

Please be advised that the Barry County Board of Commissioners has scheduled a Committee of the Whole meeting November 21, 2023 at 9:00 a.m. for the purpose of:

AGENDA for
Barry County Board of Commissioners - Committee of the Whole
November 21, 2023; 9:00 a.m.; Commission Chambers
For more information go to: www.barrycounty.org

9:00 Pledge of Allegiance

9:05 Public Comment

Interviews for Community Corrections Advisory Board (1 Citizen at Large position):

9:05 Cynthia Norton

9:15 Gary White

Interviews for Commission on Aging Board (3 positions):

9:25 Michelle Duits

9:35 Emily Gary

9:45 Kimberly Miller

Interviews for Solid Waste Oversight Committee (2 General Public positions):

9:55 Tom Mawson

10:05 William Nelson

10:15 Andrew Hartwick – FY2024 Remonumentation Grant Application and Agreement

10:25 Stephanie Lehman - Resolution to Approve Ballot Proposal for Renewal of County Wide E-911
Emergency Answering and Central Dispatch System Millage

10:35 Matt Ward & Pete Nevins - Jail Security Camera installation and Security Camera Server Replacement

10:45 Matt Ward - 1. Information Technology Managed Services Agreement for Advanced Operational
Support
 2. Microsoft Exchange 2016 to Microsoft Exchange Online Migration Project

11:05 Jim McManus – PA 116 Application for Jeralee Mazurek

11:10 Michael Brown - 1. Remonumentation Administrative Services Agreement and Re-appointment of
Grant Administrator
 2. Budget Amendment 23-B
 3. Re-Appointment of Member to Conservation Easement Board
 4. Re-appointment of Member to Commission on Aging Board
 5. Re-appointment of Members to Community Corrections Advisory Board

Public Comment

Commissioner Comments

Adjournment

Unless otherwise posted in accordance with the Open Meetings Act, Board of Commissioners meetings are held at the Barry County Courthouse, Commissioners Chambers, 220 W. State St., Hastings, MI 49058. Questions regarding the meeting may be addressed to Michael Brown, Barry County Administrator, Barry County Courthouse, 220 W. State St., Hastings, MI 49058; (269) 945-1284.

Meetings of the Barry County Board of Commissioners are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity or disability. Barry County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities at the meeting/hearing upon four (4) business days notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County by writing or calling: Michael Brown, County Administrator, Barry County, 220 W. State St., Hastings, MI 49058; 269-945-1284.

Only members of the Barry County Board of Commissioners shall be given the floor to speak during any Board meeting, except 1) Anyone who desires to speak under Limited Public Comment; 2) County officials and/or personnel may speak with the consent of the Chairperson; 3) Any person, with the consent of the Chairperson and/or a majority of the Board; 4) Public comment shall be limited to no more than three minutes per individual and at the times designated as stated above, except where extended privileges are granted by the Chairperson.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023, Committee of the Whole

DEPARTMENT: Board of Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: CCAB Appointment – Citizen at Large

SPECIFIC ACTION(S) REQUESTED: *If desired, after interview...* to recommend to the Board of Commissioners approval to appoint _____ to serve on the Barry County Community Corrections Advisory Board in a Citizen at Large position for a three-year term that begins on 1-1-24 and expires on 12-31-26.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: In accordance with the Community Corrections Act, Act 466 of 2014 to amend Act 511 of 1988 and the By-Laws for CCAB the Community Corrections Advisory Board consists of fourteen (14) members. Seven members are appointed by the Board of Commissioners and shall serve a term of three (3) years: Citizen at Large, Service Area representative, Business Community representative, Criminal Defense Attorney representative, Probation representative, Work Force Investment and Communications Media representative.

TIME FRAME OF ACTION: Term runs from 1/1/24 until 12/31/26.

FUNDING REQUIRED: YES _____ NO x _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: Terms renew every 3 years.

ANY OTHER PERTINENT INFORMATION: Please see attached the current membership roster and the applications of Cynthia Norton and Gary White for the citizen at large position. The incumbent did not reapply.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, County Administrator, 269-945-1284.

COMMUNITY CORRECTIONS ADVISORY BOARD

(Three-Year Terms)

NAME	REPRESENTING	TERM BEGINS	TERM ENDS
Dar Leaf	Sheriff	1-1-21	12-31-23
Dale Boulter (appted 10/11/21)	City Police	1-1-21	12-31-23
Judge Alspaugh (appted 1/1/2020)	Circuit Court	1-1-21	12-31-23
Judge Schipper	District Court	1-1-21	12-31-23
Judge Doherty	Family Court	1-1-21	12-31-23
Christine Hiar	Service Area	1-1-21	12-31-23
Julie Nakfoor-Pratt	Prosecutor	1-1-21	12-31-23
Karen Ferrier	Business Community	1-1-21	12-31-23
Michelle Newton (12/11/18)	Probation	1-1-21	12-31-23
David Tripp	Criminal Defense Attorney	1-1-21	12-31-23
Carrie Larabee	Communications Media	1-1-21	12-31-23
Casey Mickelson (9/8/20)	Citizen at Large	1-1-21	12-31-23
Amy Graham	Workforce Investment Board	1-1-21	12-31-23
Jon Smelker	County Commissioner	1-1-23	12-31-23

Bolded positions appointed by the BOC. See outline in folder.

(rev 1/14/19;1/8/2020; 1/28/2020; 6/16/20; 9/9/20; 1/5/21; 1/26/2021; 2/23/2021; 10/27/2021; 1/12/22)

Jon Smelker	jsmelker@barrycounty.org
Casey Mickelson	spartanems@gmail.com
Michelle Newton	newtonm@michigan.gov
Karen Ferrier	klferrier10@gmail.com
Carrie Larabee	carrielarabee@sbcglobal.net
Amy Graham	imagraham@hotmail.com
David Tripp	david@tts.law
Christine Hiar	chhiar@bccmha.org
Dale Boulter	dboulter@hastingsmi.org
Dar Leaf	dleaf@barrycounty.org
Michael Schipper	mschipper@barryco.org
Vicky Alspaugh	valspaugh@barryco.org
Julie Nakfoor-Pratt	jpratt@barrycounty.org
William Doherty	wdoherthy@barryco.org

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Cynthia Norton

Submitted On: 2023-09-08 11:41:53

Submission IP: (69.174.191.74)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

*** Please select the board to which you are applying**

Community Corrections Advisory Board

Please select any additional board to which you are applying

Area Agency on Aging Advisory Council

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

*** First Name**

Cynthia

*** Last Name**

Norton

*** What City/Township do you live in?**

City of Hastings

*** Address**

611 E Woodlawn

*** City/State/Zip**

Hastings

*** Daytime Phone Number**

480-580-2929

Evening Phone Number

480-580-2929

*** Email Address**

oldschl001@gmail.com

. . .

