

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the eighth day of August A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders who phoned in remotely.

Commissioner Kitchen called the meeting to order at 4:00 pm.

Roll call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Also, present at the meeting: Maria Gomes, Derek Costa and Tammy Moutinho.

Notice was received from Supt. Derek Costa of the BC Agricultural High School on the following employment matter:

1. Richard Fitzpatrick	Termination-Temp. Bus. Manager	Effective 7/28/23
2. Joslyn Pelletier	Animal Science Teacher	Effective 8/21/23
3. Monica Camara	New Teacher	Effective 8/21/23
4. Alexander McKeen	Regrade	Effective 8/21/23
5. Samantha Hussey	Regrade	Effective 8/21/23
6. Danielle Chevalier	Regrade	Effective 8/21/23
7. Nicholas Tavares	New School Counselor	Effective 8/21/23
8. Breanna Corey	New Teacher	Effective 8/21/23
9. Amanda Eusebio	New Teacher	Effective 8/21/23
10. Monica Saviolakis	PT Admin Asst.	Effective 8/21/23
11. Sydney Hussey	FT Teacher's Aide	Effective 8/29/23
12. Holly Santos	PT Food Service	Effective 8/21/23
13. Tracy Powers	PT Food Service	Effective 8/21/23
14. Olga M. Vertentes	FT Food Service	Effective 8/21/23
15. Christine DePaula	Asst. Food Svc. Manager	Effective 8/01/23
16. Jay Lee	Food Service Manager	Effective 8/01/23

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

On the motion, Roll Call

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

The following Warrants were reviewed/approved:

Payroll Warrant #24012	8/3/23	\$194,573.31
Payroll Warrant #24014	8/10/23	\$189,845.35

AP Warrant #24013 8/8/23 \$42,665.59

AP Warrant #24015 8/8/23 \$11,337.55

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the warrants as presented.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the minutes of July 25, 2023.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to accept the proposals for the annual cleaning of the boilers at the Taunton Superior Court and the New Bedford Superior Court from **Lemieux Heating Inc., 2283 Acushnet Avenue, New Bedford, MA.** Lemieux was the lowest bidder.

-Proposal Quote #072423-2	July 24, 2023	\$1,100.00	New Bedford Superior Court
-Proposal Quote #072423-1	July 24, 2023	\$11,975.00	Taunton Superior Court

To be paid to Vendor #465 when work is completed.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Saunders, second by Commissioner Mitchel it was voted to approve the annual purchase of HVAC filters from **Advance Air & Heat Company Inc** 177 Bullock Road, East Freetown MA 02717 for the New Bedford Superior Court (10611/53399) and the New Bedford 3rd District Court (10618/53399) as per the price quote list plus freight charges.

To be paid to Vendor #540 as invoiced.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office for payment the following invoices:

- Invoice #107129 07/21/2023 \$2,640.71 10618/52279

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for a service call to the existing HVAC system at the **New Bedford 3rd District Court.**

Vendor #540 to be paid from 10618/52279

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to accept the proposal of **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720 dated August 1, 2023 in the amount of **\$1,385.00** to remove an old AC unit and purchase and install a new AC unit at the Fall River Superior Court location, leased to the **Fall River Children's Museum**

It will be paid to Vendor #2893 from 13420/52269 when invoiced.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to authorize the Facilities Superintendent Tammy Moutinho to solicit quotes for design services for a new boiler system at the **Taunton Superior Court.**

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to accept the estimate E361 dated July 31, 2023 of **J. Roia Electrical** 1160 Meridian Street, Fall River, MA 02720 in the amount of **\$2,975.00** to complete exit signage electrical work at the **Attleboro 4th District Court.**

To be paid to Vendor #7971 from 10619/52262 once the work is invoiced.

On the motion, Roll Call

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Unanimously approved.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to endorse the 2023 **Edward Byrne Memorial Justice Assistance Grant** application for the cities of Attleboro, Fall River, New Bedford and Taunton.

On the motion, Roll Call

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

County Administrator Gomes announced that the Audit Report for the Fiscal Year 2022 Trial Court has been received. The final audited amount that the County will be guaranteed in Fiscal Year 2023 is \$2,023,545.11. That number will be included as a receipt in the Fiscal Year 2024 Budget.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file.

On the motion, Roll Call

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize the Chairman, Paul B. Kitchen, to execute the Certificate from Massachusetts Department of Transportation Highway Division for an Order of Land Taking dated July 12, 2023 and noted as **Order of Taking , Layout #8942** in the **City of New Bedford**.

On the motion, Roll Call

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Fairhaven ARPA Application #1164** in the amount of **\$300,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5163 from the ARPA funding as designated by the County Treasurer.

On the Motion, Roll Call:

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

County Administrator Gomes reviewed the Draft Fraud Policy that she has prepared for the Commissioners to review. She asked the Commissioners to review and make any suggestions that they may have.

Old Business

Commissioner Kitchen asked the facilities superintendent for an update on the paving and lining of the Attleboro 4th District Court. She indicated that she is waiting on one more quote.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize Facilities Superintendent Moutinho to select the lowest responsible and responsive bidder for the **Attleboro 4th District Court** repaving and lining project of the parking lot. State Trial Court has agreed to do a direct reimbursement once the County has paid the invoice and provided a copy of the check.

On the Motion, Roll Call:

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes
Unanimously approved.

Tammy stated that the water leak has been located in the bathroom at the New Bedford 3rd District Court. Additional work is needed to have the door close properly.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the additional cost quote of **\$380.00** from of **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720 to the basement bathroom repair at the New Bedford 3rd District Court.

It will be paid to Vendor #2893 from 10618/52269 when invoiced.

On the Motion, Roll Call:

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes

Engineering Design Services RFQ's have been opened and are in review.

The Massachusetts Historical Commission has asked for drawings and pictures for the proposed heat pumps at the Taunton Superior Court building.

Unanticipated

The health insurance invoice has just been received today for the month of August. Administrator Gomes asked the Commissioner approval so that the payment would not be late.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve it, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated July 24, 2023 from the **MIIA Health Benefits Trust, One Winthrop Square**, in the amount of **\$390,039.26** for the County of Bristol Monthly Membership Premiums for August 2023.

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$389,758.96
	Account #13420-54437	\$ 280.30

On the Motion, Roll Call:

Mr. Saunders yes

Mr. Mitchell yes
 Mr. Kitchen yes
 Unanimously approved.

Tammy reported that the lawn mower and weed whacker at the Attleboro Court are not working or in a state of disrepair. She asked that she be allowed to purchase a battery operated replacement.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to authorize the Facilities Superintendent to purchase a battery operated lawnmower and trimmer for the **Attleboro 4th District Court**.

To be paid from **10619/53319**.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Mitchell yes
 Mr. Kitchen yes
 Unanimously approved.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to adjourn at 4:37 pm.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Mitchell yes
 Mr. Kitchen yes
 Unanimously approved.

APPROVED

DATE

8/20/23
[Signature]
[Signature]
[Signature]
BRISTOL COUNTY
COMMISSIONERS