



Butler County Mental Health & Addiction Recovery Services Board

Board Meeting Minutes Wednesday, September 20th, 2023 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, September 20th, 2023 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 President Mat Himm called the meeting to order.

Upon the call of the roll the following Board members were present: Vice President Kim McKinney, BSN, RN; Patricia Deis-Gleeson, BSN; Wayne Mays; Tara D'Epifanio; Father Pucke; Deb Robertson; Mother Suzanne; Bishop Smith; Richard Bement; Rev. Cummings, CAPP; John Silvani, RN, CARN, CAS, LCDC-II; and Judge Campbell.

Staff members present at the meeting were the following: Scott Rasmus, PhD, LPCC-S, IMFT; Jennifer Coats, SWT; Cassandra Kiesey, Esq.; Scott Fourman, MS, LPCC-S; Darrell Burton, CPA; and Joanna Lowry, MA, LPCC-S, LICDC-CS.

Recognition of Guests:

Steve Telford, Executive Director, Sojourner
Scott Stephens, CEO, Big Brothers Big Sisters
Dr. Quinton Moss, CEO, Modern Psychiatry and Wellness, LLC
Dean Langevin
Debra Huffman

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Daryl Hams, Access Counseling
Erin Day, Community Behavioral Health
Keri Boller, Community Health Alliance
Matt Brashear, DeCoach
Lori Higgins, Envision
Joyce Kachelries, LifeSpan
Carolyn Flynn, NewPath
Jacqueline Jackson, YWCA
Ashley Glass, BCMHARSB New Member Candidate

2. **Board Communication & Announcements**

2.01 **Executive Directors Report**

- A. OACBHA Director's meeting discussion
Dr. Rasmus met with Director of Ohio Department of Mental Health Lori Criss and her staff on Thursday, August 31st. Discussions included the homeless; NIMBY (Not In My Backyard) concerning the behavioral health CSU (Crisis Stabilization Unit); harm reduction stigma and programming; 988 data and mobile crisis team response; and specific provider concerns.
- B. Tax Levy Status Update
The half mil 10 year issue levy is expiring in the FY24 November. The 1 mil levy which was endorsed in 2006 is expiring in November 2025. Staff are reviewing Board reserve levels. There was discussion about potentially have a levy on the ballot in March, 2024. The process would be for a board endorsement this November and then an approval of the commissioners at the end of November and/or first thing in December.
- C. City May 2023 IT Incident
In May, the BCMHARSB received notice that the County IT (Information Technology) identified a malware incident, which was not through the Board office. The Board endorsed the Business Associate Agreement to allow Eckert & Seaman's Law Firm and a cyber organization to evaluate the Board's software and review the electronic health records if needed. It was determined that there were no HIPAA (Health Insurance Portability and Accountability Act) issues identified and any risk was minimized.
- D. Dr. Rasmus provided summaries of the following articles 1 – 3:
1. 8.22.23 Butler County Seeks Feedback on Mental Health Crisis Center Plans
 2. 8.23.23 Officials mulling new levy for \$7M Mental Health Facility
 3. 8.25.23 Clarification (of Tax Levy information)
 4. 8.30.23 Butler County cities say homeless population is draining resources, seek help from state leaders
 5. 9.7.23 Survey asks businesses about homeless people
- E. October Board & Committee Meeting moved up a week
The October committee and board meetings have been moved up one week. The ARS and MH meetings will be Tuesday, October 3rd. The BCMHARSB Executive and Board meeting will be Wednesday, October 11th.

- F. NAMI Walk
Butler County will be having their annual walk on Saturday, October 14th from 10:00 a.m. to 12:00 p.m. at the Fitton Center for Creative Arts, 101 South Monument Avenue, Hamilton, Ohio 45013. To register, please go to namiwalks.org/butlercounty

3. Review of Committee Meetings

- 3.01 **September – ARS Committee Meeting Review – John Silvani**
John Silvani gave a brief update on the September ARS Committee meeting activities.
- 3.02 **September – MH Committee Meeting Review – Kim McKinney**
Kim McKinney gave a brief update on the September MH Committee meeting activities.

