

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the sixth day of June A.D., 2023 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen and Commissioner John R. Mitchell.

Also in attendance: County Administrator Maria Gomes, Scott Aguiar from the New Bedford Registry of Deeds, Tammy Moutinho and John Beauregard from Sylvia Group.

Commissioner Kitchen called the meeting to order at 4:05 pm.

Notice was received from the Bristol County Agricultural High School regarding the following employment matters that were approved over the last two weeks:

1.	Dawn Fornari	Spring Expo	Effective 5/6/22
2.	Skyler M. Hall	Spring Expo	Effective 5/6/23
3.	Adam Latham	Spring Expo	Effective 5/6/23
4.	Danielle Chevalier	Spring Expo	Effective 5/6/23
5.	Sydney Hussey	Sub. Teacher	Effective 5/31/23
6.	Meriah Dufur	Termination	Effective 6/9/23
7.	Samantha Stone	Business Manager	Effective 6/20/23

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to receive and place the CP's on file as they were previously approved.

The following warrant was submitted for review:

Payroll Warrant # 23115 6/8/23 \$231,181.54

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the warrant as presented.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the minutes of May 16, 2023.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the minutes of May 23, 2023.

Register Mello sent in a request.

Upon motion of Commissioner Mitchell, second by Commissioner Kitchen, it was voted to approve the request of Register Sherilynn Mello of the Southern District Registry of Deeds to authorize Scott Aguiar to sign payroll in Ms. Mello's absence.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, , in accordance with the documentation invoice #BCCO5123 received from the **Children's Advocacy Center of Bristol County 58 Arch Street, Fall River, MA 02724** for **May** operating expenses, the amount of **\$2,500.00**

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, , in accordance with the documentation invoice #BCCO6123 received from the **Children's Advocacy Center of Bristol County 58 Arch Street, Fall River, MA 02724** for **June** operating expenses, the amount of **\$2,500.00**

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, charging the appropriate authority, an **Invoice** dated May 23, 2023, in the amount of **\$1,025.00** to **John A. Walsh, P.C. 156 Eighth Street, New Bedford MA 02740**.

To be paid to Vendor #**8276** from **13420/52235**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to authorize the Chairman, Paul B. Kitchen, to execute the Certificate from Massachusetts Department of Transportation Highway Division for an Order of Land Taking dated **May 17, 2023** in the Town of Raynham, noted as **Parcels 16-TE-184, 16-TE-186, 16-TE-187, 16-TE-188, 16-TE-189, ETC.**

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to authorize the Chairman, Paul B. Kitchen, to execute the Certificate from Massachusetts Department of Transportation Highway Division for an Order of Land Taking dated **May 17, 2023** and noted as **Order of Taking , Layout #9007** in the Town of Freetown.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and forward to the County Treasurer's Office for payment to the *Division of Unemployment Assistance, PO Box 419815, Boston, MA 02241-9815*, invoices dated May 9, 2023 for reimbursement of unemployment benefits for former **Bristol County Agricultural High School** employee, Joseph P. Ryan in the total amount of **\$720.00**.

It is noted this will be charged to **95100230-64432** for vendor #8999, Remit #3 and is submitted as an ACH payment.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve a quote from **Atlantic Elevator South Co, Inc.** 1900 Fall River Avenue, Seekonk, MA 02771, identified as Proposal #Q-35573 for the **Taunton Superior Court** elevator repair. Cost proposal is **\$1,955.00**.

To be paid to Vendor #**282** from **10610/52269** when the work is invoiced.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to engage **Odyssey Advisors, 11 Hayward Avenue, Bldg.4, Colchester, CT 06415** to provide actuarial valuation and

consulting services for fiscal years ending June 30, 2023 and June 30, 2024 related to GASB 74 & 75 and OPEB. .
Said contract rate would be \$6,950.00, divided between the two years.

To be paid to Vendor #7984 from 13420/52233 when invoiced.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve the estimate from **Advance Air & Heat Company Inc** dated May 15, 2023 in the amount of \$1,950.00 to replace heating and cooling circulator pump #2 at the *New Bedford Superior Court*.

