

Bedford County Department of Finance

**200 Dover Street, Suite 102
Shelbyville, TN 37160
(931) 685-2024 FAX (931) 680-1029**

Request for Proposal

**Shelbyville Central High School
Drumline
Bid No. 24-35**

The Bedford County Department of Finance is requesting proposals on a **Drumline for Shelbyville Central High School**. Sealed bids will be received until **2:00 p.m., Friday, January 19, 2024**, in the office of the Bedford County Department of Finance and will be opened publicly at that time. The Department of Finance reserves the right to reject any and all bids and waive any irregularities for the purpose of ensuring the award given is in the best interest of Bedford County. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.

GENERAL BID TERMS AND CONDITIONS

Proposals from all responsible bidders will be considered. To qualify as a responsible bidder, the proposal submitted must:

1. **Meet or exceed the minimum requirements specified.**
2. **Furnish all documents requested by the representative of the Bedford County Department of Finance prior to and following the bid opening.**
3. **Submit their completed bid prior to the bid opening date and time.**
4. **Have bid name and bid number placed on the outside lower left corner of the sealed envelope containing the bid form. (Facsimile bids will not be considered.)**

Award

A purchase order from the Bedford County Department of Finance will be issued to the successful bidder acknowledging the award. A copy of these terms and conditions, specifications and the vendor's proposal form will become a part of the purchase order.

All prospective bidders may contact Denine Napper, Band Director, at Shelbyville Central High School at 931-684-5672 or email napperd@bedfordk12tn.net, for any questions as to the specifications of the bid.

Lowest and/or best bid will be awarded.

Other Considerations

Bedford County Department of Finance reserves the right to purchase only those bid items and quantities that conform to overall budgetary, functional, and performance constraints.

The terms of this bid will be extended to other local government agencies, other municipalities, and Boards of Education. Bedford County is responsible only for purchases made and received by Bedford County.

Bedford County of Tennessee ensures compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, part 26; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, sex or national origin.

INSTRUCTION TO BIDDERS

All Proposals are to be made be on the Proposal Form provided. **Bids must be delivered in hand or by a mail service in a sealed envelope marked on the outside lower left corner, Bid No. 24-35, SCHS Drumline.** Bids will be received and opened at **2:00 p.m., Friday, January 19, 2024.** **Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.**

Proposals shall be made upon Proposal Forms prepared by the Department of Finance. All Proposals are to be made complete in every detail as required and called for by said Proposal Form. Proposals that are incomplete, conditional contain irregularities of any kind, or which are not in accord with the Instructions to Bidders and Proposal Form furnished by the Department of Finance may be rejected as informal.

The submission of a proposal will signify that the Bidder has thoroughly familiarized himself with all conditions and that he fully understands what will be expected of the successful bidder.

The Department of Finance reserves the right to accept or reject in whole or in part any or all proposals submitted, without liability whatsoever, and waive informalities therein, if deemed by the Department of Finance in their best interest to do so.

Please complete enclosed W-9 and return with Proposal Form.

SPECIFICATIONS

4- QCX1412S-DPD-BK 14" QUANTUM SNARE DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

2-DPD-BK 6"/10"/12"/13"/ Quantum Mark II California Cut Quint w/ ADD 13" classic Cut drum Patented FFLB Mounting System Custom DRUMS On Demand Blue Ripple Wrap, black hardware

QCMB1814-DPD-BK 18 INCH QUANTUM MARK I BASS DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

QCMB2014-DPD-BK 20 INCH QUANTUM MARK I BASS DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

QCMB2214-DPD-BK 22 INCH QUANTUM MARK I BASS DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

QCMB2414-DPD-BK 24 INCH QUANTUM MARK I BASS DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

QCMB2614-DPD-BK 26 INCH QUANTUM MARK I BASS DRUM Custom DRUMS On Demand Blue Ripple Wrap, black hardware

4- RM-M Epost-S: mono Posto snare carrier for quantum snare Drums

2- RM-M-EPOST-Q: E series biposto tenor carrier with RM – BT mounting backrail

5- RM-M-EPOST-B: E series Posto bass drum carrier

4- MPC217 14" SNARE DRUM CASE, BLACK MOLDED PLASTIC CASE WITH MAPEX LOGO

MPC204 LARGE MULTI-TOM CASE BLACK MOLDED PLASTIC CASE FOR 802, 023, 024 AND 8023 CONFIGURATIONS WITH MAPEX LOGO

MPC1814BD 18" BASS DRUM CASE, BLACK MOLDED PLASTIC CASE WITH MAPEX LOGO

MPC2014BD 20" BASS DRUM CASE, BLACK MOLDED PLASTIC CASE WITH MAPEX LOGO

MPC2214BD 22" BASS DRUM CASE, BLACK MOLDED PLASTIC CASE WITH MAPEX LOGO

MPC2414BD 24" BASS DRUM CASE, BLACK MOLDED
PLASTIC CASE WTH MAPEX LOGO

MPC2615BD 26" BASS DRUM CASE, BLACK MOLDED
PLASTIC CASE WTH MAPEX LOGO

4- MC14S snare drum cover

2- MC5LCA: tenor drum cover

1-MC 18 Bass drum cover

1-MC 20 Bass drum cover

1-MC 24 Bass drum cover

1-MC 26 Bass drum cover

4- RM-MASH-S Airlift stadium snare stand

2- RM-MASH-Q: Airlift stadium tenor stand

5- RM-MASH-B: Airlift stadium bass drum stand

PROPOSAL FORM

**Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160**

Re: Bid No. 24-35

Gentlemen:

Having examined the specifications for **Shelbyville Central High School Drumline**, we (I) submit the following proposal:

Total Bid Price \$ _____

Company Name: _____

Mailing Address: _____

Signature and title of bidder: _____

Telephone Number: _____

Email: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____	<input type="checkbox"/> S Corporation
<input type="checkbox"/> Other (see instructions) ▶ _____	<input type="checkbox"/> Partnership
<input type="checkbox"/> Trust/estate	<input type="checkbox"/> Trust/estate
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
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Employer identification number										
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.