

M E E T I N G N O T I C E

BENNINGTON SELECT BOARD

June 14, 2021

A G E N D A

6:00 P.M.

For public health reasons, Select Board members will participate in the meeting by videoconference. Members of the public are urged to watch the meeting on Cat-TV or Cat-TV-Facebook. If one wishes to participate you may join the meeting as an Attendee using the webinar link listed: <https://us02web.zoom.us/j/89448782346> or call into the meeting Dial:1-646 558 8656 and enter Webinar ID: 894 4878 2346 and follow the prompts.

- | | |
|---|-------------------|
| 1. Vision | 6:00 PM |
| 2. Consent Agenda | |
| A. Minutes of June 7, May 24, and May 10, 2021 | 6:05 PM - 6:10 PM |
| B. Warrants | |
| C. Proclamation - Appalachian Trail Community | |
| 3. COVID Update - Dr. Trey Dobson, Megan Herrington | 6:10 PM - 6:30 PM |
| 4. Public Comment | 6:30 PM - 6:45 PM |
| 5. ACT Youth Leadership Group Community Dialogue
Dare Chammings | 6:45 PM - 6:55 PM |
| 6. Public Hearing
Recovery Housing Presentation | 6:55 PM - 7:10 PM |
| 7. Community Policing | 7:10 PM - 7:40 PM |
| 1. Creating and Maintaining Collaborative Partnerships | 1st Reading |
| 2. Safety and Equity Taskforce Proposal | |
| 3. NACOLE Scope of Work | |
| 8. Communications Coordinator Position | 7:40 PM - 7:55 PM |
| 9. Mask Resolution Rescission | 7:55 PM - 8:05 PM |
| 10. Boards & Commissions Appointments | 8:05 PM - 8:15 PM |
| 11. Manager's Report - Stuart Hurd | 8:15 PM - 8:20 PM |
| 12. Upcoming Agenda | 8:20 PM - 8:25 PM |
| 13. Other Business | 8:25 PM - 8:30 PM |

**SELECT BOARD
MINUTES**

June 7, 2021


Present: Jeannie Jenkins, Chair, Jeanne Conner, V. Chair, Jim Carroll, Bruce Lee-Clark, and Tom Haley. Absent: Gary Corey and Sarah Perrin

The meeting was called to order by the Chair at 4:58 pm. On a motion by Bruce Lee Clark, seconded by Tom Haley, the Board voted to enter executive session for personnel interviews for Boards and Commissions. No action was anticipated after the session.

The Board came out of executive session at 7:30 pm. No action was taken.

There being no other business, the meeting adjourned at 7:31 pm.

Respectfully submitted,



Stuart A. Hurd

BENNINGTON SELECT BOARD
MEETING HELD REMOTELY VIA ZOOM
BENNINGTON, VERMONT 05201
MAY 24, 2021
MINUTES

SELECT BOARD MEMBERS PRESENT BY VIDEOCONFERENCE: Jeannie Jenkins-Chair; Jeanne Conner-Vice Chair; Jim Carroll; Bruce Lee-Clark; Sarah Perrin; Tom Haley; and Gary Corey.

SELECT BOARD MEMBERS ABSENT: None.

ALSO PRESENT BY VIDEOCONFERENCE: Stuart Hurd-Town Manager; Dan Monks-Assistant Town Manager; Shannon Barsotti-Community Development Director; Michael McDonough-Planning Commission Chair and BBC Design Committee Chair; RJ Joly-Public Works Director; Josh Boucher-CAT-TV; and Nancy H. Lively-Secretary.

PUBLIC CALL INS: Lynn Fonteneau-McCann, Mia Schultz, Nancy White, Matt Harrington, Jonathan Dove, and Mike Bethel.

At 6:00pm, Chair Jeannie Jenkins called the meeting to order and explained that, due to the COVID-19 Pandemic State of Emergency declared by Governor Scott, and pursuant to Addendum 6 to Executive Order 01-20, Act 92, this public body is authorized to meet electronically. There is no physical location to attend this meeting. Members of the public are encouraged to watch the meeting on CAT-TV Channel 1085 or on CAT-TV Facebook Live. If one wishes to participate you can also join the meeting as by clicking on the Zoom link on the Town's website <https://us02web.zoom.us/j/89448782346> or dial in at 646-558-8656 and enter the meeting ID 89448782346. Zoom attendees can attend but to speak you must use the raised hand function, and if you're on the telephone, the raise hand function is by pressing *9. When prompted to unmute yourself hit *6. When you speak, please state your name and town of residence. The call in information will be periodically posted on the screen and the process for calling in explained. If technology fails us, the meeting will be continued at a time and place to be determined and all votes that are not unanimous will be done with a roll call vote in accordance with the law.

1. VISION STATEMENT

Ms. Conner read the Town's Vision Statement that was adopted by the Select Board on August 24, 2020:

"Bennington is a welcoming, engaged, inclusive, resilient community where everyone regardless of identity shares in our vitality and benefits from an outstanding quality of life."

2. CONSENT AGENDA

35 A. MINUTES OF APRIL 29, 2021 AND MAY 10, 2021

36 B. WARRANTS

37 C. LIQUOR LICENSE RENEWAL

38 *Sarah Perrin moved and Bruce Lee-Clark seconded to approve the Consent Agenda*
39 *with the Minutes of May 10, 2021 amended as follows:*

40 *Minutes of May 10, 2021 - Line 54, Change "bipop" to "BIPOC"*

41 *The motion carried unanimously.*

42 **3. PUBLIC COMMENT**

43 Ms. Jenkins read the following Public Comment Practices to make the experience for all
44 involved a productive and informative use of the Public Comment period at Select Board
45 meetings:

- 46 1. Public Comment is to allow residents an opportunity to share information or
47 make announcements that benefit the community at large.
- 48 2. The topic should **not** be related to an agenda item. If a member of the public
49 wants to comment on an agenda item they can do so during the discussion of
50 that item.
- 51 3. Comments should be 3 minutes or less.
- 52 4. You are required to state your name and town of residence.
- 53 5. Sharing comments, announcements and concerns are encouraged rather than
54 asking questions. Public Comment is not a time for discussion. If you have
55 specific questions it is best to call the Town Manager to get a full explanation
56 and accurate information.
- 57 6. If the topic requires much discussion the item will be considered as an agenda
58 item at a future meeting.

59 Lynn Fonteneau-McCann: Shared the following information about the Bennington Free Library:

- 60 ✓ The Library has been open since May 17th on Monday, Wednesday, and Saturday from
61 10:00am-1:00pm and Thursday from 4:00pm-7:00pm. Hours will increase as it is safe to
62 do so.
- 63 ✓ Masks are still required and browsing is permitted.
- 64 ✓ A survey is being done to solicit comments and suggestions from the public. There will
65 be a drawing on June 1st for various gifts as an incentive to participate. All surveys must
66 be completed by May 31, 2021 to be eligible for the drawing.
- 67 ✓ Be sure to check our social media venues as we regularly post information on Facebook,
68 Front Page Forum, and on the Library's website.

- 69 ✓ Coming up we have Aging Gardens/Aging Gardeners on June 7th; Online discussion on
70 The Hate You Give; and School children designing sneakers to be completed by June
71 21st.
72 ✓ Contact the Library with any questions that you have via e-mail or telephone.

73

74 Nancy White: Verified that she received the information about the YMCA she had requested
75 from Mr. Hurd. She will review it when time allows and get back to Mr. Hurd. Mr. Hurd added
76 that the YMCA had just completed their audit and it was determined that they had a better
77 year than expected that will require a financial adjustment with the Town.

78 Nancy White: What will be done with the excess funds of \$379,000 in the Rec Center budget at
79 the end of the budget year? Mr. Hurd answered, by State Law, any excess funds from any
80 budget will be moved into the Fund Balance that will be carried over into future years to be
81 used as needed. Such as, reshingling the Senior Center roof and maintenance of the SVC fields.

82 Nancy White: Will the new Public Information Officer position be paid for from these excess
83 funds? Mr. Hurd stated that that position will be paid for from the FY22 budget if approved by
84 the Board.

85

86 Matt Harrington: Shared the following information about the Garlic Town, USA event that the
87 Southwestern Vermont Chamber of Commerce, in partnership with the Better Bennington
88 Corporation (BBC) and the Town of Bennington, will be sponsoring:

- 89 ✓ Garlic Town, USA will be taking place in downtown Bennington on September 4, 2021 in
90 lieu of Garlicfest.
91 ✓ Last year this event drew 3,000 visitors and downtown businesses reported the best day
92 of the year, as well as, the best weekend sales in 10 years.
93 ✓ There will be sidewalk sales, music, kids activities, and restaurants will have outside
94 entertainment and garlic themed dishes.
95 ✓ There will be 100 vendors in 4-5 "cloves" creating mini Garlic Town's throughout the
96 area.
97 ✓ All-Access Passes are now available on the website, www.GarlicTownUSA.com, for
98 \$12.00, and that families can purchase for \$25-\$30 which includes two adults and
99 unlimited children.
100 ✓ Downtown Bennington will be open at no charge but entry to each clove will carry a
101 nominal fee if not in possession of an All-Access Pass.
102 ✓ North Street, South Street, and Main Street will remain open, however, we may seek to
103 close part of School Street, Silver Street, and Valentine Street.

104 ✓ The Chamber thanks the Vermont Department of Health, Southwest Vermont Health
105 Center, the Better Bennington Corporation, the Town of Bennington, and the Police
106 Department for their support and guidance.

107 *Board comments and questions:*

108 Mr. Carroll: Would like to see the car show in the downtown formatted similarly to Garlic Town.
109 Mr. Harrington added that we are working with a Pre-World War II Classic held at the Veteran's
110 Home and Riley Rink in Manchester for later in September.

111

112 Jonathan Dove: Congratulated the Police Department on their IACP review.

113

114 **4. EXTENSION OF DESIGNATED DOWNTOWN**

115 Shannon Barsotti and Michael McDonough did the following presentation on the extension of
116 the Designated Downtown:

- 117 ➤ For the recommended extension of the Designated Downtown, the Select Board must
- 118 approve a Resolution to Apply for an Amendment to the Designated Downtown District.
- 119 ➤ By extending the district along Main Street east to Pleasant Street, property owners will
- 120 be eligible for historic, state, and federal tax credits in addition to other downtown
- 121 grants and improvement programs.

