



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting
November 16, 2016**

The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, November 16, 2016, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Laura Amriott, Jennifer Carter, Barbara Desmond, Christine Hacker, Benjamin Heroux, Dr. Theodore Hunter, Patricia Irwin, Dr. Cricket Meehan, Marianne Niese, Rev. Gary Smith, Deborah Stanton, David Swigonski, Lonnie Tucker and Dr. Ken Willman

Staff members present at the meeting were: Scott Fourman, MS, LPCC-S; Cassandra Kiesey, Esq.; Tiffany Lombardo, MA, LISW-S, LICDC-CS; Julie Payton, LISW-S, LICDC-CS, OCPSII; Marion Rhodus, MPA; Scott Rasmus, PhD, LPCC-S, IMFT; Nikki Sandor

Recognition of Guest

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Debra Cotter, Clinical Director for Access Counseling Services, Sheri Bartels, Interim CEO and Chief Administrative Officer for Transitional Living, Inc.; Carolyn Winslow, CEO for Big Brothers Big Sisters; Mathew Himm; Julie Himm; Kim McKinney; Bill Staler, CEO for LifeSpan; Carrie Parsell, Clinical Director for St. Joseph Orphanage; Sherrie Goodall, CFO for Butler Behavioral Health Services; Christa Carnahan, Residence Director for YWCA; Lori Higgins, Vice President of Envision Partnerships; Alyssa Louagie, Associate Director for NAMI; Ilene Good, Coalition for Healthy Community Oxford; Kate Rousmaniere, Mayor of Oxford, Ohio; Steve Cahill, Community Behavioral Health; Scott Gehring, CEO of Sojourner

Agenda Review

-No changes

Public Comments: Agenda

-No comments

1. BOARD COMMUNICATIONS/ANNOUNCEMENTS

A. Board Correspondence

- a. **Access Counseling Letter** – provided a clarification as to how their proposal impacts the Boards' Strategic Plan.

- b. Butler Behavioral Health Services** - informed the Board that the current CEO, Kimball Stricklin, will be retiring effective January 1, 2017 and Randy Allman will become the new CEO.

B. Director Report

Dr. Rasmus presented an Executive Director report and provided an overview of the following topics:

- a. Online Article: The Two-Way Breaking News from NPR – In Ballot Measures, Pot Making Strides
- b. Board Training
- c. BH Redesign Update and Diane Zucker Training
- d. 2016 County Levy Results
- e. Board Updates

2. MINUTES

A. October Board Meeting Minutes, October Executive Committee Meeting Minutes, November Board Development Committee Meeting Minutes and November Mental Health Committee Meeting Minutes

Dr. Hunter motioned to approve the October Board Meeting Minutes, October Executive Committee Meeting Minutes, November Board Development Committee Meeting Minutes and November Mental Health Committee Meeting Minutes. Ms. Stanton seconded the motion. The vote carried the motion.

3. MENTAL HEALTH COMMITTEE

Ms. Hacker provided an overview of the Mental Health Committee meeting that was held on November 9, 2016.

A. Old Business

- 1. Update on the Mental Health meta-Analysis
- 2. Continuum of Care Peer Specialist Training Status
- 3. BH Redesign Update and Training
- 4. Board Financial Forecasts

B. New Business

- 1. Culture of Quality Audit Results
- 2. Strategic Plan – QI Section
- 3. Stepping UP Initiative
- 4. Transportation Issue Committee Focus for FY17 Update
- 5. City of Hamilton’s Empowerment Weekend October 28-30
- 6. State Hospital Update

4. NEW BUSINESS

A. Board Vice President Vote

The Board members voted to elect Wayne Mays as the Vice President of the Board.

Ms. Desmond motioned to approve Wayne Mays as the new Board Vice President. Mr. Heroux seconded the motion. The vote carried the motion.

B. August Financial Report

Mr. Rhodus provided an overview of the August financial reports which showed that with 17% of the fiscal year expired we have received 5% in revenues and have used 17% of board administration funds.

Ms. Amriott motioned to approve the August Financial Report. Ms. Stanton seconded the motion. The vote carried the motion.

C. Budget Revisions

In the October Board meeting four budget increases were approved on the yellow sheet. The allocation increases have now been translated into budget revisions for Community Behavioral Health, Butler Behavioral Health Services, Envision Partnerships and Butler County Commissioners/Sheriff Office.

Dr. Willman motioned to approve the Budget Revisions for Community Behavioral Health, Butler Behavioral Health, Envision Partnerships and Butler County Commissioners/Sheriff's Office. Mr. Tucker seconded the motion. The vote carried the motion.

D. Four Season Environmental Inc. Contract

The Four Season Environmental Inc. contract is in the amount of \$3,428 for 2017 to cover the cost of HVAC maintenance at the Fair Ave property.

Mr. Swigonski motioned to approve the Four Season Environmental Inc. contract in the amount of \$3,428. Ms. Hacker seconded the motion. The vote carried the motion.

E. NAMI Contract

The NAMI Sub-Lease agreement is in the amount of \$100 a month for two offices and the use of the copy machine. The duration of the sub-lease is for 6 months from January 1, 2017 through June 30, 2016.

Ms. Amriott motioned to approve the NAMI Sublease contract. Ms. Stanton seconded the motion. The vote carried the motion.

F. MOU with ODMHAS

The MOU with ODMHAS for the Addiction Treatment Program (ATP) is a partnership with the Butler County Common Pleas Court, Community Behavioral Health and BCMHARS Board in the amount of up to \$314,000. This project will provide WRAP Around Services for individuals that are participating in the Butler County Drug Court Common Pleas program.

Dr. Hunter motioned to approve the MOU with ODMHAS. Ms. Stanton seconded the motion. The vote carried the motion.

G. Working Partners Partnership Agreement

The Working Partners Partnership Agreement is in the amount of \$20,000 for providers to engage the community in a drug free work place.

Mr. Tucker motioned to approve the Working Partners Partnership Agreement. Ms. Hacker seconded the motion. The vote carried the motion.

H. Evaluation of September Board Meeting

Nine out of 13 Board Members completed the September Board Meeting Evaluation. The number one request was to shorten the meetings and be more concise with reviewing committee meeting minutes.

I. State Hospital Report

Mr. Fourman reviewed the October State Hospital report and noted that there were 6 civil beds and 12 forensic beds used by Butler County residents in state hospital for the month of October 2016.

J. Vouchers and Payments Made by Direct Deduction

Listed were all of the Voucher Approvals and Direct Deductions for the months of October.

Ms. Hacker motioned to approve the October Vouchers and Payments made by Direct Deduction in the month of October. Ms. Amriott seconded the motion. The vote carried the motion.

5. GUEST/BOARD COMMENTS

6. ADJOURNMENT