



**Borough of Haddonfield  
New Jersey**

Application Current As Of 6/3/2021

**FOR OFFICE USE ONLY: (DO NOT WRITE IN THIS SPACE)**  
APPLICATION TO:                     PLANNING BOARD  
    ZONING BOARD OF ADJUSTMENT  
DATE APPLICATION FILED: \_\_\_\_\_  
DATE DEEMED COMPLETE: \_\_\_\_\_  
TIME PERIOD EXPIRES: \_\_\_\_\_

**DIGITAL COPIES ARE REQUIRED**

**SECTION 1 - GENERAL INFORMATION**

- (A) SUBJECT PROPERTY ADDRESS: \_\_\_\_\_
- (B) OWNER OF SUBJECT PROPERTY: \_\_\_\_\_
- (C) OWNER'S MAILING ADDRESS:     LISTED                     UNLISTED
- (D) OWNER'S TELEPHONE NUMBER: \_\_\_\_\_  
OWNER'S TELEPHONE NUMBER:    LISTED                     UNLISTED
- (D) OWNER'S FAX NUMBER: \_\_\_\_\_  
OWNER'S FAX NUMBER: \_\_\_\_\_
- (F) APPLICANT'S FULL LEGAL NAME: \_\_\_\_\_
- (G) APPLICANT'S MAILING ADDRESS    LISTED                     UNLISTED
- (H) APPLICANT'S TELEPHONE NUMBER: \_\_\_\_\_  
APPLICANT'S TELE. NUMBER:    \_\_\_\_\_
- (I) APPLICANT'S EMAIL ADDRESS: \_\_\_\_\_  
APP CORPORATION: \_\_\_\_\_ PARTNERSHIP: \_\_\_\_\_ INDIVIDUAL: \_\_\_\_\_
- (J) APPL OTHER (Specify): \_\_\_\_\_

**NOTE: IF APPLICANT IS A CORPORATION OR PARTNERSHIP, APPLICANT MUST ATTACH A LIST OF THE NAMES AND ADDRESSES OF ALL PERSONS HAVING A 10% INTEREST OR GREATER IN THE CORPORATION OR PARTNERSHIP**

(K) THE RELATIONSHIP OF APPLICANT TO PROPERTY-OWNER IS: \_\_\_\_\_

**NOTE: IF OWNER:** \_\_\_\_\_ TENANT OR LESSEE: \_\_\_\_\_ CONTRACT PURCHASER: \_\_\_\_\_

(L) THE OTHER (Specify): \_\_\_\_\_

**NOTE: IF APPLICANT IS NOT THE OWNER OF THE SUBJECT PROPERTY, APPLICANT MUST OBTAIN AND SUBMIT A COPY OF THIS APPLICATION SIGNED BY THE OWNER IN THE SPACE PROVIDED IN SECTION 7.**

(M) CONTACT'S FULL LEGAL NAME: \_\_\_\_\_

(N) CONTACT'S MAILING ADDRESS:     LISTED                     UNLISTED

(O) CONTACT'S TELEPHONE NUMBER:    LISTED                     UNLISTED

CONTACT'S TELE. NUMBER: \_\_\_\_\_

CONTACT'S FAX NUMBER: \_\_\_\_\_

(P) THE RELATIONSHIP OF CONTACT TO PROPERTY-OWNER IS: \_\_\_\_\_

(Q) THE RELATIONSHIP OF CONTACT TO APPLICANT IS: \_\_\_\_\_

**NOTE: IF NECESSARY, PLEASE ATTACH ADDITIONAL SHEETS HERETO.**

**SECTION 2 - SUBJECT PROPERTY INFORMATION**

- (A) SUBJECT PROPERTY'S ADDRESS: \_\_\_\_\_
- (B) SUBJECT PROPERTY'S BLOCK: \_\_\_\_\_ LOT(S): \_\_\_\_\_
- (C) SUBJECT PROPERTY'S ZONE: \_\_\_\_\_
- (D) THE SUBJECT PROPERTY IS APPROXIMATELY \_\_\_\_\_ FEET FROM THE INTERSECTION OF \_\_\_\_\_ AND \_\_\_\_\_
- (E) DIMENSIONS OF THE SUBJECT PROPERTY: \_\_\_\_\_
- (F) AREA (S.F.) \_\_\_\_\_
- (G) (1) WITHIN 200 HUNDRED FEET OF ANOTHER MUNICIPALITY: \_\_\_\_\_
- (G) (2) ADJACENT TO AN EXISTING OR PROPOSED COUNTY ROAD: \_\_\_\_\_
- (G) (3) ADJACENT TO OTHER COUNTY LAND: \_\_\_\_\_
- (G) (4) ADJACENT TO STATE HIGHWAY: \_\_\_\_\_

(H) HAS THE SUBJECT PROPERTY BEEN THE SUBJECT OF A PLANNING BOARD HEARING, OR ZONING BOARD OF ADJUSTMENT HEARING? YES \_\_\_\_\_ NO \_\_\_\_\_

