



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting
May 15, 2016**

The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, May 15, 2016, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

Board Vice President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Pat Deis-Gleeson, Barbara Desmond, Christine Hacker, Benjamin Heroux, Dr. Theodore Hunter, Patricia Irwin, Wayne Mays, Dr. Cricket Meehan, Rev. Gary Smith, David Swigonski, Lonnie Tucker and Dr. Ken Willman

Board members not present were: Laura Amriott, Jennifer Carter, Vivian Crooks and Marianne Niese

Staff members present at the meeting were: Scott Rasmus, PhD, LPCC-S, IMFT; Scott Fourman, MS, LPCC-S, Marion Rhodus, MPA; Cassandra Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; and Nikki Sandor.

Recognition of Guest

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Katherine A. Becker, Chief Executive Officer for Transitional Living, Inc.; Lauren Marsh, Director of the Butler County Coalition; Sheri Bartels, Chief Administrative Officer for Transitional Living, Inc.; Nikki Boberg, Associate Director for Talbert House; Kim Strickland, CEO, Butler Behavioral Health Services; Jason Maurath, Vice President, Community Behavioral Health; Sharon Klein, Coalition for Health Community-Oxford; Marianne Marconi, Coalition for a Healthy Community-Oxford; Amy L. Macechko, Coalition for a Healthy Community-Oxford; Kelly L. Spivey, Superintendent, Talawanda School District; Lynn Harris, Assistant Clinical Director, Access Counseling Service; Joyce Kachelries, COO, LifeSpan; Kate Rousmaniere, Mayor for City of Oxford; Paul Mingler; Janalee Lennartz, Program Director, NAMI; and Carolyn Winslow, CEO, BBBS

Agenda Review

-No changes

Public Comments: Agenda

-No comments

1. BOARD COMMUNICATIONS/ANNOUNCEMENTS

A. Director Report

Dr. Rasmus gave an overview of the following articles:

Medicaid Expansion Has Been Costly for Butler County
Journal New, May 8, 2016

Increase in Suicide in the United States, 1999 to 2014
NCHS Data Brief, April 2016

Plan Attacks Local Heroin Epidemic
Journal News, April 2016

Scaling-up Treatment of Depression and Anxiety: A Global Return on Investment
Analysis
Lancet Psychiatry Vol 3, April 2016

Ohio Adults' Opinions, Reactions About Mental Health Issues
Interact for Help - Ohio Health Issues Poll, April 2015

B. Correspondence

Dr. Rasmus gave an overview of a correspondence from Coalition for a Healthy
Community – Oxford Area dated May 9, 2016.

2. BOARD MINUTES

- A. Addiction Recovery Services Committee Minutes May 10, 2016
- B. Mental Health Program Committee Minutes May 11, 2016
- C. Executive Committee Meeting Minutes April 20, 2016
- D. Mental Health and Addiction Recovery Services Board Meeting Minutes
April 20, 2016

*Ms. Hacker motioned to approve the four above mentioned meeting Minutes. Dr. Meehan
seconded the motion. The vote carried the motion.*

3. ADDICTION RECOVERY SERVICES COMMITTEE

Dr. Ken Willman provided an overview of the Addiction Recovery Services Committee
meeting held on May 10, 2016.

a. ARS Committee Recommendations

- i. Proposal to Expand MAT (Board Strategic Plan & Opiate Business Plan
Based)**

*Dr. Willman motioned to approve the MAT Expansion proposal with a
provision for \$5,000 in funding that would be for training and support for
waivers or other related services. Mr. Tucker seconded the motion. The vote
carried the motion.*

