



**Bedford County Building & / Or Zoning
PERMIT APPLICATION / Info. Sheet**

1 Public Square, 3rd Floor
Shelbyville, TN 37160
931-685-1336

PLEASE COMPLETE THE ENTIRE FORM; MISSING INFORMATION COULD DELAY PERMIT PROCESS.

THESE ITEMS **MUST** BE SUBMITTED WITH THIS APPLICATION FORM:

- 1) TAX CARD & TAX MAP (OBTAINED @ PROPERTY ASSESSOR'S Office on the square → 931-684-6390)
- 2) SEPTIC TANK PERMIT - *IF APPLICABLE* TDEC → 931-202-0552
- 3) BUILDING PLANS / DIAGRAM OF WORK BEING DONE (Accurate Rough Sketches are accepted up to 5000 sq ft)
- 4) ACCESSORY STRUCTURES: INVOICE or QUOTE FROM COMPANY
- 5) *IF* USING A CONTRACTOR: LICENSE & PROOF OF WORKER'S COMPENSATION COVERAGE
- 6) ELECTRIC PERMIT REQUIRED FOR POOL PERMITS (issued by the state: TN.GOV or 615-741-7170)
- 7) DRAW: On your Tax Map, **DRAW the location of the new structure**, any existing structures & property lines

Contractor:

Name: _____
 Company Name: _____
 Address: _____
 City: _____ State: ____ ZIP: _____
 Phone Number: _____
 Email Address: _____
 License # _____

Owner of Property (Mailing Address):

Name: _____
 Address: _____
 City: _____ State: ____ ZIP: _____
 Phone Number: _____
 Email Address: _____
 Homeowner will be completing work
 (Worker's Compensation Form required)

Job Site Location Information:

Project Address: _____
 City: _____ State: ____ ZIP: _____
 Subdivision: _____ Lot #: _____
 Map: _____ Ctrl Map: _____ Group: _____ Parcel: _____

| |
|-------------------|
| Internal use only |
| RVN: _____ |
| OD: _____ |

Scope of Work:

- New Construction Addition: Bedroom? Yes / No Remodel/Renovation Demolition
 Removal Change of use for existing building Other: _____
 If Change of Use, describe current and future use: _____

Structure Type:

- Residential Home Mobile Home: Single? – Double? – Modular?: New / Used: Year: _____
 Pool: Above Ground In-Ground Deck Pool House
 Porch Patio Cover Sunroom Pavilion
 Garage* Carport* Storage Building*
 Other*: _____

DIMENSIONS: _____
 * Attached or Detached

Intended use of Building/Structure: _____

New home building setbacks: Front: 50' from ROW, Rear: 40', Sides: 25' (+ 5' for each additional story)

All accessory building setbacks: cannot be forward of primary structure, 10' from all other structures and property lines

 Property Owner or Contractor Signature

 Submittal Date

(OFFICE USE) ID _____ LOC _____ Septic BR _____ Corner lot _____ Flood zone _____ Panel # _____ Rd. Frontage _____