

Bedford County Board of Commissioners

Commissioner Board Meeting

Date: **Tuesday, March 14, 2023**

Time: **7:00 PM**

Location: **Bedford County Historic Courthouse, 2nd Floor, Courtroom**

Minutes

Call to Order: Chairman, Mayor Chad D. Graham

Prayer and Pledge of Allegiance

Open Meeting: Sheriff Austin Swing

Roll Call: County Clerk Donna Thomas

PRESENT

Bill Anderson
John Boutwell
Jason Boyette
Anita Epperson
Biff Farrar
Drew Hooker
Scott Johnson
Eric Maddox
Diane Neeley
Sylvia Pinson
Julie Sanders
Tony Smith
Adam Thomas
Mark Thomas
Troy Thompson
Greg Vick
Linda Yockey

ABSENT

Janice Brothers

Minutes Approval:

1. Approval of Special Called Commission Meeting Minutes from January 24, 2023 - *Placed on the agenda with a favorable recommendation by Rules & Legislative Committee.*
Motion to approve by Hooker. Seconded by Mark Thomas. Passed by viece vote.
2. Approval of Commission Meeting Minutes from February 14, 2023 - *Placed on the agenda without a recommendation by Rules & Legislative Committee.*
Motion to approve by Boutwell. Seconded by Mark Thomas. Passed by voice vote.

Elections & Confirmations:

3. Elect Notaries for April 2023 - *Placed on the agenda by Rules & Legislative Committee.*
Motion to approve by Mark Thomas. Seconded by Yockey. Passed by voice vote.

BEDFORD COUNTY CLERK
DONNA THOMAS COUNTY CLERK
100 PUBLIC SQ STE 104
SHELBYVILLE TN 37160
Telephone 931-684-1921
Fax 931-685-9590

Notaries to be elected March 06, 2023

JENNY ARMSTRONG
TIFFANY D BEAVERS
TRACY M BROWN
TAYLOR CAGLE
SHANELLE GOLDEN
LYDIA GRIFFY

TANYA MANN
WANDA PARKER
TANYA RENEE POLLOCK
CARLENE SMITH
KIM BUHLER SMITH

Presentations: None.

Resolutions:

4. Resolution 23-16 - Detailed Resolution Related to New Elementary School. *Placed on the agenda by the Financial Management Committee.*
Motion to approve by Yockey. Seconded by Boutwell. Passed by roll call vote.
17 Ayes 0 Noes
Voting Yea: Anderson, Boutwell, Boyette, Epperson, Farrar, Hooker, Johnson, Maddox, Neeley, Pinson, Sanders, Smith, Adam Thomas, Mark Thomas, Thompson, Vick, Yockey

A copy of the Resolution is on file in the Clerk's office.

Additional Items by Standing Committees:

March 14, 2023 Board of Commissioners Commissioner Board Meeting Minutes

Rules and Legislative Committee: None.

Law Enforcement Committee: None.

Courthouse and Property Committee: None.

Financial Management Committee:

5. Audit Committee Report - *For Information Only.*

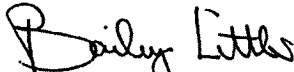
REPORT OF THE BEDFORD COUNTY AUDIT COMMITTEE TO THE
BEDFORD COUNTY BOARD OF COMMISSIONERS

The Bedford County Audit Committee has met and has reviewed the *Summary of Audit Findings* from the annual Comprehensive Financial Report for the year ended June 30, 2022 as prepared by the Tennessee Comptroller's office, and makes the following statement to the Bedford County Board of Commissioners:

"The Bedford County Audit Committee reviewed the results of the Bedford County Audit Report for the year ended June 30, 2022 as prepared by the State of Tennessee. Also reviewed was the action plan prepared and implemented by Robert Daniel, Director of Finance for Bedford County. It is our opinion that the action taken fully answers the criticism shown in the Audit Report and that we hereby approve that action and the Report in full."

