

**TITLE 8
TOWN OF BRIDGEWATER
PARKS AND RECREATION COMMISSION**

Section

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§ 8-1. *Designation.* A Parks and Recreation Committee for the Town of Bridgewater is hereby established. (See Code of Virginia § 15.2-1806.)

§ 8-2. *Composition; Appointment of Members.* The parks and recreation commission shall be composed of five qualified voters of the town appointed by the council. Four members shall be from the town at large and one member shall be from the council.

§ 8-3. *Term of Members.* The term of members of the parks and recreation commission shall be four years, staggered, except for the member from the council whose term shall be two years.

§ 8-4. *Vacancies.* Vacancies on the parks and recreation commission occurring other than by expiration of term shall be filled by the council for the unexpired term.

§ 8-5 *Organization and Rules.* The parks and recreation commission shall elect its chairman from among the appointive (four year) members, and may create and fill such other of its offices as it may determine. The term of chairman shall be one year, with eligibility for re-election. The commission shall hold at least one regular meeting in each month, a majority of members being required for transaction of business. It shall adopt rules and regulations not inconsistent with the charter and state laws for the proper conduct of the town Parks and Recreation Department and shall keep a record of its resolution, transactions, and determinations, which shall be a public record.

§ 8-6. *Powers and Duties.*

(a) The Parks and Recreation Commission shall have power and shall be required to:

- 1. Plan in detail the ground areas set aside for parks and recreation.
- 2. Conduct a workable program of town-wide recreation.

3. Submit annually to the mayor not less than 90 days prior to the beginning of the fiscal year a list of recommended capital improvements, including the acquisition of land and/or buildings for parks and recreation purposes, whether by gift, purchase, lease, condemnation or otherwise, and the development, equipment, and maintenance of those improvements, which in the opinion of the Parks and Recreation Commission are necessary or desirable to be acquired or constructed during the forthcoming six-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be acquired or constructed in which year with the estimated costs therefor itemized.
4. Submit annual reports to the council at the end of each fiscal year and such other reports as may be necessary or are requested by the council.
5. Promote public interest in and understanding of the town-wide system of parks and recreation.

(b) The Parks and Recreation Commission shall have power to:

1. Contract with consultants for such services as it may require, within its budget appropriation.
2. In general, the Parks and Recreation Commission shall have the power to provide, conduct, and supervise any form of recreation that will contribute to the welfare and happiness of the citizens, utilizing suitable properties and facilities owned or controlled by the town or other properties and facilities with the consent of the owners and authorities thereof.

§ 8-7. Contracts. The commission shall not and is not authorized to make contracts or incur obligations binding on the town.