

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

Taunton, September 26, 2023

The September term of the County Commissioners was commenced in Taunton this day, it being the fourth Tuesday of said September.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also in attendance: Maria Gomes, Superintendent Derek Costa and Facilities Superintendent Tammy Moutinho.

Chairman Mitchell called the meeting to order at 4:04 pm.

Received a notice from the Bristol County Agricultural High School on the following employment matters:

1. Laurie Cassidy	Sub. Office Clerk	Effective 9/19/23
2. Kai Spencer	Asst. Animal Science Foreman	Effective 9/17/23
3. Leslie Blanchette	FFA Advisor	Effective 9/1/23
4. Daniel DeMello	Varsity Boys Soccer Coach	Effective 8/29/23
5. Sarah C. Couto	JV Girls Soccer Coach	Effective 8/29/23
6. Sara L. Canuel	FFA Advisor	Effective 8/29/23
7. Scott A. Rose	JV Cross Country Coach	Effective 9/01/23
8. Sarah Delano	JV Volleyball Coach	Effective 8/29/23
9. Rochelle Gagne	Varsity Cross Country Coach	Effective 8/29/23
10. Alexander T. McKeen	Varsity Volleyball Coach	Effective 8/29/23
11. Keith Poloskey	Athletic Director	Effective 9/01/23
12. Adam Latham	Fall Show Advisor	Effective 9/01/23
13. Sydney Hussey	New FT Teacher's Aide	Effective 8/29/23
14. Scott Miranda	Sub. Custodian	Effective 10/02/23
15. Debra Gwozdz	Retirement	Effective 9/29/23
16. Eri Fruzzetti	PT Food Service/Utility	Effective 10/04/23
17. Sara L. Canuel	FFA Advisor	Effective 8/29/23
18. Leslie Blanchette	FFA Advisor	Effective 9/01/23
19. Sarah C. Couto	JV Girls Soccer Coach	Effective 8/29/23
20. Scott A. Rose	JV Cross Country	Effective 9/01/23
21. Nicole Rodrigues	Bus. Office Admin. Assistant	Effective 7/01/23
22. Leslie Blanchette	Fall Show Advisor	Effective 9/01/23
23. Danielle Chevalier	National Honor Society	Effective 9/01/23
24. Seth Cook	Fall Show Advisor	Effective 9/01/23
25. Sarah C. Couto	Drama Club	Effective 9/01/23
26. Shaquille O. Davis	Boys Varsity Basketball Coach	Effective 9/01/23
27. Daniel DeMello	Varsity Boys Baseball Coach	Effective 9/01/23
28. Melissa Duffy	Fall Show Advisor	Effective 9/01/23
29. Dawn Fornari	Fall Show Advisor	Effective 9/01/23
30. Justin R. Gadry	JV Boys Baseball Coach	Effective 9/01/23
31. Skyler M. Hall	Fall Show Pole Barn	Effective 9/01/23
32. Diana Hopkins	Sophomore Class Advisor	Effective 9/01/23
33. Samantha Hussey	Junior Class Advisor	Effective 9/01/23
34. Craig Johnson	Geek Club	Effective 9/01/23
35. Michael C. Johnson	Varsity Basketball Coach	Effective 9/01/23
36. Tennille Kazijian	GSA Advisor	Effective 9/01/23
37. Tennille Kazijian	Archery Advisor	Effective 9/01/23
38. Tara McCann	Archery Advisor	Effective 9/01/23
39. Holly Mills	Student Council Advisor	Effective 9/01/23
40. Keith H. Poloskey	Varsity Boys Wrestling Coach	Effective 9/01/23

41. Kelly Rebello	Lacrosse Varsity Girls Coach	Effective 9/01/23
42. Kathleen R. Reilly	Student Council Advisor	Effective 9/01/23
43. Kathleen Reilly	Yearbook Advisor	Effective 9/01/23
44. Scott A. Rose	JV Girls Basketball Coach	Effective 9/01/23
45. Justin D. Simmons	JV Boys Wrestling Coach	Effective 9/01/23
46. Tamara Stevens	Senior Class Advisor	Effective 9/01/23

Received a notice from the County Commissioner's Office on the following employment matter:

- | | | |
|----------------|--------------------|-------------------|
| 1. Glenn Souza | Custodian Off FMLA | Effective 9/20/23 |
|----------------|--------------------|-------------------|

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the CP's as presented and to issue a citation to Mrs. Gwozdz for her 40 years of service.

