

M E E T I N G N O T I C E
BENNINGTON SELECT BOARD
Monday, October 23, 2023
Bennington Fire Facility
Multi-Purpose Room - 3rd Floor
130 River Street
Bennington, Vermont 05201

6:00 PM

- | | |
|--------------------------------------------------|-------------------|
| 1. Pledge of Allegiance | |
| 2. Vision Statement | |
| 3. Consent Agenda | 6:00 PM - 6:05 PM |
| A. Minutes of October 9, 2023 | |
| B. Warrants | |
| C. Licenses, if any | |
| 4. Public Comment | 6:05 PM - 6:20 PM |
| 5. Agency of Human Services (AHS) Housing Crisis | |
| | 6:20 PM - 6:45 PM |
| 6. Energy Committee Update | 6:45 PM - 7:00 PM |
| 7. Schedule Vote on Petition | 7:00 PM - 7:10 PM |
| 8. Planning Grant Town Plan | 7:10 PM - 7:20 PM |
| 9. Revolving Loan Proposal - 748 Main Street | 7:20 PM - 7:30 PM |
| 10. Manager's Report | 7:30 PM - 7:40 PM |
| 11. Upcoming Agendas | 7:40 PM - 7:45 PM |
| 12. Other Business | 7:45 PM - 7:50 PM |
| 13. Executive Session | |
| A. Personnel | |

We endeavor to host inclusive, accessible events that enable all individuals to engage and participate fully. To request an accommodation or for inquiries about accessibility, please contact Paul Dansereau, Facilities Director:
pdansereau@benningtonvt.org or call 802-447-9715.

1 **BENNINGTON SELECT BOARD MEETING**

2 **130 RIVER STREET**

3 **BENNINGTON, VERMONT 05201**

4 **OCTOBER 9, 2023**

5 **MINUTES**

6 **SELECT BOARD MEMBERS PRESENT:** Jeannie Jenkins-Chair; Tom Haley-Vice Chair; Jeanne
7 Conner; Ed Woods; Gary Corey; Sarah Perrin; and Jim Carroll.

8 **SELECT BOARD MEMBERS ABSENT:** None.

9 **ALSO PRESENT:** Stuart Hurd-Town Manager; Dan Monks-Assistant Town Manager; Shannon
10 Barsotti-Community Development Director; Nick and Sofia Pedemonti-Skatepark; ~25
11 Hometown Heroes Representatives with Billy Andrews, Cindy Legge, and Kelly Carroll as
12 spokesperson; Clark Adams; Sam Restino; Martha Mackey; Tyler Kulfan; Jack Rossiter-Munley;
13 Tordis Isselhardt; Nancy White; 10 citizens; Josh Boucher-CAT-TV; and Nancy H. Lively-
14 Secretary.

15 At 6:00pm, Chair Jeannie Jenkins called the meeting to order.

16 **1. PLEDGE OF ALLEGIANCE**

17 The Pledge of Allegiance was recited.

18 **2. VISION STATEMENT**

19 Mr. Haley read the Town's Vision Statement that was adopted by the Select Board on
20 August 24, 2020:

21 "Bennington is a welcoming, engaged, inclusive, resilient community where everyone
22 regardless of identity shares in our vitality and benefits from an outstanding quality of life."

23 **3. CONSENT AGENDA**

24 **A. MINUTES OF SEPTEMBER 25, 2023**

25 **B. WARRANTS**

26 *Jeanne Conner moved and Jim Carroll seconded to approve the Minutes of September*
27 *25, 2023 amended as follows:*

28 *Page 6, Line 208, Change "It is a state law to encourage composting." to "State*
29 *law requires all commercial operations and home owners to compost."*

30 *The motion carried unanimously.*

4. PUBLIC COMMENT

The following Public Comment Practices to make the experience for all involved a productive and informative use of the Public Comment period at Select Board meetings was placed on the podium for those that wish to make Public Comments to reference:

1. Public Comment is to allow residents an opportunity to share information or make announcements that benefit the community at large.
2. The topic should not be related to an agenda item. If a member of the public wants to comment on an agenda item they can do so during the discussion of that item.
3. Comments should be 3 minutes or less.
4. You are required to state your real name and town of residence.
5. Sharing comments, announcements and concerns are encouraged rather than asking questions. Public Comment is not a time for discussion. If you have specific questions it is best to call the Town Manager to get a full explanation and accurate information.
6. If the topic requires much discussion the item will be considered as an agenda item at a future meeting.

Billy Andrews and Kelly Carroll represented the ~25 Hometown Heroes present with Ms. Carroll serving as spokesperson for the American Legion Post 13 Riders and the VFW Post 13 Riders as follows:

1. They are collaborating on a Hometown Heroes Banner Project to honor our local military heroes - both the ones who have passed on and the ones that are still with us.
2. The banners would be 24"x48" made of commercial grade durable vinyl.
3. We had hoped they would be displayed on Main Street but the BBC has said that the Children's Art Banners will be on display for 2 years so we now hope to display them on North and South Streets by the Veteran's Home and Walmart.
4. To be in compliance with the State statutes only deceased heroes may be displayed and would need to be rotated with a new memorial banner every 2 weeks which is not realistic.
5. There is no cost to the taxpayer except whatever is needed to approve the project.
6. We estimate ~\$125/banner including the bracket offset by fundraising and family contributions to purchase a banner for their loved one.
7. Dee Collette was not able to come tonight but can answer any questions that you may have.
8. Veteran's Day is next month so we would like to ask you for 2 things:
 - ✓ Your support.
 - ✓ What is our next step?

Cindy Legge added that it would be nice to honor our heroes of yesterday so we are able to enjoy the freedoms we have today. *Ms. Jenkins: We need to do some research and have a plan to share with you before the next meeting. Mr. Hurd added to have a group representative meet with him tomorrow for further discussion on the flag, itself.*

Clark Adams: Would like some signage to reflect that Bennington is a Purple Heart community and can't see any reason not to recognize their sacrifices. And would also like a Proclamation of Solidarity for the people of Israel. *Mr. Hurd: There are 2 Purple Heart banners to be placed at the VFW on that date in August recognizing that we are a Purple Heart community and added that the State prohibits some signage.*

Nancy White: A week ago the Town Office approved the Benn High petition with over 500 registered voters having signed the petition and will decide if Chris Gilbert gets the Senior Center building. She questioned why this wasn't on the agenda, people don't have enough information about the project, and wants to set up a meeting on Benn High. *Ms. Jenkins: There have been 5 public meetings on the Benn High project where the public could ask any question to any of those that have been working on the project and you can always contact Mr. Hurd with your questions. Mr. Hurd: The Town has 30 days to set a vote date or do it at the Town Meeting. We will have a decision as to which date at the next meeting. The Town Meeting is where you will get the greatest turn out. Ms. Conner: There is an enormous amount of information on the website for this project and is accessible to anyone. If you need help accessing the information, help is available at the Library and Town Office. Mr. Woods: All questions that people wanted to ask were answered at each of these presentations on the Benn High project. Mr. Corey: Added that all of the meetings can be watched on CAT-TV.*

Martha Mackey: Is excited about the public spaces for walking and biking and would like more information on the communal space from the Benn High project, as well as, community involvement as to what those should be.

Sam Restino: 1. The Purple Heart recognition could be added on the South and West ends of Town where all of the fraternal organizations are, and also, those areas need to be trimmed. 2. The homeless spoke that they are receiving services from the Town but lack of housing is the issue. 3. There were 500 signatures on the petition so there should be 500 votes. 4. On October 15th, corps vet's that filled the Publyk House parking lot last year are coming to Town. 5. Fire hydrant flushing will begin on October 11th. 6. Is glad to see that Asher and Jack, who ran for Select Board, are still so involved in the community.

