.

To be paid to Vendor #6719 from 10610/52269 once the work is invoiced.

Roll Call, On the Motion:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve the Memorandum of Agreement between the County of Bristol and the **Office And Professional Employees International Union Local 6, AFL-CIO** for a one year contract effective July 1, 2023 through June 30, 2024 at a 3% salary increase, the payment of the FY'21 clothing allowance to unit members that went unpaid and a "sanitation, disinfection and cleaning" one-time payment (taken from ARPA) as explained in the MOA. This approval and its implementation (if approved by the Advisory Board) is subject to the execution of a mutually agreeable settlement agreement on a matter currently in Arbitration.

Roll Call, On the Motion:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Bristol County ARPA Application #1197** in the amount of **\$16,520.00** as submitted and approved through the Bristol County ARPA Portal.

To be deposited to 10612/52269 (Building Repairs-Children's Museum) from the **ARPA** funding as designated by the County Treasurer.

On the motion, Roll Call:

Mr. Mitchell Yes
Mr. Saunders Yes
Mr. Kitchen Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Bristol County ARPA Application #1198** in the amount of **\$16,770.00** as submitted and approved through the Bristol County ARPA Portal.

To be deposited to 10615/52269 (Building Repairs-FR Registry) from the **ARPA** funding as designated by the County Treasurer.

On the motion, Roll Call:

Mr. Mitchell Yes
Mr. Saunders Yes
Mr. Kitchen Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Bristol County ARPA Application #1199** in the amount of **\$12,720.00** as submitted and approved through the Bristol County ARPA Portal.

To be deposited to 10611/52299 (Misc. Contractual-NB Superior) from the **ARPA** funding as designated by the County Treasurer.

On the motion, Roll Call:

Mr. Mitchell Yes
Mr. Saunders Yes
Mr. Kitchen Yes

Motion carries

Commissioner Kitchen discussed the application process from the Bristol County ARPA funds. The County Treasurer has indicated that Norfolk County is developing a plan to close out their ARPA program and they are asking for our input. The following is being discussed:

1. January 2, 2024 Memo to all County Communities on 2024 timeline
 - a. With all grant contracts ending June 30, 2024, County must assess remaining balances to optimize fund redistribution and obligations before December 2024.
 - b. Assess all existing grants – claw back unspent funds on completed projects.
 - c. Encourage communities' interest in additional redistribution to submit applications into portal that are preferentially "reimbursements" or primed for award against encumbrance/obligation for "advances" before December 31, 2024.
2. March 1, 2024 Communities submit Plan memo to County on how they expect to expend remaining funds from original allotment. Memo should detail expected return of funds from any unused portions from previously awarded grants.
3. May 1, 2024 - All projected reversions due to the County Treasury from communities that have completed projects and left over funds – or projects not likely to be completed by December 31, 2026
4. July 1, 2024 County recalculates remaining funds for re-distribution(*) to communities that have identified projects that can be completed through reimbursement or advancement by December 31, 2026
 - a. Community Plan to include new contracts with new deadlines on a case-by-case basis.
 - b. Community agrees to provide updates on ALL projects by 10/15/24 for final closeout.
5. October 15, 2024 County receives final project updates from all communities.
County reserves right to take action to call back any awards due to inability to obligate funds by December 31, 2024

Commissioner Kitchen mentioned that an announcement for a schedule could potentially be discussed at the Annual Advisory Board Meeting.

As far as the Opioid funds, the County needs to decide how it will be distributed. Possibly setting up something like distributing to the towns and allowing them the opportunity to apply for the funds from the County.

Facilities Superintendent Tammy Moutinho discussed the Community Preservation Act ('CPA'). She wanted some guidance on what the possible contribution number would be for the County.

