



Bedford County Board of Commissioners

Commissioner Board Meeting

Date: **Tuesday, July 11, 2023**

Time: **7:00 PM**

Location: Bedford County Historic Courthouse, 2nd Floor, Courtroom

Minutes

Call to Order: Chairman, Mayor Chad D. Graham

Prayer and Pledge of Allegiance: Commissioner Jason Boyette

Open Meeting: Sheriff Austin Swing

Roll Call: County Clerk Donna Thomas

PRESENT

John Boutwell
Jason Boyette
Anita Epperson
Biff Farrar
Drew Hooker
Scott Johnson
Eric Maddox
Diane Neeley
Sylvia Pinson
Julie Sanders
Tony Smith
Adam Thomas
Mark Thomas
Troy Thompson
Greg Vick
Linda Yockey

ABSENT

Bill Anderson
Janice Brothers

Minutes Approval:

1. Approval of Commission Meeting Minutes from June 13, 2023 - *Placed on the agenda without a recommendation by Rules & Legislative Committee.*

Motion to approve by Mark Thomas. Seconded by Pinson. Approved by voice vote.

2. Approval of Special Called Commission Meeting Minutes from June 29, 2023 - *Placed on agenda without a recommendation by Rules & Legislative Committee.*

Maddox made a motion to approve the minutes with a correction to add the phrase "people making six figures on the payroll getting substantial raises while other people are struggling" to his comment. Seconded by Epperson. Approved by voice vote.

5. Temporary Public Comment Guidelines - *Pursuant to State of Tennessee Public Chapters 213 and 300 effective July 1, 2023, a governing body shall, for each public meeting, reserve a period for public comment on matters that are germane to the items on the agenda for the meeting.*

In light of the new law that public comment will be allowed at all government meetings across the state, guidelines must be established. In order to allow the public to speak at tonight's meeting this item was moved up in the agenda order.

Maddox made a motion to allow 3 minutes per speaker, alternating those speaking for and those speaking against the item, with no overall time limit, and no limit to the number of speakers. Seconded by Hooker.

Sanders suggested that each speaker fill out a form before the meeting is called to order requesting to speak. Maddox agreed to include that in his motion. Hooker also agreed.

Yockey asked at what point in the meeting would the public be allowed to speak. Graham suggested that, in order not to interrupt the flow of the meeting, this would take place after the approval of the minutes. Yockey offered this as an amendment to the motion. Maddox and Hooker agreed.

Epperson asked what would happen if a person wished to speak on more than one issue. Graham said that they would fill out 2 forms and would speak on one item at a time at the appropriate times. Maddox and Hooker agreed to add this point to the motion.

Motion passed. 13 Ayes 2 Noes 1 Pass

Voting Yea: Boyette, Epperson, Farrar, Hooker, Johnson, Maddox, Neeley, Pinson, Adam Thomas, Mark Thomas, Thompson, Vick, Yockey

Voting Nay: Boutwell, Sanders

Voting Abstaining: Smith

Public Comment

Graham opened the floor for public comment.

The petition from Bedford Market, Sunchaser's Market, and Halls Mill Market to reduce the 2,000 foot distance rule to zero footage distance from a church, school, or public gathering place to sell beer.

Speaking FOR the item:

Keith Weaver, Nearest Green, Uncle Nearest

Tracy Straussner, Sunchaser Market

Beth Baker, Halls Mill Market

Chuck Baker, Halls Mill Market

Speaking AGAINST the item:

Steve Bobo, Flat Creek Church of Christ

Ray Foster, New Bethel Baptist Church, Wheel

Frank Bobo, Flat Creek Church of Christ

Donna Foster, New Bethel Baptist Church, Whitaker Rd

Elections & Confirmations:

3. Elect Notaries for August 2023 - *Placed on agenda by Rules & Legislative Committee.*

Motion to approve by Mark Thomas. Seconded by Epperson. Passed by voice vote.