Jack Rossiter-Munley: The Community Café will be the featured community organization at the Riverwalk on October 21st that starts at 10:00am at People's Park and will end at GBIC's with a mini café available. The Café will still have its normal hours and menu as usual. We can be reached at benningtoncommunitycafe@gmail.com.

5. SKATEPARK PRESENTATION

Shannon Barsotti and Dan Monks did the following presentation:

- The Skatepark was identified as one of the priorities for ARPA funding from our public outreach effort.
- The Select Board had authorized up to \$5,000 for a preliminary design of which only \$2,000 has been spent so far.
- The conceptual design was presented to the Board and they authorized staff to continue working on the project.
- The Skatepark Team has identified Grindline, a firm that specializes in skatepark construction to work with us. They have built 250 parks all over the world.
- Skateparks are for all ages and present competitions and business opportunities to the communities.
- We have divided the project into 2 phases -
 - Phase 1 is the outdoor skatepark without a building or interior bowl - estimated at \$750K
 - Phase 2 is the building with the indoor space for year round use and some retail space - estimated at \$700K
- The next step is the site and permit analysis with in-kind site work to bring the cost down.
- We will be taking a bit of the parking lot and hope to keep some of the existing trees.
- This will be a public/private partnership between the Town and the private skatepark businesses.
- There would be a portion paid for by the Town with the balance covered by private donations, as well as, state and federal grants.
- Our private partners have met with a fundraising consultant with the fundraising timelines at 6 months for Phase 1 and 1 year for Phase 2.
- We still have some final site analysis to do, then construction documents, and then the actual construction.
- Tonight's request is:
 - Authorize staff to continue to work with Grindline to develop cost estimates for this project.
 - Authorize up to \$25,000 of ARPA or alternative funds for a second permitting analysis and fundraising consulting services. This would get us to be able to say this is how much it will cost and where it will be located.
- We would then come back in 90 days for authorization to go forward with the project and committing the amount of dollars from the Town.

Board comments/questions answered by Ms. Barsotti, Mr. Monks, Nick Pedemonti, and Sofia Pedemonti:

142 Mr. Woods: Do you anticipate any staffing needs? *Phase 1 - No; Phase 2 - There would be a*
 143 *formal agreement between the partners and the Town for management of the retail section,*
 144 *how will entry be handled, possible membership fees, etc. This will be part of our update in 90*
 145 *days.*

146 Ms. Conner: Having fundraised for many years, has not fundraised for a specific project like this,
 147 but it seems that the donors would want to know the cost of the project. *We won't start*
 148 *fundraising until we have a final conceptual design and relatively solid cost estimates.*

149 Ms. Conner: Noted that if questions cannot be answered, it is because they are premature in
 150 the step-by-step project process.

151 Ms. Conner: Added the Green Mountain Bus goes to Manchester and kids ride free.

152 Mr. Corey: What will the \$25,000 cover? *Fundraising consultant, MSK for permitting and site*
 153 *analysis, and geotech work. The results of the geotech work will strongly contribute to the final*
 154 *estimate.*

155 Mr. Corey: Are there grants for something like this? *Yes, there are, and once we're 2/3 of the*
 156 *way there with other funding, we would open it up to the grants. Ms. Barsotti listed several -*
 157 *some with 2 x matching funds and some for municipalities only. A reserve account will be set up*
 158 *earmarked for the skatepark so we can accept tax deductible donations.*

159 Ms. Jenkins: Explain more of the update in 90 days. *We expect to have done all of the ground*
 160 *work before that and come back with solid cost estimates, solid fundraising, and the dollar*
 161 *amount to come from the Town from ARPA or other funding that will not affect the taxpayers.*

162 Ms. Jenkins: Where are we in the size of projects that Grindline has worked on? *We would like*
 163 *to be in the 15,000 square foot range. Manchester is close to that and Burlington is 20,000*
 164 *square feet. This is large enough and is expected to attract skaters to it but is not a*
 165 *"monstrosity" like they have in California.*

166 Ms. Jenkins: Do some skateparks have a uniqueness to them? *The bowl, for example, would be*
 167 *a draw because some parks don't have bowls.*

168 *Public comments/questions answered by Ms. Barsotti, Mr. Monks, Nick Pedemonti, and Sofia*
 169 *Pedemonti:*

170 Sam Restino: Is concerned about potential cracks in the concrete 20-30 years from now and
 171 that it will serve as a homeless shelter once it gets built. Also, is concerned about the cost of it
 172 after the Willow Park Playground and the Benn High Project.

173 Sam Restino: When a presentation is being done, would like to be sure that it is in the board
 174 packets.

175 Nancy White: 1. Will you know the cost of both Phase 1 and Phase 2 in 90 days? *Yes, a much*
176 *more solid understanding of the cost.* 2. Will you know the cost to the Town for maintaining the
177 building? *As was said earlier in the presentation - Phase 1 - No; Phase 2 - There would be a*
178 *formal agreement between the partners and the Town for management of the retail section,*
179 *how will entry be handled, possible membership fees, etc. This will be part of our update in 90*
180 *days.* 3. Doesn't there have to be a public hearing if any of the trees donated by the Japanese
181 are removed? *Mr. Hurd: Only if requested. (She requested one.)* 4. Does the State require a
182 study on the river? *We will do whatever is necessary and required.* 5. What will the security be?
183 *The design will include lighting and security cameras.* 6. Is it going to be fenced? *There is no plan*
184 *for fencing.* 7. Do you have any statistics on how many times the police have been called back
185 to the park since it reopened? *No.*

186 Tyler Kulfan: 1. Why not put the skatepark on the parking lot entirely so as not to involve the
187 park, itself? *There are several people in the community that feel that we don't have enough*
188 *parking. When the final design comes in it may affect more of the parking lot and the*
189 *greenspace of the park will still be intact. We will balance both needs.* 2. What is the
190 percentage of the skatepark going to be from the parking lot? *Currently 15%-20% but that may*
191 *change for many different reasons.*

192 Clark Adams: Will local businesses be used on this project? *Yes.*

193 Martha Mackey: 1. Will there be public bathrooms and water fountains on site? *Yes.* 2. There
194 was mention of a membership fee? *If there is a membership fee it would only be for the indoor*
195 *portion during specific events and residents would probably be subsidized. No charge for the*
196 *outside park unless there is a national event where tickets are sold, but not for everyday use.*

197 Martha Mackey: Is there bike parking in the design? *If not in the design, it will be as it will be*
198 *required as part of our permitting process.* The staple bike racks are the best.

199 Tordis Isselhardt: Will there be accommodations for viewers to watch the skaters? *Yes, there*
200 *will be several places where spectators can view the skaters.*

201 ***Jim Carroll moved and Ed Woods seconded to authorize staff to continue to work with***
202 ***the Skatepark Team to develop cost estimates and authorize up to \$25,000 of ARPA funds for***
203 ***a second permitting analysis and fundraising consulting services. The motion carried***
204 ***unanimously.***

205 **6. BRUSH PILE FEES**

206 Mr. Hurd recommends a charge of \$5.00 per load (larger than two 30 gallon bags of
207 sticks that might fit in your trunk) for residential customers and \$60/ton or a flat fee of \$60.00
208 for commercial loads effective October 30, 2023.

