



Butler County Mental Health & Addiction Recovery Services Board

Board Meeting Minutes Wednesday, April 19, 2023 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, April 19, 2023 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 President Mat Himm called the meeting to order.

Upon the call of the roll the following Board members were present: President Mat Himm; Pastor Michael Bailey; Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Pucke; Deb Robertson; Vice President Kim McKinney, BSN, RN; Mother Suzanne; Bishop Smith; David Swigonski; Richard Bement; Rev. Cummings; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Staff members present at the meeting were the following: Scott Rasmus, PhD, LPCC-S, IMFT; Jennifer Coats, SWT (via Webex); Cassandra Kiesey, Esq.; Scott Fourman, MS, LPCC-S; Darrell Burton, CPA; and Joanna Lowry, MA, LPCC-S, LICDC-CS.

Recognition of Guests:

Dr. Quinton Moss, Modern Psychiatry and Wellness, LLC
Scott Stephens, Big Brothers Big Sisters

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Daryl Hams, Access Counseling
Erin Day, Community Behavioral Health
Kimberly Back, DeCoach
Lori Higgins, DeCoach
Joyce Kachelries, LifeSpan, Inc.
Carolyn Flynn - NewPath
Rachel Costello, Sojourner
Catherine Engle, Sojourner
Jillane Holland, TLC
Jacqueline Jackson, YWCA

Wendy Waters-Connell, YWCA
Katelyn Hirsch, Undetermined

2. Board Communication & Announcements

2.01 Executive Directors Report

- A. Meeting with the City of Hamilton on the CSU – April 17th, 2023
Dr. Rasmus met with the city manager, Joshua Smith, the Director/Chief Scrimizzi, his chief of staff and the rest of the city executive committee on Monday, April 17th to answer questions concerning the CSU (Crisis Stabilization Unit). Dr. Rasmus will meet with the commissioners for an update. He will also petition the City of Hamilton to start meeting with council or a subgroup of council.

- B. Board PR Opportunity in Support of May as MH Month
Local 12 News is offering a Mental Health Month promotion in the amount of \$5,000. Local 12's Liz Bonis will be doing a series to spotlight mental health issues and the local mental health resources available in the Greater Cincinnati area. It will combine onsite news stories, the BCMHARSB logo for all the area sponsors featured, banner ads to promote the BCMHARSB site, and the logo will be tagged on Local 12's Facebook post linking back to the BCMHARSB site.

- C. Countywide Interviews on the BCMHARSB & the Community MH and AOD System in Butler County – April 2023
Dr. Rasmus shared the Burges & Burges Interview Guide and survey results. Burges & Burges staff questioned a list of stakeholders including police, fire, commissioners, city administrators, Developmental Disability Board, and others. There will be a polling survey done within the next month.

- D. Board Member's Resumes and Applications
There are 8 board members whose appointments are ending and are up for renewal in June. Please email Jennifer Coats your application and most up-to-date resume before April 30th.

- E. Mission and Vision Statement Ad Hoc Committee Meeting
Pat Deis-Gleeson will review the 2/8/23 Board Training/Retreat Webex, take notes on what the brainstorming thoughts were concerning the Mission and Vision statements, and discuss them at the May ARS and MH committee meetings. This approach to address the potential update to the Board's Mission and Vision statements was deemed best indicated since the Ad Hoc committee had some challenges finding a date to meet.

- F. Ohio's 2023 Opiate and Other Drug Conference
<https://adamhfranklin.org/event/ohios-2023-opiate-and-other-drugs-conference/2023-06-06/>
The 2023 Ohio Opiate and Other Drug Conference: Leading the Way Together is June 5-6 at the Hyatt Regency in downtown Columbus. The conference will focus on opiates, stimulants, and other substance use disorders, specifically on efforts related to prevention, education, intervention, treatment, recovery, family supports, community engagement, and more.
- G. Dr. Rasmus provided summaries of the following articles 1 – 3:
1. <https://www.newsmax.com/health/health-news/music-medication-more-effective/2023/03/24/id/1113735/>
 2. Association Between Daily Alcohol Intake and Risk of All-Causes of Mortality
 3. Canada's Guidance on Alcohol and Health: Final Report

3. Review of Committee Meetings

- 3.01 **April – ARS Committee Meeting Review – John Silvani**
John Silvani gave a brief update on the April ARS Committee meeting activities (see ARS April minutes).
- 3.02 **April – MH Committee Meeting Review – Kim McKinney**
Ms. McKinney gave a brief update on the April MH Committee meeting activities (see MH April minutes).