122 *Board comments/questions:*

123 Mr. Lee-Clark: Are there any costs involved? Ms. Barsotti answered not at this time, however, it
124 would be the property owners' responsibility - and time - to fill out the tax credit applications.

125 Mr. Corey: Why not open this up to the entire Historic Central Business Design Review District?
126 Ms. Barsotti stated that it makes sense to include the old Benn High, but since much of Main
127 Street is commercial, "it's not as easy of a sell to the State". Mr. McDonough added that the
128 Designated Downtown District comes with certain statutory requirements. The BBC is working
129 on re-evaluating the downtown which may turn up areas that would require a future
130 conversation, however we felt it was important to "fast track" this area given the dynamic at
131 the old Benn High building.

132 *Jim Carroll moved and Gary Corey seconded to approve the Resolution to Apply for an*
133 *Amendment to the Designated Downtown District to extend Bennington's Designated*
134 *Downtown District to include properties abutting Main Street up to Pleasant Street and to*
135 *authorize the Chair to sign on behalf of the Board. The motion carried unanimously.*

136 Ms. Barsotti will correct the spelling of Ms. Conner's name from "Connor" to "Conner".

137 **5. COMMUNITY POLICING**

138 **A. BODY WORN CAMERAS - 2ND READING**

139 Mr. Lee-Clark reviewed the following:

- 140 ○ II Policy; Page 2, Line 8, Add "(See 1 V.S.A. § 317, and 5 U.S.C. § 592 (b) (7)
- 141 [Freedom of Information Act])"

142 ***Bruce Lee-Clark moved and Jeanne Conner seconded to adopt Policy Body Worn***
143 ***Cameras (BWC) as presented.***

144 Ms. Perrin wanted to note that she has no concerns with this policy as written
145 but does have a concern with a policy that it references - the Interim Citizen Advisory
146 Protocol - in that releasing a video or identity information puts a matter at risk and
147 retaliation, and discourages people from reporting. She will vote for this policy but
148 thinks that the goal of increasing trust with the community might be undermined by
149 what the policy refers to.

150 Ms. Jenkins state that the Citizen Advisory Protocol isn't a policy, it's an Interim
151 Protocol that is currently being reviewed.

152 Mr. Lee-Clark stated that the Protocol is not intentionally referred to in this
153 policy.

154 Ms. Perrin feels that it is implied and wants her concerns about it noted.

155 ***The motion carried unanimously.***

156 **B. SAFETY AND EQUITY COMMITTEE PROPOSAL**

157 Ms. Jenkins stated the following:

- 158 ○ This proposal is part of a 2-step process created by the Working Group - Ms.
159 Jenkins, Ms. Conner, and Mr. Lee-Clark - that we're asking for people to give us
160 feedback on.
- 161 ○ Part 1 is to create a Task Force of up to 11 community members to be
162 established to be facilitated by staff from the National Organization for Civilian
163 Oversight of Law Enforcement (NACOLE) to explore the name, charge,
164 membership, structure, and scope of a safety and equity board to accomplish
165 the charge as set by the Bennington Select Board.
- 166 ○ The arbitrary timeline for illustrative purposes only began on August 2nd but
167 could be earlier or later.
- 168 ○ The recommendations of the Task Force will be reviewed by the Select Board
169 and the final decision regarding the community safety and equity board remains
170 at the sole discretion of the Select Board.

- The Proposal was in the Board Packet, on the Town website, and there was an article on it in the Banner. Comments on it will be taken until June 4th. Bibliographies on Oversight Committees and Community Policing are available for consideration.
- We have researched other communities as to how they have set up their Oversight Committees.
- There will be an application process to participate on the Task Force and the Select Board will choose the members.
- There will be another draft presented to the Select Board at our June 14, 2021 meeting.

Ms. Conner added the following:

- The name - Safety and Equity - is a work in progress and may change.
- Having an active BPD officer on our committees has been very beneficial.
- Public comments received so far are, and were received from, as indicated:
 - Nurse - training in mental health is critical.
 - Former Police Officer - an Oversight Board is a time honored and appropriate and legitimate tool used in law enforcement agencies.
 - Clergy Member - include encouragement of the Police Department, 11 members is good and should reflect diversity in the community. The concern was that expectations of the Board would be too high.
 - Citizen - pleased the Town was moving forward.
 - Citizen - thank you.

Mr. Lee-Clark added the following:

- The number of areas of expertise and experiences was intended to create as much diversity as possible. It may be that there would be multiple applicants from one area and none from another.

Public comments/questions:

Mia Schultz, Rutland Area NAACP President:

- Read a letter from the NAACP and ACLU that spoke against the Proposal as submitted in that it is "deeply flawed including the lack of charge or stakeholder inclusion".
- They question that Town leadership is creating a "genuine system of police accountability".
- The proposed Task Force is unnecessary and squanders valuable time for several more months. It's already been over a year since the IACP recommended an oversight board.

- Racial disparities in Bennington traffic data continue to go unabated, public input has already been received, and NACOLE and others already have a process for establishing Civilian Oversight.
- An Oversight Board should, at minimum, have subpoena powers, independence, funding, diverse membership, transparency, and policy making authority.
- Requiring criminal justice training will make the marginalized less likely to join.
- The Proposal does not mention anything about child care, transportation, durations, dates of meetings, or a general time commitment expectation.
- The inclusion of a BPD officer on the Board will weaken accountability, one BIPOC member is a token gesture when there should be as many BIPOC members as possible, as well as, homeless and economically marginalized.

219

220 Mike Bethel: Is in favor of the Proposal, the Board should include as many BIPOC members as
221 possible, and have the panel make recommendations.

222

223 Jonathan Dove addressed by Ms. Jenkins: Time frame? Six months.

224 Jonathan Dove addressed by Ms. Jenkins: Number of categories? There are 13 categories but
225 the intent is not to have one from each category.

226

227 C. OTHER

228 No report.

229 6. BOARDS AND COMMISSIONS - APPOINTMENTS

230 A. INTERVIEW SCHEDULE

231 Ms. Jenkins reported:

- ❖ We will not be making any appointments tonight.
- ❖ There are 16 applications - more applicants than positions.
- ❖ 10 were from those never having served on a board before or who wanted to run for a different board.
- ❖ We will schedule interviews for 12 applicants for the Historic Preservation Board - 10 new and 2 incumbents - so we can make the appointments at our June 14th meeting.

238 7. SIDEWALK PAVING CONSIDERATION

239 Mr. Hurd and RJ Joly, Public Works Director did the following presentation:

- 240 ✓ The cost comparison for concrete vs. pavement sidewalks as of January 2021 is
- 241 substantial - concrete is \$19.64/linear foot and hot mix (asphalt) is \$9.88/linear foot.
- 242 ✓ Asphalt should not be used in the Downtown - Main Street and North and South Streets.
- 243 An extension of this area can be re-evaluated as the Board wishes.
- 244 ✓ School Street, Pleasant Street, and Maple Street will be concrete.
- 245 ✓ The hope is that the Board will allow concrete curbing with asphalt sidewalks on
- 246 Washington Avenue and Dewey Street so we can utilize the waterline grants that we
- 247 have received this year.
- 248 ✓ In a good year, we may do 3,000 feet of concrete sidewalks and this year we have 5,743
- 249 feet of sidewalk and 8,170 feet of curbing that has to be done in this coming fiscal year.
- 250 ✓ We need to be able to have the option of asphalt to be able to complete the footage of
- 251 sidewalk work we have to do.
- 252 ✓ The asphalt sidewalks will have concrete curbing so it will be aesthetically appealing
- 253 when done.
- 254 ✓ Asphalt is a good finished product. We don't have to cut joints in it, it's easier to walk
- 255 on, and frost heaves and tree roots are non-issues. If we have to work on an individual
- 256 waterline break, we can just remove the necessary section and only get the amount we
- 257 need to replace it.
- 258 ✓ Concrete now has a 6.5 minimum load charge so the resident will have to pay \$810 to
- 259 fix a 5'x5' area with concrete.

260 *Board comments/questions answered by Mr. Joly:*

261 Ms. Conner: Is there a way to increase the life of concrete? We have proof that both concrete
262 and asphalt last a long time, and asphalt is less expensive and much faster to work with.
263 Through the years we have added fibers to strengthen concrete, the curing process is very
264 important to the end product, and we now spray it with sealer which has extended its life.

265 Ms. Conner: Why doesn't the asphalt sidewalk on Congress Street have a concrete curb? We
266 didn't put the concrete curbs in because the worker closeness required wasn't safe during
267 COVID.

268 Mr. Corey: Feels that, with a good base, concrete will last longer and is more aesthetically
269 pleasing on the streets in town. Mr. Joly stated that with budget cuts in repeated years and 40
270 miles of sidewalks to maintain, we can't "keep our heads above water" when 2,500 feet of
271 those sidewalks need to be concrete.

272 Mr. Carroll: Kudos to town staff for the work that they do, and, at a savings of more than half, it
273 would be foolish not to consider using asphalt in areas of the Town.

274 Mr. Carroll: Isn't it correct that repairing asphalt is easier? It is easier - forms are not needed -
275 and substantially cheaper. "There are many good savings as far as using black top. This doesn't
276 mean that I would want to do all black top and throw away the forms. Absolutely not."

277 Ms. Perrin: How long can asphalt sidewalks last compared to concrete? "It's a guess." Asphalt
278 has lasted 50-60 years, it may crack like a road but it will remain smoother. It doesn't heave
279 because it doesn't need expansion joints.

280 Ms. Perrin: How do you rate plowing asphalt vs. concrete sidewalks? The sun is drawn to the
281 darker asphalt material and asphalt is smoother so the worker isn't feeling every joint as they
282 plow. It is definitely easier to plow the asphalt sidewalks.