209 ***Jim Carroll moved and Ed Woods seconded to charge \$5.00 per load for residential***
210 ***customers for larger than two 30 gallon bags of sticks that might fit in your trunk) and***
211 ***\$60/ton or a flat fee of \$60.00 for commercial loads effective October 30, 2023.***

212 Mr. Woods appreciated Mr. Hurd doing this and it is a good compromise.

213 Mr. Carroll said that it is a reasonable fee.

214 Mr. Corey asked about the \$60/ton, and Mr. Hurd explained that some commercial
215 haulers prefer being charged by the ton.

216 Clark Adams asked for the definition of “a load”, and Mr. Hurd answered commercial
217 haulers usually either have a ½ ton or ¾ ton pickup. Either are \$60/load.

218 ***The motion carried unanimously.***

219 **7. NEIGHBORHOOD DEVELOPMENT GRANT**

220 Ms. Barsotti is preparing an application for the Vermont Agency of Commerce and
221 Community Development’s Community Partnership for Neighborhood Development grant for
222 ~\$300,000, however, this amount hasn’t been finalized yet. The purpose of the grant is to
223 support investments in the development of inclusive, smart-growth neighborhoods by funding
224 municipal planning, site control, design, scoping, and surveying for the development of
225 transformative projects. The Town’s application will be for predevelopment work on the Benn
226 High project. If awarded, funds would be granted to the Town and then sub granted to Hale
227 Resources for predevelopment work such as construction design fees.

228 A Municipal Resolution signed by the Bennington Select Board is authorizing Mr. Hurd,
229 Bennington Town Manager, to act on behalf of the Town as the Authorized Official.

230 ***Jim Carroll moved and Ed Woods seconded to sign the Municipal Resolution to***
231 ***authorize Stuart Hurd, Bennington Town Manager, to act on behalf of the Town of***
232 ***Bennington as the Authorized Official to apply for, accept, and expend grant funds from the***
233 ***Agency of Commerce and Community Development. The motion carried unanimously.***

234 **8. MANAGER’S REPORT**

235 Mr. Hurd did the following report.

236 *PFAS Found in Bennington - New Areas* - PFAS have been found in residential wells in the South
237 Shire neighborhood, Stonehenge Drive in Jefferson Heights, and on Hickory Hill east of Town.
238 There are 100% reimbursable funds available to treat emerging contaminants which may be
239 available to the Town to help us explore getting municipal water to these neighborhoods.

240 ***Jim Carroll moved and Ed Woods seconded to continue to work with the State to***
241 ***pursue funds as soon as possible to help us explore getting municipal water to these***
242 ***neighborhoods.***

Ms. Jenkins noted that Mr. Hurd and Jason Dolmetsch from MSK did an excellent job answering questions at the State meeting with very short notice.

The motion carried unanimously.

Municipal Energy Resilience Project (MERP) Funding - The Town has been approved to participate in the MERP for the buildings on the attached award notice. This will include the feasibility of using geothermal energy at the Rec Center.

Petition on Sale of 124 Pleasant Street Building - The petitioners were successful garnering 509 signatures on the petition. The law provides that the Town must now hold a special election or place the question on the Annual Meeting ballot - the latter being my recommendation. It is important to note that the Benn High project will proceed regardless and that a new Senior Center and Meals Program will be created at Benn High.

Compost at Transfer Station - The fee for disposal was eliminated effective October 1, 2023. The amount of money generated by the fee (\$1.25/gallon) last year was \$2,759.50. This amounts to 2,208 gallons of compost delivered to the site and the Town will now bear that cost. The compost is mixed with leaves and some woodchips and used at Casella's compost site.

9. UPCOMING AGENDAS

October 23, 2023 - Manager from the Agency of Human Services

October 23, 2023 - Health Dashboard

October 23, 2023 - Petition Vote Date

October 23, 2023 - Town Plan Update - Phase 2 Funding

November 2023 - YMCA Update

November/December 2023 - Shires

10. OTHER BUSINESS

Ms. Perrin: Wished her husband a Happy Birthday tomorrow.

Mr. Carroll: Encouraged everyone to attend Harvestfest this weekend and enjoy the crazy chickens and music.

11. EXECUTIVE SESSION

A. CONTRACTS

At 7:40pm, Ed Woods moved and Jeanne Conner seconded that the meeting was adjourned finding that an Executive Session be held on Contracts as premature public

274 **knowledge would place a person involved in the subject matter at a substantial disadvantage.**
275 **No action will be taken when going back into Open Session. The motion carried unanimously.**

276

277

278 Respectfully submitted,

279 Nancy H. Lively

280 Secretary

SELECT BOARD
MINUTES ADDENDUM
October 9, 2023

Present: Jeannie Jenkins, Chair, Tom Haley, V. Chair, Jim Carroll, Ed Woods, Jeanne Conner, Gary Corey, and Sarah Perrin. Also present: Stuart Hurd, Town Manager, Dan Monks, Assistant Manager, and Shannon Barsotti, Community Development Director.

The Board went into executive session at 7:40 pm for a contract matter.

The Board came out of executive session at 8:08 pm. but took no action. There being no other business, the meeting adjourned at 8:08 pm.

Respectfully submitted,

A handwritten signature in blue ink, consisting of a stylized 'S' and 'H' followed by a horizontal line.

Stuart A. Hurd

10/18/23

Town of Bennington Accounts Payable

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11:53 am

Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
331203	*BECKER, PAUL H & ANNA P	10/17/23	10/17/23	Tax Credit Refund	124.10	01-1200.000
331204	*JAMES DEERY	10/06/23	10/06/23	Refun of Tax Credit	436.15	01-1200.000
331205	*JEANNE COOK	10/11/23	10/11/23	Tax Credit Refund	495.77	01-1200.000
331206	*JOHN & KAREN MAJORIS	10/16/23	10/16/23	Tax Credit Refund	58.86	01-1200.000
331207	*KELLY M. CARROLL	10/04/23	10/04/23	CPARB Training-Reimburse	52.44	01-3000.790
331208	*SCOTT & KATHERINE FLANIG	10/12/23	10/12/23	Tax Credit Refund	2,018.71	01-1200.000
331209	*YVONNE GEORGE	10/05/23	10/05/23	Buying Back Cemetery Lots	300.00	01-2572.000
331210	A. MONTANO CO., INC.	10/10/23	R140951	Screen Rental	1,150.00	02-5330.660
					1,150.00	42-5480.660
				TOTAL CHECK	2,300.00	
331211	ADAMS LOCK & SECURITY	09/21/23	60746	(26) Keys/Dept Doors	94.90	03-4570.210
331212	ALL-OUT WASTE MANAGEMENT	09/29/23	17681	Beech St Ballfield	135.00	01-7160.560
		09/29/23	17682	SVC Soccer Field	135.00	01-7160.560
		09/29/23	17683	Stark Street	135.00	01-7160.560
				TOTAL CHECK	405.00	
331213	ALLEN ENGRNG & CHEMICAL C	10/12/23	500716-01	Chlorine	800.00	01-7150.210
331214	ALLIED AUTO PARTS OF BENN	10/03/23	588694	Acct#3515 Spreader 3 Pack	3.99	01-4170.220
		10/11/23	588922	Acct# 3515 Kubota Mower	34.98	01-7180.220
		10/13/23	588984	Acct#3540 Belt	34.99	41-5920.220
				TOTAL CHECK	73.96	
331215	AMAZON CAPITAL SERVICES,	10/04/23	16GTQ4GYTQ4M	Digital/Analog Mixer	699.99	01-3700.230
		10/11/23	164FY476NW3N	Batteries-Trail Cameras	179.95	01-5520.210
		10/08/23	1L11JHQNLDYP	Mineral Oil Hydrants	53.98	41-5940.210
				TOTAL CHECK	933.92	
331216	AT HOOSICK, LLC	09/13/23	X40501036001	Diesel Fuel Supp. Antigel	383.52	02-5330.220
331217	BENNINGTON HIGH LLC	10/11/23	10/11/23	Lease Agreement	5,252.00	01-7800.650
331218	BERKSHIRE CONCRETE CORP.	10/06/23	103190	Concrete - River Walk	1,050.00	01-7130.850
		10/11/23	103243	Concrete for River Walk	1,359.00	01-7130.850
		10/11/23	103244	Concrete for River Walk	1,359.00	01-7130.850
				TOTAL CHECK	3,768.00	
331219	BERKSHIRE FAMILY YMCA	10/11/23	10/11/23	Management Services	12,000.00	01-7100.561
331220	BETTER BENNINGTON CORPORA	10/11/23	10/11/23	Operating Grant	7,874.41	62-8700.560
331221	BLUE FLAME GAS CO., INC.	10/17/23	103464	303869 - Benn Hi	82.44	01-7800.770

