

BARRY COUNTY SOLID WASTE OVERSIGHT COMMITTEE VIRTUAL ZOOM MEETING

Barry-Eaton District Health Department
330 W. Woodlawn Ave, Hastings, MI

Approved Meeting Minutes May 14th, 2021

Call to Order

Chairman Frank Fiala called the meeting of the Barry County Solid Waste Oversight Committee to order at 8:30 a.m.

Members in Attendance:

Frank Fiala (Yankee Springs Twp)
Jay VanStee (Hastings City)
Patricia Rayl (Village of Middleville)
Jim Brown (Hastings Twp)
Jodi Pessell (Hope Twp)
Tom Rook (Orangeville Twp)
Bruce Campbell (Baltimore Twp)
Sarah Nelson (Rutland Twp)
Matt Roser (Zeeland Twp)

Members Absent:

Bill Sweeney
Vivian Conner

Members of the Public:

Rebecca Pierce

Approval of Agenda

Per Chairman Fiala, will proceed with agenda as presented with the addition of Household Hazardous Waste (HHW) Report after Chairman Comments.

Approval of Minutes

Motion to approve the April 9th, 2021 meeting minutes made by Tom Rook and seconded by Patricia Rayl.

Roll Call Vote: Frank Fiala – Yes, Jay VanStee – Yes, Patricia Rayl – Yes, Jim Brown – Yes, Jodi Pessell – Yes, Tom Rook – Yes, Bruce Campbell – Yes, Sarah Nelson – Yes, Matt Roser – Yes. Motion carried.

Public Comments

None.

Chairman Comments

Per Chairman Fiala, he would really like to thank all the people who worked so diligently at the Household Hazardous Waste (HHW) collection event that was held on May 8th, 2021.

He also stated that he is really looking forward to moving on with the Recycling Coordinator position as we received two (2) excellent proposals and this position could help this committee with numerous projects.

Household Hazardous

Per Jodi Pessell, the HHW collection event held on May 8th was very successful as it was busy all day and we counted almost 500 vehicles that went through. Thank you to everyone who helped as we had quite a few people show up to volunteer as we wouldn't be able to do this without the support of the community and everyone else coming together to help. We collected close to 1,000 gallons of oil, had two (2) semi-trailers filled with tires and then we had to have a third semi-trailer brought in to house the additional 400 tires that would not fit on the first two semi-trailers. She has not yet received an inventory report from

Household Hazardous

Drug & Laboratory on the materials collected so she doesn't have any specifics at this time, but she will have Amanda Robins email this report out to the committee once she receives it.

Recycling Coordinator Submissions

Per Chairman Fiala, he would like the committee to ask any questions they have regarding the two (2) proposals we received from the Barry Conservation District (Sarah Nelson) and Community Recycled LLC (Jim Brown). Patricia Rayl asked on behalf of Community Recycled LLC (Jim Brown) to please explain their strategy for outreach and social media as this was not addressed in the proposal. Per Jim Brown, he has been basically working on getting the job done rather than the outreach and he has not done anything regarding social media in the past. Personally, he thinks either one of them (himself or Sarah Nelson) could do the job very well; however, the Barry Conservation District's (Sarah Nelson) proposal cost for one (1) year is less than the Community Recycled LLC's proposal cost for two (2) years, so at this point he would suggest to this committee that if they want to get something off the ground for the least amount of money to see if it's going to work or not, he would not have a problem supporting the Barry Conservation District's (Sarah Nelson) proposal.

Per Chairman Fiala, he would now like to discuss the proposals that we received from the Barry Conservation District (Sarah Nelson) and Community Recycled LLC (Jim Brown) one (1) at a time beginning with Community Recycled LLC's (Jim Brown) proposal. Chairman Fiala addressed the committee and asked if any of the members had any more questions, comments or concerns regarding Community Recycled LLC's (Jim Brown) proposal and no one did at this time.

