

BEDFORD HEIGHTS CITY EDUCATIONAL FOUNDATION SCHOLARSHIP APPLICATION INSTRUCTIONS

The Bedford Heights Scholarship Awards Committee is accepting applications for scholarships in the amount of \$500.00 each. Scholarships will be awarded to graduating seniors, who meet the eligibility requirements. Applicants will be evaluated on grade point average, community service, extra curricular activities, honors and awards, a written essay and personal interview with Committee Members.

Receipt of **proof of enrollment/registration will be required** to receive the monetary award. Failure to provide proof of enrollment/registration by Friday, September 16, 2022, will result in forfeiture of the Scholarship Award.

Eligibility Requirements:

- √ **Must live in the City of Bedford Heights**
- √ **Must be a 2022 graduating senior**
- √ **Must be attending an accredited college, university, or trade school in the fall of 2022**
- √ **Must submit a complete application**
- √ **Must attend an interview with Committee members**

Instructions for completing and submitting the application.

- **Complete ALL sections** of the application. If a section does not apply, use "N/A".
- **Write an Essay** answering the question contained on the essay page. The essay must be a minimum of 300 but not more than 500 words, and type written in MLA format and 12-Point font. Preferably double spaced.
- **Attach two (2) letters of recommendation.** (1) one letter written by a teacher and (2) one letter written by a person who is not a relative or school guidance counselor, focusing on your qualities as a student, community service or leadership potential and performance.
Please note: A letter of acceptance from a college, university or trade school will not be accepted as a letter of reference.
- **Bedford High School Students:** Submit your completed application to your school counselor by **March 18, 2022.**
- **Students in other High Schools:** Hand deliver or mail your completed application to Bedford Heights Scholarship Awards Committee, Bedford Heights City Hall, 5661 Perkins Road, Bedford Heights, Ohio 44146 or via email to YouthScholarship@bedfordheights.gov. Applications must be received by **March 25, 2022.**
- **PLEASE REVIEW YOUR APPLICATION FOR ACCURACY & COMPLETENESS BEFORE SUBMITTING THE APPLICATION. Incomplete applications will not be considered.**

If you have any questions about the requirements or application, call Donna Coleman at 216.496.7317 or email the committee at YouthScholarship@bedfordheights.gov.

Be prepared to provide an evening contact number and email address.

TO BE COMPLETED BY YOUR HIGH SCHOOL GUIDANCE COUNSELOR:

Dear Guidance Counselor:

This student is applying for a scholarship. Kindly provide the information requested below so that the Bedford Heights Scholarship Awards Committee can evaluate this candidate. Thank you.
(Please Print)

Date of Graduation	Class Rank/No. in Class	Grade Point Average
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ADDITIONAL INFORMATION ABOUT THE APPLICANT TO BE CONSIDERED BY THE COMMITTEE (Please Print):

Guidance Counselor

Print Name

Signature

Telephone Number _____

COMMUNITY SERVICE, EXTRACURRICULAR ACTIVITIES, HONORS AND AWARDS:
 (*If you have additional information to list, please attach it to this application)
 (Please Print)

<p>Community Service</p> <p>*Brief description of duties</p>	<p align="center">Name of Organization and Office held if any</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p align="center">Year(s)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>School Activities</p> <p>*Brief descriptions of duties</p>	<p align="center">Name of Organization/Club and Office held if any</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p align="center">Year(s)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>Employment</p>	<p align="center">Name of Employer</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p align="center">Year(s)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>Honors and Awards</p>	<p align="center">Honor or Award Received</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p align="center">Year(s)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

ESSAY: In a minimum of three hundred (300) but not more than five hundred (500) words in MLA format, double spaced and using 12-point font, please respond to the following question.

QUESTION:

If you could create & present a 10-minute TED Talk / Podcast, what Topic would you speak about and why?

STUDENT CERTIFICATION:

I hereby certify that I meet all eligibility requirements, including residency, for consideration for a Bedford Heights City Educational Foundation Scholarship award; and that the information contained in this application is accurate to the best of my knowledge and belief.

Student Signature

Date