

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden remotely within and for the County of Bristol on the eleventh day of January A.D., 2022 by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen and Commissioner John T. Saunders.

It was noted for the record that Commissioner John Mitchell was not attending the meeting because it was necessary for him to be meeting with the consultants of the school building project to discuss matters that need to be addressed before the 5:00 pm school building committee meeting and some of the participants are only available on short notice at 3:30 pm.

Commissioner Kitchen called the meeting to order at 4:05 pm.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to nominate and appoint Paul B. Kitchen as Chairman of the Bristol County Commissioners for Calendar Year 2022.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Received a notice from the Bristol County Agricultural School on the following employment matters:

- | | | |
|--------------------|----------------------|--------------------|
| 1. Michael Weber | TLC Academic Liaison | Effective 1/10/22 |
| 2. Dacia Sharp | SPED Aide | Effective 1/3/22 |
| 3. Jo-Anna Bernier | Sub.Cook termination | Effective 12/31/21 |
| 4. Ethan Hickey | Sub. Foreman | Effective 1/12/22 |

Received notices from the Northern Bristol County Registry of Deeds on the following employment matters:

- | | | |
|-----------------------|------------|-------------------|
| 1. Ann V. Jacobs | Retirement | Effective 1/31/22 |
| 2. Margaret A. Martin | Retirement | Effective 1/31/22 |
| 3. Naleak O'Brien | Clerk | Effective 1/31/22 |

Received notices from the Bristol County Treasurer on the following employment matters:

- | | | |
|----------------------|------------------------|-------------------|
| 1. Michelle Carreiro | Returns from FMLA/MMLA | Effective 1/18/22 |
| 2. Nicole Rapoza | Out on FMLA/MMLA | Effective 1/10/22 |

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the CP's as presented.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

The following Payroll and AP Warrants were reviewed:

Payroll Warrant #22064	1/6/22	\$172,983.69	Approved 1/4/22
AP Warrant #22065	1/11/22	\$249,223.22	
AP Warrant #22066	1/11/22	\$1,146,771.19	

AP Warrant #22067	1/11/22	\$2,550.00
AP Warrant #22068	1/11/22	\$501,059.56
Payroll Warrant #22069	1/13/22	\$186,317.06

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the warrants as presented.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the minutes of December 28, 2021.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to receive and place on file the Surety Bond for Superintendent Adele Sands.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve and send to the Treasurer's Office for payment, in accordance with the documentation invoice # BCC01122 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County for January operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Work has begun in the gathering of information for the design and development of the new Bristol County website. Currently, the County's website is outdated and plagued with error messages that restrict access and management of the site.

County Administrator Gomes has noted that the first installment invoice has been received and is payable by January 20, 2022.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve and authorize the installment payment of Invoice #12777 in the amount of **\$7,194.00** by the Bristol County Treasurer, to **Revize LLC 150 Kirts Blvd, Suite B Troy, MI 48084**, for the design and development of a workable Bristol County website that will allow for access to the ARPA Portal and essential public health and safety information.

To be paid to Vendor **#8178** from **Bristol County ARPA Administrative funds**.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve and authorize the Bristol County Treasurer to pay the invoice for the Bristol County Commissioner's **Purchase Order # 01-2022** to Pure Blue Medical Inc. d/b/a **Intrivo Diagnostics, Inc.** from the County's ARPA funding once shipment of the 232-2pack ON/GO COVID antigen test kits has been received by the County.

To be paid to Vendor **#8179** from **ARPA funding**.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to certify to the board of selectmen of each town and to the treasurer or other disbursing officer of each district, the amounts which have been allocated to such town or district, to be paid to the Bristol County Retirement Board for Fiscal Year 2023.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

County Administrator Gomes noted that she has established a sign in for Bristol County on the ARPA Portal. To date, she has submitted an application on behalf of the County for the purchase of the antigen testing kits that will be distributed to County employees (not school department). Additionally, she reported that she has received, as noted earlier the initial invoice from Revize LLC, for the design and development of the new County website. After preliminary discussion with Jane Gonsalves and CLA, it was decided that this would be considered an administrative cost that may be paid through the ARPA funds.

ARPA Director and County Treasurer Christopher Saunders reported that only two application have been received to date. One application being that submitted by County Administrator Gomes. It was Director Saunders opinion that the County needs an active and functional website and that it is an administrative expense to get that website functional without error.

Commissioner Kitchen asked Jane Gonsalves to reach out to Mayor Coogan. There is some differing opinions on whether it is the Mayor or City Council who has the authority to spend the funds. Jane stated that she

had already explained to New Bedford that the County would take no position on this matter. Director Saunders stated that each city has a different Charter. Fall River and New Bedford received two different opinions on the same issue. Bristol County is requiring that both the mayor and the city council in the cities sign the grant agreement that indemnifies them to Bristol County. It will, however, be up to them to determine who has the authority to spend it. Director Saunders is suggesting that the County don't get involved in that internal day to day spending.

The final rule has been released by the US Treasury. The ARPA update is also an item on the January 20th Advisory Board meeting. Portal is live, County is revising our website, etc.

Under unanticipated, there was a leak repair that was necessary at the New Bedford Superior Court. Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve and send to the Treasurer's Office for payment, in accordance with the invoice #122721 dated December 27, 2021 from **Gorman Construction, Inc.** PO Box 195, Raynham, MA 02767 in the amount of **\$760.00** for leaks in the roof valley above the Clerk's Office and south roof side at the **New Bedford Superior Court**.

Vendor #7947 to be paid from 10611/52269.

On the motion, Roll Call

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Commissioner Saunders asked Ms. Gonsalves about follow-up on the legal opinions in New Bedford and Fall River.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to adjourn at 4:30 pm.

On the motion, Roll Call

Mr. Saunders yes

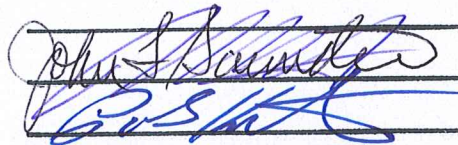
Mr. Kitchen yes

Motion carries.

APPROVED

DATE

1/20/2022



**BRISTOL COUNTY
COMMISSIONERS**