



**Board Meeting Minutes  
Wednesday, March 18th, 2020  
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, March 18th, 2020 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio via telephone conference.

**1. Call to Order**

1.01 Board President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present via teleconference: Pastor Michael Bailey; Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Sandra Smith; Christine Hacker, MSN; Mathew Himm; Kim McKinney, BSN, RN; Rubina Dosani; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa R. Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

**Recognition of Guests via teleconference:**

Randy Allman, Butler Behavioral Health  
Lori Higgins, Envision Partnerships  
Deanna Proctor, Access Counseling  
Julie Herrmann, St. Joseph Orphanage  
Erin Day, Community Behavioral Health  
Pauline Edwards, Access Counseling  
Carolyn Winslow, Big Brothers Big Sisters  
Wendy Waters-Connell, YWCA  
Sharon Bartels, Transitional Living  
Jilland Holland, Sojourner  
Joyce Kachelries, Lifespan  
Tawnya Dunn, Community Health Alliance  
Susanna Lozano, Modern Psychiatry & Wellness, LLC

1.02 Agenda Review  
- *No changes*

1.03 Public Comments on the Agenda  
- *No comments*

## **2. Correspondence**

### **2.01 Butler Behavioral Health Letter – Indigent Care Grant Proposal**

The Board received a letter from Butler Behavioral Health concerning the Indigent Care Grant funding in the amount of \$348,500 being moved to the General Subsidy line in FY21.

### **2.02 Talbert House Letter – Notice of Termination Agreement**

The Board received a 120 day notice letter from Talbert House terminating the Agreement with the BCMHAS Board. Talbert House does not intend to contract with the Board during FY21.

## **3. Board Communication & Announcements**

### **3.01 Executive Director’s Report**

#### **I. Coronavirus Updates**

Dr. Rasmus gave a brief update concerning mental health services being provided via telehealth and the Board becoming a distributor through procurement of Personal Protective Equipment (PPE) for the providers through the Ohio Department of Administrative Services.

The Supreme Court will be addressing the treatment courts, how the court processes are going to be moving ahead in the future.

ODHMAS (Ohio Department of Mental Health and Addiction Services) and CARF (Commission on Accreditation of Rehabilitation Facilities) have suspended surveys until April 2020.

Due to the COVID-19 pandemic, the April committee meetings will be canceled in lieu of more frequent board meetings.

#### **II. “Mental Health Considerations during COVID-19 Outbreak,” (2020, March 6) Retrieved March 13, 2020 from <https://www.who.int/docs/default-source/coronaviruse/mental-health-considerations.pdf>**

In March 2020, the World Health Organization (WHO) made the assessment that COVID-19 can be characterized as a pandemic. This time of crisis is generating stress in the population. WHO’s Department of Mental Health and Substance Use developed considerations for messages to specific groups to support their mental and psychosocial well-being during the outbreak.

#### **III. “Dr. Oz’s Coronavirus Survival Guide,” (2020, March 9) Retrieved March 15, 2020 from <https://www.foxnews.com/media/dr-ozs-coronavirus-survival-guide>**

Dr. Mehmet Oz, host of the “Dr. Oz Show,” offered his tips on how to protect yourself against the coronavirus.

**V. Board President, Officers & Committee Change & Assignments**

Wayne Mays term as president will come to an end in June. Vice President Patricia Deis-Gleeson will be taking his place. A new vice president and committee members will have to be chosen by the Board.

**VI. Upcoming Events – Fairfield Schools Body Mind Connection, NAMI Awards, Week of Appreciation, Opiate Conference**

The NAMI Awards ceremony date has been changed to June 26<sup>th</sup>.

The Fairfield Schools Body Mind Connection has been canceled.

The Week of Appreciation has been canceled and will be rescheduled.

The Opiate Conference scheduled for June 8<sup>th</sup> and 9<sup>th</sup> is still going forward at this time but is subject to change in the future.

**4. Consent Agenda**

4.01 Consent Agenda Items

- A. February Board Meeting Minutes
- B. February Executive Committee Meeting Minutes
- C. February K-12 Prevention Ad Hoc Committee Meeting Minutes
- C. March ARS Meeting Minutes
- D. March MH Meeting Minutes

*Ms. Hacker motioned to approve the items in the consent agenda. Pastor Bailey seconded the motion. The vote carried the motion.*

**5. Review of Committee Meetings**

5.01 MH Committee March Meeting Review

Ms. Hacker gave a brief update on the MH Committee Meeting activities for this month.