10/18/23

Town of Bennington Accounts Payable

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11:53 am

Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
331222	CALLAERT CONSTRUCTION & L	10/02/23	240247	Contracted Mowing	4,695.00	01-7160.560
		10/01/23	240235-1	September Mowing	1,235.00	41-5910.680
		10/02/23	240271	Sept mowings	975.00	42-5480.680
		10/02/23	240256	Sept. mowings	2,060.00	02-5120.560
					330.00	02-5170.560
					3,980.00	01-5520.560
				TOTAL CHECK	13,275.00	
331223	CAMBRIDGE CONSULTING SERV	10/09/23	10/09/23	CPARB Training	2,939.23	01-3000.790
331224	CASELLA WASTE SYSTEMS, IN	10/09/23	740118	Trash	296.02	01-5430.560
		09/25/23	740057	Trash	290.99	42-5480.560
		10/01/23	740087	Trash	15.00	41-5980.560
					115.25	01-5430.560
					152.98	42-5480.560
					99.25	02-5120.560
		10/01/23	1196171	Recycling	7,143.63	01-5430.570
		09/25/23	740063	Mt Anthony - Trash	45.07	01-5430.560
		10/09/23	740124	Mt Anthony - Trash	15.00	01-5430.560
		09/25/23	740060	N. Benn - Trash	46.14	01-5430.560
		10/01/23	740090	N. Benn - Trash	15.00	01-5430.560
		10/09/23	740122	N. Benn - Trash	15.00	01-5430.560
				TOTAL CHECK	8,249.33	
331225	CAT-TV	10/11/23	165-2023	SB, DRB & CPARB Meetings	212.50	01-3000.560
					750.00	01-3000.560
					75.00	01-3620.560
				TOTAL CHECK	1,037.50	
331226	CENTURY ACQUISITION INC.	09/16/23	11042467	Walloomsac Riverwalk	1,129.00	01-7130.850
331227	CINTAS	10/05/23	4169863929	Uniforms - WW	12.24	42-5400.190
		10/05/23	4169864107	Uniforms - Highway	233.58	02-5100.190
		10/05/23	4169863880	Uniforms - Water	9.76	41-5900.190
				TOTAL CHECK	255.58	
331228	COL CO., INC.	09/30/23	09/30/23	Qtrly Car Washes	975.00	01-4180.680
331229	COMCAST	10/09/23	10/09/23	8773 50 030 0151849	24.95	01-3700.340
		10/03/23	10/03/23	8773 50 030 0281422	91.59	02-5100.340
				TOTAL CHECK	116.54	
331230	COUNTY OF BENNINGTON	10/11/23	10/11/23	N. Benn County Tax	3,620.86	01-9300.440
		10/11/23	10/11/23-1	Bennington County Tax	44,131.30	01-9300.440
				TOTAL CHECK	47,752.16	
331231	CRYSTAL ROCK	10/10/23	28546 101023	Bottled Water	140.55	42-5480.560
					122.79	01-4170.560
					128.30	01-3710.560

10/18/23

Town of Bennington Accounts Payable

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11:53 am

Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
					16.65	02-5170.210
TOTAL CHECK					408.29	
331232	CURTIS LUMBER COMPANY, IN	10/11/23	2310-123636	Supplies	190.15	01-5430.210
331233	D'AMOUR, JON	10/17/23	10/17/23	Reimburse 25 years	198.86	01-3000.159
331234	DE LAGE LANDEN	10/17/23	81194454	Copier Lease	240.00	01-4100.650
331235	ENDYNE, INC.	10/11/23	466110	Collilert	140.00	41-5980.560
		10/04/23	465402	Collilert	160.00	41-5980.560
		10/04/23	465284	WW Analysis	296.00	42-5480.560
		10/11/23	466109	WW Analysis	148.00	42-5480.560
		10/17/23	466780	WW Analysis	296.00	42-5480.560
TOTAL CHECK					1,040.00	
331236	EVERGREEN ALTERATIONS	09/11/23	622	Machine maint.	130.00	01-7900.680
331237	F.W. WEBB COMPANY	10/10/23	82700421	Supplies	46.31	42-5480.220
		10/09/23	82680921	Grab Bar	31.18	01-7170.220
TOTAL CHECK					77.49	
331238	FASTENAL COMPANY	10/03/23	VTBEN70714	Supplies	151.15	42-5480.210
331239	FERGUSON WATERWORKS #576	09/27/23	1179078	Sewer Covers & Frames etc	6,810.18	42-5440.210
		10/11/23	1188636	Parts	2,167.20	41-5940.210
TOTAL CHECK					8,977.38	
331240	FISHER SCIENTIFIC COMPANY	10/17/23	7018157	Ph Electrodes	889.54	42-5480.220
331241	GOLDSTONE ARCHITECTURE	09/21/23	3076	Benn High Redevelopment	1,012.50	01-7800.560
331242	GRAINGER	10/10/23	9865425723	Undercoat Sprayer	378.17	02-5330.230
		10/12/23	9869459223	Hydrant Paint	306.72	41-5940.210
TOTAL CHECK					684.89	
331243	GRANITE CITY ELECTRIC SUP	10/05/23	9449980.001	Conduit-Riverwalk	189.90	01-7130.850
		10/04/23	9447845.001	Caution Tape-Riverwalk	74.18	01-7130.850
		10/09/23	9453259.001	Conduit-Riverwalk	9.50	01-7130.850
		10/09/23	9452819.001	Coupling&Elbow-Riverwalk	11.02	01-7130.850
TOTAL CHECK					284.60	
331244	GREATAMERICA FINANCIAL SE	10/16/23	35082696	Postbase Contract	137.20	01-3700.650
331245	GREEN MOUNTAIN TRAFFIC CO	09/27/23	BENN092223	Traffic Control-Main St	703.20	41-5940.560
331246	GREENMAN-PEDERSEN, INC.	10/04/23	373032	Benn STP Bike (26)s	212.04	01-7130.440
331247	GSS FIRE EXTINGUISHER	10/03/23	7578	AnnualExtinguisher-Inspet	334.80	41-5910.680
331248	H L FUEL CO., INC.	10/13/23	1706244	273831 - WFP	7.42	41-5980.770

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Town of Bennington Accounts Payable