Respectfully submitted:

BEDFORD COUNTY AUDIT COMMITTEE


Bailey Little, Chairman


Shelia Orrell, Secretary

6. RingCentral Multi-Year Contract for Fax Services

Motion to approve by Mark Thomas. Seconded by Smith. Passed by roll call vote.
17 Ayes 0 Noes

Voting Yea: Anderson, Boutwell, Boyette, Epperson, Farrar, Hooker, Johnson, Maddox, Neeley, Pinson, Sanders, Smith, Adam Thomas, Mark Thomas, Thompson, Vick, Yockey

A copy of the Contract is on file in the Clerk's office.

7. Surplus Property - BOE

Moton to approve by Anderson. Seconded by Hooker. Passed by voice vote.

BEDFORD COUNTY, TENNESSEE
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

| | | | |
|-------------------|--------------------|--------------------|--|
| LOCATION | CASCADE ELEMENTARY | TAG # | |
| ACCOUNT CODE | | | |
| ITEM DESCRIPTION | | | |
| VENDOR | | | |
| MAKE/MODEL | | SERIAL # | |
| PURCHASE PRICE \$ | | APPRAISED VALUE \$ | |


ACQUISITION

| | | | |
|---------------------------------------------------------|--|------------------|--|
| DATE RECEIVED | | PURCHASE ORDER # | |
| RECEIVED BY | | CONDITION CODE | |
| TRANSFERRED FROM | | STATUS CODE | |
| STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE) | | | |
| DONATED BY | | | |

DISPOSITION

| | | | | | | | |
|----------------|--|-------------|--|---------|--|-------|--|
| TRANSFER | | STOLEN/LOST | | SURPLUS | | SCRAP | |
| OTHER | | | | | | | |
| TRANSFERRED TO | | | | | | | |

I certify the above described equipment has been transferred, stolen/lost, declared surplus, scrapped, or disposed of by other means as indicated above. If the item was declared surplus, it is available for use by other County Offices or can be sold in the prescribed manner as surplus. If stolen, a stolen property report has been filed with the Police/Sheriff Department.

 2/7/2023
SIGNATURE DEPT HEAD DATE

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

Site: Cascade Elementary

Site Label ID:

Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown)

Date: 2/7/2023

| Gov Deals | *Label # | *Purchased By | *Barcode | *Item Description | *Quantity (# of #) | *Status Code | Manufacturer | *Serial No. | Make/Model | *Value |
|-----------|----------|---------------|----------|-------------------|--------------------|--------------|--------------|----------------------|------------|--------|
| | | GP | 26219 | PROJECTOR | | | | 704929664 | | <\$250 |
| | | GP | 26222 | PROJECTOR | | | | 704929634 | | <\$250 |
| | | GP | 26234 | MONITOR | | | | CN0CK6306418077616TA | | <\$250 |
| | | GP | 31526 | MONITOR | | | | RMH10110092 | | <\$250 |
| | | GP | 31546 | PROJECTOR | | | | LTHF020746L | | <\$250 |
| | | GP | 33741 | PROJECTOR | | | | NDEF091183L | | <\$250 |
| | | GP | 33750 | PROJECTOR | | | | JWUF890548L | | <\$250 |
| | | GP | 35893 | PROJECTOR | | | | ELPD9106050D | | <\$250 |
| | | SPED | 39412 | PROJECTOR | | | | LTHF021554L | | <\$250 |
| | | GP | 39432 | PROJECTOR | | | | NDEF092245L | | <\$250 |
| | | TITLE | 43269 | I-PAD CART | | | | None Visible | | <\$250 |
| | | GP | 50095 | MONITOR | | | | CN0RVC217426129A0DWM | | <\$250 |
| | | GP | 50896 | OPTIPLEX CPU | | | | CN0NWX167287233CPYM | | <\$250 |
| | | GP | 50897 | OPTIPLEX CPU | | | | CN0NWX167287233CDHCM | | <\$250 |
| | | TITLE | 50905 | MONITOR | | | | CN0NWX167287233CWHM | | <\$250 |
| | | TITLE | 50906 | MONITOR | | | | CN0NWX167287233CW7M | | <\$250 |
| | | TITLE | 50907 | MONITOR | | | | CN0NWX167287233CRKM | | <\$250 |
| | | TITLE | 50908 | MONITOR | | | | CN0NWX167287233CW7M | | <\$250 |
| | | TITLE | 50909 | MONITOR | | | | CN0NWX167287233CDHMM | | <\$250 |
| | | TITLE | 50910 | MONITOR | | | | CN0NWX167287233CWHM | | <\$250 |
| | | TITLE | 50911 | MONITOR | | | | CN0NWX167287233CWGM | | <\$250 |
| | | TITLE | 50912 | MONITOR | | | | CN0NWX167287233CDEHM | | <\$250 |
| | | TITLE | 50913 | MONITOR | | | | CN0NWX167287233CW2M | | <\$250 |
| | | TITLE | 50914 | MONITOR | | | | CN0NWX167287233CA7L | | <\$250 |
| | | TITLE | 50915 | MONITOR | | | | CN0NWX167287233CDHIM | | <\$250 |

