

Board Meeting Minutes
Wednesday, April 17th, 2019
Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, April 17th, 2019 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

1. Call to Order

1.01 Board President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present: Pastor Michael Bailey; Patricia Deis-Gleeson, BSN; Theodore Hunter, MD; President Wayne Mays; Deborah Stanton; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Laura Amriott, Esq.; Barbara Desmond; MH Committee Chair Christine Hacker, MSN; ARS Committee Chair Mathew Himm; Kim McKinney; Cricket Meehan, PhD; Rev. Gary Smith; David Swigonski; Richard Bement.

Recognition of Guests:

Pauline Edwards, Access Counseling
Deanna Proctor, Executive Director, Access Counseling
Sherri Goodall, Chief Financial Officer, Butler Behavioral Health
Wendy L. Waters-Connell, CEO, YWCA
Jacob Froehlich, RN, MSN Director of Nursing, Atrium Medical Center
Pam Mortensen, Director Community Outreach, Catholic Charities
Karen Swedersky, MHA, Managing Director Finance & Property, St. Aloysius
Brandy Desenberg, MSW, LSW, Director of Access & Medical Services, St. Joseph's Orphanage
Joyce Kacherics, BSN, MBA, HCM, Chief Executive Officer, Lifespan
Sharon Bartels, Executive Director, TLC
Maria Laib, Executive Director, Sojourner
Steve Cahill, Director of AOD Services, Community Behavioral Health
Carolyn Winslow, Chief Executive Officer, Big Brothers Big Sisters
Lori Higgins, Executive VP, Envision Partnership

1.02 Agenda Review
- *No changes*

1.03 Public Comments on the Agenda
- *No comments*

2. Atrium Presentation

2.01 Jacob Froehlich, the Director of Nursing, gave a PowerPoint presentation concerning the collaboration between the BCMHARS Board and Atrium Medical Center. They have earned Magnet Recognition from the American Nurses Credentialing Center. They are a psychiatric, prescription assisted, intensive unit directly connected to a medical center and ER. Their hospital based inpatient psychiatric services are evidence based. They provide psychiatric evaluation, nursing assessment, psychosocial assessment, activity therapy, group counseling, medication management, chemical dependency groups, recreational therapy, occupational therapy, family counseling and discharge planning. The majority of their patients are Butler County residents, with a total daily cost of \$2,404. The indigent cost of care in 2018 was \$255,000. They are requesting \$150,000 for a six month pilot project to improve health services for the indigent residents from Butler County.

3. Executive Director Report - Board Communication & Announcements

3.01 **Ben Ogles, PhD Training** - Tuesday, April 30, 2019 from 8:30 a.m. to 12:00 p.m. Ben Ogles, Ph.D., Using Outcome Assessment In Practice (Provider Training - 3.25 free CEUs).

Tuesday, April 30, 2019 from 1:00 p.m. to 4:30 p.m., Ohio Department of Mental Health and Addiction Services (ODMHAS) Approved Board Member Annual In-Service Retreat/Training (BCMHARSB Governing Board Member Retreat & Training Only)

3.02 **State Budget Update** – Dr. Rasmus shared the total amount of new funding statewide is projected to be 16 million for mental health and AOD crisis/crisis infrastructure FY2020 and 6 million for FY2021 for these same services. Additionally, there is slated to be a 36 million dollar increase for treatment and prevention funds in FY 2020, with Boards receiving potentially 18 million for K-12 prevention education initiatives. In FY 2021, this number decreases to \$5 million to support and expand statewide multi-media prevention, treatment, and stigma reduction campaigns. Procedurally, the House will need to approve the budget, and then it will have to get consent from the Senate. Then there will be a conference committee and an integrated budget will go to the governor for signature at the end of June. Please contact your local representatives and our senator in support of this budget. Their names, contact information and a template letter to send is attached on BoardDocs.

3.03 **BH Redesign / Managed Care Carve In** – Dr. Rasmus met with Lori Criss (Director of the Ohio Department of Mental Health and Addiction Services) and Alycia Nelson (Director of Recovery Ohio). He took all of the information from our provider system/BH Redesign monthly meetings and presented it to her. Both of these directors are aware of the challenges the MCOs have imparted on the provider systems and boards. Please send a copy of any complaints made to the ODM concerning the MCOs to Director Lori Criss.

3.04 **Personnel Update** – The receptionist, Janet Essert, started Friday, April 12th. BCMHARS is now fully staffed.