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Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
331249	H L PROPANE CO. INC.	10/06/23	1705863	4527 - Rec Ctr	677.96	01-7170.770
		10/06/23	1705790	4526 - Meals Program	99.85	01-7970.770
		10/12/23	1706313	4713-Primary Digestor	1,030.80	42-5480.770
		10/12/23	1706343	7299 - Second Digestor	1,337.73	42-5480.770
		10/13/23	1706206	4527-Rec Ctr	511.85	01-7170.770
				TOTAL CHECK	3,658.19	
331250	HACH COMPANY	10/09/23	13769539	DPD Total Chlorine	322.00	42-5480.210
		10/12/23	13776580	Spectrophotometer for Lab	6,607.50	42-5480.230
				TOTAL CHECK	6,929.50	
331251	HADEKA STONE CORPORATION	10/06/23	34672	Greenfield Baseball Clay	2,112.00	01-7160.210
331252	HOLLAND COMPANY INC.	10/04/23	PI-23931	Sodium Bisulfite	1,463.20	42-5480.210
331253	HOME DEPOT CREDIT SERVICE	08/31/23	9022814	Marking Wand	35.98	42-5480.210
		09/21/23	7024014	Supplies	26.86	41-5940.210
		10/13/23	6521237	Supplies	23.91	41-5940.210
		10/13/23	6091024	Rachet Strap	9.97	42-5480.210
		10/02/23	7011959	Materials-Ninja Bridge	62.88	01-7130.680
		10/03/23	6012068	Caulk & Caulk Gun	124.54	01-7160.220
		10/12/23	7521121	Cleaning Supplies	175.25	02-5170.210
		10/09/23	611576	Tape Measure	55.91	02-5330.210
		09/27/23	2620020	Drill Bits-Riverwalk	54.29	01-7130.850
		10/13/23	6621285	Clear Mini Lights	334.08	01-8043.440
		10/09/23	12897	Grab Hooks	21.28	01-7180.220
		10/12/23	701368	Drill Bit	52.47	01-7160.220
		10/13/23	6102430	Returned Drill Bit	-78.97	01-7160.220
		10/10/23	9013049	Drill Bit	78.97	01-7160.220
		10/13/23	6102431	Sckt Set, Screw Driver	43.94	01-7160.220
		10/15/23	4521349	Misc. Supplies	136.32	01-7160.220
		10/11/23	9971082	AntiFreeze-Splaash Pad	398.00	01-7160.220
		10/02/23	7012001	For Little Sidewalk Paver	15.97	02-5330.210
		10/10/23	9013019	Supplies for Form Trailer	28.36	02-5200.220
				TOTAL CHECK	1,600.01	
331255	JPMORGAN CHASE	09/30/23	89974	Inspection Stickers	6.78	03-4580.680
					6.78	01-4180.680
				TOTAL CHECK	13.56	
331256	L & G FABRICATORS, INC.	10/11/23	29625	Weld Hooks on Tractor	60.00	01-7180.680
331257	LEONARD NICOLAS CAVE	10/10/23	10/10/23	Cell Phone & Mileage	180.00	01-3300.340
					40.68	01-3300.741
				TOTAL CHECK	220.68	
331258	LIVELY, NANCY	10/09/23	10/09/23	SB Minutes	256.50	01-3700.560
331259	MEGAN HERRINGTON	09/15/23	101	Benn College Comm Gdn Gt	254.00	01-9507.850

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Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
331260	MONUMENT ELECTRIC COMPANY	09/30/23	12464	Elec. Work @ Fire Dept	3,245.00	03-4570.810
		09/30/23	12465	Elec. Work @ Rec Ctr	1,045.00	01-7170.680
				TOTAL CHECK	4,290.00	
331261	MORSE REPAIR INC.	10/04/23	46440	Wacker-Compressor Repair	557.03	02-5330.680
331262	MSK ATTORNEYS	09/30/23	51702	Benn Hi Redevelopment	36.50	01-7800.560
331263	MSK ENGINEERING & DESIGN,	10/05/23	16205	Lead Line Replacement	31,117.75	41-5910.890
		10/06/23	16236	TOB Stormwater 2023	132.00	01-9558.850
		10/06/23	16235	Lead Line Project	3,550.00	41-5910.890
		10/06/23	16237	Roundabout Waterline	370.00	41-0870.000
		10/06/23	16238	County St Sewer	827.50	42-0870.000
				TOTAL CHECK	35,997.25	
331264	NEW ENGLAND NEWSPAPER	09/30/23	162685	Notice to Taxpayers	74.00	01-3440.300
		09/30/23	162685-1	VBH Monthly Charge	1,250.00	01-3650.350
				TOTAL CHECK	1,324.00	
331265	NORTH BENNINGTON WATER DE	10/01/23	10/01/23	WWTP Water Bill	4,611.50	42-5480.780
331266	NORTHEAST MUNICIPAL LLC	09/29/23	8958	Battery Operated Grinder	280.91	02-5330.230
		10/04/23	8997	Grinder for Tractor	326.04	02-5330.230
		10/04/23	8992	Inspection - No Power	20.00	02-5330.680
		10/04/23	8991	Orange Plug Kit	75.00	02-5330.230
		10/06/23	9015	Marking Paint	174.00	02-5200.220
		10/06/23	9021	"Wet Paint" Sign	331.00	02-5130.230
				TOTAL CHECK	1,206.95	
331267	NORTHERN TOOLS & EQUIPMEN	10/02/23	52702878	Universal Snow Plow	369.98	01-7180.680
331268	O'REILLY AUTOMOTIVE, INC.	09/29/23	5684-143270	Mega-Grip & Hose	17.11	02-5330.220
		10/06/23	5684-144702	Trk#105 LED Light	133.65	02-5330.220
				TOTAL CHECK	150.76	
331269	PAULSON WOOD PRODUCTS, IN	10/13/23	10/13/23	Lumber	66.75	01-7160.220
331270	PECKHAM INDUSTRIES, INC.	09/30/23	1062026	Wallomsac Riverwalk	8,129.52	01-7130.850
		09/30/23	1062027	Stone for Greenview Dr	2,029.59	42-5440.210
		10/07/23	1063359	Paving - Riverwalk	2,495.64	01-7130.850
				TOTAL CHECK	12,654.75	
331271	PETE'S TIRE BARNS, INC.	10/05/23	63609	Tire Repair	124.20	02-5330.680
331272	PRUE ELECTRIC	10/15/23	1592	Primary Sludge Pump	1,761.00	42-5480.680
331273	RCS CONSULTING, INC.	10/01/23	21427	Managed Services	156.88	03-4500.560
					470.73	02-5100.560
					470.73	42-5400.560

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Town of Bennington Accounts Payable