Chairman Fiala then addressed the committee and asked if any of the members had any more questions or concerns regarding Barry Conservation District's (Sarah Nelson) proposal and per Sarah Nelson, she did receive one (1) question from Tom Rook about there was a part in the proposal where she put "for any additional services we would be able to add those at an hourly rate of \$25.00/hour" and he asked if that would be for the outreach to the Townships as well and mileage. So, she just wanted to confirm that the total contract amount included everything (including mileage) in the original RFP submitted. The \$25.00/hour would only be for items that were not originally included in the RFP, so if something came up that was not included in the original RFP and the committee wanted the coordinator to work on it, we could add those tasks in and it would just be at an additional hourly rate. One (1) of the costs that she did not include in the bid was for any printing for outreach materials, but if the committee wanted like posters, books or mailings done then those would be separate from the bid amount. Also, not included in the bid were expenses for any membership to any organizations (i.e. Michigan Recycling Coalition) or for any conference fees; the reason she didn't include those is because without knowing specifically which ones this committee would like the Recycling Coordinator to be involved in she can't really determine how much that would cost ahead of time.

Following Michael Brown and the attorney's recommendations, Chairman Fiala stated that he would now like to have further discussion among this committee regarding the two (2) proposals (excluding participation from Jim Brown and Sarah Nelson since these two committee members are the ones that submitted proposals). He will poll the committee to see if each committee member has any thoughts, concerns and/or comments regarding the two (2) proposals submitted:

Bruce Campbell – he stated he did not receive the email of the proposals that was sent out to the committee a couple of weeks ago; Jay VanStee confirmed that the two (2) proposals were emailed out to all committee members (including him) on May 3rd but he will resend the email to Bruce. Without having looked over the proposals yet he feels he is a little inept to make a decision at this time.

Jay VanStee – he supports recommending the Barry Conservation District's (Sarah Nelson) proposal to the Barry County Board of Commissioners. One of the challenges at doing this from the Health Department level is that the staff we have are professional level staff with Bachelor's or Master's degrees and these people are paid pretty well so it's hard to accommodate that pay scale for an Environmental Health Specialist to do that work at a competitive rate; we (the Health Department) couldn't do it anywhere near the cost of the two (2) bids submitted.

Patricia Rayl - she supports recommending the Barry Conservation District's (Sarah Nelson) proposal to the Barry County Board of Commissioners.

Recycling Coordinator Submissions

Jim Brown – he would suggest that the committee seriously consider accepting the Barry Conservation District's (Sarah Nelson) proposal instead of the proposal he submitted for Community Recycled LLC; he says this because he feels he could do as much if not more in assisting/helping her than he could doing it by himself, plus their proposal is at a lower rate than his proposal.

Jodi Pessell – both are really good proposals and if Community Recycled LLC (Jim Brown) is willing to assist/help the Barry Conservation District (Sarah Nelson) she feels that would be even better.

Tom Rook – no additional comments.

Sarah Nelson – she agrees with everyone's comments and she appreciates the vote of confidence from the committee. She thinks this will be good and of course the Barry Conservation District would work with Community Recycled LLC (Jim Brown) as well as with the rest of the committee on this.

Matt Roser – agrees with Jodi Pessell's comment about it being even better for this committee if Community Recycled LLC (Jim Brown) is willing to assist/help the Barry Conservation District (Sarah Nelson).

Per Chairman Fiala, having talked to Michael Brown and the attorney, that what we (this committee) will do now is make a recommendation to the Barry County Board of Commissioners for the Barry Conservation District's (Sarah Nelson) proposal and then they will make the decision as to whether or not to accept this proposal.

Motion to recommend to the Barry County Board of Commissioners that they accept the bid from the Barry Conservation District (Sarah Nelson) for the Recycling Coordinator position made by Patricia Rayl and seconded by Matt Roser.

Roll Call Vote (excluding Jim Brown & Sarah Nelson since these two committee members are the ones that submitted proposals): Frank Fiala – Yes, Jay VanStee – Yes, Patricia Rayl – Yes, Jodi Pessell – Yes, Tom Rook – Yes, Bruce Campbell – Yes, Matt Roser – Yes. Motion carried.