Tammy would conduct some additional research to see what has been distributed in the past years.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to table this item until Tammy has some additional information.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Three proposals have been received from RGB Architects to oversee awarded and potential roof projects. The proposals involve the Fall River Registry of Deeds Roof project, the Taunton Superior Court and the New Bedford Superior Court.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to engage **RGB Architects**, 50 Holden Street, Providence, RI 02908 at an hourly rate of \$180 per hour not to exceed \$11,600.00, to conduct the On-Site Supervision of the roof repair at the 441 North Main St., Fall River location. Said services to be paid by the Fall River Registry of Deeds.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to engage **RGB Architects**, 50 Holden Street, Providence, RI 02908 for construction administration services for the roof project at the *Taunton Superior Court* in the amount of \$25,000.00 once the roof bid is awarded. Said costs to be submitted through the ARPA portal Revenue Replacement category.

To be paid to Vendor #8370.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to engage **RGB Architects**, 50 Holden Street, Providence, RI 02908 for construction administration services for the roof project at the *New Bedford Superior Court* in the amount of \$25,000.00 once the roof bid is awarded. Said costs to be submitted through the ARPA portal Revenue Replacement category.

To be paid to Vendor #8370.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Tammy Moutinho discussed Designer Services with Tighe & Bond for the New Bedford 3rd District HVAC Project. There were several questions and it was decided to invite Tighe & Bond into the November 21, 2023 meeting.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to table until the November 21, 2023 meeting.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Kitchen, it was voted to accept the estimate from **J. Roia Electrical** #E371, dated October 15, 2023 in the amount of \$1,540.00 for electrical work at the Attleboro 4th District Court.

To be paid to Vendor #7971 from 10619/52262.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

There was no action taken on item #9.

A motion was made, second by Commissioner Saunders to receive and place on file the notice from Traveler's Insurance dated October 16, 2023.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

A communication from the Trial Court dated October 20, 2023 was received expressing praise for the work that Tammy and her team have done since taking over as facilities superintendent. Letter is to be placed in her personnel file.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to receive and place on file.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

The following meeting schedule changes:

November 14, 2023 changed to November 9, 2023 at 5 pm before the Advisory Board Meeting.

November 28, 2023 changed to November 21, 2023 at 4 pm.

December 12, 2023 changed to December 19, 2023 at 4 pm.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the schedule changes as listed.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to authorize the Open Enrollment for Supplemental Insurance Benefits from November 10, 2023 through December 9, 2023.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

A problem with the water meter reading at the Taunton Registry of Deeds building at 11 Court Street. Upon inspection, the Taunton Water Department said that there is an emergency concern with the water service coming into the building. The shut off valve in the building is in such poor condition, they are concerned about a

break and a potential flood. An emergency waiver will be submitted to DCAMM for a new water service. They will not even replace the meter until the new service is brought in.

Upon motion of Commissioner Mitchell, second until Commissioner Saunders the matter is tabled until November 9th.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Commissioner Mitchell will call Greg Hanley to discuss a potential MA County Commissioners Meeting to be held in Bristol County. Potential date is December 8, 2023.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to reject all bids received for the **New Bedford Superior Court Cupola Project noted as #24-01** opened on October 24, 2023.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve it, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated October 25, 2023 from the **MIIA Health Benefits Trust, One Winthrop Square**, in the amount of **\$399,737.71** for the County of Bristol Monthly Membership Premiums for **November 2023.**

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$399,457.41
	Account #13420-54437	\$ 280.30

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes

Motion carries

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve Quote 103023-2, dated October 30, 2023 from **Lemieux Heating Inc.**, 2283 Acushnet Ave. New Bedford, MA 02745 in the amount of **\$7,550.00** for a repair of the steam boiler at the Attleboro 4th District Court.

To be paid to Vendor #465 from 10619/52279 once work is completed and invoiced.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes
<i>Motion carries</i>	

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to authorize the facilities superintendent to have **J. Roia Electrical** proceed and evaluate the emergency exit lighting needs for electrical work at the Attleboro 4th District Court, and come up with the scope of work needed.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes
<i>Motion carries</i>	

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to adjourn at 5:10 pm.

On the motion, Roll Call:

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	Yes
<i>Motion carries</i>	

APPROVED

DATE

11/09/2023

[Signature]
[Signature]
[Signature]
BRISTOL COUNTY
COMMISSIONERS