To be paid to Vendor #540 from 10611/52269 when invoiced.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and forward to the Treasurer's Office for payment, the Invoice # 20230601 in the amount of \$1,385.00 from **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720, for the replacement of the air conditioning unit in the Clerk Magistrate's Office at the *Taunton Superior Court*.

To be paid to Vendor #2893 from 10610/52269.

Facilities Superintendent Moutinho submitted three proposals for window studies at the Taunton Superior Court, Attleboro 4th District Court and the New Bedford 3rd District Court

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to submit the Window Study Replacement proposals to the ARPA program to see if they are eligible to be paid for with ARPA funds.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve the proposal from **D.D.S. Industries, Inc. 250 Ace Street, Fall River, MA 02720** in the amount of \$32,600.00 to furnish and install one reciprocating Compressor for the HVAC system at the **New Bedford 3rd District Court**.

To be paid to Vendor# _____ from 13420/52269 and encumbered to FY'24 Budget should the work not be completed by June 30, 2023.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to table the discussion on the minisplits for the Taunton Superior Courtroom and the HVAC for the Taunton Registry of Deeds.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to engage the services of **RGB Architects** to prepare a proposal for the repair and restoration of the *New Bedford Superior Courthouse* front and side elevations as described in a proposal dated April 14, 2023, noted as RGB #305-2, in the amount of \$26,200.00. County Administrator Gomes is authorized to accept the proposal. Said funds will be encumbered to the Fiscal Year 2024 Budget.

To be paid to Vendor #8370 from 10611/52269.

John Beauregard from Sylvia Group was present to discuss the Commercial Building Insurance for the County.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to maintain the \$58.4 million in Commercial Property coverage for the Fiscal Year 2024 policy period. Estimated premium is \$450,000 plus tax and fees.

APRA Program

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1136 from the **Town of Dartmouth** for **\$160,440.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#611** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1156 from the **Town of Dartmouth** for **\$690,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#611** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1159 from the **City of New Bedford** for **\$507,900.91** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#590** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve and authorize the ARPA Director and County Treasurer Christopher Saunders to distribute funds related to the ARPA Application #1160 from the **City of Fall River** for **\$50,000.00** as submitted and approved through the Bristol County ARPA Portal.

To be paid to Vendor **#538** from the **ARPA** funding as designated by the County Treasurer.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to approve it, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated May 30, 2023 from the **MIIA Health Benefits Trust, One Winthrop Square**, in the amount of **\$379,795.55** for the County of Bristol Monthly Membership Premiums for June 2023.

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$379,515.25
	Account #13420-54437	\$ 280.30

Commissioner Mitchell gave a brief review of the MA County Commissioner's Association meeting held in Barnstable County on May 24th.

Administrator Gomes gave a brief update on the FY'23 Amended Budget and the FY '24 Budget preparation.

Old Business

There are current ramp renovations going on at the Attleboro Court. The current wooden ramp is a hazard. In order to correct that, Cardozo proposes to recreate the ramp with a safer option.

Upon motion of Commissioner Mitchell, seconded by Commissioner Kitchen, it was voted to accept the proposal of **Jose Cardozo Contracting Co.**, dated June 5, 2023 in the amount of **\$780.00** to redesign and replace the wood structure on the side ramp at the **Attleboro 4th District Court** as part of the current ramp replacement project.

It will be paid to Vendor #2893 from 10618/52299 when invoiced.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to go into executive session at 5:09 pm to discuss the following matters: personnel matter regarding an employee's request for an accommodation while on FMLA; grievance settlement discussion; and, contract negotiations with non-union personnel, County Administrator. The Commissioners would reconvene in open session.

On the motion:

Mr. Mitchell yes

Mr. Kitchen yes

The Commissioners reconvened in open session at 5:20 pm. One vote was taken.

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to adjourn at 5:21 pm.

APPROVED

DATE

6/13/2023







**BRISTOL COUNTY
COMMISSIONERS**