

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the twenty-fifth day of July A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:00 pm.

Also, present at the meeting: Maria Gomes, Derek Costa and Tammy Moutinho.

Notice was received from Supt. Derek Costa of the BC Agricultural High School on the following employment matter:

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| 1. Emily Anderson | Pay account change | Effective 7/01/23 |
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Notice was received from the County Commissioner's Office on the following employment matter: Recommendation of Facilities Superintendent, Tammy Moutinho for the promotion of Alberto Couto and the hiring of Berlin Newson.

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| 1. Alberto Cotto | Promotion-Sr. Bldg. Custodian | Effective 7/31/23 |
| 2. Berlin Newson | New Custodian | Effective 8/7/23 |

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the CP's as presented. Unanimous.

The following Warrants were reviewed for approval:

Payroll Warrant #24010	7/20/23	\$197,499.54.
AP Warrant #24007	7/25/23	\$495,336.24.
AP Warrant #24008	7/25/23	\$1,919,404.08.
Payroll Warrant #24011	7/27/23	\$198,190.67.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the warrants as reviewed and presented. Unanimous.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the minutes of July 10, 2023.

ARPA Program

A request from Register Mello that the \$140,000 be deposited into the registry's Tech Fund account.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1170** from Bristol County for **\$140,000** as submitted and approved through the Bristol County ARPA Portal, to be paid to the Bristol County Southern Registry of Deeds, to be deposited in the Tech Fund account to be used for the payment of the digitizing and re-indexing contract.

To be transferred to 50-52239 New Bedford Registry Tech Fund

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to invoice the **Fall River Children's Museum \$4,485.83** for overage of electric utilities for Fiscal Year 2023, in accordance with the "Utilities" provision of the lease contract between the County of Bristol and the Fall River Children's Museum. Payment may be made in installments and paid in full by October 31, 2023.

Unanimously approved.

The Credit Card Policy was reviewed.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve the "**Bristol County Commissioner's Office- Credit Card Policy**" adopted July 25, 2023.

Unanimously approved.

Facilities Superintendent Moutinho had provided a previous video on the water leak issue in the juvenile lockup area of the New Bedford 3rd District Court.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to accept the proposal of **Jose Cardozo Contracting Co.**, dated July 17, 2023 in the amount of **\$6,280.00** to investigate and repair the water leak in the basement bathroom of the **New Bedford 3rd District Court**.

It will be paid to Vendor #2893 from 10618/52269 when invoiced.

County Administrator Gomes provided the Commissioners with the year-end totals for Registry of Deeds, both Registry Receipts and Deeds Excise.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to receive and place on file.

Old Business

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted approve the estimate from **Paul's Systems Inc., 739 Ashley Blvd. New Bedford, MA 02745** dated July 6, 2023 for the **New Bedford Superior Court** for the replacement of the current fire alarm master box with a Napco Cellular Communicator with an installation cost of **\$2,632.63** and an estimated system test cost not to exceed **\$3,240.00**.

To be paid to Vendor #6592 from 10611/52269 when work is invoiced.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted approve the estimate from **Paul's Systems Inc., 739 Ashley Blvd. New Bedford, MA 02745** dated July 6, 2023 for the **New Bedford 3rd District Court** for the replacement of the current fire alarm master box with a Napco Cellular Communicator with an installation cost of **\$2,632.63** and an estimated system test cost not to exceed **\$3,240.00**.

To be paid to Vendor #6592 from 10618/52269 when work is invoiced.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted approve the estimate from **Paul's Systems Inc., 739 Ashley Blvd. New Bedford, MA 02745** dated July 6, 2023 for the *New Bedford Registry of Deeds* for the replacement of the current fire alarm master box with a Napco Cellular Communicator with an installation cost of **\$2,790.30** and an estimated system test cost not to exceed **\$3,240.00**.

To be paid to Vendor #6592 from the New Bedford Registry of Deeds –Deeds Excise Fund when work is invoiced.

Facilities Superintendent Tammy Moutinho updated the Commissioners on the discussion of the on-going New Bedford 3rd District Court HVAC Project. Design Services has been advertised. The building walkthrough is Thursday July 27, 2023 at 4:30 pm. Bids will be opened on August 3, 2023.

The Attleboro Courthouse ramp will be poured this coming weekend.

Motion to go into Executive Session to discuss contract negotiations at 4:26 pm. The Commissioners will not be returning to Open Session.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes

APPROVED
DATE

8/8/23

[Signature]
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**BRISTOL COUNTY
COMMISSIONERS**