283 Ms. Perrin: Proposed the Board form a sub-committee.

284 *Public comments/questions answered by Mr. Joly:*

285 Mike Bethel: The joints in the concrete sidewalks are a problem for wheel chairs. Can
286 something be done about that? We try to make them as minimal as possible but the joints have
287 to be there.

288 Mike Bethel: Supports the use of black top away from the Downtown to save some money.

289 Nancy White: The residential neighborhoods deserve concrete unless it's on the edge of Town
290 and the citizens should have a list of when sidewalks will be done.

291 *It was the consensus of the Board that a Sidewalk Sub-Committee be formed made up of*
292 *Gary Corey, Sarah Perrin, and Jim Carroll who will contact Dan Monks and RJ Joly to set up a*
293 *meeting time at the earliest convenience of everyone with a report to be presented at the next*
294 *Select Board Meeting on June 14, 2021. Any Board questions will be sent to the Sub-Committee*
295 *prior to their meeting with Mr. Monks and/or Mr. Joly.*

296 **8. PUBLIC INFORMATION OFFICER**

297 Mr. Hurd did the following presentation:

- 298 • It has been a concern about our ability to get information out to the public.
- 299 • We have a Town website, Town Clerk's website, Police Department's website, and
300 Zoning Department website all acting independently from each other and cumbersome
301 to operate.
- 302 • We currently contract out website updates and presentation of what appears on the
303 Police website.
- 304 • It was pointed out during Mr. Hurd's evaluation that there needs to be improvements
305 with communication, and this position, will be the umbrella under which we can be
306 "proactive" instead of "slow to get information out" - good or bad.
- 307 • There are funds in the budget to fund a new position, Public Information Coordinator,
308 for the first year.
- 309 • This position was created by Ms. Barsotti, Mr. Monks, and Mr. Hurd.
- 310 • The Job Summary is:

311 ○ The Public Information Coordinator (PIC) is responsible for assisting with the
312 creation and implementation of all Town of Bennington public information
313 initiatives. The PIC will oversee project management and process issues for the
314 entire Town of Bennington municipality. Under management supervision, the
315 PIC prepares and provides public information to the community and coordinates
316 responses to Public Records requests. The position will oversee multi-
317 departmental and/or multi-town projects and ensure that the Town is in
318 compliance with all policies and procedures.

319 *Board questions/comments answered by Mr. Hurd:*

320 Mr. Carroll: Will this position have editorial and release control or will there be oversight by the
321 Town Manager? This individual should serve as an editorial professional capable of writing and
322 editing copy but the Town Manager is responsible for anything that leaves the office.

323 Mr. Haley: Noted that creating and updating a website are completely different skill sets and
324 the concern is that the person creating the website will ultimately not be fulfilled by the
325 updating process.

326 Mr. Haley: The Town's website is the presentation of the Town to anyone who Googles it and
327 needs to be our best foot forward. He is excited about this new position.

328 Mr. Lee-Clark: Supports the position but it is not a substitute for making policy, and although he
329 is in support of the position, he will "be driving" to have a Public Information Policy in place.

330 Ms. Conner: Should this position report to Ms. Barsotti instead of the Town Manager? This
331 position will be a second person in the Community Development Department. Ms. Barsotti's
332 responsibilities would remain the same and this person would be an equal partner to her for
333 the "development of a better community for all". Ms. Barsotti added that all of the Town
334 departments are very busy and don't have the time to stay on top of communication with the
335 community that may have existed 10 years ago.

336 Ms. Conner: Having one person that everyone goes to will create the consistency that is so
337 important.

338 Mr. Corey: Will updating the website be a precursor to this person being hired? It is not in the
339 works with the hope that this person would oversee the updating of our websites with the full
340 understanding that creating a website and updating an existing website are different skill sets.

341 Mr. Monks: Clarified that Ms. Barsotti, Mr. Hurd, and himself will need to provide the content
342 that goes into the website. The new person will be responsible for obtaining and organizing
343 what he/she is given and presenting it to the public in a user-friendly format.

344 *Public comments/questions:*

345 Mike Bethel: Feels that there is enough staff in the Town Office to do this without creating a
346 new position for a salary and benefits of \$80,000.

347 *It was the consensus of the Board that this position needs more discussion and Mr. Hurd*
348 *will bring it back to the Board at the June 14, 2021 meeting.*

349 **9. MANAGER'S REPORT**

350 Mr. Hurd reported the following:

- 351 ○ Events coming to the Rec Center property are:
 - 352 ■ Gardening events at the Community Garden.
 - 353 ■ New child recreation area at the Bradford/Gage Street corner.
- 354 ○ Groundwater Reclassification - The State has proposed a revised Reclassification Order
355 that is intended to remove the non-potable term from those wells that have been free
356 of PFOA for an extended period. The comment period ends May 28th.
- 357 ○ Mask Resolution - We are in conflict with the Governor if we do not repeal the
358 Resolution that mandated mask wearing on May 25, 2020 and was amended on June 8,
359 2020. Stores are already amending their requirements and we don't want to try
360 enforcing a mandate that is not supported by the CDC or the Governor. This will be on
361 the June 14th agenda.

362 Additional items:

- 363 ○ Ms. Barsotti: An event at the Red Center green space at noon on Saturday, May 29th.
- 364 ○ Ms. Barsotti: Workshops at the Community Garden on June 5th from 10:00am-Noon.
- 365 ○ Ms. Barsotti: Kickoff at the Merchants Park (Splash Pad Park) stage on June 8th from
366 6:00pm-8:00pm with Soul Steps the performers.

367 *Jim Carroll moved and Sarah Perrin seconded to rescind the Resolution mandating*
368 *mask wearing from May 25, 2020 and amended on June 8, 2020.*

369 Mr. Lee-Clark questioned if rescinding the masks Resolution is appropriately before the
370 Select Board since it was not an agenda item that the public had an opportunity to comment
371 on.

372 Mr. Carroll noted that it doesn't have to be an agenda item for the Board to vote on
373 something and we are leaving it up to the businesses to do as they wish.

374 Ms. Conner feels that the decision to rescind requires more thought.

375 *Sarah Perrin withdrew her second and Jim Carroll withdrew the motion.*

- 376 ○ Ms. Conner: Are we all set with the text for the Rec Center signage? Yes.

377 ○ Ms. Conner: Is there going to be additional fencing on the Pleasant Street side of the
378 Splash Pad? Yes, and the Splash Pad is expected to be open to the public Memorial Day
379 Weekend.

380 **10. UPCOMING AGENDA**

381 June 14, 2021 - Mask Resolution

382 June 14, 2021 - Proposal for the Safety and Equity Board

383 June 14, 2021 - Sidewalk Sub-Committee Report

384 June 14, 2021 - Proposal for Recovery Housing

385 June 14, 2021 - Public Information Officer Position

386 **11. OTHER BUSINESS**

387 Ms. Conner: Went to Youth Appreciation Day on Saturday at the Lions Park in North Bennington
388 and shared 4 cards that the MAUMS Youth Leadership Group had created. DARE has a short
389 video that they would like the Select Board to show at a meeting in the future.

390 Mr. Carroll: Wondered if the paths at the former One World Conservancy could be paved to
391 help control the tick population, and Mr. Monks answered they cannot because that is a
392 wetland.

393

394

395 *At 8:22pm, Sarah Perrin moved and Bruce Lee-Clark seconded the adjournment of the*
396 *meeting. The motion carried unanimously.*

397

398

399

400

401 Respectfully submitted,

402 Nancy H. Lively

403 Secretary

404

**SELECT BOARD
MINUTES**

May 10, 2021

Present: Jeanne Conner, V. Chair, Jeannie Jenkins, Chair, Jim Carroll, Sarah Perrin, Bruce Lee-Clark, Gary Corey and Tom Haley.

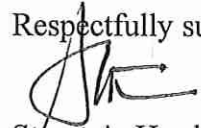
Also present: Stuart Hurd, Town Manager

The Board went into executive session at 8:37 pm for a personnel matter.

The Board came out of executive session at 9:37 pm. No action was taken.

There being no other business, the meeting adjourned at 9:37 pm.

Respectfully submitted,



Stuart A. Hurd



Proclamation Bennington, Vermont

WHEREAS, Appalachian Trail founder Benton MacKaye's vision included opportunities for recreation, recuperation, and employment through "...a series of recreational communities throughout the Appalachian chain... to be connected by a walking trail"; and

WHEREAS, communities along the Appalachian Trail corridor are important partners for the sustainability of the Trail and its corridor for an estimated four million visitors annually; and

WHEREAS, an outstanding recreational trail, scenic overlooks, and remote wilderness areas present opportunities to attract visitors to Appalachian Trail communities from around the world; and

WHEREAS, this designation will act as a catalyst to growing an outdoor economy, to engage community residents as Trail users, stewards and supporters, and to elevate the visibility of the Trail as a resource and local asset; and

WHEREAS, Bennington's sense of place and the protection of the cultural, historical, and natural assets in the Appalachian Mountain Region can benefit through the use of resources such as signage, communications, and new partnerships; and

WHEREAS, Bennington has been recognized and designated as an Appalachian Trail Community, and desire to continue their efforts to support this effort for no fewer than five years.

NOW, THEREFORE, we, Select Board Chair Jeannie Jenkins, and ATC Regional Director Hawk Metheny, do hereby proclaim that Bennington accept the designation as an Appalachian Trail Community and urge the citizens to support the Appalachian Trail through appropriate programs, activities, and ceremonies.

IN WITNESS THEREOF, we hereunto set our hand this 3rd day of June, 2021

Jeannie Jenkins, Chair, Bennington Select Board

A handwritten signature in black ink, appearing to read "Hawk Metheny". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Hawk Metheny, ATC Regional Director

MEMORANDUM

To: Bennington Select Board

From: Shannon Barsotti, Community Development Director

Date: June 10, 2021

Re: Resolution for VCDP Recovery Housing application

Please find attached a resolution to apply for Vermont Community Development Program funding for Recovery Housing. The Town would submit applications that would be sub granted to Shire Housing as the developer of two Bennington properties.