**NOTE: IF THE ANSWER TO THE PREVIOUS QUESTION IS YES, APPLICANT MUST ATTACH A COPY OF THE WRITTEN DECISION OF THE PLANNING BOARD, ZONING BOARD OF ADJUSTMENT OR HISTORIC PRESERVATION COMMISSION HERETO.**

**SECTION 3 - INFORMATION ABOUT REQUESTED RELIEF FOR A VARIANCE**

**(A) PROPOSAL:** APPLICANT MUST ATTACH A STATEMENT HERETO ENTITLED "**PROPOSAL**" SETTING FORTH THE PROPOSED PHYSICAL CHANGES, IF ANY, TO THE SUBJECT PROPERTY. APPLICANT MUST ALSO SET FORTH THE CURRENT USE AND PROPOSED USE OF THE SUBJECT PROPERTY. **ONE** DIGITAL COPY OF APPLICATION AND OF ALL PLANS SHALL BE SUBMITTED.

**(B) REASON(S) FOR RELIEF:** APPLICANT MUST ATTACH A STATEMENT HERETO ENTITLED "**REASON(S) FOR RELIEF**" SETTING FORTH THE GROUNDS UPON WHICH RELIEF FROM THE ORDINANCE IN QUESTION IS REQUESTED AND WHICH MUST SHOW COMPLIANCE

WITH "**BURDEN OF PROOF**" REQUIREMENTS.

(C) NATURE OF APPLICATION - CHECK APPROPRIATE ITEMS:

- (1) APPEAL OF ACTION OF ADMINISTRATIVE OFFICER \_\_\_\_\_
- (2) INTERPRETATION OF ZONING ORDINANCE OR MAP \_\_\_\_\_
- (3) CONDITIONAL USE APPROVAL OR VARIANCE \_\_\_\_\_
- (4) VARIANCE: "C" - VARIANCE \_\_\_\_\_  
"D" - USE VARIANCE \_\_\_\_\_  
"D" - NON-USE VARIANCE \_\_\_\_\_
- (5) (a) SUB DIVISION \_\_\_\_\_
- (5) (b) SUB DIVISION APPLICATION TO FOLLOW \_\_\_\_\_
- (6) (a) SITE PLAN \_\_\_\_\_
- (6) (b) SITE PLAN WAIVER \_\_\_\_\_
- (7) WAIVER OF LOT TO ABUT STREET REQUIREMENTS \_\_\_\_\_
- (8) EXCEPTION TO THE OFFICIAL MAP \_\_\_\_\_
- (9) CERTIFICATE OF NONCONFORMITY \_\_\_\_\_

(D) THE PROPOSED DEVELOPMENT IS CONTRARY TO:

SECTION: \_\_\_\_\_ SUB-SECTION: \_\_\_\_\_ REQUIRED: \_\_\_\_\_ PROPOSED: \_\_\_\_\_

SECTION: \_\_\_\_\_ SUB-SECTION: \_\_\_\_\_ REQUIRED: \_\_\_\_\_ PROPOSED: \_\_\_\_\_

SECTION: \_\_\_\_\_ SUB-SECTION: \_\_\_\_\_ REQUIRED: \_\_\_\_\_ PROPOSED: \_\_\_\_\_

SECTION: \_\_\_\_\_ SUB-SECTION: \_\_\_\_\_ REQUIRED: \_\_\_\_\_ PROPOSED: \_\_\_\_\_

**NOTE: IF ADDITIONAL SPACE IS REQUIRED, APPLICANT MUST ATTACH A LIST OF THE ADDITIONAL VARIANCES REQUESTED HERETO.**

**SECTION 4 - INFORMATION ABOUT PROFESSIONALS/EXPERTS**

THE FOLLOWING PROFESSIONALS AND/OR EXPERTS WILL ASSIST AND/OR REPRESENT THE APPLICANT IN CONNECTION WITH THIS APPLICATION:

- (A) ATTORNEY: \_\_\_\_\_
- (B) ENGINEER: \_\_\_\_\_
- (C) ARCHITECT: \_\_\_\_\_
- (D) PLANNER: \_\_\_\_\_
- (E) OTHER (Specify): \_\_\_\_\_

**NOTE: ALTHOUGH NOT REQUIRED, THE BOARD RESPECTFULLY REQUESTS THAT THE APPLICANT ATTACH HERETO A LIST OF THE NAMES, ADDRESSES AND PHONE NUMBERS OF ANY PROFESSIONALS AND/OR EXPERTS LISTED ABOVE.**

**SECTION 5 - INFORMATION ABOUT REQUESTED EXHIBITS**

**NOTE: A ALL TWENTY (20) SETS NEED TO BE COLLATED.**

- (A) TWENTY (20) COPIES OF THIS APPLICATION;
- (B) TWENTY (20) COPIES OF STATEMENT ENTITLED "PROPOSAL";
- (C) TWENTY (20) COPIES OF STATEMENT ENTITLED "REASON(S) FOR RELIEF";
- (D) TWENTY (20) SETS OF PLANS:

**11X17 PLANS ARE PREFERRED**

- (B) (1) TWENTY (20) SETS OF CURRENT AND PROPOSED SURVEYS;
- (B) (2) TWENTY (20) SETS OF CURRENT AND PROPOSED FLOOR PLANS;
- (B) (3) TWENTY (20) SETS OF CURRENT ELEVATION DRAWINGS OR PHOTOGRAPHS;
- (B) (4) TWENTY (20) SETS OF PROPOSED ELEVATION DRAWINGS.