4. New Business

4.01 Meeting Minutes

- A. March Board Meeting Minutes
- B. March Executive Committee Meeting Minutes
- C. April ARS Meeting Minutes
- D. April MH Meeting Minutes
- E. Access Counseling Services 120 Day meeting Minutes
- F. Atrium 120 Day Meeting minutes (Attachment)
- G. Catholic Charities 120 Day Meeting minutes
- H. DeCoach 120 Day Meeting minutes
- I. Envision 120 Day Meeting minutes
- J. YWCA 120 Day Meeting minutes (Attachment)

Debi Robertson motioned to approve the Meeting Minutes. John Silvani seconded the motion. The vote carried the motion.

4.02 **Financial Reports**

The February 2023 Financial Report shows that the current cash balance as of February 28, 2023 was \$19,647,138. For FY2023, the Board had budgeted \$18,436,148 and has collected \$10,200,418, which was 55.3% of its revenue. Year to date administration costs were \$1,161,961 with a budget of \$1,921,953, which was 60.5%. Total expenditures year to date were \$12,055,855 with a budget of \$19,960,471, which was 60.4%. The Board had spent \$12,055,854 and collected \$10,200,418, which was a balance of \$1,855,436.

*It was noted that the financial reports are presented un-audited, no professional attestation procedures were performed on these reports.

Lonnie Tucker motioned to approve the Financial Reports. Dr. Hunter seconded the motion. The vote carried the motion

4.03 **Budget Revision and Program Narrative**

Big Brothers Big Sisters requested a grant in the amount of \$5,000 to cover the cost of travel to a National Conference in Anaheim, California in June 2023. The conference is expected to offer benefits with training and networking. The new BBBS total allocation in the amount of \$293,946, with program narrative.

Beckett Springs mental health crisis stabilization funding increase in the amount of \$25,000 to provide additional 29 treatment days for indigent care clients. A withdrawal management program funding increase in the amount of \$55,000 to provide an additional 63 treatment days for indigent residents of Butler County. The new total allocation in the amount of \$952,054, with program narrative.

Envision adolescent mediation program funding increase in the amount of \$3,688 due to increased program activity in excess of projections. Total allocation in the amount of \$1,081,432, with program narrative.

NewPath system of care allocation for education groups funding decrease in the amount of \$8,688 based on the ability to provide 12 groups at a rate of \$312.50 with a curriculum cost of \$295. Total allocation in the amount of \$462,045, with program narrative.

Community Behavioral Health changes based on the need for services and to adjust the services mix. No net change. Jail services program will be moving \$25,000 from counseling/therapy to coordination/supports. Moving \$25,000 from counseling/therapy to assessment/evaluation. Butler County Connections will be moving \$40,000 from coordination/support to consultation services. General services mental health will be moving \$40,000 from coordination/supports to connections consultation. General services SUD will be moving \$5,000 from counseling/therapy to assessment/evaluation. Moving \$6,000 from counseling/therapy to coordination/supports. Total allocation is unchanged in the amount of \$4,016,577, with program narrative.

Mother Suzanne motioned to approve the Budget Revisions and Program Narratives. Rev. Cummings seconded the motion. The vote carried the motion.

4.04 **Fair Avenue Maintenance**

As of April 13th revenues are \$63,974.40. Expenses are \$48,559.86, with a net positive of \$15,414.54. There is a broken glass window in the amount of \$450 that needs to be repaired. There are three heaters that are not working needing to be removed from the building with a cost estimate of \$3,988.23. There are 8 light lamp fixtures in the parking lot that need to be fixed in the amount of \$4,800.

