

JAMES W. "JIM" MARTIN  
CLERK OF COURT  
BIENVILLE PARISH  
100 COURTHOUSE DRIVE, ROOM 100  
ARCADIA, LOUISIANA 71001

REQUEST FOR MORTGAGE CERTIFICATE

MORTGAGE CERTIFICATE (10 years)

ONE NAME & ONE PROPERTY	\$20.00
EACH ADDITIONAL NAME	\$10.00
EACH ADDITIONAL PROPERTY	\$10.00

If a certificate contains more than one hundred fifty (150) words, an additional fee of eighty-three cents (\$.83) per 100 words or fraction thereof will be charged.

PLEASE COMPLETE THE FOLLOWING:

- MORTGAGE CERTIFICATE (10 years)
- LIEN CERTIFICATE (15 years)
- OTHER

Please list separately each last name that you want checked, i.e. maiden name, previous married name, or any alias. You must list entire names instead of initials.

LAST NAME	FIRST NAME	MIDDLE NAME
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PROPERTY DESCRIPTION:

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BILLING INSTRUCTIONS:

MAIL TO:

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ORDERED BY:

PHONE #:

SIGNATURE:

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REQUEST FOR CANCELLATION

In accordance with the provisions of La. C.C. Article 3366, The Recorder of Mortgages for \_\_\_\_\_ Parish, Louisiana is hereby requested and directed to cancel the recordation of the following described privilege:

- ( ) MORTGAGE granted by \_\_\_\_\_  
 In favor of \_\_\_\_\_  
 In the sum of \_\_\_\_\_ Dated \_\_\_\_\_  
 Registry Number \_\_\_\_\_ MOB \_\_\_\_\_ FOLIO \_\_\_\_\_
- ( ) JUDGMENT in favor of \_\_\_\_\_  
 Against \_\_\_\_\_  
 In the sum of \_\_\_\_\_ Dated \_\_\_\_\_  
 Registry Number \_\_\_\_\_ MOB \_\_\_\_\_ FOLIO \_\_\_\_\_
- ( ) OTHER \_\_\_\_\_  
 \_\_\_\_\_  
 Registry Number \_\_\_\_\_ MOB \_\_\_\_\_ FOLIO \_\_\_\_\_

THIS REQUEST TO CANCEL IS BASED ON THE FOLLOWING:

*(Please initial the appropriate box)*

- ( ) R.S. 44:106 **No Paraphed Obligation** – Authentic Act signed by Obligee of Record that acknowledges satisfaction
- ( ) R.S. 44:107 **Paraphed Obligation** – Note Attached marked "Paid" or "Cancelled"
- ( ) R.S. 44:107 **Paraphed Obligation** – An act of release executed before a notary who certifies in the act that the obligation was presented to him by the holder and owner and that he paraphed it for identification with the act of release
- ( ) R.S. 44:108 **Public Officer** - (Sheriff, Marshal or other officer as a consequence of a judicial sale or other decree of action)
- ( ) R.S. 44:111 **Bankruptcy Order of Discharge** – Affidavit
- ( ) CC 3367 **Prescribed Mortgage or Privilege** – Application
- ( ) CC 3368 **Prescribed Judicial Mortgage** – Certificate of Clerk of the Court rendering Judgment -that no suit or motion has been filed for revival or certified copy of final judgment rejecting the demand to revive judgment
- ( ) R.S. 9:5167E **Affidavit of Lost Note** - After Receipt of Notary who satisfied note out of proceeds
- ( ) R.S. 9:5167.1 **Affidavit to Cancel** by Title Insurance Officer
- ( ) \_\_\_\_\_ **OTHER** \_\_\_\_\_

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages of \_\_\_\_\_ Parish and any of its employees or agents relying on this Request for Cancellation for any damages they may suffer as a consequence of such reliance in accordance with provisions of R.S. 44:110.

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_