

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Dighton within and for the County of Bristol on the tenth day of July A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:10 pm.

Also, present at the meeting: Fairhaven Fire Chief Todd Correia, Fairhaven Harbormaster Tim Cox, Superintendent Derek Costa, County Administrator Gomes and Business Manager Samantha Stone.

Fairhaven Fire Chief Todd Correia and Harbormaster Tim Cox were present to address the Town of Fairhaven ARPA application #1169. Chief Correia asked for reconsideration of the previous denial vote. The Chief apologized on behalf of the town in that they did not have the chance to review the application once it was sent in to the County by an outside grant writer. The application did not contain a complete explanation of what the vessel would be used for.

The Chief reviewed those uses. There will be both EMS and Fire personnel on board the vessel.

Commissioner Saunders clarified that the ARPA funds that the County has is under the oversight of the County, it does not belong to the individual cities and towns. The County decides what projects are eligible and whether or not to award funds.

Harbormaster Cox also stated that most likely one of the Harbormaster's boats will be replaced by this new vessel.

Chief Correia says that the local town process has been reviewed to prevent any further misunderstanding.

There are several certified Boat Captains or boat certified individuals as part of the Harbormaster staff and fire department staff.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to reconsider the vote of 6/27/23 on the Town of Fairhaven ARPA application # 1169.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Fairhaven ARPA Application #1169** in the amount of **\$799,916.30** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5163** from the **ARPA** funding as designated by the County Treasurer.

On the Motion, Roll Call:

Mr. Saunders yes
 Mr. Mitchell yes
 Mr. Kitchen yes

Notice was received from Register Mello of the Southern District Registry of Deed regarding the following employment matter:

1. Madie-Lynn Bourgeois RTW-Off FMLA Effective 6/28/23

Notice was received from the 4th District Court /Commissioner's Office regarding the following employment matter:

1. Leo Dumas Retirement Effective 7/17/23

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

The following Warrants were presented for review and approval:

Payroll Warrant #23125	7/5/23	\$216,236.35
Payroll Warrant #24003	7/6/23	\$883.71
AP Warrant #23118	7/10/23	\$400,678.63
AP Warrant #23126	7/10/23	\$31,325.61
AP Warrant #23127	7/10/23	\$4,949.75
AP Warrant #24001	7/10/23	\$235,204.00
AP Warrant #24002	7/10/23	\$4,544,537.64
AP Warrant #24004	7/10/23	\$195.00
Payroll Warrant #24005	for w/e 7/08/23	\$187,441.00

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the Warrants and payroll as presented. Unanimously approved.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the minutes of June 27, 2023. Unanimously approved.

Treasurer Saunders forwarded the Deeds Excise Agreement for FY 2024.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve and execute the Agreement between the Executive Office of Administration and Finance, The Bristol County Retirement System and its Actuary, The Public Employee Retirement Commission Actuary and the Bristol County Treasurer and County Commissioners, to retain an additional **\$2,574,131** in deeds excise revenue, which includes an amount equal to the *fiscal year 2024* amortization payment (\$2,213,570) and the additional 10% of scheduled Maintenance of Effort (MOE) payments from the fiscal year 2010 through fiscal year 2014 ("additional 10%," amounting to \$360,561).

Administrator Gomes recommended that the vote on the heat pumps be changed to reflect payment from the 10610/52299 rather than the 13420 account.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to change the vote of June 27, 2023, related to account numbers, on the contract for heat pump installation at the Taunton Superior Court to **Energy Conservation Inc.**, 1150 Main St. PO Box 726, Hanson, MA 02341 for \$81,250.00. ECI is a qualified vendor under M.G.L. Chapter 25A.

Funds to be encumbered to Fiscal Year 2024.

To be paid to Vendor #8412 from **10610/52299** once installation is completed.

