



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting Minutes
Wednesday, January 18th, 2023
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, January 18th, 2023 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 President Mat Himm called the meeting to order.

Upon the call of the roll the following Board members were present:

President Mat Himm, Pastor Michael Bailey; Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio (via Webex); Lonnie Tucker, CHE, CSW; Father Michael Pucke; Deborah Robertson; Judge Joyce Campbell; Vice President Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; David Swigonski; Richard Bement; Rev. R. Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests:

Judge John M. Holcomb, Butler County Probate Court
Dr. Quinton Moss, Modern Psychiatry & Wellness, LLC

Recognition of Guests via Webex:

Jill Billman Royer, Burges & Burges Strategists
Bill Burges, Burges & Burges Strategists
Lynn Harris, Access Counseling
Deanna Proctor, Access Counseling
Daryl Hams, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Erin Day, Community Behavioral Health
Lori Higgins, Envision
Joyce Kachelries, LifeSpan, Inc.
Carolyn Flynn - NewPath
Rachel Costello, Sojourner
Jillane Holland – Transitional Living

Scott Gehring – Transitional Living
Bo King, YWCA
Jackie Jackson, YWCA
Wendy Waters-Connell, YWCA

2. Swearing in of Board Member

2.01 Judge Joyce Campbell

Judge Joyce Campbell was sworn into office by Judge John M. Holcomb.

3. Presentation

3.01 Burges & Burges Strategist

Chairman Bill Burges and Senior Vice President Jill Billman –Royer gave a presentation on Burges & Burges Strategists, which is a strategy and consulting firm. They gave an overview of the background, approach, and clients they serve as well as discuss their proposal addressing the perception of the Board by residents in our county to assess and plan for the future.

4. Board Communication & Announcements

3.01 Executive Directors Report

A. COVID and Flue Update

The Butler County General Health District COVID-19 Update for December 31st, 2022 reports that there are 115,208 total cases with 82,514 confirmed cases and 3,826 hospitalizations to date from the beginning of the pandemic. The median age is 37.

B. Butler County Suicides and Overdoses of CY22

The total known or suspected suicides in Butler County in 2022 was a total of 64. The total known or suspected overdoses in Butler County in 2022 was 185.

C. Dr. Rasmus provided summaries of the following articles 1 – 3:

1. Governor DeWine Vetoes Bill that Would Prohibit Local Efforts to Regulate Flavored Tobacco Products

2. Governor DeWine signs Bill that Includes Provision to Decriminalize the Use of Fentanyl Test Strips

3. Drug-Checking Bill would Reduce Overdose Deaths

D. New Recovery Housing Update

Scott Rasmus and the BCMHARSB President Mat Himm were to present at the Middletown City Council on Tuesday, January 17th concerning recovery housing. It was canceled and now rescheduled to Tuesday, February 7th at 5:30 pm.

- E. **YWCA Planning another Domestic Violence Shelter Article**
The YWCA has submitted to the city a preliminary plan for a second permanent supportive housing building. The organization has requested a second permanent supportive housing facility on their 3.4 acre parcel at 1570 Grand Boulevard. The YWCA has stated that they need a permanent supportive housing building specifically for survivors and their children fleeing domestic violence.
- F. **New Board Self-Assessment Survey**
The new Board Self-Assessment Survey will be sent on Thursday, January 19th after the board meeting. Board members were urged to respond as soon as possible in order evaluate and assess the new surveys and outcomes in the upcoming retreat.
- G. **Board Retreat**
The Board retreat is Wednesday, January 25th from 4:30 to 8:30 p.m. at the Board office. Dinner will be served. Topics covered:
 - 1. Annual Training
 - 2. Review of Board Mission & Vision Statements
 - 3. Board new self-assessment survey
 - 4. Board Go Round technique facilitated by Dr Rasmus
- H. **February Board Preview - Review of Provider Requests of New Money for FY23**
There is a new money clause in the FY23 provider contract. The Board has received requests from providers in December in the amount of around \$480,000. The board staff will meet to vet the requests and the recommendations will be brought to the February Board meeting.
- I. **Workforce Wellness Funding / House Bill 45**
Governor DeWine signed Am. Sub. H.B. 45, officially enacting the appropriation of \$85 million in federal American Rescue Act Plan (ARPA) Home and Community Based Services (HCBS) funds to support the recruitment and retention of behavioral health professionals across the state of Ohio. The Department of Medicaid, Higher Education, and Mental Health and Addiction Services have joined to collaborate with the Governor's RecoveryOhio Initiative to boost the number of qualified graduates who are trained and ready to serve in Ohio communities.

4. Review of Committee Meetings

4.01 January – ARS Committee Meeting Review – John Silvani

John Silvani gave a brief update on the ARS Committee meeting activities this month.