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Check Warrant Report # 11

By Vendor For Check Acct 01 Checks 331202 To 331291

Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
					1,569.08	01-3700.560
					470.73	41-5900.560
				TOTAL CHECK	3,138.15	
331274	RECREONICS, INC.	09/29/23	928469-IN	Digital Flow Meter	575.15	01-7180.230
		09/28/23	928394-IN	Tracer pocket Tester	292.80	01-7150.230
				TOTAL CHECK	867.95	
Pre-Paid 331202	RICHARDSON COLLISION	10/05/23	422157	Claim #20231084-A01	11,997.21	01-4100.485
331275	RICHCO PRODUCTS, INC.	10/06/23	167344	Ice Melt	351.76	01-4170.210
					351.76	01-3710.210
					351.76	01-7970.210
					351.76	03-4570.210
					351.76	01-7170.210
				TOTAL CHECK	1,758.80	
331276	SKYWORKS, LLC	10/09/23	1920178-0002	Fuel for Rental	50.00	41-5920.211
331277	SOUTHWESTERN VT HEALTH CA	10/03/23	10/03/23	2 Pre-Employment Physical	495.00	03-4500.560
331278	STAPLES BUSINESS CREDIT	10/11/23	790377903601	Office Supplies	96.77	01-3430.200
		10/11/23	790377903602	Office Supplies	11.46	01-3430.200
				TOTAL CHECK	108.23	
331279	SYNCARPHA BENNINGTON SOLA	10/04/23	260581	Solar	15,491.60	01-1106.000
331280	TRACTOR SUPPLY CREDIT PLA	10/04/23	83227	Marking Spray Paint	27.98	01-7160.220
		10/04/23	83206	1 Gal WD-40	34.99	01-7180.220
		09/21/23	79487	Sprayers	19.98	02-5200.220
		10/09/23	84619	Primer Paint&Spray Paint	25.48	02-5330.210
		10/05/23	83450	Grass Seed	69.99	41-5940.210
		10/06/23	83641	Grass Seed-Chapel Rd	69.99	41-5940.210
		10/09/23	84658	Uniform Pants	79.98	41-5900.190
		10/04/23	83205	For River Walk Lights	12.98	01-7130.850
		10/13/23	85592	Seed for River Walk	79.99	01-7130.850
				TOTAL CHECK	421.36	
331281	TRU NORTH ELEVATOR INSPEC	09/05/23	1404	Elevator Inspection	200.00	01-4170.560
					200.00	01-7970.560
					200.00	03-4570.560
				TOTAL CHECK	600.00	
331282	UNITED CONSTRUCTION & FOR	10/10/23	10254603	624 - Pedals & Screws	495.42	02-5330.220
331283	V R S SALES	10/06/23	120389	Repairs to Engine 936	3,087.45	03-4580.680
331284	VERMONT AGENCY OF TRANSP	09/30/23	09/30/23	Rt9 Bridge-Miller's Toll	34.26	02-9510.850
331285	VERMONT POLICE ASSOCIATIO	10/11/23	10/11/23	Membership Dues	900.00	01-4100.400

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Check Warrant Report # 11
By Vendor For Check Acct 01 Checks 331202 To 331291

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Check Number	Vendor Company	Invoice Date	Invoice Number	Invoice Description	Amount Paid	Account Number
331286	VERMONT VOLTAGE	10/11/23	10/11/23	MOU Rental Space	3,000.00	01-7100.650
331287	VMCTA	10/05/23	10/05/23	Annual Dues	70.00	01-3500.560
331288	WELLS FARGO VENDOR FINANC	10/05/23	5026981631	Copier Lease	303.00	01-3700.650
331289	WEST MOUNTAIN ANIMAL HOSP	09/19/23	534464	Gracie/Rabies Booster	18.92	01-4110.212
331290	WHITMAN'S FEED STORE	10/05/23	190667	Plastic Cover for Topsoil	439.00	02-5110.220
		10/09/23	190710	Shredded Straw	35.98	01-7160.210
				TOTAL CHECK	474.98	
331291	WOOLMINGTON, CAMPBELL, BE	09/30/23	093023	Professional Services	1,912.50	01-3700.600
					320.00	01-3620.600
					742.50	01-3700.600
					837.50	01-3620.600
					37.50	01-3620.600
					137.50	01-3620.600
					160.00	01-3620.600
					37.50	01-3650.600
					90.00	01-3620.600
					152.50	01-3440.600
				TOTAL CHECK	4,427.50	

Report Total					256,321.17	
					-383.52	Ck# 331024
					=====	
					255,937.65	

FOR THE SELECTBOARD

Chair

Vice Chair

To the Treasurer of the Town of Bennington,
We Hereby certify that there is due to the several persons whose names
are listed hereon the sum against each name and that there are good
and sufficient vouchers supporting the payments aggregating \$ ***255,938.65
Let this be your order for the payments of these amounts.



TOWN OF BENNINGTON

MEMORANDUM

To: Select Board

From: Daniel Monks

Re: Municipal Planning Grant Application

Date: October 17, 2023

As you know, BCRC is working with the Town Planning Commission on Phase 1 of a comprehensive update to the Town Plan. The update will include a concerted effort to address diversity, equity, and inclusion issues. Phase 1 includes the development and implementation of an outreach plan and the development of a thematic outline on which to base the comprehensive town plan update. A scope of work for Phase 1 is attached.

The Bennington Planning Commission and Bennington County Regional Commission (BCRC) Staff are now preparing an Application for a State of Vermont Municipal Planning Grant to hire consultants to aid the Bennington Planning Commission in Phase 2 of the comprehensive update of Bennington's Town Plan. Phase 2 will include drafting a proposed comprehensive update to the Town Plan based on the work completed in Phase 1 and a public outreach effort to gather feedback on the proposed updated town plan. A proposed workplan for Phase 2 of the Town Plan update is attached for your information. The requested grant amount is \$26,500. The required matching funds are \$3,550. The match would be split between the next two fiscal years.

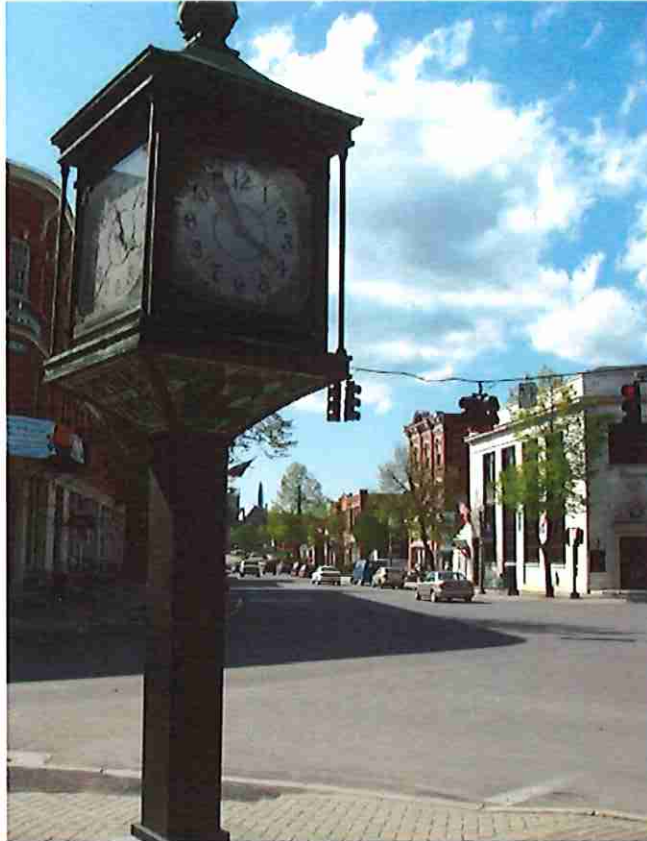
I will be available at the Select Board meeting to answer any questions you may have. The action requested of the Select Board at the October 23rd meeting is to adopt the attached Resolution approving the Municipal Planning Grant Application.