*** Occupation**

Retired

*** Employer**

N/A

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

N/A

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

Retired from Arizona Department of Corrections/Community Corrections/Masters in Education/Bachelors in Criminal Justice Administration/I have a total of 41 years experience in Corrections in three States. I will be glad to submit any paperwork upon request.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

I was a Trainer for Community Corrections for 8 years/I was an Instructor at the Corrections Academy for 20 years/I was a first line supervisor both in the Prisons and in the Community. r, I was the Facilities Manager, Fleet Manager, Warehouse Manager and the Emergency Preparedness Manager for Community Corrections.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

*** I am aware that this application is a public document**

☒ **Yes**

If you are returning the application by fax or mail please return to:

**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

Cynthia Lee Norton

*** Date**

09/08/2023

Format: MM/DD/YYYY

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Gary White

Submitted On: 2023-09-25 10:29:54

Submission IP: (172.58.124.183)
proxy-IP (raw-IP)

Assigned To: Pam Jarvis

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

*** Please select the board to which you are applying**

Community Corrections Advisory Board



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



*** First Name**

Gary

*** Last Name**

White

*** What City/Township do you live in?**

Castleton



*** Address**

9708 BRUMM RIVER DR.

*** City/State/Zip**

Nashville, MI 49073

*** Daytime Phone Number**

2699088887

Evening Phone Number

Ex. (123) 456-7890

*** Email Address**

bgwhite9189@sbcglobal.net

. . .

*** Occupation**

Retired Owner Green Light Driving School LLC, General Motors

*** Employer**

None

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

yes

*** Can you attend evening meetings?**

yes

*** Please list membership on any other board/committee/authority**

None

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

Driver Education Instructor/owner, kept up with laws and consequences of not complying. Explained to students the purpose of laws and following the law.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

Driver Education Instructor/owner, kept up with laws and consequences of not complying. Explained to students the purpose of laws and following the law.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

*** I am aware that this application is a public document**

☒ **Yes**

If you are returning the application by fax or mail please return to:

**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

Gary White

*** Date**

09/25/2023

Format: MM/DD/YYYY

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023, Committee of the Whole

DEPARTMENT: Board of Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: Commission on Aging Board Appointments

SPECIFIC ACTION(S) REQUESTED: Following interviews, to recommend to the Board of Commissioners the appointment of:
Michelle Duits, Emily Gary and Kimberly Miller, to serve on the Barry County Commission on Aging Board for three (3) year terms that begin on 1/1/24 and expire on 12/31/26.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: The Commission on Aging Board is a 13 member board with staggered three year terms (except for the county commissioner member who serves a one year term). There are four terms that expire on 12/31/2023, and one of the four members with an expiring term has applied to serve another term. Jennifer DeWitt is the only incumbent to reapply, and her re-appointment is requested on a separate Agenda Request form. There are three new applicants to the COA Board.

TIME FRAME OF ACTION: New term runs from 1/1/24 until 12/31/26.

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: Terms renew every 3 years.

ANY OTHER PERTINENT INFORMATION: Attached are applications and a list of current members and terms.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, County Administrator, 269-945-1284.

COMMISSION ON AGING BOARD

(Three Year Terms) By-Laws allow for up to thirteen board members.

<u>NAME</u>	<u>TERM BEGINS</u>	<u>TERM ENDS</u>
Sheryl Lewis Blake	1-1-23	12-31-25
L. Michael Snyder	1-1-23	12-31-25
Terry Dennison	1-1-23	12-31-25
Douglas Smendik	1-1-23	12-31-25
Sager J. Miller	1-1-21	12-31-23
David J. Tossava	1-1-21	12-31-23
Jennifer DeWitt	1-1-21	12-31-23
Charlotte Mohler	1-1-21	12-31-23
Sally Shuster Shoff	1-1-22	12-31-24
Don Bowers	1-1-22	12-31-24
Betsy Colgan (appted 1/25/22)	1-1-22	12-31-24
Carrie McCormick (appted 1/25/22)	1-1-22	12-31-24
Mike Callton, Commissioner	1-1-23	12-31-23

Contact Information

Sheryl Lewis Blake	1085 Sagenish St, Hastings MI 49058; Sheryl.L.blake@outlook.com	574.370.0057
L. Michael Snyder	427 W State Rd, Hastings, MI 49058; lmsnyderdwmu@aol.com	269.710.6099
Terry Dennison	735 N. Broadway, Hastings, MI 49058	945-3376
Douglas Smendik	4210 Trails End, Middleville MI 49333; dsmendik@charter.net	269.838.1583
Sager J. Miller	1835 Boulder Dr., Hastings, MI 49058 saltydawg.sm3@gmail.com	269-945-5844
David Tossava	1043 E. Mill St., Hastings, MI 49058; davidtossava@sbcglobal.net	945-2282/838-9641
Jennifer Dewitt	1536 Coats Grove Rd, Hastings MI 49058; jih1536@att.net	269.945.9141; 269.838.6469
Charlotte Mohler	1325 Ottawa Trail, Hastings MI 49058 sisbo23@gmail.com	(269) 986-2858
Sally C. Shuster Shoff	P. O. Box 337, 934 N. M-37, Hastings, MI 49058; scshoff@gmail.com	616-307-9866
Don Bowers	102 E Clinton, Hastings, MI 49058; don-lois-bowers@hotmail.com	945-9657
Betsy Colgan	626 River Walk St, Hastings MI 49058; bacolgan@gmail.com	703.350.3639
Carrie McCormick	7358 S Crooked Lake Dr, Delton MI 49046; ca-powell@hotmail.com	773.633.3369
Mike Callton	224 Washington St, Nashville MI 49073; mcallton@barrycounty.org	517.652.3827

(rev 1/14/19: per COA post for all vacant positions) (rev: 5/28/2019)(rev 1/8/2020; 1/28/2020; 1/13/2021; 2/16/2021; 7/27/21; 11/12/22; 1/24/22; 1/25/22; 1/24/2023; 3/1/2023)

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Michelle Duits

Submitted On: 2023-09-21 22:12:26

Submission IP: (23.28.40.126)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Commission on Aging Board



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



* First Name

Michelle

* Last Name

Duits

* What City/Township do you live in?

