

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the twenty-second day of August A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen called in remotely, Commissioner John R. Mitchell and Commissioner John T. Saunders. Commissioner Mitchell would chair the meeting.

Commissioner Mitchell called the meeting to order at 4:00 pm.

Roll Call

Mr. Saunders yes
Mr. Kitchen yes
Mr. Mitchell yes

Also, present at the meeting: Maria Gomes, Derek Costa, Kevin Braga and Tammy Moutinho.

Notice was received from Superintendent Derek Costa of the BC Agricultural High School on the following employment matters:

1. Lisa Kotouch	Café Monitor	Effective 8/30/23
2. Linda Hough	Retirement	Effective 8/24/23
3. Dacia Sharp	Regrade	Effective 8/21/23
4. Bethany Boudreau-Santilli	Adjustment Counselor	Effective 8/21/23
5. Tennille Kazijian	SPED Teacher	Effective 8/21/23
6. Sarah Canuel	Regrade	Effective 8/17/23
7. Christina de Oliveria	Café Monitor	Effective 8/30/23
8. Kevin Braga	Assistant Supt/Principal Salary Increase	Effective 7/1/23

Notice was received from Fall River Register Bernard. J. McDonald III on the following employment matter:

1. Pedro M. Raposo	Assistant Register of Deeds	Effective 8/28/23
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A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the CP's as presented.

On the motion, Roll Call:

Mr. Saunders yes
Mr. Kitchen yes
Mr. Mitchell yes

The following Warrants were reviewed/approved:

AP Warrant #24009	8/15/23	\$14,550.00
Payroll Warrant #24016	8/17/23	\$192,115.81
Payroll Warrant #24006	8/15/23	\$386,059.35

Payroll Warrant #24020	8/24/23	\$186,502.33
AP Warrant #24017	8/22/23	\$472,644.53
AP Warrant #24018	8/22/23	\$300,000.00
AP Warrant #24019	8/22/23	\$6,996.00

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the warrants as presented.

On the motion, Roll Call:

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes
 Unanimously approved.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the minutes of August 8, 2023.

On the motion, Roll Call:

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes
 Unanimously approved.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, in accordance with the documentation, invoices #BCCO712023 and #BCC0812023 received from the **Children's Advocacy Center of Bristol County 58 Arch Street, Fall River, MA 02724** for **July and August** operating expenses, in the amount of **\$2,500.00 each**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

On the motion, Roll Call

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes

Unanimously approved.

The Executive Director of the Fall River Children's Museum had sent an email dated August 15, 2023 asking for the County Commissioner's to consider the repair of some items at the Children's Museum. The following items were included in the email: A peeling ceiling, an AC unit in the Executive Director's Office and a shed attached to the rear of the building.

Facilities Superintendent Moutinho said that she is obtaining quotes for the ceiling along with quotes for some repointing as the peeling is being caused by water penetration. She asked the Commissioners if they wished

her to apply for CPA funds from the City of Fall River for some repointing and possibly some roof work at the Fall River Registry of Deeds. The Commissioners were in agreement with that.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to table further discussion of the repairs that Tammy is currently obtaining for.

Upon motion of Commissioner Kitchen, second by Commissioner Saunders, it was voted to approve the proposal to install a new AC unit in the Executive Director's Office at the Fall River Children's Museum. The proposal is from *Jose Cardozo Contracting Co., 150 Four Winds Drive, Fall River, MA 02720*, dated August 1, 2023. The total proposal cost is **\$1,385.00**, ½ of which will be paid by the Fall River Children's Museum as a direct payment to the contractor or as a reimbursement to the County.

To be paid to Vendor #2893 from 10612/52269.

On the motion, Roll Call

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Unanimously approved.

Tammy Moutinho stated that a second bathroom at the New Bedford 3rd District Court was also in need of repair.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve the proposal from *Jose Cardozo Contracting Co., 150 Four Winds Drive, Fall River, MA 02720*, dated August 13, 2023, for the Lady's Room bathroom repair at the **New Bedford 3rd District Court**, in the amount of **\$6,670.00**.

To be paid to Vendor #2893 from 10618/52269.

On the motion, Roll Call

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Unanimously approved.

Tammy updated the Commissioners on the current status of RFQ #24.01 for Design Engineering services at the New Bedford 3rd District Court. Three qualified responses had been received. The RFQ's are currently being reviewed.

ARPA Funding

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Fairhaven ARPA Application #1162** in the amount of **\$145,200.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5163 from the **ARPA** funding as designated by the County Treasurer.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes
 Unanimously approved.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Acushnet ARPA Application #1176** in the amount of **\$416,250.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5159 from the **ARPA** funding as designated by the County Treasurer.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes
 Unanimously approved.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Berkley ARPA Application #1177** in the amount of **\$160,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5160 from the **ARPA** funding as designated by the County Treasurer.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Kitchen yes
 Mr. Mitchell yes
 Unanimously approved.

Old Business

County Administrator Gomes informed the Commissioners that an emergency repair was authorized for a roof flooding issue at the New Bedford 3rd District Court. During torrential rains, the roof was flooding, Bass Reddy Rooter was called in. They discovered that the roof drains were blocked and not functioning correctly causing water buildup. They addressed the drains. Total emergency cost was \$1,250.00.

As a result of the roof flooding, water penetrated the elevator shaft causing damage to one of the building elevators requiring its shut down. The repair of the elevator was \$4,022.00.

Tammy Moutinho also stated that there is a cracked skylight at the New Bedford 3rd District Court which she is looking into.

Administrator Gomes provided an update on the Fiscal Year 2024 Budget. New numbers have been plugged in and sent to Commissioner Kitchen.

Facilities Superintendent Moutinho provided an update on the heat pumps for the Taunton Registry of Deeds building. The project was rebid. Two submissions were received.

-One submission from ECI (Energy Conservation Inc.) for \$246,913.58. [Low bidder]

-One Submission from SS Service Corp

A motion was made by Commissioner Kitchen, second by Commissioner Saunders to award the bid for the installation of heat pumps to **Energy Conservation Inc.**, 1150 Main St. PO Box 726, Hanson, MA 02341 for **\$246,913.58**. ECI is a qualified vendor under M.G.L. Chapter 25A and the lowest bidder for the project.

This application will now be submitted to the ARPA Portal.

To be paid to Vendor #8412 from building 10613/ARPA funding.

On the Motion, Roll Call:

Mr. Saunders yes

Mr. Kitchen yes

Mr. Mitchell yes

Unanimously approved.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to go into Executive Session at 4:27 pm for the purpose of discussing contract negotiations with non-union personnel and strategy as it relates to collective bargaining with the OPEIU.

Commissioner Mitchel stated that they would not be returning to open session.

On the Motion, Roll Call:

Mr. Saunders yes

Mr. Kitchen yes

Mr. Mitchell yes

Unanimously approved.

APPROVED
DATE

9/6/2023

[Signature]
[Signature]
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JOHN J. SAUNDERS
BRISTOL COUNTY
COMMISSIONERS