Member Comments

Jay VanStee – just wants to reiterate that the HHW was a great event as it always. We have had this recurring issue that the tires themselves are a very labor intensive process, especially running two (2) semi-trailers at a time. You really need a minimum of ten (10) volunteers (four (4) for each semi-trailer and two (2) counters). We were challenged this time by the fact that we weren't able to get the trustees from the Barry County Jail due to some COVID policies, but we were very fortunate to get a few City of Hastings workers to volunteer for this. Then with the left over tires that wouldn't fit in the two (2) semi-trailers, we were challenged with finding the labor to get those loaded onto the third semi-trailer we had brought in on the following Tuesday. So just in future events, we are going to have to think a head a little bit more in terms of do we just pay for a third semi-trailer ahead of time, taking the risk that we might not have enough tires to fill it so we would end up basically paying for an empty third semi-trailer; if not we just need to figure out a way to assure that we have enough volunteers ready and on standby for loading the tires.

Patricia Rayl – would like to thank both Sarah Nelson & Jim Brown for putting in their RFP's for the Recycling Coordinator position and being willingly to step up to help the committee with this vital task. Also, thank you to Jodi Pessell & Frank Fiala and everyone else involved at the HHW collection event.

Jim Brown – with recommending the Barry Conservation District's (Sarah Nelson) proposal and with Sarah Nelson currently being the Treasurer for the Solid Waste Oversight Committee, would this have to change due to a conflict of interest between her department and this committee? Chairman Fiala replied that he would get in touch with Michael Brown to address this and see how it should be handled.

Jodi Pessell – none.

Member Comments

Tom Rook – thanks to both Jodi Pessell and Jay VanStee for taking point and organizing the HHW collection event; it was a great day and he enjoyed volunteering. He also thinks the committee should just pay for the third semi-trailer and that way we wouldn't have to worry about any leftover tires to be loaded after the event.

Bruce Campbell – being part of that process on Tuesday with the Commissioners, he thinks it would be beneficial if anyone else on this committee could make time to be at that meeting so they could answer any questions and/or concerns that the Commissioners might have.

Sarah Nelson – expressed that if they Board of Commissioners accepts their bid that she would rather recuse herself from being the Treasurer for the Solid Waste Oversight Committee. She would also like to extend a very sincere thank you to everyone who planned and participated in the HHW collection event; that is one of the most valuable events that we offer to the community.

Matt Roser – none.

Adjournment

The meeting was adjourned by Chairman Frank Fiala at 9:25 a.m.

Approved at the 06-11-2021 meeting

BARRY COUNTY SOLID WASTE OVERSIGHT COMMITTEE

VIRTUAL ZOOM MEETING

BARRY-EATON DISTRICT HEALTH DEPARTMENT, HASTINGS MI

SIGN-IN

MAY 14TH, 2021

NAME (Members Present on Zoom meeting)

1. Frank Fiala

2. Jay Vanstee

3. Patricia Rayl

4. Jim Brown

5. Jodi Pessell

6. Tom Rook

7. Bruce Campbell

8. Sarah Nelson

9. Matt Reser

10. _____

11. _____

12. _____

EXCUSED

GUEST

1. _____

2. _____

3. _____

4. _____

BARRY COUNTY SOLID WASTE OVERSIGHT COMMITTEE

BARRY-EATON DISTRICT HEALTH DEPARTMENT, HASTINGS MI

AGENDA

MAY 14TH, 2021

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
- 4. PUBLIC COMMENTS**
- 5. CHAIRMAN COMMENTS**
- 6. RECYCLING COORDINATOR SUBMISSIONS**
- 7. MEMBER COMMENTS**
- 8. ADJOURNMENT**

UPCOMING HOUSEHOLD HAZARDOUS WASTE EVENTS:

SEPTEMBER 18TH, 2021