Carlton



* Address

500 Gaskill Rd

* City/State/Zip

Hastings MI 49058

* Daytime Phone Number

6165503768

Evening Phone Number

2699453767

*** Email Address**

Duits27@gmail.com

. . .

*** Occupation**

Retired

*** Employer**

Retired

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Barry County United Way Board of Directors (committees: public relations and allocations) Thornapple Arts Council immediate past president of the Board of Directors (committees: Executive, Auction For The Arts, Fair Ground Festival co-chair) Leadership Barry County immediate past president of the Board of Directors (committee: Alumni) Pierce Cedar Creek Institute current chair of the Fund Development Council (committees: Gala in the Garden fundraiser, Science Strong, hike assistance) Middle Lake Association current president.

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I currently sit on a number of different boards with a variety of functions within our community. As the board chair for many of these organizations, I have experience running effective meetings and i actively participate in the committees these boards support. Prior to my retirement, I was employed in the insurance industry for 33 years, part of which I was the co-owner of a successful insurance agency. As a result, I have a background in business and customer service that has been very beneficial in my work on community boards and projects.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

In 2015 I was heavily involved in the Hastings school bond that passed successfully. This bond built our new performing arts center at the High School and built the new section of the Middle School. I attended many meetings with our committees and occasionally I attended meetings held by other organizations that invited us to share information about the pending bond. Pre-covid, I was the community liason for the COA's support group for families of loved ones with Alzheimer's and dementia. I attended the meetings and connected them with resources throughout our community. I also led the meetings if the primary group leader was unable to attend. I was the co-chair for the COA Trivia Night events that were fundraisers for the adult daycare program. My family is now working through the challenges of Alzheimer's with my mother. She is also receiving meals on wheels.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

Barry County United Way provides funding to the COA through its allocations process. As a member of the United Way Board and the COA Board that could be considered a conflict.

Please attach any supporting documentation you wish to have considered

Upload a File

Choose File No file chosen

. . .

*** I am aware that this application is a public document**

☒ Yes

If you are returning the application by fax or mail please return to:

**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

Michelle A Duits

*** Date**

09/21/2023

Format: MM/DD/YYYY

Application for Appointment to Board or Commission

Print

Submitted by: Emily Gary

Submitted On: 2023-09-08 09:55:47

Submission IP: (64.233.224.55)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Community Corrections Advisory Board

Please select any additional board to which you are applying

Commission on Aging Board

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

* First Name

Emily

* Last Name

Gary

* What City/Township do you live in?

Irving

* Address

5725 Woodschool Rd

* City/State/Zip

MI

* Daytime Phone Number

2692706743

Evening Phone Number

2692706743

*** Email Address**

egary@westmiworks.org

. . .

*** Occupation**

Talent Solutions Manager

*** Employer**

West Michigan Works!

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Allegan County County Corrections Advisory Board, Barry County Chamber of Commerce Governing Board, MSHDA Local Planning Body - Secretary

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I have been a resident of Barry County for 20 years. I have a Bachelors Degree in Human Resource Management. Within my job responsibilities, I am required to connect with local county community resource organizations to create referral processes and determine how West Michigan Works! can help fill in gaps for clients that the organizations serve. This has allowed me to connect with many county residents and organization. Additionally I feel I have a good idea of the needs of the community members. In regards to CCAB - I have served on the Allegan County CCAB for many years. I feel that those in the justice system should have access to the services they need to improve their situations and to reduce recidivism. WMW! has also and provided services in the Barry County jail in the past. In regards to the Commission on Aging, I have parents as well as family friends that have received services from COA. WMW! offers services for older workers. These services have expanded my knowledge of the needs of the seniors in our Barry County community.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

Through West Michigan Works! and my years of knowledge of Workforce Development, I believe that our organization is able to assist both the CCAB and COA with research, analysis and services that can help both of the populations that these organizations serve.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None that I am aware of.

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

* I am aware that this application is a public document

☒ Yes

If you are returning the application by fax or mail please return to:

Barry County Administration
220 West State Street
Hastings, MI 49058

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

* Signature (If submitting electronically, please type your name)

Emily J. Gary

* Date

09/08/2023

Format: MM/DD/YYYY

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Kimberly Miller

Submitted On: 2023-09-08 15:40:54

Submission IP: (99.53.220.206)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Planning Commission

Please select any additional board to which you are applying

Area Agency on Aging Advisory Council

Please select any additional board to which you are applying

Barry County Parks and Recreation Commission

Please select any additional board to which you are applying

-- Select an Option --

Commission on Aging

* First Name

Kimberly

* Last Name

Miller

* What City/Township do you live in?

Irving

* Address

6805 Hammond Road

* City/State/Zip

MI

* Daytime Phone Number

2319038627

Evening Phone Number

2319038627

*** Email Address**

ksmillercpa1987@gmail.com

. . .

*** Occupation**

Retired - Former Parking Manager for the City of Grand Rapids

*** Employer**

City of Grand Rapids

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Prior Treasurer of the Michigan Parking Association

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I have 12 plus years of experience at the City of Grand Rapids. In my role I was called upon to lead the Parking Commission (now MobileGR) monthly meetings, attend/present at Planning Commission Meetings and City Commission Meeting. I understand Roberts Rules of Order. I also understand the budgeting and spending processes of governmental agencies. I have a good understanding of tax credits that are available for building projects.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

In addition to above, I have experience as a Director of Customer Support and am a Certified Public Accountant. I have lead groups from 3 to 200 staff members. I have also lead or sat on very diverse action or educational groups.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

N/A

*** Please list any conflicts of interest you may have if chosen for this position:**

I do not have any conflicts of interest.

