

**Bedford County Board of Commissioners  
Commissioner Board Meeting**

Date: **Tuesday, July 12, 2022**

Time: **7:00 PM**

Location: **Bedford County Historic Courthouse**

**Minutes**

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**Call to Order:** Chairman, Mayor Chad D. Graham

**Prayer and Pledge of Allegiance**

**Open Meeting:** Sheriff Austin Swing

**Roll Call:** County Clerk Donna Thomas

**PRESENT**

Janice Brothers  
Ed Castleman  
Anita Epperson  
Biff Farrar  
Brian Farris  
Bobby Fox  
Don Gallagher  
Sylvia Pinson  
Julie Sanders  
Jeff Sweeney  
Tony Smith  
Adam Thomas  
Mark Thomas  
Linda Yockey

**ABSENT**

Bill Anderson  
John Brown  
Jason Sanders  
Greg Vick

**Minutes Approval:**

1. Approval of Commission Meeting Minutes from June 14, 2022 – *Placed on agenda without a recommendation by Rules & Legislative Committee.*

Motion made by Mark Thomas, Seconded by Pinson. Passed by voice vote.

**Elections & Confirmations:**

2. Elect Notaries for August 2022 - *Placed on agenda by Rules & Legislative Committee.*

Motion made by Epperson, Seconded by Pinson. Passed by voice vote.

**Presentations:**

3. Recognizing Commissioner John E. Brown for 40 years as an elected official.

Charles Curtis with the Tennessee County Commissioners Association read a proclamation honoring Commissioner Brown for serving 40 years as County Commissioner. Mr. Curtis presented the document to Mr. Brown's family.

**Resolutions:**

4. Resolution 22-24: A Resolution to Adopt the Bedford County Updated All Hazards Mitigation Plan. *Placed on the agenda by the Rules & Legislative Committee.*

Motion made by Mark Thomas, Seconded by Epperson. Passed by voice vote.



**BEDFORD COUNTY COMMISSIONERS**

Resolution No. 22-24

Resolution to Adopt the Bedford County Updated All Hazards Mitigation Plan

*WHEREAS*, it is in the best interest of Bedford County, Tennessee, to adopt an updated county Hazard Mitigation Plan to express continued commitment to mitigation as a means of reducing the human and economic costs of natural and man-made disasters for the citizens of Bedford County, Tennessee; and

*WHEREAS*, the County Mayor and County Commissioners of Bedford County, Tennessee, recognize the threat that natural and man-made disasters pose to people and property; and

*WHEREAS*, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

*WHEREAS*, an adopted all hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

*WHEREAS*, Bedford County, Tennessee, previously participated jointly in the planning process with all municipalities located within the county in the preparation of an all hazards mitigation plan; and


*NOW, THEREFORE, BE IT RESOLVED*, that the County Mayor and County Commissioners of Bedford County, Tennessee, hereby adopt the Bedford County all hazards mitigation plan as an official plan for Bedford County, Tennessee; and

*BE IT FURTHER RESOLVED* that Bedford County, Tennessee, agrees to exercise the authority vested in it by the United States Constitution, the Tennessee State Constitution, and the Home Rule provisions of state law to create an administrative and legal framework that proactively supports the Bedford County All Hazard Mitigation Program.

Passed this the 12 day of July 2022.

ATTEST:

 \_\_\_\_\_  
Chad D. Graham, Bedford County Mayor

 \_\_\_\_\_  
Donna Thomas, Bedford County Clerk

5. Resolution 23-09: A Resolution authorizing Bedford County Government to apply for grant funding with the State of Tennessee Department of Environment and Conservation (TDEC). *Placed on the agenda by the Financial Management Committee.*

Motion made by Sweeney, Seconded by Castleman. Passed by voice vote.



**BEDFORD COUNTY COMMISSIONERS**

Resolution No. 23-09

A Resolution authorizing Bedford County Government to apply for grant funding with the State of Tennessee Department of Environment and Conservation (TDEC)

*WHEREAS*, Bedford County Government has an established Solid Waste Department that provides trash disposal for the citizens of Bedford County at eight (8) convenience center locations throughout the county; and

*WHEREAS*, the State of Tennessee Department of Environment and Conservation (TDEC) has 60/40 grant funding opportunity for improvements to convenience centers; and

*WHEREAS*, the County Mayor and County Commissioners of Bedford County, Tennessee, promote public safety and recognize the importance and responsibility in the preservation of public property; and

*WHEREAS*, the County Mayor and County Commissioners further recognize the benefit and need for the installation of security cameras at all eight (8) convenience center locations to address attempts of vandalism, illegal dumping, and to promote safety for the employees of Bedford County and citizens alike; and


*WHEREAS*, a partnership in a grant application for funding of security cameras with the State of Tennessee Department of Environment and Conservation would meet these goals.