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Additional Notes:

ITEMS SENT TO BEDFORD COUNTY SURPLUS TO BE TRANSFERRED OR SOLD FROM BEDFORD COUNTY SCHOOLS

| Site: Cascade Elementary | | | Site Label ID: | | | Status Code(O= Operable, N= Not Operable, UKN= Operating Condition Unknown) | | | | |
|--------------------------|----------|---------------|----------------|-------------------|--------------------|-----------------------------------------------------------------------------|--------------|----------------------|------------|--------|
| Date: 2/7/2023 | | | | | | | | | | |
| Gov Deals | *Label # | *Purchased By | *Barcode | *Item Description | *Quantity (# of #) | *Status Code | Manufacturer | *Serial No. | Make/Model | *Value |
| | | TITLE | 50916 | MONITOR | | | | CN0NWX167287233CAT9L | | <\$250 |
| | | TITLE | 50917 | MONITOR | | | | CN0NWX167287233CE2YM | | <\$250 |
| | | TITLE | 50918 | MONITOR | | | | CN0NWX167287233CDHMM | | <\$250 |
| | | TITLE | 50919 | MONITOR | | | | CN0NWX1672872335CW6M | | <\$250 |
| | | TITLE | 50920 | MONITOR | | | | CN0NWX1672872335CVWM | | <\$250 |
| | | TITLE | 50921 | MONITOR | | | | CN0NWX1672872335CW5M | | <\$250 |
| | | TITLE | 50922 | MONITOR | | | | CN0NWX1672872335CWCW | | <\$250 |
| | | TITLE | 50924 | CPU | | | | 3QW3DX1 | | <\$250 |
| | | TITLE | 50926 | CPU | | | | 3QS2DX1 | | <\$250 |
| | | TITLE | 50927 | CPU | | | | 3QW4DX1 | | <\$250 |
| | | TITLE | 50928 | CPU | | | | 3QM4DX1 | | <\$250 |
| | | TITLE | 50929 | CPU | | | | 3QS4DX1 | | <\$250 |
| | | TITLE | 50930 | CPU | | | | 3QR4DX1 | | <\$250 |
| | | TITLE | 50931 | CPU | | | | 3QN3DX1 | | <\$250 |
| | | TITLE | 50944 | CPU | | | | 3QP2DX1 | | <\$250 |
| | | TITLE | 50932 | CPU | | | | 3QX2DX1 | | <\$250 |
| | | TITLE | 50933 | CPU | | | | 3QQ2DX1 | | <\$250 |
| | | TITLE | 50934 | CPU | | | | 3QT2DX1 | | <\$250 |
| | | TITLE | 50936 | CPU | | | | 3QN2DX1 | | <\$250 |
| | | TITLE | 50937 | CPU | | | | 3QQ4DX1 | | <\$250 |
| | | TITLE | 50938 | CPU | | | | 3QM3DX1 | | <\$250 |
| | | TITLE | 50940 | CPU | | | | 3QV4DX1 | | <\$250 |
| | | TITLE | 50941 | CPU | | | | 3QT3DX1 | | <\$250 |
| | | TITLE | 50942 | CPU | | | | 3QV2DX1 | | <\$250 |
| | | TITLE | 50943 | CPU | | | | 3QP4DX1 | | <\$250 |