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

* I am aware that this application is a public document. .

☒ Yes

If you are returning the application by fax or mail please return to:

Barry County Administration
220 West State Street
Hastings, MI 49058

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

Kimberly S Miller

*** Date**

09/08/2023

Format: MM/DD/YYYY

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023, Committee of the Whole

DEPARTMENT: Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: Appointment of representative to serve on the Solid Waste Oversight Committee

SPECIFIC ACTION(S) REQUESTED: *(If desired after interviews)* To recommend to the Board of Commissioners approval to appoint Tom Mawson and William Nelson to serve on the Barry County Solid Waste Oversight Committee, as general public representatives, for three-year terms that begin on 11/1/23 and expire on 10/31/2026.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: The general public representative is appointed for a three-year term. Two positions are open. The incumbents choose not to reapply. Two applications were received.

TIME FRAME OF ACTION: Immediate. Term runs from 11/1/23-10/31/26.

FUNDING REQUIRED: YES _____ NO x _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: Terms renew every 3 years.

ANY OTHER PERTINENT INFORMATION: Please see attached a copy of the SWOC member roster and applications of Mr. Mawson and Mr. Nelson.

CONTACT PERSON WITH PHONE NUMBER: Luella Dennison, Deputy County Administrator, 269-945-1284.

SOLID WASTE OVERSIGHT COMMITTEE

(Three Year Terms)

NAME	REPRESENTING	TERM BEGINS	TERM ENDS
Jodi Pessell	Health Assoc./Env. Prof.	11-1-23	10-31-26
Matt Rosser (apptd 2/11/20)	Recycling Industry	11-1-21	10-31-24
Jim Brown	General Public	11-1-20	10-31-23
Sarah Moyer-Cale (apptd 11/23/21)	City of Hastings	11-1-21	10-31-24
Donald Johnson III (appt 6/27/23)	Solid Waste Industry	11-1-23	10-31-26
Jay VanStee	Barry/Eaton Health Dept.	11-1-23	10-31-26
Craig Stolsonburg (appt 2/14/23)	Village Representative	11-1-23	10-31-26
Sarah Nelson	General Public	11-1-20	10-31-23
Tom Rook	Townships	11-1-23	10-31-26

Annual appointments:

David Hatfield	Planning Commission	1-1-23	12-31-23
Frank Fiala	Road Commission	1-1-23	12-31-23
Catherine Getty	BOC	1-1-23	12-31-23

[illegible]

Contact Information

Jodi Pessell	7485 Herman Dr., Delton, MI 49046; 269-798-4104; jpessell@bedhd.org
Sarah Moyer-Cale	201 E. State St., Hastings, MI 49058; 945-2468w; smoyer-cale@hastingsmi.org
Jim Brown	810 Indian Hills Dr, Hastings, MI 49058; 269-580-0021; 948-2790; jimbrown33@sbcglobal.net
Craig Stolsonburg	6575 N M37 Hwy, Middleville MI 49333; 269.795.3385; stolsonburgc@villageofmiddleville.org
Sarah Nelson	1611 S. M37 Hwy., Hastings, MI 49058; 269-948-8056; sarah.nelson@macd.org
Tom Rook	12660 Saddler Rd., Plainwell, MI 49080; 616-299-6019; rooktomj@gmail.com
Frank Fiala	11843 Lakeridge Dr., Wayland, MI 49348; 269-509-7290; fmfiala1@yahoo.com
Catherine Getty	11835 Lakeside Dr, Wayland MI 49348 269.953.3151; cgetty@barrycounty.org
Donald Johnson III	4707 West State Rd, Middleville MI 49333; 269.838.0677; djohns72@wm.com
Jay VanStee	BEDHD, 330 W Woodlawn, Hastings MI 49058; 269.945-9516; jvanstee@bedhd.org
Matt Rosser	11103 Waterway Dr, Allendale MI 49401; 616.836.9065; mrosser@wm.com represents Waste
Management per host agreement	
David Hatfield	935 W Walnut, Hastings MI 49058; 269.998.8006; dhatfield@barrycounty.org

(rev 1/14/19; 3/12/19; 7/16/19; 1/8/2020; 1/14/2020; 2/11/20; 7/28/20; 9/22/20; 10/14/20; 11/2/20; 10/27/21';11/23/21; 1/11/22; 5/31/2022) Hatfield represents planning commission and was confirmed by BOC appointments in January; City position appointed as City Manager w/no requirement to retake oath (1/25/2023; 2/28/2023; 3/6/2023; 6/27/23; 11/14/23)

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Thomas Mawson

Submitted On: 2023-09-08 12:43:02

Submission IP: (24.180.144.72)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Luella Dennison

Due Date: Open

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Solid Waste Oversight Committee

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

* First Name

Thomas

* Last Name

Mawson

* What City/Township do you live in?

Yankee Springs

* Address

10980 Shady Lane Drive

* City/State/Zip

MI

* Daytime Phone Number

17033802568

Evening Phone Number

7033802568

*** Email Address**

tmaw67@icloud.com

. . .

*** Occupation**

Retired

*** Employer**

Not applicable

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

yes

*** Can you attend evening meetings?**

yes

*** Please list membership on any other board/committee/authority**

Yankee Springs Township Recycling Committee; Yankee Springs Township Board of Zoning Appeals

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

Former staff executive, U.S. Green Building Council, Washington, DC: Current member, Yankee Springs Township Recycling Committee

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

A passion for protecting the environment through resource management, recycling and proper waste disposal

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

*** I am aware that this application is a public document**

☒ Yes

If you are returning the application by fax or mail please return to:

**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

Thomas C Mawson

*** Date**

09/08/2023

Format: MM/DD/YYYY

Application for Appointment to Board or Commission

[Print](#)

Submitted by: William Nelson

Submitted On: 2023-10-30 10:12:40

Submission IP: (209.74.113.58)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Solid Waste Oversight Committee



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



* First Name

William

* Last Name

Nelson

* What City/Township do you live in?

Prairieville



* Address

7824 DELTON RD

* City/State/Zip

Michigan

* Daytime Phone Number

2699100345

Evening Phone Number

Ex. (123) 456-7890

*** Email Address**

bsnelson436@gmail.com

. . .