- ii. Director of ADAS job description
Ms. Irwin motioned to approve the Director of ADAS position description. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.
 - iii. West Chester/Liberty MH & Addiction Summit Grant
Mr. Swigonski motioned to approve a grant for \$500 to \$1000 to be given to the Mental Health and Addiction Summit in West Chester/Liberty on June 2, 2016. Mr. Tucker seconded the motion. The vote carried the motion.
 - iv. Contract for Heroin Billboards
Mr. Tucker motioned to approve the June Billboard contract for 10 Heroin billboards for June 2016 in the amount of \$2,904. Mr. Heroux seconded the motion. The vote carried the motion.
 - v. Dean Langevin Contract
Ms. Hacker motioned to approve the Dean Langevin contract for July 1, 2016 through June 30, 2017 and not to exceed \$15,000. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.
 - vi. Case Western Reserve University Contract
Mr. Heroux motioned to approve the CWRU contract. CWRU would not accept the original Board contract from earlier this spring so they have modified it to be on their own contract. The contract covers the first four objectives for a total of \$5,300. Rev. Smith seconded the motion. The vote carried the motion.
- b. Board Surveys and Polling
 - c. Update on the Opiate Business Plan
 - d. Butler County AOD Updates
 - e. Opiate Conference Update

4. MENTAL HEALTH PROGRAM COMMITTEE

Mr. Mays provided an overview of the Mental Health Committee meeting held on May 11, 2016.

- a. Dean Langevin FY17 Contract
- b. Eastway Contract Peer Support Initiative
Mr. Tucker motioned to approve the Eastway contract for July 1, 2016 through June 30, 2017 and is on a case-by-case basis at the rate of \$225.00 per examination with in-court testimony to not exceed \$10,000. Ms. Hacker seconded the motion. The vote carried the motion.
- c. Dr. Miller FY17 Contract
Ms. Hacker motioned to approve the Dr. Miller contract which is for time spent performing the duties required of Dr. Miller as Chief Clinical Officer from July 1, 2016 through June 30, 2017 in the amount of \$20,800, in 12 equal monthly installments of \$1,733.33. Mr. Swigonski seconded the motion. The vote carried the motion.

d. Janitorial Services FY17 Contract

Dr. Willman motioned to approve the McGhee Cleaning contract for July 1, 2016 through June 30, 2017 in the amount of \$21,293.16 paid in twelve equal monthly payments of \$1,774.43. Rev. Smith seconded the motion. The vote carried the motion.

e. Beckett Springs FY17 Contract

Ms. Hacker motioned to approve the Beckett Springs FY17 contract for Beckett Springs to facilitate quality patient care and best clinical outcomes possible for mental health patients from July 1, 2016 through June 30, 2016. The contract is in the amount of \$100,000 which is an increase of \$20,000 from the last fiscal year contract. Mr. Tucker seconded the motion. The vote carried the motion.

f. Meta-Analysis Update

g. Strategic Plan Evaluation

h. Peer Support Training

i. Board Website Update

j. Update on Hotline RFP

5. NEW BUSINESS

A. Table of Organization

Update to the table of organization showing the Director of ADAS position included was presented by Dr. Rasmus.

Mr. Tucker motioned to approve the new Table of Organization with the addition of the Director of ADAS position. Dr. Willman seconded the motion. The vote carried the motion.

B. Salary Range for Director of ADAS Services Position.

The salary range for the Director of ADAS position was presented by Dr. Rasmus. The range is to fall in the same line as the Director of Children Services position with a low salary of \$70,530 and a high salary of \$86,203.

Mr. Tucker motioned to approve the salary range for the new Director of ADAS position. Mr. Heroux seconded the motion. The vote carried the motion.

C. Governing Board Members and Use of Email for Board Communications

Dr. Rasmus informed the Board members that they should be cognizant and aware of communication with other Board members and conversations related to Board business because it could be deemed as an open meeting and there could be consequences to those actions.

D. March Monthly Financial Reports

Mr. Rhodus provided an overview of the financial reports. As of March the Board was 75% of the way through the fiscal year (2016) but only 68% of Board dollars were spent as of March 2016.

Mr. Swigonski motioned to approve the March Monthly Financial Reports. Dr. Willman seconded the motion. The vote carried the motion.

E. 2016 Tax Budget and FY17 Board Admin Budget and FY17 Clinical Allocations

Mr. Rhodus provided an overview of the 2016 tax budget showing \$14,199,000 for a revenue budget and board administration expenses of \$1,584,000. Dr. Rasmus noted that there is a 3% increase in staff salaries included in the board administration expenses. Mr. Rhodus provided the Board with a projected appropriation budget for the Board providers.

