How to Request a Tree

Initiate your request

To request a tree to be planted on the Borough owned park strip or right of way (ROW) adjacent to your property, call Sue Nelson at the Department of Public Works at 856-429-0183 ext 0. Sue will collect your contact information and address, and your request will be added to the list of resident requests.

Timing

If the location is suitable for planting, the Shade Tree Commission (STC) hopes to plant a tree within 2 years.

Your commitment

By requesting a tree, you are also committing to help care for this tree by watering throughout the first 2-3 growing seasons. Properly adding mulch each spring is also beneficial – see https://cms5.revize.com/revize/boroughofhaddonfield/BoardsCommissions/Mulching%20Trees%20and%20Shrubs.pdf

How to Sponsor a Tree

The Benefits

Sponsoring a tree enables you to select the species from an approved list and have top priority for planting.

Next Steps

To express interest, email the STC at shadetrees@haddonfield-nj.gov with your name, address, and phone number. A member of the STC will contact you to determine if the site is appropriate for a new tree and guide you through the process.

Species selection is dependent on the size of the site and whether there are overhead wires. Sponsors are asked to choose 3 species, and the STC will procure the tree depending on our supplier's inventory – see https://cms5.revize.com/revize/boroughofhaddonfield/Tree%20Species%20Planting%20List%202025.pdf

Sponsorship cost $400 per tree, which is the Borough's cost of purchasing and planting the tree and installing a gator bag and filling it over the next season's dry periods. Once the site is approved, a check payable to the Borough of Haddonfield noting STC Escrow Fund in the memo should be sent or delivered to Borough Hall, 242 Kings Highway East, Room 101, Haddonfield, NJ 08033 Attn: Deanna Bennett.

Timing

Sponsored trees, with top priority for planting, will be planted during either the next spring or fall planting depending on the species.

The STC usually plants each spring and fall and plans its tree plantings 6-8 months in advance.

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