*** Occupation**

Retired Engineering Manager

*** Employer**

Allegan County Road Commission

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

cl

*** Please list membership on any other board/committee/authority**

None currently

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

Was City Engineer/Public Works Manager for City of Kalamazoo. Served as city representative on Kalamazoo County Solid Waste Management Committee in the 1980's.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

Past experience on Kalamazoo county solid waste management planning committee, and implemented the city's first recycling program. Managed their trash pickup program.

*** Have you been convicted of a felony?**

no

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

*** I am aware that this application is a public document**

☒ **Yes**

If you are returning the application by fax or mail please return to:

**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

*** Signature (If submitting electronically, please type your name)**

William Nelson

*** Date**

10/30/2023

Format: MM/DD/YYYY

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW, November 21, 2023

DEPARTMENT: Remonumentation Program

PREPARED BY: Andrew Hartwick, Grant Administrator

SUBJECT: 2024 Grant Agreement between the State of Michigan Department of Licensing and Regulatory Affairs (LARA) and Barry County

SPECIFIC ACTION(S) REQUESTED:

To recommend to the Board of Commissioners approval to enter into the 2024 Grant Agreement with the State of Michigan (LARA) for the continuation of the Remonumentation Program in Barry County and to authorize the Grant Administrator to sign the grant application and agreement on behalf of Barry County.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION:

The Grant Administrator is seeking the Board of Commissioners' approval to enter into the 2024 Grant Agreement with the State of Michigan to secure funding for the Barry County Remonumentation Program for 2024.

A grant amount of \$52,498.00 is being offered to Barry County and its Remonumentation Program for 2024 to carry out its annual Remonumentation work program.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES ☒ NO ☐

** Funding for the County Surveyor is separately budgeted by the County.

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) State grant with local funding that has already been budgeted by the County.
2. IF LOCAL, SPECIFY FUND: Appropriations Fund
3. AMOUNT REQUESTED: \$76,853 has already been budgeted for 2024. This includes \$50,000 in grant revenue and \$26,853 from a GF appropriation.
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.)
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: N/A

PERSONNEL IF REQUIRED:

Grant Administrator - funded by State grant; County Surveyor - funded by County

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION: Please see attached 2024 Grant Application and Award Amounts.

CONTACT PERSON WITH PHONE NUMBER: Andrew Hartwick, Grant Administrator, (619) 800-3833.

SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT			
Michigan Department of Licensing & Regulatory Affairs Bureau of Construction Codes Office of Land Survey & Remonumentation PO Box 30254, Lansing, MI 48909 1 st Floor Ottawa Building 611 West Ottawa Street, Lansing, MI 48933 Phone 517-241-6321 E-Mail: bccolsr@michigan.gov www.Michigan.gov/bcc		Grantee/County: Barry County --Section below for OLSR staff use only-- Grant # VCUST# Address Code GG # Template:	
Grant Year: 2024			
52,498.00	State Grant Award		
Grant Application Payment Request		Grant Application Proposed Corners	
20,999.20	Start-Up Payment (40% of Grant Award)	40	Corners anticipated to be paid with funds
31,498.80	Balance after Start-Up Payment	Corners Completed	
Progress Report Payment Request		Corners completed & paid with grant funds	
	Amount Requested (up to 85% of Grant)	Corners completed & paid by others	
	Grant Balance after Progress Report	Corners revisited & paid with grant funds	
Completion Report Payment Request		Corners revisited & paid by others	
	Amount Requested (up to 100% of Grant)	Common corners entered into Accela twice	
	Grant Balance after Completion Report	Number of records entered into Accela	
		Corners revisited without record	

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant agreement.

Is this county on an approved Maintenance Plan during this contract? Yes **No**

County Grant Administrator

Date

--Section below for OLSR staff use only--	
Payment Authorized: \$ _____	Records completed by County in current Grant Year: _____
Grant Balance: \$ _____	Records remaining to be completed in County Plan: _____
 Nicholas J. Clever, P.S. Director, Office of Land Survey & Remonumentation	 Date

Administrator	
Name: Andrew Hartwick	Phone: (619) 800-3833
Email Address hartwick@anderwylde.com	
Physical Address Address 220 W. State St. C/O County Remonumentation	
City, State, Zip Hastings, MI 49058	
Representative	
Name: Brian Reynolds P.S.	Phone: (269) 838-5147
Email Address reynolds31602@gmail.com	
Physical Address 220 W. State St.	
City, State, Zip Hastings, MI 49058	
Address for Payments	
Name: Barry County Treasurer	Phone: (269) 945-1287
Physical Address 220 W. State St.	
City, State, Zip Hastings, MI 49058	

The following section is divided into columns corresponding to the stages of the yearly Remonumentation Grant program, from left to right. Fill out the sections within the column of the current stage, while leaving the information from the previous stages in place. If the county does not submit a Progress Report, leave that column blank.

Budget (Grant Application) column refers to the estimated costs set forth by the County in the Grant Application.

Progress Report column will include any expenditures by the County up to that point. Expenditures must exceed the amount received by the county in the 40% Start-up Payment. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

Completion Report column will include all reimbursable expenditures by the County during the Grant Year. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

County must provide copies of all invoices, receipts, payment vouchers, etc. for any expenditures being submitted for reimbursement under the Remon Grant program. Invoices must be itemized (where applicable) and should not include costs outside of the Remonumentation program. A county requesting payment for a Cost Allocation Program or similar policy must have a complete copy of the Cost Allocation Plan on file with OLSR before payment is made.

County must provide a detailed, itemized budget report for all expenditures under the Remon program. Any payment amount that does not appear on the budget report cannot be considered for reimbursement under the Remon Grant program.

