



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting Minutes
Wednesday, November 16th, 2022
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, November 19th, 2022 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 Vice President Kim McKinney, BSN, RN called the meeting to order.

Upon the call of the roll the following Board members were present: Pastor Michael Bailey; Patricia Deis-Gleeson, BSN (via Webex); Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Deborah Robertson; Vice President Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. R. Cummings, CAPP; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests:

Scott Gehring, Community Health Alliance
Dr. Quinton Moss, Modern Psychiatry & Wellness, LLC

Recognition of Guests via Webex:

Lynn Harris, Access Counseling
Deanna Procter, Access Counseling
Erin Day, Community Behavioral Health
Pam Mortensen, Catholic Charities
Lori Higgins, Envision
Joyce Kachelries, LifeSpan, Inc.
Krystle Frey, NewPath
Rachel Costello, Sojourner
Bo King, YWCA
Jackie Jackson, YWCA
Wendy Waters-Connell, YWCA

2. Board Communication & Announcements

2.01 Executive Directors Report

- A. Statewide Mental Health Levy Results
There were five mental health levies up for renewal statewide in November, all passed.
- B. Butler County Hotline PR Billboard – Route 4 South of Middletown
September was National Suicide Awareness. There currently is a Butler County Hotline billboard on Route 4.
- C. 2022 Suicide & OD Status Update
For the month of October, the coroner’s report states 14 drug overdoses and 1 suicide, which totals 167 drug overdoses as 57 suicides reported through 11/16/22.
- D. Provider Audit Billing & Form 100 Meeting Minutes – August 2022
At the request of the Board providers, they met with Board staff to discuss our audit process, billing, and Form 100. The minutes have been posted for review.
- E. Recovery Housing Meeting & Overview Document – The Power & Importance of Education
Scott Rasmus and the BCMHARSB President Mat Himm met with Middletown City Manager Paul Lolli, Middletown Health Commissioner Jackie Phillips and Director of Court Services Steve Longworth to talk about recovery housing and the Mindful Healing Center in Middletown as well as recovery housing.

Currently the Board has a contract with the Mindful Healing Center in the amount of \$287,422 for capital expenses to two properties located in Middletown for recovery housing.

- F. Board Member Status
There is one applicant and there were a couple of previous candidates that were vetted last fall that are being considered. The commissioners have a candidate that they would like to elect. This individual would be directly assigned and not go through a Board’s ad hoc committee process.

Dr. Rasmus provided summaries of the following articles G - I:

- G. Sutherland, B. (November 4, 2022). Voice that’s judgment free. *The Cincinnati Enquirer*. <https://www.cincinnati.com/story/new/2022/11/01/988-launch-increases-volume-of-mental-health-calls/69492508007/>

- H. Alcorn, T. (November 2, 2022). Alcohol Deaths Claims Lives of Working Age Americans. *The New York Times*. <https://www.yahoo.com/news/alcohol-deaths-claim-lives-working-183109221.html>
- I. Wildow, S. (November 9, 2022). Alcohol-induced deaths jumped 26% in 2020, showing possible impact of pandemic. *Journal-News* <https://news.yahoo.com/alcohol-induced-deaths-jumped-26-151500795.html>
- J. Board Ad Hoc Committee – Self-Assessment Update
There were two ad hoc committee meetings, on October 25th and November 15th, to amend the Board Self-Assessment. It was brought to the executive committee for review. It will be reviewed at the Board retreat and implemented at the January Board meeting.
- K. Board Retreat
Board Retreat is Wednesday, January 25th from 4:30 p.m. to 8:30 p.m. Potential agenda items are review of the mission and vision statement and review of the board self-assessment.
- L. YWCA BCMHARS Board Only Tour Friday, November 18th @ 1:30 p.m.
There will be a Board only tour of the new YWCA of Hamilton facility on Friday, November 18th at 1:30 p.m. located at 1570 Grand Boulevard, Hamilton, Ohio 45011.

3. Review of Committee Meetings

- 3.01 **November – ARS Committee Meeting Review – John Silvani**
John Silvani gave a brief update on the ARS Committee meeting activities this month.
- 3.02 **November – MH Committee Meeting Review – Kim McKinney**
Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

4. New Business

- 4.01 **Board Self Evaluation Review (For Information Only)**
Dave Swigonski reviewed the October Board Survey Monkey results. 13 out of 17 board members answered with 8 responses as a whole were better than average and 4 were worse than average.
- 4.02 **Meeting Minutes**
 - A. October Board Meeting Minutes
 - B. October Executive Committee Meeting Minutes
 - C. October Self-Assessment Ad Hoc Committee Meeting Minutes

- D. November ARS Meeting Minutes
- E. November MH Meeting Minutes

Richard Bement motioned to approve the Meeting Minutes. Rev. Smith seconded the motion. The vote carried the motion.