On the potential sale of the property by Sojourner/ Community Health Alliance, a document has been found that may be the deed for the facility (the County owns the property). Cassandra Kiesey will be taking the deed to the prosecutor's office for a review, and to see if the Board has authority to sell the building. ODMHAS (Ohio Department of Mental Health and Addiction Services) has sent the mortgage satisfaction letter for the forgivable mortgage from 1995 to 2020 for the building. It is confirmed that it has been satisfied and completed.

Father Pucke motioned to approve Fair Ave Maintenance. Dave Swigonski seconded the motion. The vote carried the motion.

4.05 **C3 Webinar Training**

Dr. Rasmus requested funding in the amount of \$1,000 to support the Caring Community Collaborative's (C3's) webinar workshop series for parents "Cybersafety: Parenting in a Hyper Digital Age."

Pastor Bailey motioned to approve the webinar training in the amount of \$1,000. John Silvani seconded the motion. The vote carried the motion.

4.06 **Hickman & Lowder Co., L.P.A. Agreement**

Hickman & Lowder Co., L.P.A. Agreement provides legal consultation services to the Board including but not limited to the reviewing of documents, drafting documents, research, conferences with clients, and participation in meetings at the state and local level. This agreement is from July 1, 2023 to June 30, 2024 and shall not exceed \$10,000.00.

John Silvani motioned to approve the Hickman Contract. Lonnie Tucker seconded the motion. The vote carried the motion.

4.07 **Diane Zucker Contract**

Diane Zucker provides consultation and training concerning how Medicare, Medicare Managed care and Commercial insurance plans consider behavioral health and addiction services for payment. This contract is from July 1, 2023 to June 30, 2024 and shall not exceed \$2,875.00.

John Silvani motioned to approve the Diane Zucker Contract. Debi Robertson seconded the motion. The vote carried the motion.

4.08 **Mindful Healing Agreement**

The Mindful Healing Center (TMHC) Agreement is a cost reimbursable grant in the amount of \$287,422 from April 20, 2023 through June 30, 2024. This agreement is to facilitate payment for capital expenses for the property owned by TMHC and to facilitate payment for recovery housing certification through Ohio Recovery Housing for this property.

Lonnie Tucker motioned to approve the Mindful Healing Agreement. Pastor Bailey seconded the motion. Dr. Hunter abstained. The vote carried the motion.

4.09 **NAMI Sublease Agreement**

The BCMHARSB leases two office spaces to NAMI of Butler County at the 5963 Boymel Drive location in the amount of \$100.00 per month. The space is leased for a term beginning on July 1, 2023 through June 30, 2024.

Father motioned to approve the NAMI Sublease Agreement. John Silvani seconded the motion. The vote carried the motion.

4.10 **State Hospital Report**

Mr. Fourman reviewed the March State Hospital Report. There were 18 forensic beds and 3 civil beds. Year to date, the average is 18.3 forensic beds and 2.7 civil beds.

4.11 **Board Self Evaluation Review and Update (For Information Only)**

Dave Swigonski reviewed the updated March Board Survey Monkey results. 16 out of 18 board members answered and the results were discussed.

4.12 **Vouchers and Payments Made by Direct Deduction**

Darrell Burton discussed the current voucher approvals and direct deductions.

Lonnie Tucker motioned to approve the Vouchers and Payments Made by Direct Deduction. John Silvani seconded the motion. The vote carried the motion.

5. Guest and Board Comments

5.01 **Guest/Board Comments**

Dr. Moss from Modern Psychiatry and Wellness announced a new group called Strong Connections sponsored by, among others: Suicide Prevention Coalition; Interact for Health; and Kettering Health Network. The goal is to bring clergy together to talk about mental health. Education will be provided, specifically about depression and suicide. There will be QPR (Question, Persuade, and Refer) training. Breakfast and lunch will be offered. It is a free event but interested parties must RSVP. May 21st from 8 a.m. to 2 p.m. in West Chester. This will be an ongoing collaboration between health providers, possibly semi-annually.

7. Adjournment

The next board meeting will be on Wednesday, May 17th, 2023 at 6:00 p.m.