4. New Business

- 4.01 **Sheriff's Request for Additional Nurse Practitioner Hours**
The Butler County Sheriff's Office employs a psychiatric nurse practitioner who currently provides four hours per week of in-person services. The Sheriff's office proposes an increase of these hours to eight hours of services per week, either in-person or by telehealth. The implementation of a psychiatric nurse practitioner has decreased initial wait times for access to care for jail clients. Additional hours of service provided by the psychiatric nurse practitioner would allow for scheduled follow-up for any inmate starting a new medication and a proactive approach to managing medication needs. The proposed rate of pay for the psychiatric nurse practitioner would be \$70 per hour with a fringe benefit rate of 17.7%. The total hourly cost would be \$82.39 per hour.

Judge Campbell motioned to approve the Sheriff's Request for Additional Nurse Practitioner Hours. John Silvani seconded the motion. The vote carried the motion.

- 4.02 **CSU Update**
There was a lengthy discussion concerning the Crisis Stabilization Unit.

Richard Bement motioned that the Board take an RFP out without a location and building. The motion failed due to lack of a second.

Pat Deis-Gleeson motioned to begin the RFP process for the CSU, with the expectation that the provider will need to identify the location for the unit while continuing to educate the residents of Butler County. Wayne Mays seconded the motion. Bishop Smith, Judge Campbell, Tara D'Epifanio, and Mother Suzanne opposed. The vote carried the motion.

- 4.03 **Levy Update**
The levy discussion was tabled until more information can be collected with an upcoming meeting and discussion with the county administrator and Burgess & Burgess (see agenda item).

4.04 **Burgess & Burgess Contract**

The Burgess & Burgess proposal in the amount of \$9,000 would cover a period of three months, beginning September 21st, 2023 and continuing until December 21, 2023. The consulting service will work with the BCMHARSB to raise awareness about the Board among Butler County residents, strengthen relationships with key stakeholders, respond to the community's evolving needs, as well as assist and support with the upcoming tax levy.

Judge Campbell motioned to approve the Burgess & Burgess Agreement. Pat Robertson seconded the motion. The vote carried the motion.

4.05 **Board Resolution of Board Members**

One board member, Deborah Robertson, petitioned to the State for another four-year term on the BCMHARSB starting July 1st, 2023 to June 30th, 2027.

Two board members, Wayne Mays and Lonnie Tucker, petitioned to the State for their final two years on the BCMHARSB starting July 1st, 2023 to June 30th, 2025.

Three board members, Rev. Vanessa Cummings, John Silvani, and Mat Himm petitioned to the commissioners for another four-year term on the BCMHARSB starting July 1st, 2023 to June 30th, 2027.

The Board Development committees recommended Ashley Glass and Leslie Berssenbruegge to the BCMHARSB for a four-year term starting July 1st, 2023 to June 30th, 2027. These two candidates are recommended and referred to the county commissioners, who are the appointing authority.

Pat Deis-Gleeson motioned to approve the Board Resolution of Board Members. Richard Bement seconded the motion. The vote carried the motion.

4.06 **Meeting Minutes**

- A. June Board Meeting Minutes
- B. June Executive Committee Meeting Minutes
- C. July Mission and Vision Ad Hoc Committee Meeting Minutes
- D. August Board Development Meeting Minutes
- E. August Provider Meeting Minutes
- F. September ARS Meeting Minutes
- G. September MH Meeting Minutes

Deb Robertson motioned to approve the Meeting Minutes. Wayne Mays seconded the motion. The vote carried the motion.

4.07 **Financial Reports**

The May 2023 Financial Report which represents 92% of the 2023 fiscal year. The current cash balance as of May 31, 2023 was \$23,206,562. For FY2023, the Board had budgeted \$18,436,148 and has collected \$18,226,390, which was 99% of its revenue. Year to date administration costs were \$1,580,827 with a budget of \$1,921,953, which was 82.3%. Total expenditures year to date were \$16,556,416 with a budget of \$20,063,544, which was 82.5%. The Board had spent \$16,556,411 and collected \$18,226,390, which was a positive balance for the year of \$1,669,979.

The June 2023 Financial Report which represents 100% of the 2023 fiscal year. The current cash balance as of June 30, 2023 was \$22,109,109. For FY2023, the Board had budgeted \$18,436,148 and has collected \$18,680,224 that was 101% of its revenue. Year to date administration costs were \$1,689,703 with a budget of \$1,921,953, which was 87.9%. Total expenditures year to date were \$17,954,398 with a budget of \$20,063,544, which was 89.5%. The Board had spent \$17,954,400 and collected \$18,680,224, which was a positive balance of \$725,824.

