



**Board Meeting Minutes
Wednesday, June 19, 2019
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, June 19th, 2019 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

1. Call to Order

1.01 Board President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present: Pastor Michael Bailey; Theodore Hunter, M.D.; Wayne Mays; Deborah Stanton; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Laura Amiot, Esq.; Barbara Desmond; Christine Hacker, MSN; Mathew Himm; Kim McKinney, BSN, RN; Rubina Dosani; Rev. Gary Smith; David Swigonski; and Richard Bement.

Recognition of Guests:

Deanna Procter, Access Counseling
Pauline Edwards, Access Counseling
Pam Mortensen, CCSWOH
Pam Shannon, St. Aloysius
Scott Gehring, Community Health Alliance
Maria Laib, Sojourner
Sharon Bartels, TLC
Lori Higgins, Envision Partnerships
Wendy L. Waters-Connell, YWCA
Diana Ruther-Vierling, YWCA
Joyce Kachelries, Lifespan
Carolyn Winslow, Big Brothers Big Sisters
Desmond Maaytah Butler County Commissioners
John Silvani, PAX

1.02 Agenda Review

- *No changes*

1.03 Public Comments on the Agenda

- *No comments*

2. Presentation

- 2.01 Butler County Commissioner Cindy Carpenter
Butler County Commissioner gave a presentation on the Crisis Stabilization / Homeless Drop-Off Center. A dialogue ensued between Board members and Ms. Carpenter for a period of time about this facility.

A motion was made to add to the Board agenda \$150,000 in capital funds to support Commissioner Carpenter's request to remodel a building on county property for the drop-off center. Mr. Tucker first motioned to add it to the agenda and Mr. Bement seconded it. A hand count of the Board members took place. Eight Board members were in favor and seven opposed. The Drop-Off Center was added to the meeting agenda and further discussion took place.

Afterwards, Mr. Bement made a second motion to table this discussion to the next board meeting in September requesting some additional specifics about the facility. Ms. Amriott seconded the motion. The vote carried the motion unanimously.

3. Correspondence

- 3.01 Community First Solutions Letter & TLC Letter
Dr. Rasmus shared Community First Solutions' and TLC's letters. Community First Solutions had budget shortfalls in the area of Greater Miami Services and AOD subsidy finishing off fiscal year 2019 with a loss of \$193,000. TLC had a budget shortfall of \$102,000 at its residential facilities.

4. Board Communication & Announcements

- 4.01 Executive Director's Report
- I. **Article, "Marijuana use by Ohio Adults" (2019, May 20th) Retrieved from <https://www.interactforhealth.org/whats-new/220/the-use-of-marijuana-by-ohio-adults/>**
The article identifies that 49% of Ohio adults have used marijuana. Of that 49%, 30% used within the last year.
 - II. **"New study asks: Should we replace mental health meds with exercise?" Berek, D. (2019, May 29th) Retrieved from <https://apple.news/AZ1Kf5wqKMdGCPcc8Eew9JA>**
A study done by the University of Vermont Medical Center stated that 95% of the participants that exercised felt satisfied. 63% felt happier afterward. Exercise maybe a good adjunct or integrated approach with medication.

- III. **“Lettuce be happy: a Longitudinal UK study on the relationship between fruit and vegetable consumption and well-being,”** Ocean, N., Howley, P., and Ensor, J. (2019, February) Retrieved from

<https://www.sciencedirect.com/science/article/pii/S0277953618306907>

The more fruits and vegetables in an individual’s diet, the more satisfied physically and mentally one will feel.

- IV. **“Healing Power” Health Magazine (2019, July/August)**

Being around water is soothing, calms nerves, and slows breathing. It is good stress management.

- V. **State Budget Updates**

The Senate Finance Committee are to vote to endorse their work regarding the budget Wednesday, June 19th. The Senate are then slated vote to endorse the state budget on Thursday, June 20th. It will then go to Conference Committee. The Conference Committee includes senators and house members working together to iron out any differences between the House budget and Senate version. It will then go to the governor for signature.