One will be for \$500,000 to purchase a former nursing home located at 612 Gage Street for use as recovery housing for male participants of the Turning Point Center's recovery program. Funds will also be used for minor building improvements. The building is a single-family home that was built in 1920 and offers 3,323 square feet, and a lot size of 10,018 square feet. The scope of work includes light rehab of interior, reconfiguration of rooms for programmatic needs, and site work and energy efficiency upgrades, as needed. Project goals include: development of transitional housing to serve an estimated 8 participants recovering from substance use disorders; creation of program space for on-site wrap-around services to support the recovery process; and establishment of centrally located and energy efficient housing of the highest quality that is accessible to low- and moderate-income individuals. The project will be developed by Shires Housing and on-site services during the recovery process, including a recovery coaching and house management, will be provided by TPC.

The second application will also be for \$500,000 and will be used for the acquisition, rehabilitation, and reconfiguration of a downtown Bennington home at 185 North Street to serve 9 women recovering from addiction, with on-site services during the recovery process. The building was built in 1887 as a single-family home and offers 3,831 square feet on a .64 acre parcel. The building currently serves as office space for several area businesses, all of whom are preparing to relocate once the building is sold. The building, known as Squire House, is listed on the National Register of Historic Places. The scope of work includes light rehab of interior, reconfiguration of rooms for programmatic needs, and site work and energy efficiency upgrades, as needed. Project goals include: development of an estimated 8 units of transitional housing to serve those recovering from alcohol and substance use disorders; creation of program space for on-site wrap-around services to support the recovery process; historic preservation of an iconic 19th century Victorian home; and establishment of centrally located and energy efficient housing of the highest quality that is accessible to low- and moderate-income individuals. The project will be developed by Shires Housing and program management will be overseen by VFOR and Mission City Church (John Rogers).

In order for Shire Housing to move forward with the application that is due on July 1, the Bennington Select Board must sign the attached resolution provided by VCDP.

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Bennington (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances there of; and
3. the Applicant has a duly adopted and current Municipal Plan October 6, 2015 (Date Adopted) and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Stephanie Lane, Shires Housing is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Stuart Hurd Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligrants; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 14th day of June, 2021.

LEGISLATIVE BODY

Jeannie Jenkins

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 14th day of June, 2021, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 14th day of June, 2021.

Clerk

Signature



Creating and Maintaining Collaborative Partnerships

Related Policies: Responding to Persons Experiencing a Mental Health Crisis, Domestic Violence Investigations, Traffic Enforcement, Investigation and Reporting of Hate Crimes

This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this agency for non-judicial administrative action in accordance with the laws governing employee discipline.

Applicable State Statutes:

Date Adopted:

Date Reviewed:

I. PURPOSE The purpose of this policy is to provide guidance on creating and maintaining collaborative partnerships between the Bennington Police Department (BPD) and community agencies, research institutions, and groups of citizens.

Collaborative partnerships within the community provide a foundation for community policing. Community policing responds to emerging issues and long-range goals that are a priority to the community. Collaborative partnerships are based on the following principles: strong leadership that supports collaboration, orientation towards service, transforming training, building community relationships, proactively engaging with diverse communities, improving communication with the community, understanding different community perspectives, and engaging the community as equal partners.¹

II. POLICY

¹ See: "Smart Policing Collaboration Principles", BJA published Report, January 2017, NCJ Number-250565, [SPICollaborationPrinciples.pdf \(henryleeminstitute.com\)](https://www.henryleeminstitute.com/SPICollaborationPrinciples.pdf)

- 1 A. The Chief of Police and senior officers shall provide leadership and vision for
2 the development of collaborative relationships and partnerships between the
3 BPD and community agencies, research institutions, and groups of citizens,
4 as well as within the BPD.
- 5 B. The BPD shall collaborate closely and as equal partners with community
6 agencies, groups and individuals to address complex problems and priorities
7 in the community. When creating collaborative partnerships with community
8 agencies or research institutions, the BPD, under the leadership of the Chief
9 or his/her designee, shall develop and implement a Memorandum of
10 Understanding [MOOU] with that agency or institution. **The MOU shall**
11 **thoroughly address and carefully describe the specific roles and**
12 **responsibilities of the particular "partners."**
- 13 C. The BPD shall implement on-going training programs that support
14 collaboration and the development of skills that include but are not limited to:
15 social interactions, communication, and empathy. Training in the following
16 areas shall also include but not limited to: de-escalation, trauma-informed
17 procedural justice, implicit bias, cultural awareness, collaboration and
18 problem solving, and evidence-based policing.
- 19 D. The BPD shall encourage frequent interactions between Officers and
20 members of the community in order to humanize the community to the
21 Officers and the Officers to the community. Such interactions shall include
22 community gatherings or other events for formal or informal conversations
23 and problem solving; particularly with diverse and historically disadvantaged
24 community members.
- 25 E. The BPD shall promote positive community interaction through improved
26 communications and outreach strategies and create an organizational culture
27 reflecting the benefits of collaboration. Community outreach and
28 communication efforts shall emphasize listening to the community in addition
29 to the distribution of information.²
30

² Based on "Collaborative Principles for Police" Ibid.

1 **III. DEFINITIONS**

2
3 A. **Collaboration:** Police and community stakeholders working together to address
4 issues and goals by sharing responsibilities, resources, and decision making.

5
6 B. **Collaborative Partnership:** A long-term, durable, structured commitment to a
7 range of common goals or multiple projects over time. **The use of the terms**
8 **"partnership" and "equal partners" is not intended to create expectations of a**
9 **legal relationship that does not accurately reflect the statutory duties and powers**
10 **of a police department and sworn officers.**

11
12 C. **Memorandum of Understanding (MOU):** A document designed to clearly define
13 and outline the goals, expectations, roles, responsibilities, duration, and
14 accountability mechanisms of the partners within a collaborative partnership.

15
16 D. **Research and Data Analysis:** The systematic investigation of law enforcement-
17 related subjects by trained personnel aimed at answering questions or
18 addressing concerns that arise within law enforcement organizations.

19
20 * * * * *

21
22 This Policy is adopted by the Select Board of the Town of Bennington, Vermont, this
23 ___day of _____, 2021 and is effective as of this date until amended or repealed.

24 _____

25 Jeannie Jenkins, Chairperson

Proposal for a Process to Create a Community Safety and Equity Board

The goal of this work is to create a structure for a single Town board that provides meaningful community involvement in **Safety and Equity decision-making**.

The first step is the formation of a taskforce that will make recommendations to the Bennington Select Board. The Select Board's charge to the Taskforce is as follows.

Charge: *The Safety and Equity Taskforce shall develop recommendations for the name, scope, structure, membership and responsibilities of a community safety and equity board. Areas of focus will include the following: 1. Recommendations on police department training and community collaboration efforts 2. Review of complaints against the BPD 3. Development and review of proposed critical Bennington Police Department policies and procedures 4. Analysis of safety and equity data.*

The outcome of this work, a Safety and Equity Board (working title), will build on this past year's community policing efforts and move this work forward. The work, along with the addition of some new responsibilities, will become the charge of the dedicated Board. It is our belief that a single integrated structure, rather than multiple separate compartmentalized boards or committees, will allow our community a more holistic and collaborative approach to safety and equity concerns.

The work of the Community Safety and Equity Board is to ensure safety, accountability, transparency and trust in the community and to move Bennington toward achieving its vision of becoming "a welcoming, engaged, inclusive, and resilient community where everyone, regardless of identity, shares in our vitality and benefits from an outstanding quality of life".

Taskforce Creation and Development of community safety and equity board

We propose that a taskforce comprised of up to 11 community members be established. Staff from the National Organization for Civilian Oversight of Law Enforcement (NACOLE) will provide technical assistance to the Taskforce through regularly scheduled in-person and online Zoom meetings. In addition, NACOLE will provide six-hours of training to the Taskforce as outlined in the Scope of Work.

Using professional facilitation through NACOLE, the Taskforce will examine all aspects of their charge. A Town of Bennington staff person will be assigned to assist the Taskforce. The Taskforce will elect two co-chairs of the Taskforce to set the agenda, run the meetings, and assure compliance with all requirements of an official board. The Taskforce will complete the trainings and the charge within a six-month timeframe.

While it is not possible to know with certainty the time commitment for this Taskforce, what the Select Board's Community Policing work group understands from other communities, is that members should assume that the work will require focused attention and a high likelihood

for at least twice-monthly meetings. However, the Taskforce will determine how often the Taskforce meets, and the time and length of meetings needed to complete the work within the established timeframe. The Taskforce may also consider utilizing smaller subcommittees within the Taskforce, community discussions, and other elements that will facilitate successful completion of their work.

The Select Board, as the duly elected legislative body of the Town of Bennington, will review and consider the recommendations of the Taskforce. The final decision regarding the community safety and equity board remains at the sole discretion of the Select Board.

The Select Board is committed to a Taskforce that is socio-economically diverse and reflects a range of ages and backgrounds. We are also committed to membership that reflects those who will be most impacted by the work of a safety and equity board. Applicants are encouraged to identify potential barriers to assist fellow Taskforce members in developing formats, meeting times, and structures that will allow the highest level of inclusivity.

To assist in attracting diverse applicants, the Select Board particularly encourages applications from individuals with the following areas of expertise and experience.

- | | |
|-----------------------|---------------------------|
| 1. Mental Health | 8. Recent HS/College grad |
| 2. K-12 Education | 9. Domestic Violence |
| 3. Lived Experience | 10. Interfaith |
| 4. Active BPD officer | 11. Disabilities |
| 5. Law | 12. LGBTQ |
| 6. BIPOC | 13. Migrant Labor |
| 7. Business | |

The Taskforce will be an official committee of the Town of Bennington with a charge not to exceed six-months and will abide by appropriate processes and procedures of governmental bodies including open meeting law, agenda setting, recording of minutes, and other requirements as determined.

The Bennington Select Board will review applications, interview appropriate applicants and make the final selection of Taskforce members.