5.02 ARS Committee March Meeting Review

Mr. Himm gave a brief update on the ARS Committee meeting activities this month.

**6. New Business**

6.01 **Emergency Coronavirus Policy**

The temporary policy is to protect the health of the BCMHARS Board staff and the community during the COVID-19 outbreak.

*Rev. Cummings motioned to approve the Emergency Coronavirus Policy. Mr. Tucker seconded the motion. The vote carried the motion.*

## 6.02 **Budget Revisions**

**Access Counseling** – Agency requested increase of \$100,000 for General Subsidy MH Services. A decrease of SOR funding from Year 1 in the amount of \$15,901. The contract is not to exceed \$1,460,158. This \$100,000 increase becomes effective January 1, 2020, and is retroactive. A large portion is for crisis services in the Middletown schools.

**Big Brother Big Sisters of Hamilton** – Board requested increase of \$16,000 for the Big Futures Program. The contract is not to exceed \$257,246.

**Butler Behavioral Health** – Board requested decrease of \$16,000 for the MRSS AOD Program. The contract is not to exceed \$2,145,237.

**Community Behavioral Health** – Board requested adjustment to move jail funds to General Subsidy in the amount of \$91,559. No change to the contract amount of \$4,661,343.

**Transitional Living, Inc.** – An update to the program narrative to include Day Treatment Services.

*Mr. Swigonski motioned to approve the Budget Revisions. Ms. Hacker seconded the motion. The vote carried the motion.*

## 6.03 **January Financial Report**

Mr. Rhodus shared the January Fiscal Report. The total funds collected were \$7,731,593, total administration expenditures were \$950,294, contract payments were \$9,422,400, with a current cash balance of \$18,631,657.

*Mr. Tucker motioned to approve the January Financial Report. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.*

## 6.04 **BCMARSB Boymel Avenue Lease Transfer**

The Fair Oaks Property was sold on February 21, 2020. The BCMARS Board Boymel Avenue lease has been transferred from Blue Rock Investments to Fair Oaks Plaza Holdings, LLC.

## 6.05 **Board Seminar Discussion – April 2nd**

There was a discussion concerning postponing the Board seminar due to the COVID-19 epidemic. It was decided to move forward, at this time, via video conference if possible.

6.06 **Program Narratives**

The Big Brother Big Sisters Big Futures, Butler Behavioral Health Services Mobile Response Stabilization Services and Transitional Living Outpatient Services Program Narratives for FY20 were revised.

*Ms. Hacker motioned to approve the Program Narratives. Ms. McKinney seconded the motion. The vote carried the motion.*

6.07 **K-12 Prevention Funding Allocation MOUs**

Eight school districts and two specialty/community schools submitted both self-assessments and action plans to the Board. The ad hoc committee, which was open to the public, was on Thursday, February 27<sup>th</sup>. The purpose of the agreement is to facilitate quality prevention services and the best outcomes possible for students within the districts and community schools in Butler County. The terms of the agreement shall be from March 19<sup>th</sup>, 2020 to July 30, 2020. Dr. Rasmus was empowered by the Board to review and adjust insurance and budget requirements as needed for these agreements but to follow legal requirements, consultation with experts, and current Board norms in this regard.

*Mr. Tucker motioned to approve the K-12 Prevention Education Initiative Service Agreement. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.*

*Ms. Deis-Gleeson motioned to approve the Miami University Service Agreement. Ms. Dosani seconded the motion. The vote carried the motion.*

6.08 **OACBHA Vista MOU**

The Ohio Association of County Behavioral Health Authorities (OACBHA) is the Project Sponsor. BCMHARS will be the Project Host Site. The AmeriCorps VISTA member will perform services in conjunction with statewide projects to address Ohio's opioid epidemic. The MOU is from March 1, 2020 to July 10, 2021.

*Ms. Hacker motioned to approve the OACBHA Vista MOU. Pastor Bailey seconded the motion. The vote carried the motion.*

6.12 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

*Rev. Cummings motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Silvani seconded the motion. The vote carried the motion.*

**7.**     **Guest and Board Comments**

7.01   **Guest/Board Comments**

Providers requested a weekly phone conference with the Board staff in order to communicate needs and stay abreast of the most up-to-date information. Dr. Rasmus indicated he was committed to doing this to keep the Board updated with our provider system.

**8.**     **Adjournment**

The next board meeting will be on Wednesday, April 1<sup>st</sup> at 6:00 p.m. via telephone conference unless Dr. Rasmus indicates the need to change this.