3.02 **January – MH Committee Meeting Review – Kim McKinney**

Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

5. New Business

5.01 **FY23 Contracts**

The DLA-20 National Council for Mental Wellbeing Consulting Agreement as of December 1, 2022 in the amount of \$19,920 includes two train the trainer series for a total of 24 staff. The staff will be certified in Adult Mental Health, Youth Mental Health, and Alcohol and Drug DLA-20s. The staff will be required to participate in 12 hours of training and complete DLA-20 cases in order to become a certified trainer.

Pat Deis-Gleeson motioned to approve the DLA-20 Agreement. John Silvani seconded the motion. The vote carried the motion.

The Burges & Burges Agreement in the amount of \$52,000 is from February 1, 2023 to May 31, 2023. They will compile and review a minimum of the last two years of BCMHARS media coverage, as well as relevant Butler County events, economic and environmental factors, and other issues likely to influence public attitudes toward mental health, addiction, taxes, and public services. Assemble and examine a minimum of the previous 15 years of countywide tax issue election results and a minimum of the last 5 years of significant local issues in major Butler county communities to examine related trends. Work with identified BCMHARS leadership to assess potential funding options for providing sufficient mental health, addiction recovery, and crisis health response services by BCMHARS to its constituency. Collect and project demographic voter info and estimated turnouts for scheduled general and primary elections in the next two years, beginning with the November 2023 general. Conduct a set of confidential interviews with key, trusted, local leaders. Present, review, and consult with leadership to identify the most feasible approaches for moving forward.

Richard Silvani motioned to approve the Burges & Burges Agreement. Mother Suzanne seconded the motion. Father Pucke, Lonnie Tucker, Judge Campbell, and Pat Deis-Gleeson abstained. The vote carried the motion.

5.02 **Meeting Minutes**

- A. November Board Meeting Minutes
- B. November Executive Committee Meeting Minutes
- C. November Self-Assessment Ad Hoc Committee Meeting Minutes
- D. January ARS Meeting Minutes
- E. January MH Meeting Minutes

Pat Deis-Gleeson motioned to approve the Meeting Minutes. David Swigonski seconded the motion. The vote carried the motion.

5.03 **Financial Report**

The October 2021 Financial Report shows that the current cash balance as of September 30, 2021 was \$21,528,021. The Board had budgeted \$17,956,619 and had collected \$6,479,415, which was 36.1% of its revenue. Year to date administration costs were \$542,392 with a budget of \$1,753,108, which was 30.9%. Total expenditures year to date were \$5,659,900 with a budget of \$19,068,276, which was 29.7%. The Board had spent \$5,659,900 and collected \$6,479,415, which was a balance of \$819,515.

The October 2022 Financial Report (33% through the fiscal year) shows that the current cash balance as of October 31, 2022 is \$22,506,693. The Board has budgeted \$18,436,148 and has collected \$7,016,685 which is 38.1% of its revenue so far. Year to date administration costs are \$621,711 with a budget of \$1,921,953, which is 32.3%. Total expenditures year to date are \$6,479,750 with a budget of \$18,368,466, which is 35.3%. The Board has spent \$6,479,750 and collected \$7,016,687, which is a balance of \$536,937.

The November 2022 Financial Report (42% through the fiscal year) shows that the current cash balance as of November 30, 2022 is \$22,602,846. The Board has budgeted \$18,436,148 and has collected \$8,526,008, which is 46.2% of its revenue so far. Year to date administration costs are \$752,876 with a budget of \$1,921,953, which is 39.2%. Total expenditures year to date are \$7,480,270 with a budget of \$18,368,466, which is 40.7%. The Board has spent \$7,480,273 and collected \$8,526,008, which is a balance of \$1,045,735.

*It was noted that the financial reports are presented un-audited, no professional attestation procedures were performed on these reports.

Father Pucke motioned to approve the Financial Reports. Pastor Bailey seconded the motion. The vote carried the motion

5.04 **Budget Revision and Program Narrative**

Butler Behavioral Health had a provider budget request which had no net change in its CCI (mobile crisis team) budget (nor in its total overall provider budget). Monies were moved from one line to another to better represent the service units billed. Medical & Related decreased by \$12,763. Counseling & Therapy increased by \$3,134. Coordination & Support increased by \$22,797 and the Firehouse Model decreased by \$13,168. That leaves the total to remain at \$379,625 for Board support for the CCI budget.

Lonnie Tucker motioned to approve the Budget Revision and Program Narrative. Rev. Cummings seconded the motion. The vote carried the motion.

