

**APPLICATION FOR A CERTIFIED COPY — DEATH RECORD**  
**Barry County Clerk's Office**

**PART 1 – APPLICANT INFORMATION (PERSON FILLING OUT THIS FORM)**

Applicant's  
First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Mailing  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone w/ area code **\*Required** \_\_\_\_\_ Email \_\_\_\_\_

**PART 2 – DEATH INFORMATION (TO LOCATE RECORD ON FILE)**

The name of the person on record and year of death are required in order to complete the search. Do not leave these areas blank.

NAME OF DECEASED \_\_\_\_\_  
(at time of death) First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

DATE OF DEATH \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ (if known)  
(mm/dd/year) (mm/dd/year)

DECEDENT'S PLACE OF DEATH \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_

DECEDENT'S SEX Male  Female

ANY SPELLING VARIATIONS OF DECEDENT'S NAME \_\_\_\_\_

**PART 3 – APPLICANT SIGNATURE (PERSON FILLING OUT THIS FORM)**

By signing, I understand I am agreeing to pay for certified copy of a Barry County Vital Record. Falsifying an application for a vital record and/or assuming the identity of another person is subject to criminal penalties. Per MCL 333.2894(b) and 445.65.

Your Signature:  
(Must be original in ink, by hand) \_\_\_\_\_ Date: \_\_\_\_\_

**PART 4 – PAYMENT**

**Application Fee includes one Certified Copy**

Fees:		
First copy	\$20.00	\$ _____
# of Additional Certified Copies (Specify Quantity) _____	\$7.00 each	\$ _____

CHECK or MONEY ORDER made out to the "Barry County Clerk"  
(Request will not be processed if payment is not included in envelope)

Total Amount Enclosed \$ \_\_\_\_\_

## REQUESTING A BARRY COUNTY DEATH RECORD

The County Clerk's Office has records of deaths that occurred in the County and were filed with the County since 1867. Some records were not filed with the County. Death records are not restricted documents in Michigan. Anyone can request that a search be conducted if the application is completed, signed and submitted with the required fee.

## PROCESSING TIMES FOR MAILED REQUESTS

Please allow approximately 2 to 3 business days of in-office processing time, depending on volume of requests received. Records are sent USPS First Class Mail

If you find that the above processing times do not meet your needs, please visit [www.officialrecordsonline.com](http://www.officialrecordsonline.com) for expedited services.

## MAIL APPLICATION (WITH PAYMENT AND REQUIRED DOCUMENTATION)

Barry County Clerk  
Vital Records Requests  
220 W. State Street  
Hastings MI 49058  
TX: (269) 945-1285