



Bedford County Board of Commissioners

Commissioner Board Meeting

Date: **Tuesday, October 10, 2023**

Time: **7:00 PM**

Location: **Bedford County Historic Courthouse, 2nd Floor, Courtroom**

Minutes

Call to Order: Chairman, Mayor Chad D. Graham

Prayer and Pledge of Allegiance

Open Meeting: Sheriff Austin Swing

Roll Call: County Clerk Donna Thomas

PRESENT

John Boutwell
Jason Boyette
Janice Brothers
Anita Epperson
Biff Farrar
Drew Hooker
Scott Johnson
Eric Maddox
Diane Neeley
Sylvia Pinson
Julie Sanders
Tony Smith
Adam Thomas
Mark Thomas
Troy Thompson
Greg Vick
Linda Yockey

ABSENT

Bill Anderson

Minutes Approval:

1. Approval of Commission Meeting Minutes from September 12, 2023 - *Placed on agenda without a recommendation by the Rules & Legislative Committee.*

Motion to approve by Mark Thomas. Seconded by Pinson. Passed unanimously by voice vote.

Public Comment Period:

No one came forward to speak.

Elections & Confirmations:

2. Elect Notaries for November, 2023 - *Placed on agenda by the Rules & Legislative Committee.*

Motion to approve by Mark Thomas. Seconded by Epperson. Passed unanimously by voice vote.

BEDFORD COUNTY CLERK
DONNA THOMAS COUNTY CLERK
100 PUBLIC SQ STE 104
SHELBYVILLE TN 37160
Telephone 931-684-1921
Fax 931-685-9590

Notaries to be elected October 10, 2023

PATRICIA ADAMS	BARRY L KNOX
EMILY WRIGHT BREWER	CHRIS LANDERS
M C BROOKS	ANDREA LOVVORN
DIANE M FORBES	JACLYN NICHOLSON
ANGELA GORDON	AMY C PETERSON
WILLIAM EDWARD GRIGGS	TRACEY L PIERCE
DEBORAH INSELL	KELSEY STEPHENS
EVELYN M JONES	SUZANNE VILLEMARETTE

3. Library Board Appointment

Graham put forward Dr. Gerald Martin. Motion to approve by Epperson. Seconded by Yockey. Motion passed unanimously by voice vote.

Presentations: None.

Resolutions:

4. Resolution No. 24-11- A resolution to authorize Bedford County Fair Board to construct a storage facility on Bedford County Agriculture and Education Center Property with the understanding that said building will be constructed at no cost to the County and upon completion will become property of Bedford County. *Placed on the agenda by the Financial Management Committee (Unanimous).*

Motion to approve by Epperson. Seconded by Hooker. Yockey asked whether the fair board would be responsible for maintenance, repairs, etc. Graham said yes, at no cost to the county. Passed unanimously by voice vote.



BEDFORD COUNTY BOARD OF COMMISSIONERS

RESOLUTION No. 24-11

A Resolution to authorize Bedford County Fair Board to construct a storage facility on Bedford County Agriculture and Education Center property with the understanding that said building will be constructed at no cost to the County and upon completion will become property of Bedford County.

WHEREAS, the Bedford County Fair Board has requested permission to construct a storage facility on Bedford County Agriculture and Education Center property utilizing the services of a licensed and insured contractor, and

WHEREAS, the Bedford County Fair Board acknowledges that construction and future maintenance of the storage facility will be at no cost to the County, and

WHEREAS, the request by the Bedford County Fair Board to construct the storage facility was made known to the Board of Commissioner's Courthouse and Property Committee, and

WHEREAS, the Bedford County Financial Management Committee has acknowledged the request of the Bedford County Fair Board with the understanding that the storage facility will become the property of Bedford County, and

NOW, THEREFORE BE IT RESOLVED by the Bedford County Commission meeting at Shelbyville, Tennessee on this the 10th day of October, 2023, that:

The County Commission hereby grants permission to the Bedford County Fair Board to construct a storage facility upon the grounds of the Bedford County Agriculture and Education Center with the cost of construction being borne by the Bedford County Fair Board and at no cost to the County. The authority for continued oversight and maintenance of the facility will be the express responsibility of the Bedford County Fair Board and at no cost to the County. The Fair Board will use a licensed and insured contractor and will provide a Certificate of Insurance naming Bedford County as an additional insured to be provided prior to commencement of construction. Said storage facility becomes the property of Bedford County, Tennessee.