Additionally, it appears the Board will continue to get crisis stabilization and withdrawal management funds from the last biennium. That is one million dollars to the southwest collaborative for withdrawal management and a quarter of a million dollars for crisis stabilization. Furthermore, the Board will continue to get \$75,000/county in flexible mental health & addiction funds also carrying over from the pervious biennium. Besides this, the \$18 million for K-12 prevention dollars may stay in the budget. Dr. Rasmus indicated Butler County typically receives about 2% of behavioral health state targeted funds, which at the proposed \$15 million in fiscal 2020 and \$6 million in fiscal 2021 translates to about \$300,000 (FY2020) and \$120,000 (FY2021) for our county.

- VI. **BH Redesign / Managed Care Carve In**

Dr. Rasmus shared that the Board staff continues to meet with the providers monthly. Dr. Rasmus sent an email to Lori Criss, Director of ODMHAS about the impact of BH Redesign on Butler County over the last two years as it highlights providers and Boards working closely together during this challenging transition.

The reprocurement for managed care carve in is starting to take place. The Ohio Department of Medicaid (ODM) is requesting feedback from providers and stakeholders regarding how the process for BH Redesign & Managed Care Carve in has been going.

- VII. **June Board Members Appreciation Month**

Dr. Rasmus shared that June is Board member appreciation month. This is why Food and beverages are being provided at this meeting.

5. Consent Agenda

5.01 Consent Agenda Items

- A. May Board Meeting Minutes
- B. May Executive Committee Meeting Minutes
- C. June ARS Meeting Minutes
- D. June MH Meeting Minutes
- E. June Board Development Committee Meeting minutes
- F. Christina Shaynak-Diaz Contract
- G. Kings Consultation Services, LLC (Kim Grimes) Contract
- H. NAMI Sublease Agreement
- I. Affirmative Action Program Plan Proposal
- J. Ben Ogles, PhD Contract
- K. Medical Marijuana Training (Marcie Seidel Contract)
- L. BCMHARS Board Meeting Schedule

Ms. Desmond motioned to approve the items in the consent agenda. Mr. Swigonski seconded the motion. The vote carried the motion.

6. Review of Committee Meetings

6.01 MH Committee June Meeting Review

Ms. McKinney gave a brief update on the MH Committee Meeting activities this month.

6.02 ARS Committee June Meeting Review

Mr. Himm gave a brief update on the ARS Committee meeting activities this month.

7. New Business

7.01 **Crisis Stabilization / Homeless Drop Off Center Update**

Dr. Rasmus provided an update and will continue to provide these as needed moving forward.

7.02 **March Board Fiscal Report**

Mr. Rhodus provided an overview of the March fiscal reports indicating the current revenue is 44%. The administration costs are 67%, which is under budget. The Board has paid 58% of the contracts entered into by various providers. The cash balance as of March 31, 2019 is \$15,965,922.

Ms. Desmond motioned to approve the Fiscal Report. Ms. Stanton seconded the motion. The vote carried the motion.

7.03 **Plaques**

President Mays and Dr. Rasmus recognized Barbara Desmond, Laura M. Amriott, Esq. and Patricia Irwin, RN, MSN, CS for the service provided to the Board.

7.04 **Provider Contracts**

The FY20 Fee for Service Contract will need to be signed by 14 providers.

Mr. Himm motioned to approve the Provider Contracts except for Sojourner's contract. Ms. Amriott seconded the motion. President Mays abstained from the vote. The vote carried the motion

The Sojourner Recovery Services, Inc. contract has an addendum in section 11.5 to address services of payment for room of board. This pertains to Sojourner only.

Mr. Himm motioned to approve the Sojourner Recovery Services, Inc. Ms. Hacker seconded the motion. The vote carried the motion

7.05 **Uplift Contract**

Uplift is the senior geriatric depression treatment program based on the evidence-based practice at the University of Washington State. It is managed by Butler Behavioral Health. It is a \$375,000 program that is funded by Butler County Mental Health & Addiction Recovery Services Board (BCMARSB) and Council on Aging (COA). The BCMARSB will fund \$250,000.

Ms. Desmond motioned to approve the Uplift Contract. Ms. Stanton seconded the motion. The vote carried the motion

7.06 **Sojourner Lease – Fair Avenue**

This is a similar lease from FY2019. There is a 3% increase, which totals an annual base rent of \$75,264, payable in monthly installments of \$6,272.