Criminal Justice Training

All Taskforce members will be required to complete 7.5 hours of criminal justice training. The purpose of this training is to familiarize Taskforce members with the responsibilities and obligations of different entities comprising the criminal justice system. This will provide all Taskforce members with important baseline information for their deliberations. Portions of the trainings may be offered in person or over Zoom.

The training will consist of three 2.5-hour sessions. The first two sessions will provide an overview of the criminal justice system including goals, agencies and institutions. The third session will be conducted by the Bennington Police Department and focus on the current day-

to-day activities and roles of staff including officers, investigators, and dispatchers within the department; an overview of policy and procedures; and existing collaborations with local programs.

Written Recommendations to the Select Board

At the completion of the Taskforce's committee work, a written record of recommendations will be forwarded to the Select Board.

Presentation of Findings to the Select Board and Community

The Taskforce recommendations will be shared at a warned Town of Bennington Select Board meeting at the earliest convenience of the Taskforce and the Select Board.

Public Comment Period

There will be a formal comment period on the Taskforce recommendations of no less than 10 days.

Final Consideration by the Select Board

The Select Board will review the recommendations of the Taskforce and public comments in determining the name, scope, structure, membership and responsibilities of a community safety and equity board.

Establishment of Board

The Select Board will create a safety and equity board to be part of the Town's Boards and Commissions to be established and have membership terms that coincide with other town board and commission appointments.

Draft Timeline

Select Board approval of Proposal for a Safety and Equity Board and NACOLE contract

July 15 – Opening online Zoom meeting with Select Board and NACOLE outlining process and reviewing oversight models /applications open for Taskforce membership

August 20 – Applications close for Taskforce membership

September 7 – 17 – Interviews for Taskforce members

September 28, 29, 30 –Criminal Justice Overview for Taskforce members (5 -7:30 pm)

October 4 – Taskforce begin meeting this week to accomplish charge

January 30 – Deadline for Taskforce written report to SB

February – Recommendations presented at a Select Board meeting/public comment period begins

February/March – Public comment period on recommendations ends

March – Recommendations are taken up by board at regular SB meeting

May – Establishment of Safety and Equity Board



Scope of Work

Town Select Board
Town of Bennington
P.O. Box 469
Bennington, VT 05201

As the only professional organization in the field of civilian oversight of law enforcement, the National Association for Civilian Oversight of Law Enforcement (NACOLE) plays an essential role in identifying effective practices and guiding principles in the complex arena of police and community relations. In that capacity, NACOLE proposes the following scope of work to include training for the work of the Town Select Board, Taskforce, and community of Bennington, Vermont:

TECHNICAL ASSISTANCE

1. Formulate and deliver a one-hour initial training program for Town of Bennington, Vermont to include the following topics:

- Civilian Oversight of Law Enforcement: Overview of Civilian Oversight, Its Models, and Its History in the United States
- Principles of Civilian Oversight of Law Enforcement and Effective Practices
- Importance of Engaging and Collaborating with Community Stakeholders

2. Formulate and deliver a six-hour training program for Town of Bennington, Vermont's Taskforce to Develop Civilian Oversight of Law Enforcement. Training to include the following topics:

- Civilian Oversight of Law Enforcement - Its History, Models, and an Overview: This session will provide an overview of civilian oversight, its history, and the principles behind effective practices
- Effective, Location-Based Community Outreach and Engagement: This session will discuss methods for effectively engaging stakeholders in the oversight development process and once the entity is established
- Reporting Practices for Civilian Oversight Agencies: This session will discuss what an agency should produce to sustain a level of transparency regarding police misconduct and the work being done by the agency itself
- Minimum Training Standards for Civilian Oversight Practitioners and Review Panel Members: This session will discuss not only the training necessary for effective oversight but the different outlets and ways in which training may be obtained
- Identifying and Addressing challenges and opportunities: Discussion of local expectations and the desired outcomes of oversight implementation-what is the end goal

3. Provide up to 16 hours of support and assistance to task force members working to establish recommendations for a civilian oversight mechanism for the Town of Bennington.

Fees for Technical Assistance: \$6,200

This fee represents the payment for the development and delivery of the training as described above as well as the additional support and assistance outlined. This fee assumes all trainings to be done virtually. Should the Town of Bennington Select Board and NACOLE agree to conduct the trainings in-person, the Town of Bennington will be responsible for the reimbursement of all travel-related expenses including airfare, car rental, lodging, transfers, and per diem in addition to the fee noted above.

Fees for Associated Travel: \$2,375

It is estimated that a total of five (5) in-person trips to provide training and/or assistance will be necessary. The Town of Bennington will be responsible for the reimbursement of all travel-related expenses including mileage, lodging, and per diem. NACOLE asks that reimbursement be made based on actual cost.

Total Fees: \$8,575

This agreement represents 7 hours of training, 7 hours of training development, and up to 16 hours of additional technical assistance as needed. If additional hours are required, they must be requested and agreed upon, in writing, by both parties.

Your signature below indicates that you wish to proceed with the above scope of work and associated fees:

On behalf of the Town of Bennington:

On behalf of NACOLE:

Signature

Signature

Printed Name

Susan Hutson

Printed Name

Title

President

Title

Date

Date

MEMORANDUM

To: Select Board

From: Stuart A. Hurd, Town Manager

Re: Communications Coordinator

Date: June 8, 2021

You will note the change in title of the new position. There has been some confusion following the original presentation. Many thought the position was a Public Relations position. That is not the case. This is a position meant to increase our communications capabilities, provide greater transparency, provide more information to the public and the media in a timely manner, and facilitate answers for those who contact us through our social media messaging services.

It is envisioned that this individual will have IT expertise as well as an in-depth knowledge of use of the web and social media, the ability to write effectively, and be able to work well in a team setting.

Following the last meeting, I took a look at the possible sources of funds for a potential healthy upgrade of our current web site(s). I believe we have sufficient funds available to work with a professional organization to accomplish this task. It is my plan to have this new position filled before the upgrade effort is undertaken in order that the new individual will be involved from the beginning.

TOWN OF BENNINGTON JOB DESCRIPTION

Position Title: **Communications Coordinator**

Position Code:

Date of Description: **June 2021**

JOB SUMMARY

The Communications Coordinator (CC) is responsible for assisting with the creation and implementation of all Town of Bennington public information initiatives. The CC will oversee project management and process issues for the entire Town of Bennington municipality. Under management supervision, the CC prepares and provides public information to the community and coordinates responses to Public Records requests. The position will coordinate with multi-departmental and/or multi-town projects and ensure that the Town is communicating effectively with the public.

DUTIES AND RESPONSIBILITIES

The Communications Coordinator shall:

1. Work cooperatively with all Town Departments to facilitate internal and external communications.
2. Assist in the creation of a new Town Website including Police, Permitting, Town Clerk and others and provide updates to all Town websites, including regular public notices.
3. Serve as an editorial professional capable of writing and editing copy for myriad projects including news releases, advertisements, brochures, newsletters, posters, flyers, social media posts, webpages, and electronic communications.
4. Write formal press releases for the town and, with final approval from the Town Manager or his/her designee, submit to media as directed.
5. Create regular social media postings for all Town departments.
6. Assist public by providing general information about the town.
7. Coordinate responses to all public information (FOIA) requests.
9. Keep all media outlets up to date on municipal happenings.
10. Take pictures for publicity purposes as necessary.

11. Coordinate and attend the various municipal activities and events as assigned by the Town Manager and/or his designee.
12. Attend meetings for or with the Town Manager as deemed necessary for communication purposes with representatives from other town departments.
13. Assist town department heads with the creation of presentation materials as needed.
14. Occasionally, assist town departments with computer hardware and network issues.
15. Facilitate the development and distribution of municipal forms.
16. Take individual responsibility for working in a safe manner and adhere to the Town safety policies.
17. Perform such other duties as the Town Manager requires.

SKILLS AND EXPERTISE

The Public Information Coordinator shall:

1. Demonstrate understanding of the Town of Bennington's mission and practices an open-door policy. Candidate must have advanced proficiency in the use of the Microsoft Office suite.
2. Have a bachelor's degree. Journalism, Communications, Marketing, or Information Technology background is preferred.
3. Have a minimum of one year of experience in marketing, communications, or equivalent field.
4. Exhibits strong skills in
 - Communication
 - Community
 - Building Relationships
 - Organizing
 - Planning
5. Have an acceptable past work record.

PHYSICAL REQUIREMENTS/ENVIRONMENTAL FACTORS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

1. Sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects.
2. Work requires fingering, grasping, and repetitive keyboarding motions.
3. Vocal communications are required for expressing or exchanging ideas by means of the spoken word.
4. Hearing is required to perceive information at normal spoken word levels.
5. Visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
6. No adverse environmental conditions.
7. Frequent traveling between municipal buildings, less frequently to other locations, and locally or out-of-town to attend meetings and conferences.

WORK ENVIRONMENT

This job operates in a professional office environment. The role routinely uses standard office equipment.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____ Approval: _____
Supervisor Employee

K:\Manager\Michele\Wp5\jobdescupdate\Town Manager-HR-PIC\communications coordinator.docx

MANAGER'S REPORT

June 14, 2021

ACTION

Summer Home Brew Fest Street Closing On Saturday August 7th, the Brew Fest returns to Bennington at the old Tuttle's lot along Depot Street. The organizers request closure of Depot Street from 7 am until 6 pm from the Depot Street entrance to the parking lot north to the pedestrian crossing at the River Walk (see attached map). I have checked with the Chief and he has no concerns.

Action requested Motion to close the portion of Depot Street from 7 am until 6 pm as requested.

INFORMATIONAL

Recreation Center improvements There has been some discussion about recently revealed improvements to the lands at the Center. The only improvement to be coming soon are split rail fencing along Bradford Street to provide a visible separation for people enjoying the Community Gardens. The second planned improvement is a 4' high chain link fence along Gage Street and Bradford Street to provide protection for children who will be using the northeast corner of the property for recreational purposes. An option under consideration is a split rail system on Bradford Street to align with the system further down Bradford Street. VAE will provide some artwork to attach to the fencing. The programs contemplated are for children ages 5-12.