Passed this 10th day of October, 2023.

APPROVED:


Chad D. Graham, Bedford County Mayor

10-10-2023
Date

ATTEST:


Donna Thomas, Bedford County Clerk

10-10-2023
Date

Additional Items by Standing Committees:

Rules and Legislative Committee:

5. Rule 1, Sec C ORDER OF BUSINESS, REVISION (5-0) to the Bylaw Rules of the Board of Commissioners

Motion to approve by Yockey. Seconded by Epperson. Passed unanimously by voice vote.

RULE 1

SEC C ORDER OF BUSINESS (Order changed to match current order & rearrangements)

1. Called to order by the Chairperson.
2. Prayer
3. Pledge of Allegiance
4. Roll call
5. Approval of the Minutes of the Board of Commissioners as mailed and approved by the Rules and Legislative Committee.
6. Resolutions of Memorials, Sympathy, and Commendations
7. Elections, Appointments and Confirmations
8. Unfinished Business
 - (a) Report of standing committees and action thereon the Board of Commissioners.
 - (b) Report of Special committees and action thereon by the Board of Commissioners.
 - (c) Other unfinished business.
9. New Business: Quarterly Reports of Elected Officials/Office Holders and other such Departments and Elected Officers as identified and requested by the County Mayor.
10. Announcements and Statements
11. Adjournment

The order of business is arbitrary and can be adjusted by a majority of the members present and voting.

(Change order of above to match agenda using now): Agenda Approval Removed, added New Business, and put Quarterly Reports under "Reports".

1. Call to order
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Minutes Approval
5. Public Comment
6. Elections & Confirmations
7. Presentations
8. Resolutions
9. Additional Items by Standing Committees
 - Rules & Legislative
 - Law Enforcement
 - Courthouse & Property
 - Financial Management
10. New Business
11. Reports (including Quarterly Reports of Elected/Officials/Office Holders and other such Departments and Elected Officers as identified and requested by the County Mayor)
12. Announcements
13. Adjourn

The order of business is arbitrary and can be adjusted by a majority of the members present and voting.

6. Rule 1, Sec V PUBLIC COMMENTS, ADOPTION (5-0) to the Bylaw Rules of the Board of Commissioners

Motion to approve by Mark Thomas. Seconded by Hooker.

Yockey asked to amend the document to have item #2 say: "Notice of the Commission meeting shall be sent to a local newspaper of general circulation or a local media equivalent to be published at least 7 days in advance of the Commission meeting. Notice of the Commission meeting and the agenda shall be posted on the county government website in compliance with the 48 hours agenda publication requirement." Both Thomas and Hooker agreed to the amendment.

Bobo said this would comply with current laws regarding publication of the agenda. Graham said that CTAS has been consulted and we are obligated to give notice of the meeting, but not obligated to print the entire agenda. So notice of the meeting will be posted in the newspaper and the agenda will be posted on the website. Yockey said that when the paper goes back to publishing more than once a week we will revisit this.

Motion passed unanimously by voice vote.

RULE I --- Board of Commission

Sec V Public Comments: Pursuant to TCA 8-44-112

1. Any person may address the Board of Commissioners at any public meeting of the Commission at which action is to be taken and may speak to any item on the agenda.
2. The Commission agenda shall be sent to a local newspaper of general circulation, or a local media equivalent, to be published at least 7 days in advance of the Commission meeting, and posted on the county government website in compliance with the 48 hours agenda publication requirement.
3. Each person wishing to address the Commission shall sign the *Public Comment Sign-up List* to include their name and address prior to the start of the meeting.
4. Each person shall have 3 minutes in which to make their comment(s).
5. The Chairperson of the Commission will be responsible for the order of speaking and the timing of the speakers.
6. The procedure for how public comment can be given shall be included on any public notice of the meeting, as well as on the meeting's agenda, shall be posted on the county website, and shall be made available in the meeting room directly prior to the start of the meeting.

7. Rule VI, Sec V PUBLIC COMMENTS, ADOPTION (5-0) to the Bylaw Rules of the Board of Commissioners of Bedford County

Motion to approve by Epperson. Seconded by Brothers.

Yockey asked to amend #2 to read: "Notice of the Committee meetings shall be sent to a local newspaper of general circulation or a local media equivalent to be published at least 7 days in advance of the Committee meetings. Notice of the Committee meetings and the agenda shall be posted on the county website in compliance with 48 hours agenda publication requirement." Both Epperson and Brothers agreed to the amendment.