**Remonumentation Program
County Expenditure Detail**

Work Program Expenditures by Line Item	Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures
Item A Remonumentation Services	43,998.00		
Item B Monument Maintenance Services	0		
Item C Remonumentation Supplies & Materials	1,000.00		
Item D Geodetic Control Maintenance & Operations	0		
Item E Grant Administrator Fees/Wages	2,500.00		
Item F County Representative Fees/Wages	0		
Item G Additional Administrative Staff Fees/Wages	0		
Item H Peer Group	4,800.00		
Item I Administrative Supplies & Indirect Costs	200.00		
Totals	52,498.00		

2024 Recommended Survey & Remonumentation Grants Award

COUNTY	2024 GRANT
ALCONA	\$ 43,399.00
ALGER	\$ 54,592.00
ALLEGAN	\$ 86,990.00
ALPENA	\$ 40,575.00
ANTRIM	\$ 41,749.00
ARENAC	\$ 26,867.00
BARAGA	\$ 52,882.00
BARRY	\$ 52,498.00
BAY	\$ 38,429.00
BENZIE	\$ 26,192.00
BERRIEN	\$ 80,491.00
BRANCH	\$ 40,869.00
CALHOUN	\$ 75,343.00
CASS	\$ 44,599.00
CHARLEVOIX	\$ 38,126.00
CHEBOYGAN	\$ 51,350.00
CHIPPEWA	\$ 97,027.00
CLARE	\$ 44,415.00
CLINTON	\$ 54,020.00
CRAWFORD	\$ 37,566.00
DELTA	\$ 76,366.00
DICKINSON	\$ 49,966.00
EATON	\$ 61,810.00
EMMET	\$ 41,353.00
GENESEE	\$ 143,370.00
GLADWIN	\$ 39,849.00
GOGEBIC	\$ 66,141.00
GR. TRAVERSE	\$ 63,133.00

COUNTY	2024 GRANT
GRATIOT	\$ 44,130.00
HILLSDALE	\$ 46,189.00
HOUGHTON	\$ 66,075.00
HURON	\$ 58,360.00
INGHAM	\$ 99,311.00
IONIA	\$ 49,855.00
IOSCO	\$ 41,721.00
IRON	\$ 69,595.00
ISABELLA	\$ 47,558.00
JACKSON	\$ 81,769.00
KALAMAZOO	\$ 99,581.00
KALKASKA	\$ 39,504.00
KENT	\$ 140,683.00
KEWEENAW	\$ 31,337.00
LAKE	\$ 39,200.00
LAPEER	\$ 63,342.00
LEELANAU	\$ 31,996.00
LENAWEE	\$ 70,100.00
LIVINGSTON	\$ 63,173.00
LUCE	\$ 51,938.00
MACKINAC	\$ 62,812.00
MACOMB	\$ 172,828.00
MANISTEE	\$ 41,032.00
MARQUETTE	\$ 120,213.00
MASON	\$ 33,272.00
MECOSTA	\$ 45,802.00
MENOMINEE	\$ 61,233.00
MIDLAND	\$ 53,150.00

COUNTY	2024 GRANT
MISSAUKEE	\$ 37,328.00
MONROE	\$ 74,308.00
MONTCALM	\$ 62,395.00
MONTMORENCY	\$ 35,965.00
MUSKEGON	\$ 53,977.00
NEWAYGO	\$ 63,426.00
OAKLAND	\$ 228,874.00
OCEANA	\$ 40,727.00
OGEMAW	\$ 40,383.00
ONTONAGON	\$ 75,444.00
OSCEOLA	\$ 40,336.00
OSCODA	\$ 35,912.00
OTSEGO	\$ 40,974.00
OTTAWA	\$ 72,963.00
PRESQUE ISLE	\$ 43,382.00
ROSCOMMON	\$ 43,747.00
SAGINAW	\$ 90,533.00
ST. CLAIR	\$ 88,468.00
ST. JOSEPH	\$ 45,331.00
SANILAC	\$ 67,409.00
SCHOOLCRAFT	\$ 68,919.00
SHIAWASSEE	\$ 49,567.00
TUSCOLA	\$ 60,719.00
VAN BUREN	\$ 59,308.00
WASHTENAW	\$ 122,752.00
WAYNE	\$ 242,827.00
WEXFORD	\$ 43,395.00
TOTAL	\$ 5,325,095.00

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 11/21/23 Committee of the Whole

DEPARTMENT: Central Dispatch

PREPARED BY: Stephanie Lehman, Director

SUBJECT: Resolution to Approve Ballot Proposal for
Renewal of County Wide E-911 Emergency
Answering and Central Dispatch System.

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners adoption of Resolution #23-26, Resolution to Approve Ballot Proposal for Renewal of County Wide E-911 Emergency Answering and Central Dispatch System.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: We ask the Barry County Board of Commissioners to approve the attached resolution and ballot proposal for renewal of the county wide E-911 emergency answering and central dispatch system millage. This resolution approves the wording for the ballot proposal, approves placing the proposal on the February, 2024 Primary ballot and authorizes the County Clerk to provide all notices of the election as may be required by law.

TIME FRAME OF ACTION: Immediate.

FUNDING REQUIRED: YES _____ NO X _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION: A copy of the ballot proposal wording is attached.

CONTACT PERSON WITH PHONE NUMBER: Stephanie Lehman – (269) 948-4825 extension 2

RESOLUTION NO. 23-26

COUNTY OF BARRY

STATE OF MICHIGAN

**RESOLUTION TO APPROVE BALLOT PROPOSAL FOR RENEWAL
OF COUNTY WIDE E-911 EMERGENCY ANSWERING AND CENTRAL DISPATCH
SYSTEM**

At a regular meeting of the Board of Commissioners of the County of Barry, Michigan, held in the County Building in Hastings, Michigan on the 28th day of November, 2023, at 9:00 a.m., Local Time.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

WHEREAS, the Barry County Board of Commissioners desires to submit a ballot proposal to Barry County electors at the February 27, 2024 Presidential Primary election to authorize the renewal of an ad valorem property tax levy, as reduced by the Headlee Amendment, in the amount of 0.9416 mill, and the levy of an additional 0.0584 mill to restore previous millage reductions under the “Headlee Amendment,” for a total of 1.000 mill for a period of (5) years, 2024 through 2028, both inclusive, to provide funding for the operation of a County Wide E-911 Emergency Answering and Central Dispatch System; and

WHEREAS, the wording of the ballot proposal to be submitted to the electors is attached to this Resolution as Exhibit A.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The wording of the ballot proposal to be submitted to the electors shall be in the form attached hereto as Exhibit A and in such form is hereby certified to the County Clerk as

required by the Michigan Election Law, Act 116 of the Public Acts of Michigan of 1954, as amended (the “Michigan Election Law”).