BEDFORD COUNTY CLERK
DONNA THOMAS COUNTY CLERK
100 PUBLIC SQ STE 104
SHELBYVILLE TN 37160
Telephone 931-684-1921
Fax 931-685-9590

Notaries to be elected July 11, 2023

BRITTANY BAILIFF	DENISE DICKENS
WILLIAM ANDREW BOBO	MARANDA HEDGEPEETH
KRISTIN B BROWN	LAURA LEFTRICK
LORI D CLANTON	KIMBERLY NEILL
DANA CORDOVA	R PIGG
BENJAMIN R CRAIG	JERI R RANEY
MICHAEL DAVIS	

Resolutions:

4. Resolution No. 24-8 Bedford County Corridor Study Transportation Planning Grant-*Placed on agenda by Rules & Legislative Committee (4-0).*

Motion to approve by Vick. Seconded by Yockey. Passed by voice vote.

RESOLUTION No. 24-8

Bedford County Corridor Study Transportation Planning Grant

WHEREAS, the Bedford County Board of Commissioners submitted an application with approved Resolution 21-39 for consideration of grant request to the Tennessee Department of Transportation for the Transportation Planning Grant; and

WHEREAS, Bedford County Government was awarded the Tennessee Department of Transportation Planning Grant to develop a corridor study in Northern Bedford County on April 19, 2022; and

WHEREAS, a Steering Committee was created and conducted meetings specific to grant guidelines; and

WHEREAS, public engagement collected was an asset in gaining valuable community input to assist with the completed study; and

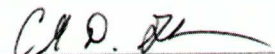
WHEREAS, Bedford County has completed the corridor study identifying existing and projected needs in regard to the safety, mobility, and connectivity of State Route 231 north and south as well as adjacent roadways connecting State Route 269 and State Route 16/41A;

WHEREAS, the Bedford County Regional Planning Commission voted at their regular session meeting of May 23, 2023 to favorably recommend the acknowledgement of the completed study to the Bedford County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by Bedford County Board of Commissioners:

1. That the Mayor and Bedford County Board of Commissioners acknowledge the completion of the 231 North Corridor Study.
2. That the Mayor and Bedford County Board of Commissioners will support the implementation of the recommendations contained within.

PASSED AND SO ORDERED THIS 11TH DAY OF JULY, 2023.

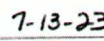

Chad Graham, Bedford County Mayor


Date


Robert Daniel, Bedford County Finance Director


Date


Donna Thomas, Bedford County Clerk


Date

Presentations: None.

Additional Items by Standing Committees:

Rules and Legislative Committee:

6. Consideration of Petition from Bedford Market, Sunchaser's Market, and Halls Mill Market to Reduce the 2,000 Foot Distance Rule to Zero Footage Distance from a Church, School, or Public Gathering Place to Sell Beer.

Vick made a motion to approve with the amendment that the item would be sent to the Planning Commission. Seconded by Pinson. The motion as amended:

"Whereas a petition was provided to the Bedford County Board of Commissioners requesting a zoning resolution modification regarding the sale of beer in Bedford County; and whereas such a change would require an applicable Zoning Resolution amendment to be approved by the Bedford County Board of Commissioners; and whereas it is the responsibility of the Bedford County Regional Planning Commission to originate and recommend said Zoning Resolution to the Bedford County Board of Commissioners; and whereas it is generally accepted that the fullest possible protection of liberty and property rights are both the strict limitations and the overarching duties of government. It is therefore in the best interests of public health, safety, morals, public convenience, general prosperity, and the general welfare of the residents of Bedford County that such requested amendments all be developed in such a way as to provide for the realistic protection to schools, places of worship, and places of public assembly, as well as the economic protection for the at-risk rural village marketplace. Therefore, be it resolved the Bedford County Board of Commissioners refer said request to the Bedford County Regional Planning Commission and request such Zoning Resolution language to be drafted by the Planning Commission and, upon completion, be favorably recommended to the Board of Commissioners in the same manner as all Zoning Resolutions. Further be it resolved the Bedford County Planning Commission specifically address language which would create separate and distinct applicable zoning requirements and classifications for: A) carry-out sales of alcohol, otherwise referred to as off-premise consumption, in the most appropriate rural commercial zoning classification (e.g. C-1 Zoning); and B) the more intensive table sales of alcohol or on-premise consumption in the most applicable urban commercial classification (e.g. C-2 Zoning), effectively disallowing any lawful on-premise consumption of alcohol in areas not abutting or very near any of Bedford County's corporate municipal boundaries or along roadways classified as arterial."