5.05 **FY22 Provider Audit Recap**

Per the BCMHARS Board and Ohio Revised Code, there is a required final annual audit of the providers. All providers met the requirements except Beckett Springs and DeCoach. Both organizations are for profit. They have petitioned to ODMHAS (Ohio Department of Mental Health and Addiction Recovery Services) to accept an agreed upon procedural audit, which is more limited in focus. This way, they will not have to reveal all of their financial information, but only what is relevant to Board funds.

Kelsey Wargo motioned to approve the FY22 Provider Audit Recap. Rev. Cummings seconded the motion. The vote carried the motion.

5.06 **Health Officer Approval**

Per ORC 5122.01, the Board offered the Health Officer training on January 13th, which outlines the duties of a health officer in the State of Ohio. The Board must approve the list of health officer candidates that have successfully completed the training in order to provide crisis “holds” in Butler County.

Rev. Cummings motioned to approve the Health Officer Approval List. Dr. Hunter seconded the motion. The vote carried the motion.

5.07 **Strategic Plan**

Dr. Rasmus reviewed the updated 2019 – 2021 Strategic Plan which had been extended to December 2022 due to COVID. It was noted that the Board had already begun (63/83 - 76%) and also completed some items (20/83 – 24%) in the plan. Dr. Rasmus stated that this was the first three year strategic plan where all of the items and objectives were at least started.

The 2023 Board Strategic Plan Proposal from Brown Consulting, Ltd. was reviewed in the amount of \$18,180.

John Silvani motioned to approve the 2023 Strategic Plan Proposal with the edit to emphasize an equal focus on Mental Health and Addiction Recovery. Pastor Bailey seconded the motion. The vote carried the motion.

5.08 **Internal Scorecard**

The Internal Scorecard was presented for information only. It was developed to meet the Board’s Strategic Plan and to meet the Culture of Quality (COQ) Standards for our Quality Certification through the Ohio Association of Behavioral Health Authorities (OACBHA).

5.09 **Community Plan**

Each Board is required to submit to the ODMHAS (Ohio Department of Mental Health and Addiction Services) a community plan every two years. It is aligned with our Board's Strategic Plan and the Community Health Improvement Plan in the county that is done in collaboration with the health districts in Butler County.

Richard Bement motioned to approve the Community Plan. Mother Suzanne seconded the motion. The vote carried the motion.

5.10 **Affirmative Action Plan**

Jim Evans of JK Evans & Associates, LLC assessed the BCMHARS Board's affirmative action plan and it is in compliance as of October, 2022. The Board's current workforce fully utilizes both minorities and women in each of the job groups.

Mother Suzanne motioned to approve the Affirmative Action Plan. Lonnie Tucker seconded the motion. The vote carried the motion.

5.11 **2023 – 2024 Board Meeting Schedule**

The proposed 2023 – 2024 Board meeting calendar was introduced. ARS and MH meetings will be the 2nd Tuesday of the month. Board meetings will be on the 3rd Wednesday of the month at 6:00 p.m., with a few exceptions in October (2023) and June (2024). Additionally, the Board does not have meetings in July, August and December, unless needed.

The 2023- 2024 Board Meeting Schedule was tabled until the February Board meeting.

5.12 **State Hospital Report**

Mr. Fourman reviewed the November and December State Hospital Report. There were 17 forensic beds and 2 civil beds used in November. There were 19 forensic beds and 2 civil beds used in December. Year to date, the average is 2.8 civil beds and 18 forensic beds.

5.13 **Board Self Evaluation Review (For Information Only)**

Dave Swigonski reviewed the November Board Survey Monkey results. 13 out of 17 board members answered with 8 responses as a whole were better than average and 4 were worse than average.

5.14 **Vouchers and Payments Made by Direct Deduction**

Darrell Burton discussed the current voucher approvals and direct deductions.

Dave Swigonski motioned to approve the Vouchers and Payments Made by Direct Deduction. Kim McKinney seconded the motion. The vote carried the motion.

6. Guest and Board Comments

6.01 **Guest/Board Comments**

Scott Gehring, the CEO for Community Health Alliance, made a comment concerning the audit process, about the importance of paying the providers on the Board's 30 to 60 day goal metrics. He stated that during a time when costs are ballooning out of control, being paid as quickly as possible is critical for providers. He expressed his appreciation to Darrell Burton, Scott Rasmus and the BCMHARS Board staff when addressing any billing delays. The Community Health Alliance contains two providers under their umbrella, which are Sojourner and TLC. He stated that 40% of Transitional Living's budget relies on Board funding. Being paid timely is critical to maintain their operations. A small portion of Sojourner's budget comes from the BCMHARS Board. He explained that when the board receives an invoice from the provider, it will then go to the auditor's office. It may be 60, 90 or 120 days before a provider gets paid through the current county payment system.

7. Adjournment

The next board meeting will be on Wednesday, February 22nd, 2023 at 6:00 p.m.