2. The ballot proposal shall be submitted to the electors of the County at the February Presidential Primary election, which will be held on February 27, 2024.

3. The County Clerk is hereby authorized and directed to provide all notices of the election as may be required by law, including the Michigan Election Law.

4. All resolutions and parts of resolutions in conflict herewith, shall be and the same are hereby rescinded.

AYES: Members:

NAYS: Members:

ABSTAIN: Members: _____

RESOLUTION DECLARED ADOPTED.

Cynthia White, County Clerk
County of Barry

STATE OF MICHIGAN)
) ss.
COUNTY OF BARRY)

I, Cynthia White, the duly qualified and acting Clerk of the County of Barry, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a meeting held on the 28th day of November, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature this 28th day of November, 2023.

Cynthia White, County Clerk
County of Barry

EXHIBIT A

BALLOT PROPOSAL

BARRY COUNTY

**MILLAGE RENEWAL PROPOSITION FOR OPERATION OF COUNTY WIDE E-911
EMERGENCY ANSWERING AND CENTRAL DISPATCH SYSTEM**

Shall Barry County renew the previously authorized County Wide E-911 Emergency Answering and Central Dispatch System millage of .9416 mill per year, (\$0.9416 per \$1,000 of taxable value) upon all taxable real and personal property in the County and shall said millage be increased by .0584 mill (\$0.0584 per \$1,000 of taxable value) to restore amounts reduced by the Headlee Amendment, resulting in the levy of 1.000 mill (\$1.00 per \$1,000 of taxable value), for a period of (5) years, 2024 through 2028, both inclusive, subject to reduction as provided by law?

The purpose of this levy is to provide funding for operation and maintenance of the County Wide E-911 Emergency Answering and Central Dispatch System.

It is estimated that a property located in Barry County with a taxable value of \$50,000 will pay \$50 in the first year of the levy.

If approved, it is estimated that the levy of 1.000 mill would provide revenue of \$2,822,943 in the first calendar year of the levy, of which \$164,860 would result from the additional 0.0584 mill. The revenue from this millage will be disbursed to Barry County.

A small portion of the levy within a predefined area of the City of Hastings and Village of Middletown shall be disbursed to those respective entities DDA's and LDFA's. This amount comes from a predefined area within the City of Hastings and Village of Middletown only.

YES ☐

NO ☐

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW 11-21-23

DEPARTMENT: Information Technology

PREPARED BY: Matt Ward, IT Director

SUBJECT: Jail Security Camera Installation and Security
Camera Server Replacement

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval of the attached proposal from Advanced Satellite Communications, Inc. to replace 3 Security Cameras and the Security Video Storage Server at the Barry County Jail.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: This project involves partnering with Advanced Satellite Communications Inc. to replace several Security Cameras as well as the existing Video Storage Server at the Barry County Jail. These updates will allow for additional camera coverage and overall increased stability of the Barry County Jail camera system.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES ☒ NO ☐

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: Data Processing Fund
3. AMOUNT REQUESTED: \$50,778.25
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: NA.

CONTACT PERSON WITH PHONE NUMBER: Matt Ward, IT Director, 269-945-1413.

Security Camera Installation

Quote #002030 v1

Prepared For:
Barry County Sheriffs' Department
Pete Nevins
1212 West State St.
Hastings, MI 49058
P: (269) 948-4804
E: pnevins@barrycounty.org

Prepared by:
Advanced Satellite Communications
Adam Barber
12137 Merriman Road
Livonia, MI 48150
P: 734-793-1423
E: abarber@advancedsat.com

Date Issued:
11.07.2023
Expires:
12.02.2023

Scope of Work

Project Summary

This security installation provides for the installation of (3) security cameras and (2) network cable drops to allow IT administrators to service cameras on a separate VLAN.

Camera List

No.	Location	Camera Type	Cable Drop	License	Note
1	6 Man Cell	Avigilon 8MP 360 Fisheye	New Cat6	ACC7-Enterprise	
2	Booking	Avigilon 8MP 360 Fisheye	New Cat6	ACC7-Enterprise	
3	WR Locker 2	Analog Dual Voltage Dome	Existing Coax	Existing	Replace existing analog, no wire run required

Cable Drop List

No.	Cable Type	IDF/MDF	Device Location
1	Cat6	Front Office MDF	6 Man Cell
2	Cat6	Front Office MDF	Booking
3	Cat6 Interconnect	Front Office MDF	Jail Admin IDF
4	Cat6 Interconnect	Front Office MDF	Jail Admin IDF

Scope of Work

A.S.C. Technician to:

- Walk job with Jail Administrator to confirm specific camera placement and cabling paths.
- Run Cat6 Cable drops per the tables above.
- Install Avigilon ACC7 Camera Licenses on the existing camera server.
- Install Security Cameras per the table above.
- Test and Label Network Cables.



Scope of Work

- Program security camera network, record, & display settings.
- Aim and Focus cameras and confirm views with Jail Admin.
- Add new camera views to the existing camera tree and saved views in control room.
- Clean all areas of debris caused during the installation, confirm site is clean with jail staff.

Customer's Responsibilities

- Clear pathways for wire runs.
- Patch Panels to land cables.