Select Board meetings return Once the Governor lifts his Emergency Order, the Board will return to in person meetings at the Fire Facility. The Board intends to provide a zoom function for those wishing to participate but still concerned about the pandemic. The Board is considering spacing and masking options to allow those who are concerned and those unvaccinated to participate safely. The Board will establish its protocol when more is known.

Town Offices reopening The Town Offices have been open one week as I write this. I am told that the first week went well. Citizens entering the building have been masked and cooperative. We await the next iteration of the governor's Emergency Order. Our staff have worked hard to continue services to our residents and others during the pandemic. I appreciate all they have done while remaining safe and healthy throughout.

Furnace Brook property clean up Design work is completed. Preliminary work has begun on this lead contaminated site. The tree removal work, the first step, has been awarded at \$32,000. This will be paid by the State. A formal start date is not known at this time. This clean up is being overseen by EPA and VT DEC.

FOLLOW UP

Overtime Reports for May are attached.

Community Development and Permitting/Planning Reports are attached.

Stuart Hurd

From: William Gardner <William@hopridgefarms.com>
Sent: Wednesday, June 02, 2021 12:14 PM
To: Stuart Hurd
Cc: Dan Monks
Subject: Summer HomeBrew Festival
Attachments: Proposed Road Closure (2) (1).png

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Greetings Stu and Dan,

I wanted to let you know we (Hopridge Farms and Southwestern Vermont Chamber) are forging ahead with the Summer HomeBrew Festival on Saturday, August 7 from noon to 4pm at the old Tuttle Lot behind the Bennington Brush Building. We have gotten approval from the VT DLC. Additionally, have met with the VT Department of Health and Dr. Trey Dobson, SVMC, who have both indicated that they have no issues with our current plan. Briefly, the overall plan is to spread out the homebrewers, each in their own individual 10 x 10 EZ up tent, around the perimeter of the space. Each tent will be spaced 10' apart and we will have 2 large tents in the middle of the lot, also spaced apart, for the attendees. We will be using individual, single-use recyclable cups to avoid any passing of cups.

We will obviously follow any and all covid guidance at the time of the festival. SVMC has also committed to providing us multiple hand sanitization stations and hopefully a sunblock station. We will once again be contracting with the Bennington Police Department to have a police presence during the festival and hope to have the Bennington Rescue Squad on site.

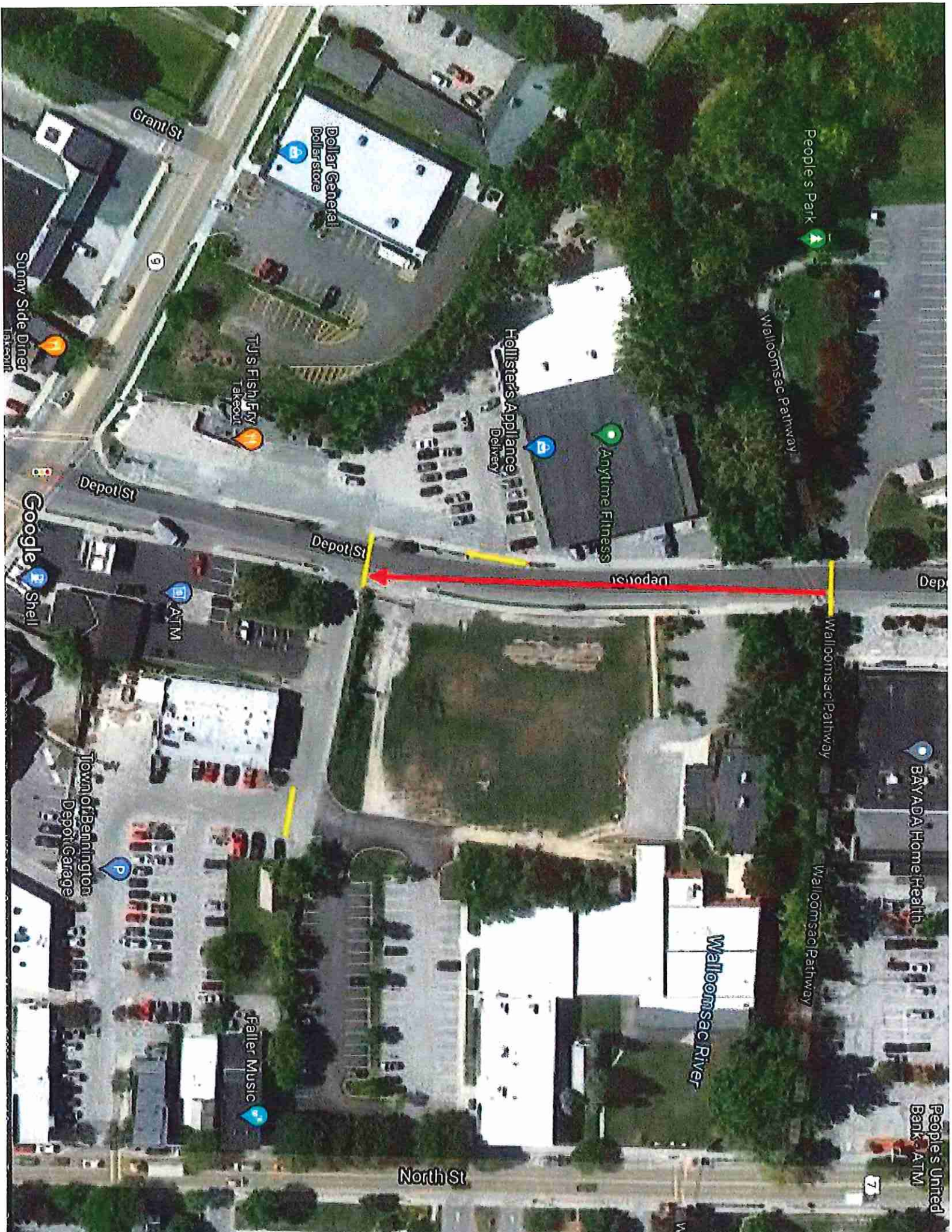
We would like to request the closure of a small section of Depot St. from 7am to 6pm on the day of the festival. We are happy to work with the business located along this section to make sure we leave open certain areas so the closure will not negatively affect their business. I have attached a map with the proposed sections where closed barriers would be placed (yellow lines) and the strip of Depot St. to be closed (red arrow)

Once the tents have been secured, I will reach out to provide the proper fire certificates if needed.

Take a look and let me know what the next steps would be. Thank you for your time and for supporting events like this one.

--

Best,
William Gardner
www.hopridgefarms.com



People's Park

Walloomsac Pathway

Dollar General
Dollar store

T.J.'s Fishery
Takeout

Hollister's Appliance
Delivery

Anytime Fitness

Walloomsac Pathway

BAYADA Home Health

Walloomsac River

People's United
Bank - ATM

Faller Music

Town of Bennington
Depot Garage

ATM

Google
Shell

Sunny Side Diner
Takeout

Grant St

9

Depot St

Depot St

North St

7

05/25/21
02:29 pm

Town of Bennington Payroll
Overtime Report
05/22/21 - 05/27/21

Page 1 of 1

DEPARTMENT	OT HRS	GROSS AMT	OVERTIME	PRCT
TOTALS FOR DEPT 300	0.00	816.69	0.00	0.00%
TOTALS FOR DEPT 321	0.00	3,470.00	0.00	0.00%
TOTALS FOR DEPT 340	0.00	288.54	0.00	0.00%
TOTALS FOR DEPT 341	0.00	3,393.61	0.00	0.00%
TOTALS FOR DEPT 343	0.00	1,999.64	0.00	0.00%
TOTALS FOR DEPT 344	0.00	2,123.20	0.00	0.00%
TOTALS FOR DEPT 350	0.00	2,546.00	0.00	0.00%
TOTALS FOR DEPT 362	0.00	4,752.00	0.00	0.00%
TOTALS FOR DEPT 365	3.00	2,242.66	107.46	4.79%
TOTALS FOR DEPT 371	7.00	8,656.77	234.05	2.70%
TOTALS FOR DEPT 410	88.50	43,237.47	3,835.03	8.87%
TOTALS FOR DEPT 510	3.00	17,632.20	101.21	0.57%
TOTALS FOR DEPT 540	17.50	9,211.02	707.80	7.68%
TOTALS FOR DEPT 590	8.00	5,857.66	324.86	5.55%
TOTALS FOR DEPT 790	0.00	824.00	0.00	0.00%
REPORT TOTALS	=====	=====	=====	=====
	127.00	**,***.**	5,310.41	4.96%

05/18/21
01:59 pm

Town of Bennington Payroll
Overtime Report
05/15/21 - 05/20/21

Page 1 of 1

DEPARTMENT	OT HRS	GROSS AMT	OVERTIME	PRCT
TOTALS FOR DEPT 321	0.00	3,470.00	0.00	0.00%
TOTALS FOR DEPT 340	0.00	288.54	0.00	0.00%
TOTALS FOR DEPT 341	0.00	3,393.60	0.00	0.00%
TOTALS FOR DEPT 343	0.00	1,999.64	0.00	0.00%
TOTALS FOR DEPT 344	0.00	2,123.20	0.00	0.00%
TOTALS FOR DEPT 350	0.00	2,546.00	0.00	0.00%
TOTALS FOR DEPT 362	0.00	4,452.00	0.00	0.00%
TOTALS FOR DEPT 365	0.00	2,135.20	0.00	0.00%
TOTALS FOR DEPT 371	6.00	8,323.33	200.61	2.41%
TOTALS FOR DEPT 410	48.50	42,199.76	2,043.19	4.84%
TOTALS FOR DEPT 510	3.00	17,550.42	100.98	0.58%
TOTALS FOR DEPT 540	16.50	9,181.60	666.76	7.26%
TOTALS FOR DEPT 590	15.00	6,102.83	570.03	9.34%
TOTALS FOR DEPT 790	0.00	824.00	0.00	0.00%
REPORT TOTALS	89.00	** ,***.**	3,581.57	3.42%

