



Board Meeting Minutes
October 17, 2018

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, October 17, 2018 at 6:00 PM at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present: Laura Amriott, Pastor Michael Bailey, Pat Deis-Gleeson, Barbara Desmond, Christine Hacker, Mat Himm, Dr. Theodore Hunter, Wayne Mays, Kim McKinney, Dr. Cricket Meehan, Father Michael Pucke, Reverend Gary Smith, Debbie Stanton, Dave Swigonski and Lonnie Tucker

Staff members present at the meeting were: Scott Fourman, LPCC-S; Cassie Kiesey, Esq.; Tiffany Lombardo, MA, LISW-S, LICDC-CS; Scott Rasmus, PhD, LPCC-S, IMFT; Marion Rhodus, MPA and Nikki Sandor

Recognition of Guest:

Deanna Proctor, Access Counseling
Pauline Edwards, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Randy Allman, Butler Behavioral Health
Dana McDonald, Community Behavioral Health
Heather Wells, Educational Service Center
Lori Higgins, Envision Partnerships
Bill Staler, LifeSpan
Dr. Adam Bruel, Fort Hamilton Hospital
Dr. Marcus Romanello, Fort Hamilton Hospital
Ron Connovich, Fort Hamilton Hospital
Rhonda Benson, NAMI
Maria Laib, Sojourner
Pam Shannon, St. Aloysius
Ryan Rice, St. Aloysius
Eric Cummins, St. Joseph Orphanage
Nikki Boberg, Talbert House
Sharon Bartels, Transitional Living
Christa Carnahan, YWCA
Wendy Waters-Connell, YWCA

Agenda Review

- *No changes*

Public Comments: Agenda

- *No comments*

1. Presentation

- a. **Fort Hamilton Hospital – Behavioral Health Services** Dr. Romanello provided the history/background and current status of Fort Hamilton Hospital’s mental health services. The hospital’s psychiatric unit was running at a deficit and Mr. Connovich petitioned for Board funding.

2. Board Communications & Announcements

a. Executive Director Report

- i. BH Redesign & Managed Care Carve in Update
- ii. Medicaid Expansion
- iii. Employee Health Fair Update
- iv. Overview of several articles
- v. One City Against Heroin Disco Ball

- b. **Correspondence** - Community Behavioral Health (CBH) has reassigned employees of Community First Solutions performing CBH services back to a separate payroll under Community Behavioral Health.

3. Consent Agenda

- a. September Board meeting minutes
- b. September Executive Committee meeting minutes
- c. October ARS minutes
- d. October MH minutes

Dr. Hunter motioned to approve the items in the consent agenda. Ms. Stanton seconded the motion. The vote carried the motion.

4. Review of Committee Meetings

- a. ARS Committee
- b. MH Committee

5. New Business

a. August Financial Report

Mr. Rhodus provided an overview of the August financial reports. As of August the Board was 17% of the way through the fiscal year with 1% of revenues collected, 18% of administrative costs spent and 8% of expenses paid to providers.

Mr. Tucker motioned to approve the August Financial Reports. Ms. Amiott seconded the motion. The vote carried the motion.

b. Provider Budget Revisions

Sojourner – An increase \$48,000 for residential housing and reset FY19 room and board per diem rate retroactive from 7-1-18 to be \$98.06.

Ms. Desmond motioned to approve the Sojourner budget revision. Mr. Himm seconded the motion. The vote carried the motion.

c. CBH Contract Amendment

Community Behavioral Health contract has been amended to extend the contract until the end of fiscal year 2019 (June 30, 2019).

Mr. Swigonski motioned to approve the CBH contract amendment. Ms. Amiott seconded the motion. The voted carried the motion.

d. Engage 2.0 contract

The Engage 2.0 MOU is to provide a working framework and funding mechanism to begin the local operational development and implementation of Mobile Response and Stabilization Services (MRSS) within Butler County. Expenses are not to exceed \$205,515 in FY19.

Mr. Tucker motioned to approve the Engage 2.0 MOU. Pastor Bailey seconded the motion. The voted carried the motion.

e. Comprehensive Opiate Abuse Program

Ms. Lombardo provided an overview of the Comprehensive Opiate Abuse Program (COAP) grant. The awarded grant is for \$797, 749. It is to be used and implemented over the next two years from October 21, 2018 to October 20, 2020. Included with this grant award will be the hiring of a new position titled COAP Coordinator.

Ms. Amiott motioned to approve the \$797,749 COA program along with the new COA Program Coordinator position and change in organizational chart. Dr. Meehan recused herself from the vote. Ms. Stanton seconded the motion. The voted carried the motion.

f. Strategic Plan Update and Cost Proposal

The current strategic plan is 100% completed or ongoing. A new 3-year strategic plan will need to be created by Brown Consulting Services for the cost of \$16,380. The plan is to implement a needs assessments led by Dr. Rasmus that will be finalized at the end of 2019 to support the new strategic plan to be endorsed by the Board early in 2020.

Ms. Hacker motioned to approve the \$16,380 strategic plan proposal. Ms. Deis-Gleeson seconded the motion. The voted carried the motion.

g. Tentative FY19 Audit Summary

The tentative FY19 audit schedule has been released and sent to all providers. The Board has decided to waive the audit penalties/paybacks from providers for FY19.

h. Renewal of Board's Lease

The Board's lease is up for renewal in January 2019. The landlord wanted to increase the rent by \$500 a month. Dr. Rasmus has negotiated the lease to reflect just a \$200 increase with some improvements to the outside of the building. Dr. Rasmus is finalizing the lease with the Board's landlord currently.

i. Issue 1 Statement

Ms. Hils drafted a Statement for Issue 1, which was reviewed and edited by Dr. Rasmus, Ms. Keisey, and other staff. Discussions ensued regarding Board member's thoughts on

it that was finalized as an educational statement. The Board cannot take a position on any issue but can educate the public regarding it from all sides of the issue.

Ms. Deis-Gleeson motioned to approve the Issue 1 statement. Ms. Amriott seconded the motion. The vote carried the motion.

j. Budget Modification Policy

The budget modification policy will allow “Provider” initiated budget modifications in the months of November, January, March and/or April. “Board” initiated budget revisions will be allowed in September, October, November, January, February, March, April, May and/or June.

Ms. Amriott motioned to approve the change in the budget modification policy. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

k. Personnel Policy Change

The personnel policy has been changed to provide clarification on the vacation policy at the time of an employee’s five, ten and fifteen year anniversaries.

Ms. Deis-Gleeson motioned to approve the Issue 1 statement. Ms. Amriott seconded the motion. The vote carried the motion.

l. Board Evaluation Review

Dr. Meehan reviewed the new layout for the Board evaluation summary

m. State Hospital Report

Mr. Fourman reviewed and discussed the June, July and August State Hospital reports.

n. Vouchers and Payments Made by Direct Deduction

Listed were all the voucher approvals and direct deductions for the month of September.

Ms. Desmond motioned to approve the June, July and August vouchers and payments made by direct deduction. Mr. Tucker seconded the motion. The vote carried the motion.

6. Guest/Board Comments

7. Adjournment