This being the meeting to finalize the year-end for Fiscal Year 2023, the department presented their requests.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve the recommendation of County Administrator Gomes and encumber to Fiscal Year 2024 the following Fiscal Year 2023 funds:

RGB Architects.	Taunton Sup. Ct.	10610/52269	roof	\$23,000
RGB Architects	Taunton Sup. Ct.	10610/52269	windows	\$22,600
Energy Conservation, Inc	Taunton Sup. Ct.	10610/52299-AC/Heat Pumps		\$81,250
RGB Architects	New Bedford Sup. Ct.	10611/52269	roof/cornices	\$16,223.41
RGB Architects	New Bedford Sup. Ct.	10611/52269	front/side elevations	\$26,200
J. Cardozo Cont.	Attleboro 4 th District	10619/52269	ramp	\$7,360
RGB Architects	Attleboro 4 th District	10619/52299	windows	\$16,320
D.D.S. Industries, Inc.	New Bedford 3 rd District	13420/52269	compressor	\$32,600
RGB Architects	New Bedford 3 rd District	13420/52269	windows	<u>\$14,320</u>
			Total	
				\$239,873.41

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfers as requested by County Treasurer Christopher T. Saunders:

Budget Transfer

- Transfer \$6,382.89 from Group 2 to Group 3.

Unanimous.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfers as requested by County Treasurer Christopher T. Saunders:

Budget Transfer

- Transfer \$6,382.89 from Group 2 to Group 3.

Unanimous.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfers as requested by Sherrilynn M. Mello, Register, Southern District Registry of Deeds:

Budget Transfers

- Transfer from County Funds Group 4 Org 54404 **\$9,391.31** and apply to Group 2 Org 52296.
- Transfer from County Funds Group 3 Org 53361 **\$8,000.00** and apply to Group 2 Org 52239.
- Transfer from County Funds Group 3 Org 53399 **\$4,033.35** and apply to Group 2 Org 52239.
- Transfer from County Funds Group 3 Org 53399 **\$4,033.36** and apply to Group 2 Org 52239

Expense Transfer

- Transfer **\$5,225.86** from County Budget #13402 Group 2 to Deeds Excise #050 Group 2 Org 52269.

Unanimous.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 encumbered funds requests as submitted by Samantha Stone, Business Manager at the Bristol County Agricultural High School:

1. Encumber payroll for the Bristol County Agricultural High School personnel (Teachers, Support Staff, and Dining staff payroll for summer payroll) for Fiscal year FY24 in the amount of **\$469,982.66**.

Unanimous.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfer request as submitted by Samantha Stone, Business Manager at the Bristol County Agricultural High School:

1. Transfer from the FY23 Budget appropriation fund balance of **\$463,030.54** into the Chapter 6 Account.

On the Motion, Roll Call:

Mr. Saunders	yes
Mr. Mitchell	yes
Mr. Kitchen	no

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfer request as submitted by Samantha Stone, Business Manager at the Bristol County Agricultural High School:

1. Transfer the excess revenue of FY23 to the unreserved account in the amount of **\$275,124.44**.

On the Motion, Roll Call:

Mr. Saunders	yes
Mr. Mitchell	yes

Mr. Kitchen no

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfer request as submitted by Samantha Stone, Business Manager at the Bristol County Agricultural High School:

Budget Transfers

- Transfer \$20,799.85 from Group 3 92420024-53301 (*Automotive Repair Parts*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$10,000 from Group 3 92420084-53301 (*Automotive Repair Parts*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$12,669.93 from Group 3 92430045-53389 (*Misc Farming & Agri Suppl*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$10,706.04 from Group 3 92430085-53381 (*Fertilizer*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$5,209.97 from Group 3 92430085-53389 (*Misc Farming & Agri Suppl*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$6,012.85 from Group 3 92430195-53389 (*Misc Farming & Agri Suppl*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$7,109.11 from Group 3 92451025-53363 (*Computer Supplies*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$12,662 from Group 3 93100026-53361 (*Postage - Admissions*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$16,987.56 from Group 3 94120024-53332 (*Heating Supplies/Materials*) to Group 2 93300024-52285 (*Regular Transportation*)
- Transfer \$6,921.06 from Group 3 94120024-53332 (*Heating Supplies/Materials*) to Group 2 94130024-52221 (*Electric*)
- Transfer \$10,309.73 from Group 3 92250025-53363 (*Computer Supplies*) to Group 2 94130024-52221 (*Electric*)
- Transfer \$14,690.97 from Group 3 94120025-53332 (*Heating Supplies/Materials*) to Group 2 94130024-52221 (*Electric*)
- Transfer \$6,783.04 from Group 3 92420025-53303 (*Gas & Diesel Fuel*) to Group 2 94130024-52221 (*Electric*)
- Transfer \$5,139.68 from Group 3 94220025-53312 (*Hdwe, Plumb Supp. & Mat'l*) to Group 2 94130024-52221 (*Electric*)
- Transfer \$31,474.43 from Group 4 95200230-64437 (*Core-Med/Life Insurance*) to Group 2 94130024-52221 (*Electric*)

On the Motion, Roll Call:

Mr. Saunders yes
Mr. Mitchell yes
Mr. Kitchen yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2023 transfer request as presented by County Administrator Gomes and listed on the July 10, 2023 letter as follows:

Commissioner's Office

Expense Transfer:

Transfer \$4,454.78 from 10300-51100 to 13420-51100.

Print Shop

Budget Transfers:

From the 4's in 10400 move \$431.28 to 2's.

From the 4's in 10400 move \$7,898.73 to 3's.

Expense Transfer:

Transfer .09 from 10400-51100 to 13420-51110.

Transfer \$12,525.02 from Group 3-10400 to 13420.

Buildings

Expense Transfer:

Transfer \$18.42 from 10610-51100 to 13420-51100.

Transfer 0.37 from 10618-51100 to 13420-51100.

Transfer \$34.72 from 10619-51100 to 13420-51100.

Budget Transfers:

From the 3's in 10610 move \$1,882.90 to 4's.

From 2's in 10611 move \$7,076.98 to 4's.

From 4's in 10619 move \$767.81 to 3's.

From 2's in 10619 move \$12,763.85 to 2's in 10618.

On the Motion, Roll Call:

Mr. Saunders yes

Mr. Mitchell yes

Mr. Kitchen yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize County Administrator, Maria Gomes to review and approve the July 2023 MIIA health insurance invoice once it has been received.

Unanimous.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Fairhaven ARPA Application #1163** in the amount of **\$18,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5163 from the **ARPA** funding as designated by the County Treasurer.

Unanimous.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **Town of Rehoboth ARPA Application #1167** in the amount of **\$644,000** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #5168 from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the **City of Taunton ARPA Application #1144** in the amount of **\$454,945.40** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #200 from the **ARPA** funding as designated by the County Treasurer.

Unanimous.

Facilities Superintendent Moutinho explained that there was a power outage in New Bedford which has impacted the current HVAC equipment and the units are not functioning well enough to cool the courtrooms.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve the emergency repair estimate from **Advance Air & Heat Company Inc** dated June 3, 2023 in the amount of **\$3,900** to replace three (3) condenser fan motors and the three (3) fan blades at the *New Bedford Superior Court*.

To be paid to Vendor #540 from **10611/52269** when invoiced.

Under Old Business, the County Administrator and Facilities Superintendent were to begin interviewing for a replacement custodian to fill the spot that Mr. Dumas retires from on July 17th. Commissioner Kitchen suggested that one of the custodial applicants may consider becoming a long term sub-custodian

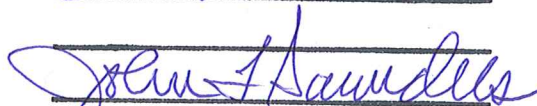
A motion was made by Commissioner Mitchell, second by Commissioner Saunders to adjourn at 4:42 pm.

APPROVED

DATE

7/25/23





**BRISTOL COUNTY
COMMISSIONERS**