The following Warrant have been/will be reviewed and entered into the record:

Payroll Warrant #24026	9/14/23	\$206,280.02
AP Warrant #24022	9/12/23	\$235,650.15
AP Warrant # 24028	9/19/23	\$149,986.90
Payroll Warrant #24029	9/21/23	\$222,805.30
AP Warrant #24027	9/19/23	\$447,025.51
Payroll Warrant #24032	9/28/23	\$207,949.33

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the current warrant and the review of the previously approved warrants.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the minutes of September 6, 2023.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, in accordance with the documentation, invoice #BCCO912023 received from the **Children's Advocacy Center of Bristol County 58 Arch Street, Fall River, MA 02724** for **September** operating expenses, in the amount of **\$2,500.00 each**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Unanimously approved.

A communication from David Santoro was received requesting the use of the Taunton Superior Courtroom on October 24th. Commissioner Saunders asked about the Eagle Court of Honor request and whether it incurred additional costs for custodial service. Administrator Gomes stated that since it is the winter season and the boiler is working, there is a custodian usually on duty.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the request of David Santoro to use the *Taunton Superior Court* to hold an Eagle Court of Honor October 24, 2023 from 6:00 pm to approximately 8:00 p.m.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen it was voted to authorize the Chairman, Paul B. Kitchen, to execute the Certificate from Massachusetts Department of Transportation Highway Division for an Order of Land Taking dated **August 23, 2023** and noted as **Order of Taking, Layout #8906** in the Town of Swansea.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to authorize the Chairman, Paul B. Kitchen, to execute the Certificate from Massachusetts Department of Transportation Highway Division for an Order of Land Taking dated **August 23, 2023** and noted as **Order of Taking , Layout #8907** in the Town of Fairhaven.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the recommendation of Facilities Superintendent Tammy Moutinho, to award the professional Mechanical Engineering Design services to the low bidder, **MacRitchie Engineering, Inc.** 197 Quincy Avenue, Braintree, MA 02184 for the replacement of the steam boilers and auxiliaries located at the Taunton Superior Courthouse boiler room. MacRitchie proposed a cost of **\$28,900**. It is the sole discretion of the Bristol County Commissioners to retain the services of MacRitchie Engineering Inc., at a negotiated fee, should this project advance beyond the scope intended due to unforeseen circumstances or omissions.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the quote dated September 6, 2023 from **George E. Ferreira d/b/a Ironmonger**, 17 Faunce Corner Road, Dartmouth, MA 02747 to remove and furnish a new end case on the courtroom door and replace an existing mortise lock on an office at the New Bedford District Court. Costs broken down as follows:

Courtroom	Materials \$782	Labor \$120	= \$902
Office Door	Materials \$660	Labor \$150	= \$810
	Total		\$1,712.00

To be paid to Vendor #7706 from 10618/52269 when work is completed and invoiced.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the quote #’s QUO-06440-R6X9 for **\$5,955.31** and QUO-06439-N6Y2 for **\$490.37** dated September 11, 2023 from **SS Service Corp** for HVAC condenser fan cycle switch and replace compressor.

To be paid to Vendor #5614 from 10619/52269 when work is completed and invoiced.

Facilities Superintendent Moutinho reviewed three proposals from RGB Architects for architectural window studies at the New Bedford Superior Court, Fall River Registry of Deeds and the Old Fall River Superior Court. The Commissioners wanted to have each study submitted for approval through the ARPA Portal.