Mr. Himm motioned to approve the Sojourner Lease. Mr. Swigonski seconded the motion. The vote carried the motion

7.07 **CEBP Proposal and Contract**

The Board has worked with the Center for Evidence-Based Practice in the consulting and training capacity for the providers in order to increase dual diagnosis accessibilities across the counties. There are currently six providers who are working more intensely with them in order to improve their dual diagnosis service delivery. This is for consultation and a one day training on client engagement of \$8,185. The Board is only billed for consultation hours that are provided.

Ms. Amriott motioned to approve the CEBP Proposal and Contract. Ms. McKinney seconded the motion. The vote carried the motion

7.08 **Budget Revisions**

Access Counseling – Board requested budget revision due to additional funding from Ohio Department of Health Grant – Naloxone Outreach for a total of \$4,000. The contract is not to exceed \$926,500. They passed their scorecard requirements.

Community Behavioral Health – Board requested budget revision due to additional State Opiate Response (SOR) funding for a total of \$15,137. The contract is not to exceed \$4,421,400. They passed their scorecard requirements.

Sojourner, Inc. – Board requested budget revision due to additional funding from Women’s Federal Grant, a total of \$10,000. The contract is not to exceed \$2,205,269. They did not pass their scorecard requirements.

Mr. Tucker motioned to approve the budget revision for Access Counseling, Community Behavioral Health & Sojourner, Inc. Ms. McKinney seconded the motion. The vote carried the motion.

7.09 **Butler County Family & Children First Council MOU**

The Butler County Family & Children First Council Memorandum of Understanding outlines the rules and responsibilities for the collaborative in support of the Wraparound funds and services.

Ms. Amriott motioned to approve the Butler County Family & Children first Council Memorandum of Understanding. Ms. Stanton seconded the motion. Mr. Tucker abstained from the vote. The vote carried the motion.

7.10 **PATH**

Mr. Fourman shared information concerning the Projects for Assistance in Transition from Homelessness.

7.11 **Mike Geisler Contract**

Mike Geisler is the consultant for the GOSH billing software. This is a yearly contract for his consultation time. The rates for FY 2020 were \$120 per hour normal rate, prepaid blocks of 24 hours or more are billed at \$108 per hour. The after hour rate is \$169 per hour. The total contract shall not exceed \$20,000.

Ms. Amriott motioned to approve the Mike Geisler Contract. Ms. Stanton seconded the motion. The vote carried the motion.

7.12 **Health Officer Approval**

Per ORC 5122.01 and 5122.10, the Board offers the Health Officer training in May, which outlines the duties of a health officer in the State of Ohio. It must be approved by the Board in order to provide this service.

Mr. Swigonski motioned to approve the Health Officer Approval. Pastor Bailey seconded the motion. The vote carried the motion

7.13 **Paint Estimates for Boymel Drive and Fair Avenue**

The ARS Committee endorsed \$17,750.05 to paint the Fair Avenue facility. The quote to paint the Board office at Boymel Drive is \$11,536.41. Certapro is the vendor.

Ms. Desmond motioned to approve the Paint Estimates for Boymel Drive and Fair Avenue. Ms. Stanton seconded the motion. The vote carried the motion.

7.14 **Copy Machine Contract**

The current copy machine is a 60 month lease which ends June 30th, 2019. It is for one machine in the amount of \$224.96 a month. The new 2020 contract is with Millenium Business Systems for two machines in the amount of \$171.68 a month for 60 months. The cost for two copy machines moving forward is less than one copy machine in the current contract.

Mr. Tucker motioned to approve the copy machine contract. Mr. Bement seconded the motion. The vote carried the motion.

7.15 **Claims Coordinator Job Description with Salary Range**

Jim Evans, the HR subcontractor, did a point factor analysis, reviewed OACBHA's salary survey, and created a salary schedule previously. This process indicated Board's Claims Coordinator salary range was lower than the current salary of this Board staff member. The current salary for this staff member was \$8,000 above it. The Board has updated the job description for the Claim Coordinator position and it was re-point factored. Dr. Rasmus asked for the revised job description and newly point factored salary range to be endorsed.

