

Bedford County Department of Finance

200 Dover Street, Suite 102
Shelbyville, TN 37160
(931) 685-2024 FAX (931) 680-1029

Request for Proposal

Lease of Unimproved School Property

Bid No. 22-28

The Bedford County Department of Finance is requesting proposals for the Lease of Unimproved School Property: 57 acres (approximately) behind Liberty School and 10 acres (approximately) adjacent to Cascade High School. **Sealed Proposals will be received until 2:00 p.m., Monday, December 27, 2021**, in the office of the Bedford County Department of Finance and will be opened publicly at that time. The Department of Finance reserves the right to reject any and all quotes and waive any irregularities for the purpose of ensuring that the award given is in the best interest of Bedford County. Any quotes received after the scheduled closing time for receipt of quotes will be returned unopened.

GENERAL BID TERMS AND CONDITIONS

Proposals from all responsible bidders will be considered. To qualify as a responsible bidder, the proposal submitted must:

- 1. Meet or exceed the minimum requirements specified.**
- 2. Furnish all documents requested by the representative of the Bedford County Department of Finance prior to and following the bid opening.**
- 3. Submit their completed bid prior to the bid opening date and time.**
- 4. Have bid name and bid number placed on the outside lower left corner of the sealed envelope containing the bid form. (Facsimile bids will not be considered.)**

Additional information may be obtained from Robert Daniel, Bedford County Finance Director, 200 Dover Street, Suite 102, Shelbyville, Tennessee 37160. Phone: 931-685-2024, Email: robert.daniel@bedfordcountyttn.gov.

INSTRUCTIONS

All Proposals are to be made on the Proposal Form provided. Proposals must be delivered in hand or by a mail service in a sealed envelope marked on the outside lower left corner, **Bid No. 22-28, Lease of School Property.** Proposals will be received and opened at **2:00 p.m., Monday, December 27, 2021.** **Any proposals received after the scheduled closing time for receipt of quotes will be returned unopened.**

Proposals are to be made complete in every detail as required and called for by said Proposal Form. Proposals that are incomplete, conditional, contain irregularities of any kind, or which are not in accord with the Instructions and Proposal Form furnished by the Department of Finance may be rejected as informal.

The submission of a proposal will signify that the owner has thoroughly familiarized himself with all conditions and that he fully understands what will be expected of the successful bidder.

The Department of Finance reserves the right to accept or reject in whole or in part any or all proposals submitted, without liability whatsoever, and waive informalities therein, if deemed by the Department of Finance in their best interest to do so.

SPECIFICATIONS

Bedford County Department of Finance is accepting bids for the lease of the following farm properties:

1. 57 acres (approximately) behind Liberty School and adjacent to Joe Martin Stables

2. 10 acres (approximately) adjacent to Cascade High School

All leases shall be for farm purposes only, for a period of three (3) years beginning January 1, 2022. Tenant shall be responsible for maintenance and liability insurance. Leases will have termination provisions if property is needed by Bedford County.

PROPOSAL FORM

**TO: Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160**

Re: Bid No. 22-28

Gentlemen,

Having examined the specifications for Lease of Unimproved School Property, we (I) submit the following proposal:

57 acres behind Liberty School \$ _____

10 acres adjacent to Cascade High School \$ _____

Name: _____

Mailing Address: _____

Signature: _____

Telephone Number: _____

Email: _____