Vick said the item would be sent to the Planning Commission, and they would draw up the zoning regulations. This would give the Commission a specific document to vote on.

Hooker offered an amendment to add an item C that would consider schools as a separation. Vick declined the amendment, saying that is already addressed in his motion.

Yockey asked for confirmation that if the 2,000 foot rule was eliminated, it would allow consumption on the premises as well as sales. Attorney John T. Bobo confirmed that to be correct.

Neeley asked if the change would be county-wide. Bobo said that once it is changed, it cannot be changed again for the purpose of restricting any beer permit applicants. He also said it would apply to any areas in the county that are zoned with that particular classification. For example, you could not open a store and sell beer on property that is zoned for agriculture.

Smith called for the question. Upon a show of hands, commissioners voted to continue discussion.

Maddox asked whether sending the item to the Planning Commission will eliminate the 2,000 ft rule. County Attorney John T. Bobo stated that the Planning Commission can propose a modification of the overall zoning resolution, but since they cannot put items on the commission agenda, it will have to go back through the Rules Committee.

Motion failed on roll call vote. 8 Ayes 7 Noes 1 Pass

Voting Yea: Boutwell, Epperson, Johnson, Pinson, Sanders, Smith, Mark Thomas, Vick

Voting Nay: Boyette, Farrar, Maddox, Neeley, Adam Thomas, Thompson, Yockey

Voting Abstaining: Hooker

Farrar made a motion to approve the elimination of the 2,000 ft distance. Seconded by Boyette.

Maddox asked for another clarification that this would apply county-wide. Graham said that is correct.

Motion failed on roll call vote. 3 Ayes 13 Noes

Voting Yea: Pinson, Smith, Vick

Voting Nay: Boutwell, Boyette, Epperson, Farrar, Hooker, Johnson, Maddox, Neeley, Sanders, Adam Thomas, Mark Thomas, Thompson, Yockey

Law Enforcement Committee: None.

Courthouse and Property Committee: None.

Financial Management Committee:

7. Spectrum Contract

Motion to approve by Mark Thomas. Seconded by Yockey. Passed by voice vote.



SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Contact: Gerard Kuntz

Telephone: 812-446-2508

Email: gerard.kuntz@charter.com

Customer Information

Customer Name

BEDFORD COUNTY COURTHOUSE

Address

200 Dover St SHELBYVILLE TN 37160-3953

Telephone

(931) 685-2024

Contact Name

Robert Daniel

Billing Address

200 Dover St SHELBYVILLE TN 37160-3953

Order #

12678024

Email:

robert.daniel@bedfordcountyttn.gov

Telephone

(931) 685-2024

Email:

robert.daniel@bedfordcountyttn.gov

NEW AND REVISED SERVICES AT 200 DOVER ST UNIT PRI, SHELBYVILLE TN 37160					
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)	
5,000 Minutes	36 Months	1	\$ 0.00	\$ 0.00	
5,000 Minutes	36 Months	1	\$ 0.00	\$ 0.00	
DID BLOCK 100 NUMBERS	36 Months	1	\$ 0.00	\$ 0.00	
DID BLOCK 100 NUMBERS	36 Months	1	\$ 0.00	\$ 0.00	
Enterprise Trunking 23	36 Months	1	\$ 345.00	\$ 345.00	
Enterprise Trunking 23	36 Months	1	\$ 345.00	\$ 345.00	
TOTAL				\$690.00	

Spectrum Enterprise Service Order v210416

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Created Date: 06/20/2023

ONE TIME CHARGE(S) AT 200 DOVER ST UNIT PRI, SHELBYVILLE TN 37160			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Trunking - Standard Installation	1	\$150.00	\$ 250.00
TOTAL			\$250.00

VOICE SERVICE ORDER INFORMATION			
E-911 Location Address	Current LEC	Current OEC	LEC BTNs

Spectrum Enterprise Service Order v210416

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Created Date: 06/20/2023

1. **TOTAL CHARGE(S).** Total Monthly Recurring Charges and Total One-Time Charges are due in accordance with the monthly invoice.

2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).

3. **SPECIAL TERMS.**

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Any additional domestic and international long distance calls exceeding the minutes of use package will be charged at the rates listed at www.enterprise.spectrum.com. Toll Free calls exceeding the minutes of use package will be charged at the toll free rate plan associated with the toll free number.