4.03 **Financial Report**

The September 2022 Financial Report (25% through the fiscal year) shows that the current cash balance as of September 30, 2022 is \$23,213,005. The Board has budgeted \$18,436,148 and has collected \$6,069,346, which is 32.9% of its revenue so far. Year to date administration costs are \$493,890 with a budget of \$1,921,953, which is 25.7%. Total expenditures year to date are \$4,231,137 with a budget of \$18,368,466, which is 23%. The Board has spent \$4,231,136 and collected \$6,069,346, which is a balance of \$1,838,210.

*It was noted that the financial reports are presented un-audited, no professional attestation procedures were performed on these reports.

Lonnie Tucker motioned to approve the Financial Reports. John Silvani seconded the motion. The vote carried the motion

4.04 **Budget Revisions and Program Narratives**

Access increase for SOS (State Opioid and Stimulant) 3.0 grant funding in the amount of \$544,503 for the Harm Reduction collaborative. New contract amount not to exceed \$1,663,805, with program narrative.

Community Behavioral Health increase for SOS 3.0 grant funding in the amount of \$424,125. New contract amount not to exceed \$3,965,477, with program narrative.

Envision increase for SOS 3.0 grant funding in the amount of \$50,000 for the Stigma Reduction program. New contract amount not to exceed \$1,062,744, with program narrative.

Sojourner Recovery Services increase for SOS 3.0 grant funding in the amount of \$198,000. New contract amount not to exceed \$1,799,763, with program narrative.

DeCoach increase for SOS 3.0 grant funding in the amount of \$40,000. New contract amount not to exceed \$98,850, with program narrative.

Dave Swigonski motioned to approve the Budget Revisions and Program Narratives. Pastor Bailey seconded the motion. The vote carried the motion.

4.05 **FY23 Contracts**

Miami University Amendment from September 1st, 2022 to August 31st, 2023 for sub-award period to include year 3 in the amount of \$351,408 for the Oxford Area Addiction Response Initiative. Total contract amount not to exceed \$533,665.

Talawanda School District Board of Education Amendment from September 1st, 2022 to August 31st, 2023 for the Oxford Area Addiction Response Initiative sub-award period to include year 3 in the amount of \$31,200 to be used for the purchase and implementation needs associated with the prevention curriculum. Funds in the amount of \$15,000 to be used for costs associated with the evaluation and analysis completed in partnership with Epiphany Community Services. Total agreement amount not to exceed \$68,000.

Deborah Robertson motioned to approve the Miami University Amendment and the Talawanda School District Board of Education Amendment. Pastor Bailey seconded the motion. The vote carried the motion.

4.06 **DLA-20 Proposal**

The DLA-20 (Daily Living Activities) measures the daily living areas impacted by mental illness including substance use or disability supports the functional assessment data needs of service providers. It is a functional assessment tool that is integrated nationally with more than 30 EHRs (Electronic Health Record) for individuals ages 6 and up, regardless of diagnosis, disability, or cultural background. The DLA-20 contributes valuable information for Medicaid reimbursement and healthcare reporting standards.

Rev. Cummings motioned to approve the DLA-20 proposal. Debora Robertson seconded the motion. The vote carried the motion.

4.07 **QI Summary**

Martina Weber provided a quarterly Provider Quality Improvement Summary for FY22.

In FY22 the average total number of unduplicated consumers served during a quarter was 19,929. The average length of time from initial contact to first available assessment was 38.94 days. The average number of successful discharges / terminations, consumer met treatment goals were 143. The average length of stay in treatment was 296 days. The average successful discharge / terminations (met treatment goals) was 50.87%.

4.08 **Score Cards**

Ms. Stollings reviewed the BCMHARSB provider Scorecards. A summary of the financial metrics for 2022 showed an overall compliance of 68.74%. The financial metrics for 2021 was 53.62%, which is a 15.11% improvement.

4.09 **State Hospital Report**

Mr. Fourman reviewed the October State Hospital Report. There were 17 forensic beds and 3 civil beds used. Year to date, the average is 3.2 civil beds and 18 forensic beds.

4.10 **Vouchers and Payments Made by Direct Deduction**

Darrell Burton discussed the current voucher approvals and direct deductions.

John Silvani motioned to approve the Vouchers and Payments Made by Direct Deduction. Rev. Cummings seconded the motion. The vote carried the motion.

5. **Guest and Board Comments**

5.01 **Guest/Board Comments**

Scott Gehring from Community Health Alliance addressed the Board concerning selling the Fair Avenue property.

6. **Adjournment**

The next board meeting will be on Wednesday, January 18th, 2023 at 6:00 p.m.