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|--------------------------|----------|---------------|----------------|-------------------|--------------------|-----------------------------------------------------------------------------|--------------|-----------------------------|------------|--------|
| Date: 2/7/2023 | | | | | | | | | | |
| Gov Deals | *Label # | *Purchased By | *Barcode | *Item Description | *Quantity (# of #) | *Status Code | Manufacturer | *Serial No. | Make/Model | *Value |
| | | TITLE | 50945 | CPU | | | | 3QN4DX1 | | <\$250 |
| | | TITLE | 50946 | CPU | | | | 3QP3DX1 | | <\$250 |
| | | TITLE | 50947 | CPU | | | | 3QQ3DX1 | | <\$250 |
| | | TITLE | 50949 | CPU | | | | 3QX3DX1 | | <\$250 |
| | | TITLE | 50950 | CPU | | | | 3QW2DX1 | | <\$250 |
| | | TITLE | 50951 | CPU | | | | 3QR3DX1 | | <\$250 |
| | | TITLE | 50952 | CPU | | | | 3QM2DX1 | | <\$250 |
| | | TITLE | 50953 | CPU | | | | 3QR2DX1 | | <\$250 |
| | | TITLE | 51884 | MONITOR | | | | CN0NWX167287233CY3M | | <\$250 |
| | | TITLE | 51885 | MONITOR | | | | CN0NWX167287233CWUM | | <\$250 |
| | | TITLE | 51886 | MONITOR | | | | CN0NWX167287233CARCL | | <\$250 |
| | | TITLE | 51887 | MONITOR | | | | CN0NWX167287233CVYM | | <\$250 |
| | | TITLE | 51888 | MONITOR | | | | CN0NWX167287233CWOM | | <\$250 |
| | | TITLE | 51889 | MONITOR | | | | CN0NWX167287233CYAM | | <\$250 |
| | | TITLE | 51890 | MONITOR | | | | CN0NWX167287233BRAK3M | | <\$250 |
| | | TITLE | 51891 | MONITOR | | | | CN0NWX167287233CWFM | | <\$250 |
| | | SCHOOL HEALTH | 52008 | MONITOR | | | | CN0DTPH742614270KBL | | <\$250 |
| | | TITLE | 52123 | MONITOR | | | | T3N13030121017EE | | <\$250 |
| | | TITLE | 53836 | LAPTOP CART | | | | CN0TWG9149414CND548/BDFRSX1 | | <\$250 |
| | | GP | 63707 | LAPTOP CART | | | | None Visible | | <\$250 |
| | | | | | | | | | | <\$250 |
| | | | | | | | | | | <\$250 |
| | | | | | | | | | | <\$250 |
| | | | | | | | | | | <\$250 |

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Additional Notes:

Other Business: None

Announcements


Vick announced that Bedford has signed the Memorandum of Agreement with the State and with United for our \$700K contribution that we made to receive a \$9.4M broadband grant that will target 3,213 locations.

Adjourn

Meeting adjourned at 7:11 p.m.


Attestation

I certify that the minutes were completed on the 21st day of March, 2023 and delivered to the Bedford County Mayor's office.



Donna Thomas
Bedford County Clerk

I certify that I received these minutes on the 21 day of March, 2023.



Chad Graham
Bedford County Mayor