By signing below, the signatory represents they are duly authorized to execute this Service Order.

CUSTOMER SIGNATURE

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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appropriate public safety answering point or other responding agency based on the caller's location, in a manner consistent with applicable law.

Billing Address: 200 Dover St SHELBYVILLE TN 37160-3963

By signing my name below, I acknowledge that the Customer has received and understands this Notice and Acknowledgement and agrees to the obligations described above.

(Authorized Customer Signature) _____ (Date Signed) _____

(Printed Name) _____ (Title) _____

During the first 72 hours after initiating service or advising us of an address change, if you dial 911, you must provide your new service address to the emergency operator. This is necessary to ensure emergency services are dispatched to your new service address because the emergency operator may not have the new service address in their records. In some locations, depending on the equipment used by local governments to provide 911 service, you will always need to convey the 911 service location information to the emergency operator.

You must ensure that all alarm, security, medical and/or other monitoring systems and services are tested to validate proper operation after Spectrum Business Voice and Trunk Service is installed. You will not activate Custom Caller ID for Trunks unless the customer-defined telephone number is active and assigned to you and you employ a customer premises equipment solution that ensures that outbound emergency/911 calls are routed to an

¹ "Spectrum" refers to Charter Communications Operating, LLC and its subsidiaries providing you the Services.

Motion to approve by Mark Thomas. Seconded by Epperson. Passed by voice vote.

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Central Office/DC

Date: _____

Site Label ID:

Status Code: O= Operable, N= Not Operable, U= Unknown

[illegible]☒ **Burglar** Scrap

Transfer

Additional Notes:

Status Code (O= Operable, N= Not Operable, U/K= Operating Condition Unknown)

☒ Surplus ☐ Scrap ☐ Transfer

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Status Code (O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

☒ Surplus ☐ Scrap ☐ Transfer

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

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☒ Surplus ☐ Scrap ☐ Transfer

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Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

☐ Surplus ☐ Scrap ☒ Transfer

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

☒ Surplus ☐ Scrap ☐ Transfer

Shelbyville-Bedford Partnership - Shane Hooper presented an oral report.

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BEDFORD COUNTY TENNESSEE
CHAD D. GRAHAM - COUNTY MAYOR

Date: July 11, 2023

Fiscal Strength and Efficient Government Fiscal Confirmation Letter
2023-2024 ThreeStar Program requirements

This document confirms that Bedford County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to the issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt, the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).
- The county has a functioning Audit Committee that meets TN Comptrollers' standards and minutes from the County meeting are attached, along with a list of committee members. The meeting was held on January 31, 2023.

County Audit Committee

This is an acknowledgment that the Audit Committee, meeting TN Comptroller Standards, met on January 31, 2023. A list of committee members and the meeting minutes are also required.

- ☐ Minutes of this meeting and a list of members have been included as documentation of this agenda item.

Debt Management Policy

This is an acknowledgment that the Debt Management Policy of Bedford County is on file with the Office of the Comptroller of the Treasury and was reviewed with the members of the Bedford County Commission present at the meeting held on the 11th of July, 2023.

- ☐ Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgment that prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office and was reviewed with the members of the Bedford County Commission present at the meeting held on the 11th of July, 2023.

- ☐ Minutes of this meeting have been included as documentation of this agenda item.

Confirmation of Documented Internal Controls Requirement

This is an acknowledgment that Bedford County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of Bedford County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 11th day of July, 2023.

County Mayor/Executive Name

Signature

WORKING FOR A BETTER BEDFORD

- The Bedford County Fair will be held July 17-22.
- COAT will spotlight Bedford County on July 27th.
- Connect Bedford has received 1400 completed broadband surveys.
- The Bedford County Republican party held an appreciation event for SROs last week.
- The Bedford County Fire Department has received a SCBA grant in the amount of \$840,000. Total grants this year for BCFD equals \$889,500.

Adjourn

Motion to adjourn by Thompson. Meeting adjourned at 8:49 p.m.

Attestation

I certify that the minutes were completed on the 18th day of July 2023 and delivered to the Bedford County Mayor's office.

Donna Thomas
Bedford County Clerk

I certify that I received these minutes on the 18 day of July 2023.

Chad Graham
Bedford County Mayor