



**Bedford County Building & Codes AND
Zoning PERMIT APPLICATION**

1 Public Square, 3rd Floor
Shelbyville, TN 37160
931-685-1336

PLEASE COMPLETE THE ENTIRE FORM; MISSING INFORMATION COULD DELAY PERMIT PROCESS.

ITEMS 1-3 Required with ALL applications; Items 4-7 Required when applicable:

- 1) TAX CARD & TAX MAP (ONLINE "TN PROPERTY VIEWER" OR @ PROPERTY ASSESSOR on the square 931-684-6390)
- 2) **DRAW:** On your Tax Map, **DRAW the location of the new structure**, any existing structures & property lines
- 3) BUILDING PLANS of WORK BEING DONE (Accurate, detailed sketches may be accepted up to 5000sqft)
- 4) INVOICE FROM COMPANY: Required for new mobile homes, pools, solar panels & ready-built sheds
- 5) SEPTIC TANK PERMIT -When plumbing present in plan - TDEC → 931-202-0552 or ONLINE search "TN Septic Permit"
- 6) IF USING A CONTRACTOR: LICENSE & PROOF OF WORKER'S COMPENSATION COVERAGE
- 7) ELECTRIC PERMIT REQUIRED FOR POOL PERMITS (issued by the state: TN.GOV or 615-741-7170)

Contractor: (blank if none)

Name: _____
 Company Name: _____
 Address: _____
 City: _____ State: ____ ZIP: _____
 Phone Number: _____
 Email Address: _____
 License # _____

Owner of Property (Mailing Address):

Name: _____
 Address: _____
 City: _____ State: ____ ZIP: _____
 Phone Number: _____
 Email Address: _____
 Homeowner will be completing work
 (Worker's Compensation Form required)

Job Site Location Information:

Project Address: _____
 City: _____ State: ____ ZIP: _____
 Subdivision: _____ Lot #: _____
 Map: _____ Ctrl Map: _____ Group: _____ Parcel: _____

Internal use only
RVN: _____
OD: _____

Scope of Work:

- New Construction Addition: Bedroom? Yes / No Remodel/Renovation Demolition
 Removal Change of use for existing building Other: _____

If Change of Use, describe current and future use: _____

Structure Type:

- Residential Home Mobile Home: Single? – Double? – Modular?: New / Used: Year: _____
 Pool: Above Ground In-Ground Deck Pool House
 Porch Patio Cover Sunroom Pavilion **DIMENSIONS:** _____
 Garage* Carport* Storage Building* * Attached or Detached
 Other*: _____

Intended use of Building/Structure: Primary Residence, For Sale, Lease, or Rent Other _____

New home building setbacks: Front: 50' from ROW, Rear: 40', Sides: 25' (+ 5' for each additional story)

All accessory building setbacks: cannot be forward of primary structure, 10' from all other structures and property lines

 Property Owner or Contractor Signature

 Submittal Date (OFFICE USE)

ID _____ LOC _____ Septic BR _____ Corner lot _____ Flood zone _____ Panel # _____ Rd. Frontage _____