The July 2023 Financial Report which represents 8% of the 2024 fiscal year. The current cash balance as of July 31, 2023 was \$21,653,266. For FY2024, the Board had budgeted \$18,067,216 and has collected \$144,527, which was 1% of its revenue. Year to date administration costs were \$153,817 with a budget of \$1,879,635, which was 8.2%. Total expenditures year to date were \$644,199 with a budget of \$18,042,450, which was 3.6%. The Board had spent \$644,199 and collected \$144,527, which was a negative balance of (\$499.67). Note, it is early in the fiscal year and these numbers will reflect more positive balances as we proceed over the next 12 months as collections/revenues ramp up.

*It was noted that the financial reports are presented un-audited, no professional attestation procedures were performed on these reports.

Father Pucke motioned to approve the Financial Reports. John Silvani seconded the motion. The vote carried the motion

4.08 **Budget Revision and Program Narratives**

Envision has an OVC (Office of Victims of Crime) grant increase in the amount of \$88,254 for the HOPE (Helping Ourselves Prevent Emergencies) project. The original FY24 allocation was for the three month period ending September 30, 2023. The extension funds apply to the period after October 1, 2023. Board members were asked to remember the difference between the Federal Fiscal Year (FFY) (Federal Grants) and the State Fiscal Year (SFY) (Board Budget), which this adjustment in funding must address for not only this federal grant but others also. An OVC mini grant increase funding in the amount of \$78,000 for the HOPE project. It will provide funds to establish sustainability after the OVC grant expires. A portion of these funds will be allocated to the 2025 fiscal year. Overdose awareness funds medication disposal bags in the amount of \$4,027.71. The new total allocation for FY24 is \$1,075,578.

Sojourner Recovery Services SOS (State Opioid and Stimulant) funding one time award from OhioMHAS in the amount of \$20,500 for Recovery Housing. This must be spent by September 29, 2023. The new total allocation for SFY24 is \$1,663,991.

Community Behavioral Health (CBH) proposed an increase of COSSAP (Comprehensive Opioid Stimulant and Substance Use Program) grant funding in the amount of \$68,500 for a coordinator. The original SFY24 allocation was for the three month period ending September 30, 2023. The extension funds apply to the period after October 1, 2023. Mental health service allocation transfers: move \$9,000 from Assessment & Evaluation to Counseling & Therapy; move \$13,000 from Medical & Related to Counseling & Therapy; move \$8,000 from Coordination & Supports to Counseling & Therapy. These changes allow federal funding to be spent first. No net change. The new total allocation for CBH in SFY24 is \$3,653,669.

Transitional Living update to the PATH (Projects for Assistance in Transition for Homelessness) program funding in response to the State funding update. PATH funds increased by \$29,473. The Board's portion increases by \$7,369. The new Board PATH allocation is \$39,109. The new total allocation for FY23 is \$2,136,259.

Butler Behavioral Health Services has no net budget change, moving funding among services. Move \$18,000 from Medical & Related to Assessment and Evaluation within the Uplift Program. The new total allocation for FY23 is unchanged at \$2,245,337.

Rev. Cummings motioned to approve the Budget Revisions and Program Narratives. Pat Deis-Gleeson seconded the motion. The vote carried the motion.

4.09 **FY24 Contracts**

HRSA (Health Resources and Services Administration)

Miami University Contract Amendment in the amount of \$35,000 for Year 4, Oxford Area Addiction Response Initiative. Budget period September 1st, 2023 to August 31st, 2024.

Talawanda City School District Board of Education Agreement in alignment with the Oxford Area Addiction Response Initiative, in the amount of \$40,108 from September 1, 2023 through August 31, 2024. The purpose of the agreement is to facilitate payment for prevention, treatment, and recovery coordination and direct services as supplied through the Coalition For a Health Community.

OVC NCE (Office of Victims of Crime) (No Cost Extension)

A Miami University Contract Amendment in the amount of \$6,000 for Year 4 Butler County HOPE Initiative from October 1st, 2023 through September 30th, 2024.

COSSAP NCE (Comprehensive Opioid Stimulant and Substance Use Program) (No Cost Extension)

A Butler County General Health District Agreement in the amount of \$45,902 from October 1st, 2023 through September 30th, 2024 for the purpose of creating and

establishing a county-wide data system for the collection and analysis of the impact of substance use and addiction for the residents of Butler County. This includes the creation and maintenance of a countywide data dashboard and an addiction epidemiologist to analyze and maintain the data, as appropriate.