Town Plan Update

Phase II Workplan

Task	Task Name	Description of Task	Responsibility
1	Kick-off Meeting	Conduct a public meeting to introduce the community to baseline data and results of Phase 1 engagement efforts, as well as Phase 2 engagement strategy and planning process schedule.	Planning Commission & Planning Consultant
2	Draft Plan	Drawing from Phase 1 findings and community engagement, draft the new plan with a web-ready format.	Planning Consultant
3	Devise Feedback Survey	Devise a survey and flyers in online and hardcopy formats to solicit public feedback on the draft plan.	Planning Consultant
4	Online Presentation	Upload the draft plan to the town website with the online survey to acquire public feedback.	Planning Consultant
5	Public Meetings	Present the draft plan at a series of at least 3 public meetings to collect feedback from community members.	Commission & Planning Consultant
6	Draft Revisions	Revise the draft plan based on public feedback.	Planning Consultant

BENNINGTON TOWN PLAN UPDATE: PHASE 1



PREPARED BY:

Bennington County Regional Commission
210 South Street, Suite 6
Bennington, VT 05201

802-442-0713
www.bcrcvt.org

SUBMITTED TO:

Daniel Monks
Planning Director
Town of Bennington
205 South Street – PO Box 469
Bennington VT 05201

APRIL 21, 2023



Scope of Work

Project Kickoff

BCRC staff will attend a Bennington Planning Commission meeting to discuss the project goals and timeline, and announce the commencement of the project. Any modifications to goals or adjustments to timeline or other aspects of the project will be discussed. Preliminary outreach strategies will be explored.

Key staff: Bill Colvin (BC), Janet Hurley (JH), Callie Fishburn (CF)

Deliverable – Kickoff Meeting

Assess Current Town Plan

BCRC staff will meet with the Planning Commission and town staff to identify the goals of the public outreach program and to flag sections and topics in the Town Plan they wish to emphasize in public outreach. BCRC staff will identify specific sections of the plan to incorporate DEI themes into and draft a summary of goals and recommendations for the public outreach process.

Key Staff: JH, CF

Deliverable – Draft Summary of Goals and Highlighted Sections

DEI Consultant Review of Town Plan

Jude Smith Rachele of Abundant Sun will review the Town Plan and provide comments and suggestions on the Summary of Goals and Highlighted Sections developed by the Planning Commission and BCRC. BCRC will revise the summary based on Abundant Sun's feedback and provide the revised version to the Planning Commission for its review and approval

Key Staff: Jude Smith Rachele (JSR), JH, CF

Deliverable – Review of Summary of Goals and Highlighted Sections – Revised Summary of Goals and Highlighted Sections

Draft Outreach Plan

Based on the finalized Summary of Goals and Highlighted Sections, BCRC will draft an outreach plan to solicit public feedback on town priorities. The outreach plan will describe a variety of traditional and nontraditional methods to engage the community and to identify specific methods to facilitate the participation of marginalized community members. The plan will also identify potential barriers to public participation and make recommendations to reduce those barriers.

Key staff: BC, JH, CF, Samantha Page (SP)

Deliverable – Draft Outreach Plan

Finalize Outreach Plan

Abundant Sun will review the draft outreach plan, provide comments, and meet with the Planning Commission, town staff and BCRC to finalize the plan.

Key Staff: JSR, JH, CF

Deliverable – Revised Outreach Plan

Implement Outreach Plan

BCRC will implement a mix of outreach approaches as identified in the Outreach Plan, potentially including public meetings, surveys, focus groups, interviews, door-to-door canvassing, art, and facilitated discussions. In consultation with the Planning Commission and town staff, BCRC will

determine the approximate number and format of outreach events. The outreach implementation will include preparation of project website content, flyers, and graphics. Stipends may be provided to compensate marginalized community members for their participation (stipends would be covered by BCRC through its health equity grant programs).

Key Staff: BC, JH, CF, SP, Jonathan Cooper (JC)

Deliverable – Project Outreach Efforts (specific number of events/meetings to be determine in consultation with the Planning Commission)

Outreach Facilitation

Abundant Sun will coordinate with BCRC to organize and facilitate a number of focus groups and/or public discussions, specifically with marginalized community members. Stipends may be provided to compensate marginalized community members for their participation.

Key Staff: JSR, JH, CF

Deliverable – Facilitated Discussions/Meetings

Summarize Outreach Findings

BCRC will draft a report summarizing the outreach that was conducted, as well as major findings and key themes to be reviewed and approved by the Planning Commission and town staff.

Key Staff: BC, JH, CF, SP, JC

Deliverable – Summary of Outreach Findings

Prepare Thematic Outline of New Town Plan

BCRC will draft an outline for the new Town Plan based on the values and themes identified in the Summary of Outreach Findings to be reviewed and approved by the PC and town staff. The thematic outline will synthesize the Draft Summary of Goals and Highlighted Sections and the Summary of Outreach Findings to propose a new structure for the Bennington Town Plan that centers equity and other community values while maintaining compliance with statutory requirements.

Key Staff: BC, JH, CF, SP

Deliverable – Thematic Outline of New Town Plan

Presentation of Findings and Outline

BCRC will attend a public meeting to present the Summary of Outreach Findings and new Thematic Outline and receive comments.

Key Staff: JH, CF

Deliverable – Public Presentation

Finalize Phase 1 Deliverables

BCRC will incorporate any public feedback to finalize the Summary of Outreach Findings and Thematic Outline and submit the final Phase 1 deliverables to the Planning Commission.

Key Staff: JH, CF

Deliverable – Final Summary of Outreach Findings and Final Thematic Outline of New Town Plan

FY24 Municipal Resolution for Municipal Planning Grant

WHEREAS, the Municipality of _____ is applying for funding as provided for in the FY24 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and


WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds.

2. That the Municipal Planning Commission recommends applying for said Grant;

Michael McDonough
(Name of Planning Commission Chair)


(Signature)

3a. That (Name) Stuart Hurd Title Town Manager

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3b. (Alternate Authorizing Official for redundancy)

That (Name) Jeannie Jenkins Title Select Board Chairperson

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or a Select Board Member, is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/ Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3c. That (Name) Daniel Monks Title Asst. Town Manager

is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Municipal Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

Passed this _____ day of _____, 2023.

- ☐ (For rural towns or consortia only) The regional planning commission will serve as agent for the municipality or consortium. (Check the box if the municipality authorizes its regional planning commission to prepare the application, support grant administration and be exempt from competitive selection if serving as project consultant.)

LEGISLATIVE BODY

(name)

(signature)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

INSTRUCTIONS FOR RESOLUTION FORM

- A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be issued on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Selectboard), and the name and title of the Municipal/Authorizing Official(s) (M/AOs); and the Grant Administrator.
- B. Following formal adoption, a majority of the legislative body must sign the Resolution. The Chair of the Planning Commission must also sign upon endorsement by vote of the Planning Commission.
- C. This form must be either uploaded to the online application or grant, or mailed to:
- Municipal Planning Grant Program
Department of Housing and Community Development
One National Life Drive, Sixth Floor
Montpelier, VT 05620-0501
- D. If mailed, an electronic copy of the submitted Resolution document will be uploaded by DHCD staff and available online.
- E. Please note that the designated Municipal/Authorizing Official(s) and Grant Administrator must also register for an account in the online grants management system, if they have not done so already, before the application can be considered complete.

CONSORTIUM APPLICATIONS: For a consortium, each municipality must complete a separate Resolution form. All municipalities in a consortium must designate the same Municipal/Authorizing Official(s) and grant Administrator.

MEMORANDUM

To: Bennington Select Board
From: Shannon Barsotti, Community Development Director
Date: October 23, 2023
Re: BRLP loan application for 748 Main Street LLC

The Town received a Bennington Revolving Loan Fund application from 748 Main Street LLC (Valerie and Eric Meichtry) to fund renovations to the Bradford Common building at 748 Main Street.