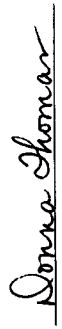
*NOW, THEREFORE, BE IT RESOLVED*, that the County Mayor and County Commissioners of Bedford County, Tennessee, hereby authorize the submittal of a grant application with the State of Tennessee Department of Environment and Conservation for the funding needed to purchase and install safety cameras at all eight (8) convenience centers.

*BE IT FURTHER RESOLVED* that Bedford County, Tennessee, agrees to authorize the County Mayor and Finance Director to sign all necessary documents and contracts and submit a local match not to exceed \$5,500 or 40%.

Passed this 12<sup>th</sup> day of July 2022.

ATTEST:

 \_\_\_\_\_  
Chad D. Graham, Bedford County Mayor

 \_\_\_\_\_  
Donna Thomas, Bedford County Clerk

**Additional Items by Standing Committees:**

Rules and Legislative Committee:

6. Change speed limit on Wallis Road to 30 mph.

Motion made by Farrar, Seconded by Castleman. Passed by voice vote.

Law Enforcement Committee: None.

Courthouse and Property Committee: None.

Financial Management Committee:

7. TCAT Lease

Motion made by Brothers, Seconded by Epperson. Passed by voice vote.

8. Motlow Lease  
Motion made by Mark Thomas, Seconded by Epperson. Passed by voice vote.
9. Pitney Bowes Lease – Election office  
Motion made by Epperson, Seconded by Yockey. Passed by voice vote.
10. Surplus Property – EMA building  
Motion made by Sweeney, Seconded by Brothers. Passed by voice vote.
11. Use proceeds from the sale of the EMA building to assist with EMS payroll.  
Yockey withdrew the item. Withdrawal was approved by voice vote.
12. Surplus Property – Board of Education  
Motion made by Mark Thomas, Seconded by Castleman. Passed by voice vote.
13. Surplus Property – County  
Motion made by Brothers, Seconded by Mark Thomas. Approved by voice vote.

**Other Business:**

**Announcements**

- Bedford County Fair, July 18th - 23<sup>rd</sup>
- Flat Creek ice cream supper, July 28
- Mt. Olivet ice cream supper, July 16
- Gallagher announced that the State has approved Ward Construction as the low bidder for the Union Ridge water line extension project. There will be a pre-construction conference on August 3 at 10:00 at the Wartrace Town Hall to sign the contract.
- Mark Thomas recalled memories of John Brown and thanked Mr. Brown’s family for sharing him for many years.
- Fiscal Strength and Efficient Government Fiscal Confirmation Letter in commissioner packets

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**BEDFORD COUNTY TENNESSEE**

CHAD D. GRAHAM — COUNTY MAYOR

One Public Square, Suite 101  
Shelbyville, TN 37160  
Chad.Graham@BedfordCountyTN.org

Date: July 12, 2022

**Fiscal Strength and Efficient Government Fiscal Confirmation Letter  
2022 ThreeStar Program requirements**

This document confirms that Bedford County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).

**Debt Management Policy**

This is an acknowledgement that the Debt Management Policy of Bedford County is on file with the Office of the Comptroller of the Treasury and was reviewed with the members of the Bedford County Commission present at the meeting held on the 28th day of June, 2022.

√Minutes of this meeting have been included as documentation of this agenda item.

**Annual Cash Flow Forecast**

This is an acknowledgement that prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and was reviewed with the members of the Bedford County Commission present at the meeting held on the 28th day of June, 2022.

√Minutes of this meeting have been included as documentation of this agenda item.

**Confirmation of Documented Internal Controls Requirement**

This is an acknowledgement that Bedford County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of Bedford County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 12th day of July, 2022.

Chad D. Graham  
County Mayor/Executive Name

*Chad D. Graham*  
Signature

WORKING FOR A BETTER BEDFORD

**Adjourn**

Meeting adjourned at 7:22 p.m.

**Attestation**

I certify that the minutes were completed on the 15 of July, 2022 and delivered to the Bedford County Mayor's office.

Donna Thomas  
Donna Thomas  
Bedford County Clerk

I certify that I received these minutes on the 15 day of July, 2022.

Chad Graham  
Chad Graham  
Bedford County Mayor