

# Bedford County Department of Finance

200 Dover Street, Suite 102  
Shelbyville, TN 37160  
(931) 685-2024 FAX (931) 680-1029

## Request for Proposal

### Purchase of Hay Crop on Cascade High School Property

#### Bid No. 24-5

The Bedford County Department of Finance is requesting proposals for the Purchase of the Hay Crop on Cascade High School Property. **Sealed Proposals will be received until 2:00 p.m., Thursday, July 6, 2023**, in the office of the Bedford County Department of Finance and will be opened publicly at that time. The Department of Finance reserves the right to reject any and all quotes and waive any irregularities for the purpose of ensuring that the award given is in the best interest of Bedford County. Any quotes received after the scheduled closing time for receipt of quotes will be returned unopened.

## **GENERAL BID TERMS AND CONDITIONS**

Proposals from all responsible bidders will be considered. To qualify as a responsible bidder, the proposal submitted must:

- 1. Meet or exceed the minimum requirements specified.**
- 2. Furnish all documents requested by the representative of the Bedford County Department of Finance prior to and following the bid opening.**
- 3. Submit their completed bid prior to the bid opening date and time.**
- 4. Have bid name and bid number placed on the outside lower left corner of the sealed envelope containing the bid form. (Facsimile bids will not be considered.)**

Additional information may be obtained from Lori Sexton, CTE Director, at 931-684-3284, or email [sextonl@bedfordk12tn.net](mailto:sextonl@bedfordk12tn.net).

## INSTRUCTIONS

**All Proposals are to be made on the Proposal Form provided. Proposals must be delivered in hand or by a mail service in a sealed envelope marked on the outside lower left corner, Bid No. 24-5, Purchase of Hay Crop. Proposals will be received and opened at **2:00 p.m., Thursday, July 6, 2023**. **Any proposals received after the scheduled closing time for receipt of quotes will be returned unopened.****

Proposals are to be made complete in every detail as required and called for by said Proposal Form. Proposals that are incomplete, conditional, contain irregularities of any kind, or which are not in accord with the Instructions and Proposal Form furnished by the Department of Finance may be rejected as informal.

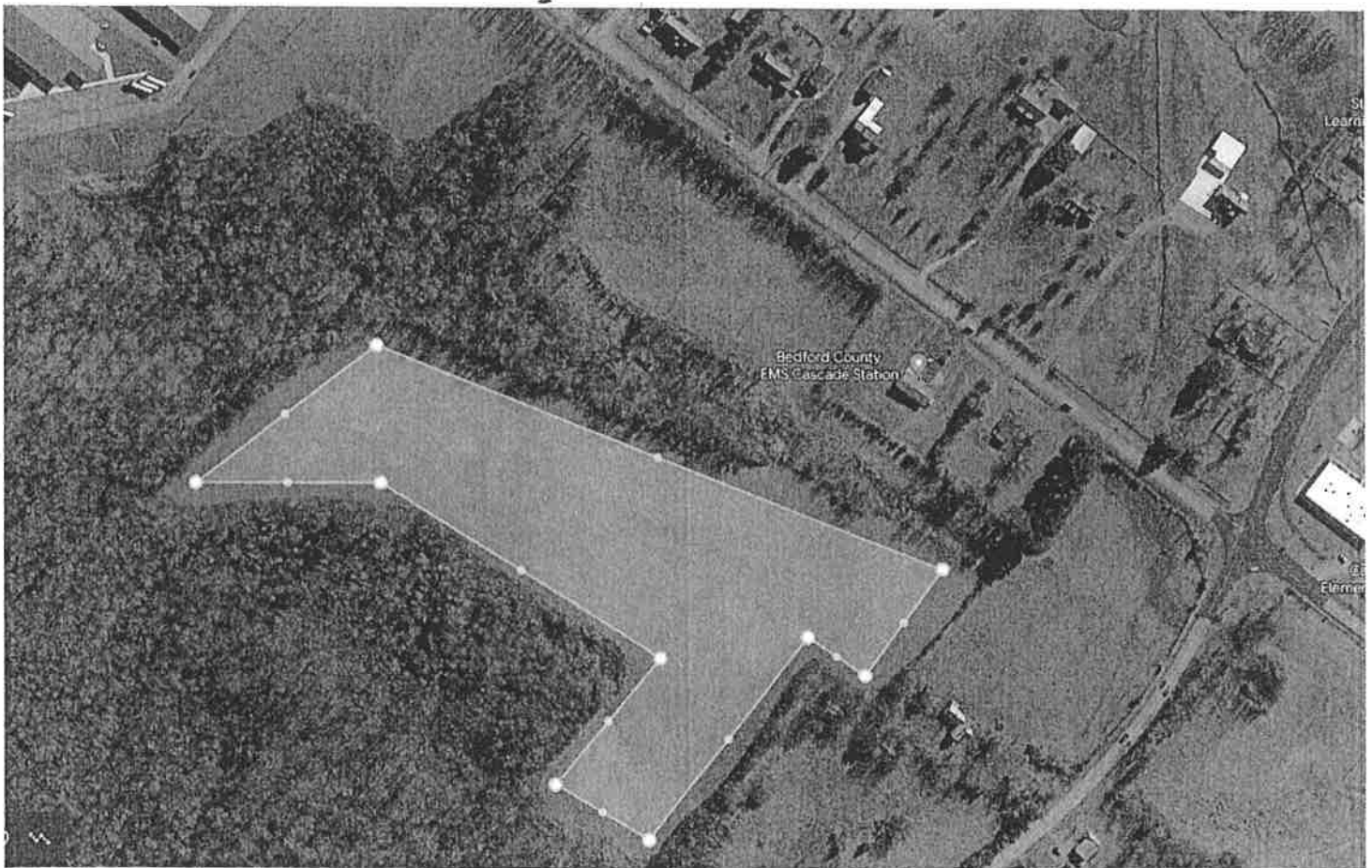
The submission of a proposal will signify that the owner has thoroughly familiarized himself with all conditions and that he fully understands what will be expected of the successful bidder.

The Department of Finance reserves the right to accept or reject in whole or in part any or all proposals submitted, without liability whatsoever, and waive informalities therein, if deemed by the Department of Finance in their best interest to do so.

## SPECIFICATIONS

Bedford County Department of Finance is accepting proposals for cutting, baling and removing of the hay crop on approximately nine (9) acres of tillable land on Cascade High School Property.

Fairfield Pike ↘



↘  
Bell Buckle-Wartrace Road

**PROPOSAL FORM**

**TO: Bedford County Department of Finance  
200 Dover Street, Suite 102  
Shelbyville, Tennessee 37160**

**Re: Bid No. 24-5**

Gentlemen,

Having examined the specifications for the Purchase of Hay Crop on Cascade High School Property, we (I) submit the following proposal:

Bid Price \$ \_\_\_\_\_

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_