A Miami University Contract Amendment in the amount of \$6,000 for Year 4 Butler County COSSAP Project from October 1st, 2023 through September 30th, 2024.

SOS (State Opioid and Stimulant)

A SOR (State Opiate Response) 2.0 NCE (No Cost Extension) Overdose Awareness Day 2023 grant was awarded to Envision Partnerships in the amount of \$4,027.71 from September 1st, 2023 through September 29th, 2023. The purpose of this grant is to assist with the purchase of medication disposal bags.

Mother Suzanne motioned to approve the FY24 Contracts, which included HRSA Miami University Contract Amendment and the Talawanda Contract; OVC NCE Miami University Contract Amendment; COSSAP NCE Butler County General Health District Contract and Miami University Contract Amendment; and SOS Overdose Awareness Envision Partnership Grant. Rev. Cummings seconded the motion. The vote carried the motion.

4.10 Ohio Pharmacy Services Agreement

The Ohio Pharmacy Services Agreement, on behalf of Central Pharmacy Outpatient and Pharmacy Services Center, provides subsidized support for the medication needs of indigent citizens of a community to promote and support the recovery / resiliency of consumers, to reduce unnecessary hospitalization because of the inability to afford the required medication, and to provide subsidized support for methadone and other medications used to treat opiate addiction. The funds included in Appropriation Line Item (ALI) 421, Continuum of Care, are permitted to be used by the Board for the procurement of medication from OPS (Ohio Pharmacy Services). The contract will be effective from August 1, 2023 and shall continue in effect unless terminated in accordance of the terms, or by mutual agreement of the parties.

Rev. Cummings motioned to approve the Ohio Pharmacy Services Agreement. Judge Campbell seconded the motion. The vote carried the motion.

4.11 OACBHA Week of Appreciation

OACBHA (Ohio Association of County Behavioral Health Authorities Board Association) will provide the Board \$1,500 in funding from ODMHAS (Ohio Department of Mental Health and Addiction Services) to support and recognize those who work directly with individuals living with addiction and/or mental illness during the 2023 Week of Appreciation which will take place from September 17, 2023 through

September 23rd, 2023. The funds may be used for educational and/or promotional products and events, but not for the purchase of food or beverages.

Mother Suzanne motioned to approve the OACBHA Week of Appreciation. Deb Robertson seconded the motion. The vote carried the motion.

4.12 **State Hospital Report**

Mr. Fourman reviewed the June State Hospital Report. There were 19 forensic beds and 3 civil beds. Year to date, the average is 18.3 forensic beds and 2.7 civil beds.

Mr. Fourman reviewed the July State Hospital Report. There were 20.0 forensic beds and 2 civil beds. Year to date, the average is 20.0 forensic beds and 2.0 civil beds.

Mr. Fourman reviewed the August State Hospital Report. There were 20.0 forensic beds and 2 civil beds. Year to date, the average is 20.0 forensic beds and 2.0 civil beds.

4.13 **Board Self Evaluation Review and Update (For Information Only)**

Mat Himm reviewed the updated June Board Survey Monkey results. 13 out of 18 board members answered and the results were discussed, including trends seen in the data.

4.14 **Vouchers and Payments Made by Direct Deduction**

Darrell Burton discussed the current voucher approvals and direct deductions.

Wayne Mays motioned to approve the Vouchers and Payments Made by Direct Deduction. Pat Deis-Gleeson seconded the motion. The vote carried the motion.

4.15 **Change in Board Room**

The monthly meetings will be moved back into the Board room starting in October. A Board member requested having an American and the State of Ohio flag in the Board room, along with adding the Pledge of Allegiance to the agenda.

4.16 **OneOhio RFP**

The BCMHARSB and staff have been asked to RFP (Request For Proposals) the local/county proposals that come in through the OneOhio governance board and make recommendations to the commissioners. Dr. Rasmus emphasized that the Board would only review and recommend to the commissioners, who would then address any financial, operational, and outcome reporting on the projects.

Pat Deis-Gleeson motioned to approve the OneOhio RFP process. Wayne Mays seconded the motion. The vote carried the motion

5. Guest and Board Comments

5.01 **Guest/Board Comments**

6. Adjournment

The next board meeting will be on Wednesday, October 11, 2023 at 6:00 p.m.