Upon motion of Commissioner Kitchen seconded by Commissioner Saunders, it was voted to authorize County Administrator Gomes to submit each of the three architectural window studies proposed by **RGB Architects** for the New Bedford Superior Court, the Fall River Registry of Deeds and the former Fall River Superior Court (leased to the FR Children's Museum) to the ARPA Portal as County projects for the replacement of the windows at each of these buildings.

Tammy updated the County Commissioners on various projects throughout the county. In Attleboro, the parking lot repaving and relining has been completed, the window study is in process, the HVAC repair has been completed and pricing for the new carpet in the DA's Office is currently being priced. There is still a leak problem in the breakroom area off the ramp. She has called the contractor for the Taunton Registry of Deeds Heat Pumps project to receive an update. The projections for the replacement of the remaining sections of roof are in for the Taunton Superior Court (not inclusive of the tower/dome). The commissioners indicated that they would like to see the boilers at the Taunton Superior Court replaced with systems that run off of natural gas. She is also receiving pricing to move the Benefits Coordinator down to the first floor office.

CPA applications have been sent in to the City of Fall River for funding of repair work at the FR Children's Museum building. The Fall River Registry roof has been put out to bid along with any abatement work. She noted that the Fall River Children's Museum also had an OSHA visit.

The New Bedford Superior façade improvement plans are available for review. Tammy has applied for \$564,882 in CPA funding from the City of New Bedford. The specs for the roof renovations are also available. The renovation estimates are \$846,764.00. The specs are ready when the County decides to move forward. She is still waiting on RT Architects to provide the spec for the cupola. They have been extremely slow in providing the documents to send the cupola out to bid.

Also at the New Bedford Superior, the Trial Court has agreed to pay for the new carpeting in the courtroom and certain other areas. Commissioner Kitchen suggested that a proposal should be solicited from MacRitchie Engineering for the replacement of the boiler at the New Bedford Superior Court.

The skylight at the New Bedford 3rd District has been temporarily repaired by Jeremy Louro, one of our custodians. It seems to be holding. The New Bedford fire box upgrades and testing are almost complete.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to accept the report of the Facilities Superintendent.

County Administrator Gomes stated that at the request of the facilities superintendent, she has open an Amazon Business account and applied for a Lowes Pro account.

There are no ARPA applications.

Commissioner Kitchen had a conversation with the County Treasurer about the budget. The conversation revolved around the Estimated Receipts and Interest Income.

A motion was made by Commissioner Kitchen, second by Commissioner Saunders to lower the interest income figure in the draft fiscal year 2024 budget to \$120,000 and that the change from that, \$280,000, be substituted over to Deeds Excise Carryover.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to go into Executive Session at 4:50 pm for the purposes of discussing collective bargaining and a personnel matter. The Commissioners would be returning to open session for any votes.

The Commissioners returned to open session at 5:10 pm.

Upon motion of Commissioner Kitchen, second by Commissioner Mitchell to revise the vote of September 6, 2023 and approve the full Memorandum of Agreement between the County of Bristol/Registers of Deeds and the United Autoworkers, Local 1596. The MOA is for a one year contract, July 1, 2023 through June 30, 2024, with a 3% wage increase and includes a statement that any employee not entitled to receive a Step Increase during Fiscal Year 2024 shall receive a one-time stipend of \$400.00 on the pay period following their anniversary date. Additional changes to Bereavement Article XIV are also included and accepted.

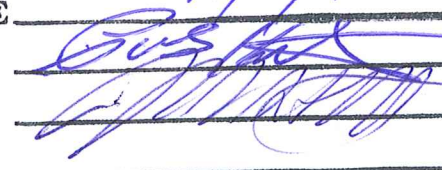
On the motion, Roll Call;

Mr. Kitchen	yes
Mr. Saunders	no
Mr. Mitchell	yes
Motion carries.	

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to adjourn at 5:10 pm.

APPROVED
DATE

10/3/2023



BRISTOL COUNTY
COMMISSIONERS