Ms. Desmond motioned to approve the new salary range and job description for the Claim Coordinator. Ms. Hacker seconded the motion. The vote carried the motion.

7.16 **COAP (Comprehensive Opiate Abuse Program) Coordinator Salary Range**

When Ms. Weber was hired as the COAP coordinator, there was a base salary but not a range. The initial base salary was \$60,000 – \$65,000 for the original COAP grant proposal. After consulting with Jim Evans, the Board's HR subcontractor, it was agreed to place a range of \$60,000 – \$65,000 on this position currently. This position is for two years. It can be extended.

Ms. Stanton motioned to approve. Pastor Smith seconded the motion. The vote carried the motion.

7.17 **New Board Member Appointees Recommended to the Butler County Commissioners**

The Board Development Committee met June 12th to review and interview two candidates, Sandra Smith and John Stephen Silvani, RN, CARN, CAS, LCDC-II who were endorsed by this committee.

Ms. Desmond motioned to approve these individuals. Ms. Stanton seconded the motion. The vote carried the motion to recommend these two Board member candidates to the Butler County Commissioners.

7.18 **Board Self-Assessment (For Information Only)**

Mr. Swigonski presented and reviewed the Board Self-Assessment.

Father Pucke motioned to approve the Maryhaven Contract. Ms. McKinney seconded the motion. The vote carried the motion.

7.19 **State Hospital Report**

Mr. Fourman reviewed the May State hospital report. The May average were two civil beds and 18 forensic beds. The fiscal 2019 average was 2.1 civil and 14.8 forensic beds. The State hospital census is 96% forensic cases and 4% civil cases. As of June 19th, there were 23 additional referrals added to the waiting list to get into the State hospital, mostly forensic cases, through the Southwest Collaborative. Across the state, there are 1,057 state hospital beds with 44 vacancies.

7.20 **120 Day Meeting Minutes**

120 Day meeting minutes for all of the providers were presented for Board members review.

Ms. Stanton motioned to approve the 120 Day Meeting Minutes. Ms. Amriott seconded the motion. The vote carried the motion.

7.21 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Ms. Stanton motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Tucker seconded the motion. The vote carried the motion.

8. Executive Session

Board members took a roll call vote to enter into Executive Session. Upon roll call the vote was: Pastor Michael Bailey, yes; Theodore Hunter, yes; Wayne Mays, yes; Deborah Stanton, yes; Lonnie Tucker, yes; Father Michael Pucke, yes; Laura Amriott, yes; Barbara Desmond, yes; Christine Hacker, yes; Mathew Himm, yes; Kim McKinney, yes; Rubina Dosani, yes; Rev. Gary Smith, yes; David Swigonski, yes; and Richard Bement, yes.

Board members took a roll call vote to exit the Executive Session. Upon roll call the vote was: Pastor Michael Bailey, yes; Theodore Hunter, yes; Wayne Mays, yes; Deborah Stanton, yes; Lonnie Tucker, yes; Father Michael Pucke, yes; Laura Amriott, yes; Barbara Desmond, yes; Christine Hacker, yes; Mathew Himm, yes; Kim McKinney, yes; Rubina Dosani, yes; Rev. Gary Smith, yes; David Swigonski, yes; and Richard Bement, yes.

Ms. Stanton motioned to approve the FY 2020 contract with Wellness Card, LLC. Mr. Tucker seconded the motion. The vote carried the motion.

Board members took a roll call vote to enter into Executive Session again. Upon roll call the vote was: Pastor Michael Bailey, yes; Theodore Hunter, yes; Wayne Mays, yes; Deborah Stanton, yes; Lonnie Tucker, yes; Father Michael Pucke, yes; Laura Amriott, yes; Barbara Desmond, yes; Christine Hacker, yes; Mathew Himm, yes; Kim McKinney, yes; Rubina Dosani, yes; Rev. Gary Smith, yes; David Swigonski, yes; and Richard Bement, yes.

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Ms. Hacker motioned to approve a pay increase of \$2,186.19, with a base Salary of \$142,175, with a 1% incentive in July 2019 and a 1 % incentive in January 2020 for the Executive Director. Ms. Desmond seconded the motion. The vote carried the motion.

9. Guest and Board Comments

9.01 Guest/Board Comments

10. Adjournment