

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Dighton within and for the County of Bristol on the thirteenth day of June A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:03 pm.

Notice was received from the Bristol County Agricultural High School regarding the following employment matters:

1. Shelly Buckley	Sub Teacher	Effective 6/08/23
2. Derek Costa	Supt. Salary Increase	Effective 7/1/23
3. Emily Anderson	Acct. Payment Change	Effective 7/1/23
4. Aydin Buckley	Sub Foreman	Effective 7/1/23
5. Arthur Guimond	Sub Foreman	Effective 7/1/23
6. Ethan Hickey	Sub. Foreman	Effective 7/1/23
7. Laurie Cassidy	Sub Office Clerk	Effective 7/1/23
8. Kathryn Zuber	Rate of Pay	Effective 6/20/23
9. Kathryn Zuber	Special Ed. Dept. Chair	Effective 7/1/23
10. Lauren Harwood	Wage increase	Effective 7/1/23
11. Samantha Stone	Account Payment Change	Effective 7/1/23
12. Debra Gwozdz	Wage Increase	Effective 7/1/23
13. Kevin Braga	Wage Increase	Effective 7/1/23
14. Kellie Jo Costa	Wage Increase	Effective 7/1/23
15. Admissions Coordinator	Account Payment Change	Effective 7/1/23
16. Jay Lee	Acct. Payment Change	Effective 6/12/23
17. Christina DePaula	Acct. Payment Change	Effective 6/12/23

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

The following warrants were submitted for review:

AP Warrant #23116	6/13/23	\$4,700.00
AP Warrant #23117	6/13/23	\$440,464.14
AP Warrant #23120	6/13/23	\$1,429,446.41
AP Warrant #23109	6/13/23	\$605,792.06
Payroll Warrant #23119	6/15/23	\$200,225.10

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the Warrants and history changes as presented.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the minutes of June 6, 2023.

County Administrator Gomes presented the bid results for the Elevator Maintenance and Repair contract for the County Buildings. Bids were solicited from the Mass State Contract TRD#03. Only Delta-Beckwith responded.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to award the Elevator Maintenance and Repair contract to **Delta-Beckwith Elevator** for a contract term beginning **July 1, 2023 through June 30, 2024** with the option to renew for two (2) additional one (1) year periods at the initial contract pricing at the sole discretion of the Bristol County Commissioners.

Total contract cost will include Safety Inspection labor, all permit fees and all pre-inspection fees will be **\$7,300.00**. Terms & Conditions of Mass State Contract TRD#03.

Elevator units to be serviced are as follows:

<u>LOCATION/STATE</u> <u>I.D.</u>	<u>ADDRESS</u>	<u>MFG</u>	<u>CAPACITY</u> <u>(lbs.)</u>	<u>TYPE</u>	<u>CERT</u> <u>EXPIRATION</u>	<u># of</u> <u>visits</u>	<u>Cost per</u> <u>visit</u>	<u>Total Cost</u>
New Bedford 3 rd District Court (201-P-142)	75 North Sixth St	PAYNE	2,500	Hydraulic	02.29.2024	4	\$144.06	\$576.24
New Bedford 3 rd District Court (201-P-143)	75 North Sixth St	PAYNE	2,500	Hydraulic	02.29.2023	4	\$144.06	\$576.24
New Bedford Registry of Deeds (201-P-448)	25 North Sixth St	OTIS	2,500	Hydraulic	09.30.2023	2	\$144.06	\$288.12
Fall River Registry of Deeds (95-P-459)	441 No. Main St.	OTIS	2,500	Hydraulic	07.31.2023	4	\$144.06	\$576.24
Taunton Superior Court	9 Court St.	CAPITAL	3,000	Hydraulic	04.29.2023	2	\$144.06	\$288.12
<u>Chairlift units to be serviced are as follows:</u>								
<u>LOCATION/STATE</u> <u>I.D.</u>	<u>ADDRESS</u>	<u>MFG</u>	<u>CAPACITY</u> <u>(lbs.)</u>	<u>Cert.</u> <u>Expiration</u>				
New Bedford Superior Court (201-W-445)	441 County St.	Garaventa Genesis	750	12.31.2023		2	\$144.06	\$288.12

To be paid to Vendor #7011 from the appropriate building accounts.

There was an electrical problem at the Fall River Registry Building.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted, to accept the estimate E355 dated 6/2/23 of **J. Roia Electrical** 1160 Meridian Street, Fall River, MA 02720 in the amount of \$1,885.00 to complete electrical work at the **Fall River Registry**.

To be paid to Vendor # 7971 from 10615/52262 once the work is invoiced.

A proposal for asbestos testing at the Fall River Registry was received. The former Facilities Superintendent Scott Aguiar was present and stated that testing had already been conducted.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to table until further information on a past test could be provided.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer's Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in a work-related accident:

EMPLOYEE	VENDOR	AMOUNT SUBMITTED	AMOUNT PAID
Michael Machado D.O. I 2/28/23	Southcoast Hospitals Group PO Box 11357 Boston, MA 02211		
	02/28/23	\$808.00	\$61.34
	02/28/23	\$207.68	\$50.00
	02/28/23	<u>\$187.00</u>	<u>\$23.59</u>
TOTAL INVOICES:		\$1,202.68	\$134.93

To be paid to vendor **#2578** Remit #2 from **13402-54404**.

County Administrator Gomes provided a draft of a Credit Card Usage Policy. The Commissioners would review.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to table until the next meeting.

ARPA Program

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1161** from the **Town of Rehoboth** for **\$46,440.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5168** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application **#1166** from the **Town of Swansea** for **\$2,278,665.12** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#5542** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA

Application #1153 from the City of Taunton for \$600,000.00 as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor #200 from the ARPA funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and encumber the costs of the Window Study projects proposed by *RGB Architects, 50 Holden Street, Providence, RI 02908* for the Taunton Superior Court, New Bedford 3rd District Court and the Attleboro 4th District Court.

5/23/23 Attleboro 4 th District Court	Window Replacement Study	\$16,320
5/23/23 New Bedford 3 rd District Court	Window/Skylight Replacement Study	\$14,320
5/23/23 Taunton Superior Court	Window/Louver Replacement Study	\$22,600

Commissioner Kitchen began the review of the Fiscal Year 2024 preliminary projections for the County Budget. Currently revenues are short by approximately \$1,395,000. He spoke to Superintendent Costa about where tuition deposits were recorded. Follow-up questions would be sent to the Director of Accounting.

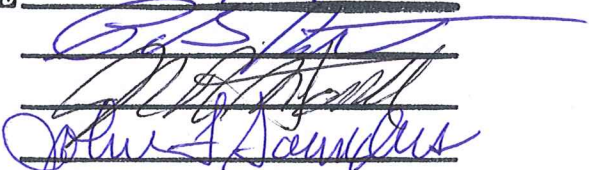
A motion was made by Commissioner Mitchell, second by Commissioner Saunders to go into executive session at 4:40 pm with Register Amaral and Register Mello to discuss strategy related to contract negotiations. The Commissioner would not be returning to open session.

On the motion, Roll Call

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

APPROVED
DATE

6/27/23


BRISTOL COUNTY
COMMISSIONERS