05/11/21
01:59 pm

Town of Bennington Payroll
Overtime Report
05/08/21 - 05/13/21

Page 1 of 1

DEPARTMENT	OT HRS	GROSS AMT	OVERTIME	PRCT
TOTALS FOR DEPT 321	0.00	3,470.00	0.00	0.00%
TOTALS FOR DEPT 340	0.00	288.54	0.00	0.00%
TOTALS FOR DEPT 341	0.00	3,393.61	0.00	0.00%
TOTALS FOR DEPT 343	0.00	1,980.46	0.00	0.00%
TOTALS FOR DEPT 344	0.00	2,123.20	0.00	0.00%
TOTALS FOR DEPT 350	0.00	2,546.01	0.00	0.00%
TOTALS FOR DEPT 362	0.00	4,452.00	0.00	0.00%
TOTALS FOR DEPT 365	0.00	2,135.20	0.00	0.00%
TOTALS FOR DEPT 371	8.00	8,434.78	312.06	3.70%
TOTALS FOR DEPT 410	82.00	42,187.64	3,590.36	8.51%
TOTALS FOR DEPT 510	4.00	18,115.72	134.94	0.74%
TOTALS FOR DEPT 540	19.50	8,723.58	733.88	8.41%
TOTALS FOR DEPT 590	17.00	7,751.90	636.36	8.21%
TOTALS FOR DEPT 790	0.00	824.00	0.00	0.00%
REPORT TOTALS	=====	=====	=====	=====
	130.50	**,***.**	5,407.60	5.08%

05/04/21
02:13 pm

Town of Bennington Payroll
Overtime Report
05/01/21 - 05/06/21

Page 1 of 1

DEPARTMENT	OT HRS	GROSS AMT	OVERTIME	PRCT
TOTALS FOR DEPT 321	0.00	3,470.00	0.00	0.00%
TOTALS FOR DEPT 340	0.00	288.54	0.00	0.00%
TOTALS FOR DEPT 341	0.00	3,393.60	0.00	0.00%
TOTALS FOR DEPT 343	0.00	1,980.45	0.00	0.00%
TOTALS FOR DEPT 344	0.00	2,123.20	0.00	0.00%
TOTALS FOR DEPT 350	0.00	2,546.01	0.00	0.00%
TOTALS FOR DEPT 362	0.00	4,452.00	0.00	0.00%
TOTALS FOR DEPT 365	0.00	2,135.20	0.00	0.00%
TOTALS FOR DEPT 371	10.00	8,501.65	378.93	4.46%
TOTALS FOR DEPT 410	51.50	44,172.75	2,205.58	4.99%
TOTALS FOR DEPT 450	0.00	1,125.00	0.00	0.00%
TOTALS FOR DEPT 510	2.00	17,551.86	67.47	0.38%
TOTALS FOR DEPT 540	16.00	8,588.82	657.22	7.65%
TOTALS FOR DEPT 590	16.00	6,985.10	610.70	8.74%
TOTALS FOR DEPT 790	0.00	824.00	0.00	0.00%
REPORT TOTALS	95.50	**,**.*	3,919.90	3.62%

Recreation:

a. YMCA program planning:

The Rec Center is open with pool use by reservation only and limited use of the fitness room. The Y's school age hub program and fitness classes for all ages are now open in Benn High. The Y is also beginning youth sports programs at Willow Park and early summer programs. The Y will also be providing programming for children in the SVSU's summer enrichment program. Updates on programs are available on the Bennington Recreation Center Facebook page.

b. Bennington Outdoor Recreation Collaborative:

The Town of Bennington received a \$10,000 grant from the Vermont Community Foundation to support outdoor recreation with wayfinding signs, photography, graphic design, and print media. I am working with Jonah Spivak to redesign the recreation page on the Town's website to also be a hub for information about local recreation organizations. Cat Bryars of BCRC is working with me to develop the wayfinding signs and locations. The Workforce and Education committee members such as Department of Labor and Southwest Tech are working to connect interns with outdoor recreation organizations.

c. Appalachian Trail Community designation:

The Appalachian Trail Conservancy officially designated Bennington as an Appalachian Trail Community, which will put Bennington on the map for their marketing and promotion to AT hikers. I am on the advisory committee for the Bennington AT Community, and we are working on educational events for Bennington residents, a hiker appreciation day for AT hikers, as well as trail improvements and wayfinding. The AT Community Designation Ceremony for Bennington was held via Zoom on June 3 and included speakers from the National Park Service, National Forest Service, Appalachian Trail Conservancy, and U.S. Representative Peter Welch.

e. Recreational Facilities and Animating Infrastructure Grant:

The Town of Bennington received a Recreation Facilities grant from the State of Vermont to add fencing around the green space next to the Morgan Springs water facility at Memorial Park (Rec Center). This is a sizable green space that will be used for youth programming, outdoor exercise classes, and community picnics. I also applied for an Animating Infrastructure grant that will support art installations along the fence, such as creative benches and gates, working with local artists and designers through the Vermont Arts Exchange. Bennington was one of 5 communities chosen to receive the grant of \$15,000 from the Vermont Arts Council. We held a community workshop, "Reimagining the Rec Center Green" at the Rec Center on May 26 and had a good turnout of youth, neighbors, the Vermont Arts Exchange and Bennington Museum, Y and UCS staff. Kate Cooper of MSK Engineers led the workshop, which included a walk and sketching of ideas for the green space, then a community discussion. Kate will summarize everyone's ideas into a document that will guide the development of the green space. Common themes were creating a play zone for kids, more landscaping, a

shade structure, and incorporating local history and photos into the artwork that is created.

f. Trolley line path:

I am on the advisory committee for the Trolley Line path scoping study that is led by Cat Bryars and Mark Anders of BCRC. This study examines the feasibility of converting the abandoned electric trolley car bed in Southwestern Vermont into a 14-mile shared-use path for pedestrians and cyclists traveling between Bennington and Pownal, VT and Williamstown, MA.

Vermont Begins Here:

Eight Oh Two Marketing is continuing the digital marketing campaign to promote Bennington. We began Facebook ads to promote summer travel to Bennington. VBH blog posts for May and June promoted The Frost exhibit at the Bennington Museum and the Appalachian Trail Community designation and AT history and resources in Bennington.

Local Food Security:

I continue to meet with the Bennington Mellon Advisory (food security) group, as well as the planning group for the Southern Vermont Regenerative Food Network. I met with the Regenerative Food Network and TPW Real Estate to discuss possible models for a grocery/local food market in the Putnam Block.

The Putnam market idea is gaining momentum and I applied for a Vermont Agency of Agriculture grant, Local Food in Your Community, to support business planning and website development for a market. The committee working on the market is forming a nonprofit to seek other grants for start up costs, and in the interim, the Better Bennington Corporation is acting as the fiscal agent.

Community Development Block Grants:

The Vermont Community Development Program has funded three of our Municipal Facility and Public Service program grant applications. The Berkshire Family YMCA, UCS Head Start, and Sunrise Family Resource Center received grants to support Covid-19 related expenses and HVAC upgrades. The Town also received a VCDP grant for \$500,000 to support the Shire Housing Bennington Family Housing project at 300 Pleasant Street. I am still wrapping up all the paperwork required for each grant agreement and subgrant agreement along with progress reports for the Putnam Block, 219 Pleasant Street, and Bennington Rental Rehab Program. Shires Housing is also submitting a VCDP application for the Willows Mobile Home Park Sustainability Project.

Historic Preservation Grants:

I am working with Jonah Spivak of Spectrum Design on a history/recreation/arts and culture panels for a new downtown kiosk funded with an historic preservation (CLG program) grant. A Request for Proposals for the construction of the kiosk is now up on the Town's website. The kiosk will be completed and installed by August 1. I also submitted another historic preservation grant in partnership with Bennington College to put the college campus on the National Register of Historic Places, and we were awarded this \$5,000 grant.

Franklin Lane Improvement Project:

Dan and I have been meeting with MSK Engineering and BCRC to discuss MSK's design to improve Franklin Lane and we have also met with surrounding neighbors for their comments on the final design. The Select Board approved the final design and improvements will begin in the spring. This project is funded with a \$50,000 Downtown Transportation Fund grant.

Municipal Planning Grant:

Bennington received a VT Department of Housing and Community Development Municipal Planning Grant to develop a re-use plan for the recently closed Energizer battery factory. The MPG award of \$22,000 will be combined with a \$20,000 state Brownfields grant to also do an environmental assessment of the property. BCRC will help the Town manage the project, conduct public outreach, and complete elements of the site and area assessment. I am on the reuse planning steering committee and the committee reviewed the proposals submitted by consultants for the Energizer Reuse Study and chose Camoin Associates, Inc. to lead the study.

Garlic Town USA:

I am on the planning committee for the Chamber's event Garlic Town, USA, which will be held in downtown Bennington on Saturday, September 4.

Merchant's Park stage:

Summer planning is in full swing and there are requests coming in for performances at the Thompson family stage at Merchant's Park. Our inaugural concert at the stage on June 8 included Soul Steps, an African American step dance troupe from NYC, and Moose Junior, a jazz band organized by the Vermont Arts Exchange. The show had a good turnout of all ages despite the weather and gave us inspiration to do more free family concerts in the future. The show was sponsored by the Town, VAE, Bennington Area Arts Council, and Bennington Performing Arts Center.

Committee and regional group involvement:

In the past month, I have met with the Berkshire Family YMCA management team, the owner of Benn High LLC, Spectrum Design, Eight Oh Two Marketing, Historic Preservation Commission, Southern VT Regenerative Food Network, UCS, M&S Development, Better Bennington Corporation, Shires Housing, Vermont Arts Exchange, Southwestern Vermont Chamber, Workforce and Education committee, and AT Community advisory committee.