- 3.05 Bilingual Committee – The group reviewed and began to address five standards to the Board’s new strategic plan concerning diversity and culture. Father Pucke shared that there were three particular key goals for this committee: training providers on translation, see if there was a way to gather all types of providers who work with the cultural and linguistic community, and promote behavioral health educational materials in various languages.
- 3.06 BH Partnerships with Local School Systems – Dr. Rasmus indicated he is interfacing with two local school systems on behavioral (BH) health issues. The goal is to eventually collaborate county wide.
- 3.07 West Chester Community Collaborative (C3) Event – Friday, May 31, 2019 at the Lakota East Junior High School. It is free and open to the public, but also eligible for CEU’s. There will be a main program and multiple breakout sessions focusing on high-risk behaviors, intro to trauma, behavioral health resources in the county, crisis intervention and suicide prevention.
- 3.08 Dr. Rasmus shared the Article, “Behind the scenes: How Butler County teams help overdose victims find needed help – Journal-News, 4/6/19,” <https://www.journal-news.com/news/behind-the-scenes-how-butler-county-teams-help-overdose-victims-find-needed-help/Bz9zP9CzWrCe88GiJf3QO/>

4. Consent Agenda

- 4.01 Consent Agenda Items
- A. March Board Meeting Minutes
 - B. March Executive Committee Meeting Minutes
 - C. April ARS Meeting Minutes
 - D. April MH Meeting Minutes

Ms. Amiott motioned to approve the items in the consent agenda. Mr. Swigonski seconded the motion. The vote carried the motion.

5. Review of Committee Meetings

- 5.01 Month – MH Committee Meeting Review
Ms. Hacker gave a brief update to the MH Committee Meeting activities.
- 5.02 Month – ARS Committee Meeting Review
Mr. Himm gave a brief update on the ARS Committee meeting activities.

6. New Business

6.01 January Financial Report

- a. Mr. Rhodus provided an overview of the January financial report. He indicated we are now 58% of the way through FY2019. The revenue collected to date is \$7,120,167.00,

which is 39% of the goal. Board administration costs are at 53%, which is under budget. Contracts entered into by various providers are at 47% of payment, which is at 58% of the goal.

Mr. Tucker motioned to approve the January Financial Report. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

6.02 New Proposed Board Meeting Schedule for 2018-2019

President Wayne Mays shared that the ARS and MH meetings are usually scheduled on the second Tuesday of every month. The Executive Committee and Board meetings are held the third Wednesday of every month. In May, the second Tuesday and the third Wednesday are in the same week. It was suggested that the ARS and MH meeting dates be moved to Tuesday, May the 7th, with the Executive Committee and Board meetings on Wednesday, May 15th.

In the month of June, there is an AOD conference in Columbus on the 11th, which would be on the same date as the ARS and MH meetings. It was suggested that the ARS and MH meeting dates be moved to the Wednesday, June 12th, and keep the Executive Committee and Board meetings on the June 19th.

Mr. Himm motioned to approve the new proposed board meeting schedule. Ms. Stanton seconded the motion. The vote carried the motion.

6.03 Budget Modification

Mr. Rhodus reviewed the six budget modifications:

Access Counseling is reallocating some of their services. The contract is staying the same. They turned in an accurate budget revision seven business days prior to the board meeting.

Butler Behavioral Health is reallocating some of their services. This is a provider generated request. The contract increased by \$19,772, which makes the total contract \$2,030,400. They complied with the board standard of being accurate, complete and on time.

Catholic Charities is moving \$10,000 from subsidy from their general mental health services budget line to their early childhood development program. This is provider requested. There is no change in the contract that is not to exceed \$154,059. They did not turn in an accurate budget revision prior to the board meeting.

Community Behavioral Health is adding \$75,000 for new SOR funding increasing the contract not to exceed \$4,406,264. This is both a Board and provider requested provision. They achieved a scorecard grade of yes.

Lifespan provides a guardianship program. This is a provider requested revision. Starting March 1st forward, the rate will increase from \$157.50 to \$223 due to mental health guardianship clients the time spent per month has increased. They turned in their paperwork on time and it was accurate.

Sojourner Recovery is adding \$75,000 for SOR funding that increases there budget to a not to exceed \$2,195,268. This revision was board requested. The grant will support the operating expenses at the expanded recovery housing. They received a scorecard grade of yes.

Ms. Desmond made a motion to approve the budget modifications. Ms. Stanton made a second. The vote carried the motion.

6.04 Fread Construction, LLC Proposal

Dr. Rasmus explained that the Board staff is expanding. Jennifer Coats, executive assistant, now resides in the executive director's conference room. There is an open section of the wall between the conference room and the executive director's office. Fread Construction has quoted \$2,900.00 to create a wall, soundproof and paint it. That would create an independent office space and provide some privacy.

Ms. Stanton made a motion to approve the construction proposal. Ms. Deis-Gleeson made a second. Mr. Himm abstained. The vote carried the motion.

6.05 Provider Fee for Service Contract for Fiscal Year 2020

Dr. Rasmus requested the Board to endorse the Provider Fee for Service contract for Fiscal Year 2020.