**NOTE: EVERY PAGE OF EVERY PLAN MUST HAVE THE NAME OF THE APPLICANT AND THE ADDRESS OF THE SUBJECT-PROPERTY NOTED THEREON.**

**SECTION 6 - APPLICANT'S VERIFICATION**

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS MADE BY ME AND THE STATEMENTS AND INFORMATION CONTAINED IN THE PAPERS SUBMITTED IN CONNECTION WITH THIS APPLICATION ARE TRUE. I AM AWARE THAT IF ANY OF THE FOREGOING STATEMENTS ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT.

\_\_\_\_\_  
(APPLICANT'S SIGNATURE)

**SECTION 7 - OWNER'S AUTHORIZATION**

I HEREBY CERTIFY THAT I RESIDE AT \_\_\_\_\_  
IN THE COUNTY OF \_\_\_\_\_ AND THE STATE OF \_\_\_\_\_  
AND THAT I AM THE OWNER OF THAT CERTAIN LOT, PLAT OR PARCEL OF LAND KNOWN  
AS \_\_\_\_\_  
BLOCK(S) \_\_\_\_\_ LOT(S) \_\_\_\_\_ ON THE TAX MAP OF  
THE BOROUGH OF HADDONFIELD, WHICH IS THE SUBJECT OF THE ABOVE  
APPLICATION, AND THAT THE SAID APPLICATION IS HEREBY CERTIFIED BY ME.

\_\_\_\_\_  
(OWNER'S SIGNATURE)

**SECTION 8 - OWNER'S CONSENT TO SITE VISIT**

I HEREBY CONSENT TO A SITE VISIT AT THE PROPERTY WHICH IS THE SUBJECT OF  
THIS APPLICATION FOR THE LIMITED PURPOSES OF VERIFYING THE ACCURACY OF THE  
PLANS SUBMITTED AND THE STATEMENTS MADE IN CONNECTION HEREWITH.

\_\_\_\_\_  
(OWNER'S SIGNATURE)

**SECTION 9 - OWNER'S CERTIFICATION OF ACCURACY OF SURVEY**

I HEREBY CERTIFY THAT THE SURVEY SUBMITTED FOR THIS APPLICATION IS  
CORRECT AND SHOWS THE CURRENT EXISTING CONDITIONS AND IMPROVEMENTS OF THE  
PROPERTY INCLUDING ALL, PATIOS, WALKWAYS, DRIVEWAYS AND ANY OTHER  
IMPROVEMENTS ON THE PROPERTY.

\_\_\_\_\_  
(OWNER'S SIGNATURE)

**REQUEST FOR CERTIFIED LIST OF PROPERTY OWNERS**

I, \_\_\_\_\_, HEREBY REQUEST A  
CERTIFIED LIST OF ALL OWNERS OF REAL PROPERTY LOCATED WITHIN 200 (TWO HUNDRED)  
FEET OF BLOCK \_\_\_\_\_ AND LOT(S) \_\_\_\_\_

SINCERELY,

\_\_\_\_\_  
(Signature of Person Requesting List)

\_\_\_\_\_  
(PRINT name of Person Requesting List)

**BOROUGH OF HADDONFIELD  
ZONING WORKSHEET**

BLOCK \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 LOT \_\_\_\_\_ OWNER \_\_\_\_\_  
 ZONE \_\_\_\_\_ PROPOSAL \_\_\_\_\_

	EXISTING	PROPOSED	REQUIREMENTS	VAR. REQUIRED
PROPERTY USE	_____	_____	_____	_____
LOT AREA / SQTF	_____	_____	_____	_____
BUILDING AREA, %	_____	_____	_____	_____
IMPERVIOUS AREA, %	_____	_____	_____	_____
LOT FRONTAGE	_____	_____	_____	_____
LOT DEPTH	_____	_____	_____	_____
FRONT YARD SETBACK (135 ATTACHMENT 7)	_____	_____	_____	_____
SIDE YARD - SINGLE	_____	_____	_____	_____
AGGREGATE SIDE YARD	_____	_____	_____	_____
REAR YARD SETBACK	_____	_____	_____	_____
NEW STRUCT. HEIGHT	_____	_____	_____	_____
ACC. BUILDING HEIGHT	_____	_____	_____	_____
ACC. SETBACKS	_____	_____	_____	_____
PARKING SPACES	_____	_____	_____	_____

OTHER ITEMS REQ'D:

SEASONAL HIGH WATER INSPECTION \_\_\_\_\_

GRADING PLAN REVIEW \_\_\_\_\_

ZONING OFFICERS COMMENTS: \_\_\_\_\_