Summary of Building Permits Issued

May 2021

Construction Type	Month to date	Month to Date Volume	Year to date	Year to Date Volume
	Permit Totals		Permit Totals	
Single Family Dwelling	1	\$300,000.00	1	\$300,000.00
Duplex	0	\$0.00	0	\$0.00
Mobile Homes	0	\$0.00	0	\$0.00
Apartments	0	\$0.00	1	\$3,200,000.00
Apartment Renovations	1	\$15,000.00	7	\$261,000.00
Condominiums	0	\$0.00	0	\$0.00
Residential Renovations	0	\$0.00	3	\$55,000.00
Residential Additions	0	\$0.00	1	\$70,000.00
Commercial Construction	0	\$0.00	0	\$0.00
Commercial Renovations	3	\$24,000.00	15	\$1,461,389.00
Industrial Construction	0	\$0.00	0	\$0.00
Industrial Renovations	0	\$0.00	1	\$109,000.00
Garages	1	\$10,000.00	4	\$121,000.00
Sheds	2	\$6,700.00	9	\$26,754.00
Decks	6	\$60,700.00	14	\$130,300.00
Institutions	2	\$183,000.00	4	\$949,900.00
Signs	1	\$20.00	8	\$18,377.00
Use & Zoning	3	\$0.00	11	\$24,918,055.00
Subdivision	1	\$0.00	4	\$0.00
Home Occupation	0	\$0.00	1	\$0.00
Propane Tank/Storage Tank	0	\$0.00	0	\$0.00
Boilers/Furnaces/RTU's, A/C	0	\$0.00	0	\$0.00
Tents	0	\$0.00	0	\$0.00
Handicap Access/Ramps	0	\$0.00	1	\$4,327.00
Concreate Slabs	0	\$0.00	0	\$0.00
Cell Towers/Communications	0	\$0.00	0	\$0.00
Solar Installations	1	\$393,882.00	3	\$485,751.00
Camps	0	\$0.00	0	\$0.00
Withdrawn	1	\$100.00	1	\$100.00
Demolition	0	\$0.00	1	\$0.00
Total	23	\$993,402.00	90	\$32,110,953.00

**12-Years At a Glance
Permit Totals Only**

Month	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	2	6	12	11	5	8	15	10	5	6	5	11
February	7	7	7	6	7	15	8	5	7	5	8	9
March	11	6	31	13	12	10	14	19	11	13	9	19
April	32	34	31	18	22	27	14	15	15	23	11	29
May	31	27	27	38	20	23	19	27	23	24	19	23
June	32	34	32	20	19	21	19	10	14	12	25	
July	23	20	24	33	29	47	16	29	30	28	12	
August	26	14	30	21	29	20	18	25	25	16	27	
September	32	15	21	32	27	22	21	21	23	26	9	
October	22	19	38	30	21	28	9	19	20	20	17	
November	12	22	10	16	11	12	8	16	11	8	15	
December	7	17	18	18	7	10	5	8	11	11	5	
Total	237	221	281	256	209	243	166	204	195	192	162	

Town of Bennington Planning and Zoning

Detailed Permit Report

Permit types included: Building

Approval status included: Granted

Occupancy status included: Any status

Decision dates included: Between 05/01/2021 and 05/31/2021

<i>Parcel number Land Record Book and Pages</i>	<i>Permit number</i>	<i>Owner's name Applicant's name Location</i>	<i>Permit type Cert. of Occ.</i>	<i>Decision</i>	<i>Fee paid Cost of project</i>
56521100	19-135	SIMPATICO HENRY A P & ELEANORE Henry Simpatico 216 SILVER ST Convert 2 family dwelling to a single family	Building C.O. Not required	Withdrawn 05/11/2021	25.00 100.00
55506000	21-059	BENNINGTON COUNTY MENTAL Jeffrey Davis 348 DEWEY ST Entry door replacement	Building C.O. Pending	Granted 05/03/2021	50.00 2,000.00
45016551	21-061	WEBSTER LINDA Linda Webster/Elmer Burgess 47 DUDLEY PL Placement of an 8' x 8' pre-fab shed	Building C.O. Pending	Granted 05/03/2021	35.00 1,700.00
37501600	21-062	TOWN OF BENNINGTON Catamount BMX 472 EAST RD 10' x 20' pre-built shed	Building C.O. Pending	Granted 05/13/2021	0.00 5,000.00
50527200	21-063	WALLYDOG PROPERTIES LLC Walt Carroll 246 248 PARK ST Repair damage from car crash into building	Building C.O. Pending	Granted 05/03/2021	0.00 15,000.00
50501000	21-064	DHRUV LLC DHRUV, LLC 149 BENMONT AV Addition of a 12' x 8' deck with stairs	Building C.O. Pending	Granted 05/10/2021	60.00 6,000.00
56532100	21-065	LAVALLEE LINDA M Linda Lavallee 317 PROSPECT ST moving an existing 12.5' x 20.5' garage onto a concrete	Building C.O. Pending	Granted 05/07/2021	45.60 10,000.00
30502900	21-066	FURLON PAMELA E & DAVID M Pamela Furlon 358 WILLOW RD 12' x 18' deck addition	Building C.O. Pending	Granted 05/10/2021	32.40 1,200.00
50546400	21-070	SLEEMAN GEORGE A LIVING TRUST Philip Bamford 600 604 MAIN ST Interior construction of a 7'6" x 7'6" ADA Compliant	Building C.O. Pending	Granted 05/12/2021	50.00 20,000.00
			ADA Compliant Bathroom with 36" Door width		

Town of Bennington Planning and Zoning

Detailed Permit Report

<i>Parcel number Land Record Book and Pages</i>	<i>Permit number</i>	<i>Owner's name Applicant's name Location</i>	<i>Permit type Cert. of Occ.</i>	<i>Decision</i>	<i>Fee paid Cost of project</i>
62503600	21-073	FOSTER DONALD & CHARLENE Charlene Foster 452 MIDDLE POWNAL RD Enclose a 203 SF existing porch	Building C.O. Pending	Granted 05/26/2021	25.00 4,000.00
11014600	21-074	CRAWFORD JAYNE B LIFE ESTATE Jayne Crawford 293 CARPENTER HILL RD Construction of a 2334 SF Single-family home	Building C.O. Pending	Granted 05/19/2021	390.10 300,000.00
42500100	21-075	PETERSON DENISE Denise Peterson 495 FAIRVIEW ST Construction of a 10' x 24' porch with roof	Building C.O. Pending	Granted 05/24/2021	56.00 7,500.00
02011302	21-076	HILAND HALL SCHOOL HILAND HALL SCHOOL 2196 HARWOOD HILL RD Construction of a 384 SF outdoor classroom	Building C.O. Pending	Granted 05/26/2021	203.60 22,000.00
56500900	21-077	LINDSEY MARK H & MELINDA J Mark Lindsey 116 PUTNAM ST Replacement of a 176 SF front porch	Building C.O. Pending	Granted 05/26/2021	26.40 40,000.00
49516402	21-078	VERMONT MILL PROPERTIES INC Power Guru 160 BENMONT AV Solar Panel Installation	Building C.O. Pending	Granted 05/27/2021	50.00 393,882.00
49533000	21-079	BANULIS DAVID C & DIANNE M BANULIS DAVID C & DIANNE M 316 ELM ST Construction of a 15 SF deck with 12 SF stairs	Building C.O. Pending	Granted 05/28/2021	25.00 2,000.00
50553400	21-080	WOLTMAN NANCY & KRISTOPHER Village Salon 530 MAIN ST Change of Use to Beauty Salon & interior walls (3)	Building C.O. Pending	Granted 05/28/2021	50.00 2,000.00
55500100	21-081	SOUTHWESTERN VERMONT HEALTH Glenn Terk 100 HOSPITAL DR Renovate 360 SF Cancer Center Pharmacy space	Building C.O. Pending	Granted 05/27/2021	90.00 161,000.00

06/01/2021
08:55 am

Town of Bennington Planning and Zoning
Detailed Permit Report

Page 1
dmadden

Permit types included: Zoning

Approval status included: Granted

Occupancy status included: Any status

Decision dates included: Between 05/01/2021 and 05/31/2021

<i>Parcel number Land Record Book and Pages</i>	<i>Permit number</i>	<i>Owner's name Applicant's name Location</i>	<i>Permit type Cert. of Occ.</i>	<i>Decision</i>	<i>Fee paid Cost of project</i>
45010400	21-068	SOLARI JOSEPH A & LAURIE A Dennis L. & Donna L. Young 3 CARPENTER LA Boundary Line Adjustment	Zoning C.O. Not required	Granted 05/07/2021	50.00
04010101	21-069	GARDNER MICHAEL & VARGO BRIAN Robert G. Erb HARRINGTON RD Boundary Line Adjustment	Zoning C.O. Not required	Granted 05/07/2021	50.00
50571100	21-071	BENNINGTON COUNTY INDUSTRIAL Oldcastle Productions, Inc. 331 335 MAIN ST Lot line adjustment	Zoning C.O. Pending	Granted 05/12/2021	50.00

06/01/2021

08:55 am

Town of Bennington Planning and Zoning
Detailed Permit Report

Page 1
dmadden

Permit types included: Subdivision

Approval status included: Granted

Occupancy status included: Any status

Decision dates included: Between 05/01/2021 and 05/31/2021

<i>Parcel number Land Record Book and Pages</i>	<i>Permit number</i>	<i>Owner's name Applicant's name Location</i>	<i>Permit type Cert. of Occ.</i>	<i>Decision</i>	<i>Fee paid Cost of project</i>
57513702	21-047	HUNT GARY E & DONNA M Gary Hunt 29 S STREAM RD 2 lot subdivision	Subdivision C.O. Not required	Granted 05/05/2021	450.00

06/01/2021

08:55 am

Town of Bennington Planning and Zoning
Detailed Permit Report

Page 1
dmadden

Permit types included: Sign

Approval status included: Granted

Occupancy status included: Any status

Decision dates included: Between 05/01/2021 and 05/31/2021

<i>Parcel number Land Record Book and Pages</i>	<i>Permit number</i>	<i>Owner's name Applicant's name Location</i>	<i>Permit type</i>	<i>Decision Cert. of Occ.</i>	<i>Fee paid Cost of project</i>
51543700	S21-009	SCARAFONI ASSOC NOMINEE TRUST	Sign	Granted	05/27/2021 40.00
		Samantha Bushee		C.O. Not required	20.00
		748 MAIN ST			
		3 x 5 Flush Mounted Sign			