Ms. Desmond made a motion to approve the Provider Fee for Service Contract. Ms. Amriott made a second. The vote carried the motion.

6.06 Dr. Miller (Board Chief Clinical Officer FY2020 Contract)

Dr. Rasmus shared that Dr. Miller has not asked for an increase since 2009. His annual salary is currently \$20,800. A formal request was made that Dr. Miller receive an increase of \$4,004, which takes into account inflation over the last 9 years since his last increase.

Mr. Swigonski made a motion to approve Dr. Miller's Contract. Ms. Hacker made a second. The vote carried the motion.

6.07 DeCoach FY2019 Contract Amendment

Dr. Rasmus shared that this is an amendment to the original DeCoach contract. It was not on the fiscal year. The contract ended on April 30th. It was for \$5,000.00. It needs to be extended for two months to get on the fiscal year.

Mr. Tucker made a motion to approve the DeCoach Contract Amendment. Ms. Hacker made a second. The vote carried the motion.

6.08 Modern Psychology & Wellness FY2019 Amendment (2018-2019) BCMHARS Dedicated Case Worker MOU)

Ms. Lombardo shared that this is an amendment to the original Modern Psychology & Wellness contract. It was not on the fiscal year. The contract ended on April 30th. This was specifically 21st Century Cures funding. This amendment decreases their budget. There was an error in dates on the previously approved 2019 contract.

Ms. Stanton made a motion to approve the Modern Psychology & Wellness Contract Amendment. Ms. Hacker made a second. The vote carried the motion.

6.09 Sub-Recipient Policy

Mr. Rhodus shared that the sub-recipient policy are the new regulations related to the federal register CRF200, known as the modernization and simplification act of the federal government from November 2019. He requested the Board to endorse the sub-recipient policy.

Ms. Deis-Gleeson made a motion to approve the Sub-Recipient Policy. Ms. Stanton made a second. The vote carried the motion.

6.10 Current New Board Member Recruitment, Interest & Applications

Dr. Rasmus shared that there will be three board members retiring from the board at the end of this fiscal year. It has been posted on Facebook. A request by word of mouth, if anyone is interested, was made. There are three potential applicants in contact with Dr. Rasmus.

6.11 OACBHA Week of Appreciation Mini-Grant SFY2019

Ms. Lombardo shared the State began this appreciation week in 2018, focusing on first responders in acknowledgment of their work concerning the opiate epidemic. This is a \$1,000 mini-grant from OACBHA which was provided by the Ohio Department of Mental Health and Addiction Services (ODMHAS).

This year Appreciate Week will run from April 29th to May 4th. Ms. Lowry has been working on creating partnerships with local agencies. NAMI had an awards ceremony. Flub's will be donating 1,000 Cyclones certificates. Walmart will be providing a barbeque cookout.

Ms. Stanton made a motion to approve the OACBHA Mini-Grant. Ms. Hacker made a second. The vote carried the motion.

6.12 BC Blood Borne Pathogen Prevention Programming (Fairfield Site) Agreement – Butler County General Health District

Dr. Rasmus presented the contract between Butler County Mental Health & Addiction Recovery Services Board and Butler County Greater Health District for The Syringe Exchange Program in the amount of \$55,000. It was based on the Middletown Syringe Exchange Program.

Mr. Himm made a motion to approve the Butler County General Health District Contract. Dr. Hunter made a second. The vote carried the motion.

6.13 Clermont County Public Health Contract

Ms. Lombardo shared that as a part of the SOR funding, BCMHARS was designated as the fiscal agent for some of the collaborative funding for a regional syringe exchange partnership between Butler, Clermont and Brown County.

Clermont County has an expanded cost of \$10,210.00. This is a contract in the amount of \$10,210.00 with Clermont County Public Health who has the syringe exchange at Mercy Clermont.

Mr. Himm made a motion to approve the Clermont County Public Health Contract. Mr. Tucker made a second. The vote carried the motion.

6.14 Board Self-Assessment

Dr. Meehan shared the March 20th, 2019 Board Self-Assessment. There were eight responses. The strengths were number one, the materials provided in advance of the meeting were sufficient and helpful. The lowest was number seven, encouraging diversity of viewpoints with board members.

6.15 State Hospital Report

Mr. Fourman reviewed the March State Hospital Report. He shared the state budgeted for 6 civil beds and 12 forensic beds per day. In the month of March, the average was 2 civil beds and 18 forensic beds. State hospitals are averaging 95% criminal and 5% civil beds.

6.16 Vouchers and Payments Made by Direct Deduction

Mr. Rhodus discussed the current voucher approvals and current deductions.

Ms. Stanton made a motion to approve the vouchers and payments made by direct deduction. Ms. Amriott seconded the motion. The vote carried the motion.

7. Guest and Board Comments

7.01 Guest/Board Comments

8. Adjournment