Dr. Meehan motioned to approve the 2016 tax budget, FY17 Board Admin Budget and the FY17 Clinical Allocations. Mr. Heroux seconded the motion. The vote carried the motion.

F. Interact for Health Funds to go to Middletown City Health District

The Interact for Health funds grant will be given to the Middletown City Health District to purchase Narcan/Naloxone for distribution to Butler County residents.

Mr. Heroux motioned to approve the \$20,776 grant for Middletown City Health District. Mr. Tucker seconded the motion. The vote carried the motion.

Dr. Rasmus noted that there should be an amendment to the Grant stating that the Board funds should be used as the payer of last resort.

Ms. Hacker motioned for an amendment. The vote carried the motion.

G. Evaluation of Strategic Plan – Leadership Section

Dr. Willman provided an overview of the leadership section of the strategic plan. He noted that 1 section has been completed, 13.5 are ongoing and 2 have not yet been started. The finance section is the next section to be reviewed by the Board at the June board meeting. Moving forward one section will be reviewed at each Board meeting so that by the end of the fiscal year each section will have been reviewed twice.

H. Board Self Evaluation Reminder

Dr. Willman reminded the Board members to fill out a Board self-evaluation and leave them with Ms. Sandor. He will then compile the results and report the findings at the next Board meeting.

I. Executive Director Annual Evaluation

Dr. Rasmus provided the Board members with a blank annual evaluation form for them to fill out indicating their thoughts on the work Dr. Rasmus has performed over the last year. The evaluations are to be filled out and mailed back to the Board office and will be given to Ms. Crooks who will then compile the findings. The results will then be

shared with Dr. Rasmus in a one-on-one meeting and in an executive session at the end of the June Board meeting.

J. Board Member Participation in RFP Process

The Hotline RFP deadline is May 31, 2016 at 3:00pm. The RFPs will be reviewed by staff and then the providers will give a presentation on June 7th and 8th. Board members that committed to be a part of the RFP final process are Ms. Hacker, Mr. Heroux, Ms. Desmond, Mr. Swigonski and Ms. Crooks

K. Maintenance on Board's Fair Ave Property

A proposal for \$17,000 was provided to re-asphalt the parking lot at the Fair Ave property. This was for information only.

L. State Hospital Report

Mr. Fourman provided an updated on the State Hospital Report indicating that we are projected to use 6 civil beds a day and 12 forensic beds a day on average this fiscal year. For the month of April on average, we used 5 civil beds and 8 forensic beds a day. Year to date for FY2016, we are at 5.7 civil beds and 13.3 forensic beds on average per day. This was for information only.

M. Voucher Approval & Payments Made by Direct Deduction

3/1/16, 3/3/16, 3/23/16, 3/24/16, 3/25/16, 3/26/16, 3/28/16, 3/29/16, 3/30/16 and 3/31/16, 4/1/16, 4/2/16, 4/4/16, 4/5/16, 4/6/16, 4/7/16, 4/10/16, 4/11/16, 4/13/16, 4/14/16, 4/15/16, 4/18/16, 4/20/16, 4/21/16, 4/22/16 and 4/26/16

Ms. Deis-Gleeson motioned to approve the Voucher Approval & Payments Made by Direct Deduction in the month of April. Dr. Meehan seconded the motion. The vote carried the motion.

7. GUEST AND BOARD COMMENTS

Amy Macechko, Health & Wellness Coordinator, Talawanda School District and Coordinator for the Coalition for a Healthy Community – Oxford Area; Kate Rousmaniere, City of Oxford Mayor; Sharon Klein, Coalition for a Healthy Community-Oxford Area; Kelly L. Spivey, Superintendent, Talawanda School District; and Marianne Marconi, Coalition for a Healthy Community-Oxford Area spoke on the current events and history of the mental health needs and facilities in the Oxford area. It was requested that a replacement agency be fiscally supported by the Board since the closing of St. Aloysius.

8. ADJOURNMENT

Respectfully submitted,

**Barbara Desmond,
Board Vice President**