Motion passed unanimously by voice vote.

RULE VI – Standing Committees

Sec V Public Comments: Pursuant to TCA 8-44-112

1. Any person may address the Standing Committees at any of the committees' public meetings at which action is to be taken and may speak to any item on the agenda.
2. The Committees' agendas shall be sent to a local newspaper of general circulation or a local media equivalent to be published at least 7 days in advance of the committee meeting and posted on the county government website in compliance with the 48 hours agenda publication requirement.
3. Each person wishing to address any of the Standing Committees shall sign the *Public Comment Sign-up List* to include their name and address prior to the start of the meeting.
4. Each person shall have 3 minutes in which to make their comment(s).
5. The Chairperson of the Committee will be responsible for the order of speaking and the timing of the speakers.
6. The procedure for how public comment can be given shall be included on any public notice of the meeting, as well as on the meeting's agenda, shall be posted on the county website and shall be made available in the meeting room directly prior to the start of the meeting.

Law Enforcement Committee: None.

Courthouse and Property Committee: None.

Financial Management Committee:

- ## 8. Surplus Property - BOE

Motion to approve by Mark Thomas. Seconded by Pinson. Passed unanimously by voice vote.

[illegible]

9. Pitney Bowes Contract for Courthouse

Motion to approve by Brothers. Seconded by Vick. Passed unanimously by voice vote.

pitney bowes

NASPO ValuePoint FMV Lease Agreement (Option C)

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Bedford County Government

Tax ID # (FEIN/TIN)

628000483

Sold-To: Address

1 Public SqSte 101, Shelbyville, TN, 37160-3953, US

Sold-To: Contact Name

April Steadman

Sold-To: Contact Phone

9316847944

Sold-To: Account

0018462177

Bill-To: Address

1 Public SqSte 101, Shelbyville, TN, 37160-3953, US

Bill-To: Contact Name

April Steadman

Bill-To: Contact Phone

9316847944

Bill-To: Account

0018462177

Bill-To: Email

april.steadman@bedfordcountyttn.gov

Ship-To: Address

1 Public SqSte 101, Shelbyville, TN, 37160-3953, US

Ship-To: Contact Name

April Steadman

Ship-To: Contact Phone

9316847944

Ship-To: Account

0018462177

PO

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCSERIES4	SendPro C Series - Version 4
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Basic Cost Accounting
	F90I	Basic Installation and Training
1	F9PG2	PowerGuard LE Service Package
1	HZ50001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series
1	MP81	C Series Integrated Scale

US1748554

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Pitney Bowes Confidential Information

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See Pitney Bowes Terms for additional terms and conditions

1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	SPCRK	Return Kit for SendPro C Series
1	STDsla	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months		Initial Payment Amount:	
Number of Months		Monthly Amount	Billed Quarterly at*
60		\$ 64.10	\$ 192.30

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

- ☐ Tax Exempt Certificate Attached
- ☐ Tax Exempt Certificate Not Required
- ☒ Purchase Power® transaction fees included
- ☐ Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pinney-bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808.79240

State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pinney Bowes Signature

Print Name

Title

Date

Sales Information

Lynn Harrington

lynn.harrington@pb.com

Account Rep Name

Email Address

PBGFS Acceptance

US174885.4

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Other Business:**10. Q1 Reports**

Clerk & Master - absent

Circuit Court Clerk/Driving School Director – submitted written report

County Clerk – Donna Thomas presented report.

Director of Schools - absent

Economic Development – Board member Gary Fayard presented report.

Election Registrar – submitted written report

Hwy Superintendent – submitted written report

Property Assessor - absent

Registrar of Deeds – submitted written report

Trustee – Tonya Davis presented report.

Announcements:

- Commissioner Greg Vick was appointed to the Local Government Planning Advisory Committee.
- Raus Music Night, October 14
- Normandy VFD Chili Supper, October 21
- Normandy Fall Festival, October 28
- First Choice Pregnancy Counseling Center, 25th Anniversary, October 12
- Broadband Grant application has been submitted. Will know results in January.

Adjourn

Meeting adjourned at 7:25 p.m.


Attestation

I certify that the minutes were completed on the 17th day of October 2023 and delivered to the Bedford County Mayor’s office.



Donna Thomas
Bedford County Clerk

I certify that I received these minutes on the 17 day of October 2023.



Chad Graham
Bedford County Mayor

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