A brief summary of the applicant's request follows:

- A. Loan amount requested:
\$35,000
- B. Current Terms:
Per BRLP policy, fixed rate of 50% of prime interest rate plus 2 points, but not to exceed 7%:

10 years at 6.25% interest rate
- C. Scope of Work:
Improvements to tenant space (electrical work, framing and drywall), and external concrete repair and paint.
- D. Collateral:
Second position on commercial real estate valued at \$372,500.
- E. Contingencies:
 - All appropriate permits must be obtained.
 - Insurance required by BRLP policies must be obtained.
- F. The applicant meets all other requirements pertaining to the loan application.

Town staff has reviewed the application and supporting documentation and believes that the applicant's request is within the scope of the Town's Revolving Loan Program. Staff requests that the Select Board move to approve the loan as outlined in the attached loan commitment letter.



TOWN OF BENNINGTON

October 23, 2023

Valerie and Eric Meichtry
748 Main Street LLC

Re: Bennington Revolving Loan

Dear Mr. and Mrs. Meichtry,

I am pleased to offer you financing through the Town's Revolving Loan Program for the purpose of building improvements at your business, 748 Main Street LLC.

The conditions of this commitment are as follows:

1. **Loan Amount:** \$35,000
2. **Interest Rate:** 6.25% (half of Prime + 2)
3. **Terms:** Monthly payments of \$392.98 for a period of ten years, which includes both principal and interest.
4. **Penalties:** Failure to meet the required monthly payments will result in a penalty of 4%
5. **Security:** A personal guarantee from you and second position on real estate as collateral.
6. **Contingencies:** The closing of this loan will be contingent upon the following:
 - a. All necessary permits must be in place prior to the release of any funds.
 - b. All other financial obligations to the Town of Bennington must be current.
 - c. All other Town-wide Revolving Loan Program terms and conditions have been met.

Dispersal of funds can occur in two ways: 1) direct reimbursement to you upon proof of purchase, or 2) direct payment to the contractor with your approval of the contractor's invoice.

Please remember the Town of Bennington is simply the financier and is not responsible for any work performed by contractors that you have hired.

Sincerely,

Shannon Barsotti
Community Development Director

Cc: Stuart Hurd, Town Manager
Loan File

MANAGER'S REPORT
October 23, 2023

ACTION

Nothing at this time.

INFORMATIONAL

Biannual Citizen Survey Now Ready The citizen survey is now available on the Town's website: <https://benningtonvt.org/community/survey/index.php>. We're anxious to see what those who participate think of how we're doing.

South Stream Road speed issues The School Zone has been created. It is clearly established and signed. We'll continue to monitor to see its effect.

River Walk Update Work by municipal staff has moved along well. We're now on the last block between School and Park Streets. Once again Town staff from multiple departments are working together to get this project done.

Benmont Avenue Burned Structure I reached out to DEC Deputy Commissioner John Smeltzer to get an understanding of the State's view of this particular property and how it may assist the Town in addressing the terrible conditions. I still have no response. Recovery from the flood is most likely a top priority.

FOLLOW UP

The Communications Coordinator's Report is attached.

The Police Department Report may be delayed.



Town of Bennington

Communications Coordinator Report – Oct. 23, 2023

Bennington in the Fall

While fall foliage tourism may not be what it was in the 1980s and 90s... it remains an important part of our local and regional economy. For visitors in Bennington over this past weekend, they had the pleasure of seeing Harvest Fest which promised and delivered a fun family friendly authentic small town Vermont experience.

Community and Organizational Outreach

Most of my outreach this past month was focused on organizations. I met with Katie West from the SVSU to discuss educational opportunities with a focus on 250th anniversary related themes. I worked with the Community Development director Shannon Barsotti to meet with the BBC to discuss possible enhancements to the kiosk downtown perhaps with a touchscreen component, an idea that originally emerged from the Bennington 250th Anniversary Committee innovation task force. I met with Betsy Kane, graphics teacher from SW Tech to work on student educational artwork for the 250th.

I also joined Zak Hale and Shannon Barsotti to meet with Seniors at the Senior Center. I've also been involved in helping the volunteer group working to create a skate park for Bennington. I also assisted the State with help promoting the PFAS community presentation and providing presentation support and building an information page on the town website.

I've also been assisting the Bennington A.T. Community committee on Trailfest work, the Bennington Rotary on 250th efforts, and I've also been active with the ad hoc unhoused sub committee of Project Alliance and through the Bennington Housing Solutions committee of the Balance of State Continuum of Care trying to find solutions before the end of the voucher program.

250th Anniversary Planning

As you may have already gathered by reading about Community Outreach, 250th related work is both continuing and beginning to ramp up further as partners and collaborations develop. I continue to lead the regional 250th collaboration meeting which had over twenty five 250th planners from NY, MA, CT, RI, and of course VT in attendance. I am active on the state 250th Anniversary Commission where I serve on the executive committee, and as chair of the education and teacher outreach committee. Recently, I was invited to participate in a meeting with several regional Historical Societies who are gathering to plan events and activities around the kickoff anniversary year in 2025.

Educational efforts around the 250th are underway locally thanks to the efforts of MAUHS teachers Brooke Remington and Katie Contrada. These exceptional teachers have also been invited to speak at the Vermont Alliance of Social Studies (VASS) this coming December in Burlington to share their work and to inspire other Vermont teachers.

I continue to work on cultivating and developing a local Revolutionary War re-enacting group to aid in educational outreach, marketing, and provide historical interpretation at events. An 18th century version of a "flash mob" was held at Farm Road Brewing at the very end of September to promote our local history and the 250th anniversaries. More of this type of outreach will continue. Anyone interested in this effort are encouraged to reach out to me!

Current Projects

A lot of new and continuing projects this past month! As mentioned in my last report, I am working on both a Pathway Naming committee

and I’ve just now finished work on setting up the 2023 Bennington Community Survey. The information from this survey will guide our work for the next two years to come, and we encourage everyone to take the time to participate and share your thoughts on both how we are doing, and what you think we should be focusing on in the future. I’ve also been working on the creation of a communications policy for the Town of Bennington which is currently under legal review and will then be presented to the Select Board for their review. I’ve been continuing to assist Shannon Barsotti on marketing planning and work related to the Vermont Begins Here campaign, including the creation of digital ads to be run on

the Banner’s website and related websites. I also helped the Community Policing Advisory Review Board (CPARB) with their training retreat and I have been helping with preparation work for DEI training that will inform those working on our updated Town Plan. And finally, I am working with CAT TV to create a video “walk through” of the future town spaces at the old Benn High building.

By The Numbers

This past month I interacted with ten citizens and I had two public records requests. I also continue to reach out to local business people and met with one this past month.


FACEBOOK POST OF THE MONTH: New Temporary Bridges

Our biggest post last month was about the new temporary replacement bridge over the Furnace Brook with almost 26,000 reach!

Outdoor recreational opportunities is always big in terms of reach, but this is unusually high in any case.

The bridge is part of the “Ninja Path” and once the second bridge is rebuilt, we will have an almost continuous path between Downtown Bennington and Bennington College.

Kudos to our Buildings and Grounds crew for some really nice work building the bridge!



One done, one to go! Last year, one of two temporary bridges over the Furnace Brook on the Ninja Trail failed,...

Published by Jonah Spivak · October 10 at 2:57 PM ·

Post Impressions

25,996

Post reach

23,231

Engagement

1,900

Interactions

241

17

0

1

0

0

Reactions

259

Comments

16

Shares

8

Boost post