Advanced Satellite Communications, Inc.
A.S.C. Security Systems

System Devices

Product Description	Qty
8MP H5A Fisheye IR Dome Camera	2
ACC7 Enterprise Edition Camera License	2
Analog Dome Security Camera. Dual Voltage. Speco Intensifier	1
CAT6 (Plenum Solid Yellow)	1000
CAT6 (Plenum Solid Blue)	500
RJ45, CAT6 Connectors	1
Keystone Jack. Cat6. White. 2 Pack	1
Raceway & Fittings	1
Subtotal:	\$3,841.25

Installation Services

Product Description	Qty
Labor Fee: Installation, Configuration and Activation	1
Subtotal:	\$3,328.00

Quote Summary	Amount
System Devices	\$3,841.25
Installation Services	\$3,328.00
Total:	\$7,169.25

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

Acceptance

Advanced Satellite Communications

Barry County Sheriffs' Department

Adam Barber

Signature / Name

11/07/2023

Date

Pete Nevins

Signature / Name

Initials

Date



Advanced Satellite Communications, Inc.
A.S.C. Security Systems

Security Camera Server Replacement

Quote #002032 v1

Prepared For:

Barry County Sheriffs' Department

Pete Nevins
1212 West State St.
Hastings, MI 49058

P: (269) 948-4804
E: pnevins@barrycounty.org

Prepared by:

Advanced Satellite Communications

Adam Barber
12137 Merriman Road
Livonia, MI 48150

P: 734-793-1423
E: abarber@advancedsat.com

Date Issued:

11.08.2023

Expires:

12.07.2023

Scope of Work

Purpose:

- Replace/Update the Security Video Storage Server (Nearing End-of-life after latest service call)
- Clean-up/Organize Video Network Cabling
- Move the Video System to a separate VLAN

A.S.C. Scope of Work:

A.S.C. to Provide and Install:

- **Network Equipment**
 - Vertical Wall Mounted Server Rack - 5U enclosed and locking Cabinet.
 - Patch Panel - 24-Port, 1U
 - Network POE Switch - 24 POE Ports, 2 NIC Ports, 2 Fiber Links.
 - Misc - Cat6 patch panel Keystones, Cat6 patch cables, mounting hardware.
- **Video Server**
 - Avigilon NVR5 Dell Server
 - Storage Capacity - 64TB
 - Video Streaming - 800 Mbps on recording, 600 Mbps on playback
 - Operating System - Windows Server 2019
 - Processor - Intel 8-core Xeon
 - Warranty - 5-year NBD w/ onsite parts delivery

Barry Co. to Provide

- Network Connection
- 120VAC Power



Advanced Satellite Communications, Inc.
A.S.C. Security Systems

Security Camera Server Replacement

Quote #002032-v1

Prepared For:

Barry County Sheriffs' Department

Pete Nevins
1212 West State St.
Hastings, MI 49058

P: (269) 948-4804
E: pnevins@barrycounty.org

Prepared by:

Advanced Satellite Communications

Adam Barber
12137 Merriman Road
Livonia, MI 48150

P: 734-793-1423
E: abarber@advancedsat.com

Date issued:

11.08.2023

Expires:

12.07.2023

Scope of Work

Purpose:

- Replace/Update the Security Video Storage Server (Nearing End-of-life after latest service call)
- Clean-up/Organize Video Network Cabling
- Move the Video System to a separate VLAN

A.S.C. Scope of Work:

A.S.C. to Provide and Install:

• Network Equipment

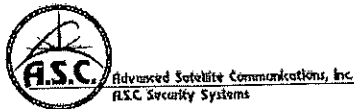
- Vertical Wall Mounted Server Rack - 5U enclosed and locking Cabinet.
- Patch Panel - 24-Port, 1U
- Network POE Switch - 24 POE Ports, 2 NIC Ports, 2 Fiber Links.
- Misc - Cat6 patch panel Keystones, Cat6 patch cables, mounting hardware.

• Video Server

- Avigilon NVR5 Dell Server
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 - Video Streaming - 800 Mbps on recording, 600 Mbps on playback
 - Operating System - Windows Server 2019
 - Processor - Intel 8-core Xeon
 - Warranty - 5-year NBD w/ onsite parts delivery

Barry Co. to Provide

- Network Connection
- 120VAC Power



System Devices

Description	Price	Qty	Ext. Price
Avigilon NVR5 Standard. 64TB. 2U Rack Mnt. Windows S.	\$38,463.00	1	\$38,463.00
5U Vertical Wall Mount Rack Enclosure	\$859.00	1	\$859.00
Patch Panel (24 Port. 1RU. for Keystone Jacks)	\$45.00	1	\$45.00
RJ45 CAT6/5e Keystone Jacks - Slim Profile	\$98.00	1	\$98.00
CAT6 Patch Cable 1 FT yellow	\$3.00	16	\$48.00
Trendnet 28-Port Gigabit Web Smart PoE+ Switch	\$693.00	1	\$693.00
Subtotal:			\$40,206.00

Installation Services

Product Description	Qty
Labor: Installation & Programming	1
Subtotal:	\$3,328.00

Quote Summary		Amount
System Devices		\$40,206.00
Installation Services		\$3,328.00
Subtotal:		\$43,534.00
Shipping:		\$75.00
Total:		\$43,609.00

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

Acceptance

Advanced Satellite Communications

Barry County Sheriffs' Department

Adam Barber

Adam Barber

Signature / Name

11/08/2023

Date

Pete Nevins

Signature / Name

Initials

Date

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW 11-21-23

DEPARTMENT: Information Technology

PREPARED BY: Matt Ward, IT Director

SUBJECT: Information Technology Managed Services Agreement for Advanced Operational Support

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval of the attached Information Technology Managed Services Agreement for Advanced Operational Support between Trace3 and Barry County, subject to review and approval by the County's Attorney.

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u>
--

DESCRIPTION OF ACTION: This agreement involves partnering with Trace 3 to provide Advanced Operation Support Services. We anticipate this relationship will provide Barry County with the opportunity to supplement our existing Staff and expertise with Trace 3's Staff of technology experts. This agreement will help to ensure continuity of operations across key areas of our infrastructure including Servers and Domain Administration Services.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES X NO _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: Data Processing Fund
3. AMOUNT REQUESTED: \$42,500 over 3 years
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: NA.

CONTACT PERSON WITH PHONE NUMBER: Matt Ward, IT Director, 269-945-1413.

Managed Services Agreement

Barry County

Managed Services

Trace3

Account Manager: Meghan Clark

October 31, 2023

Service Delivery Manager: Craig Jovanovich

Version: 1.0

Please note the pricing and other terms and conditions proposed in this are only valid for 30 calendar days from Trace3's initial presentation of this to Client.

1 MANAGED SERVICE DETAILS

This Managed Services Agreement (this "**Agreement**"), dated as of the date last signed below ("**Execution Date**"), is between Trace3, LLC, a California limited liability company ("**Trace3**"), and the entity named "Barry County" below ("**Client**" and together with Trace3, the "**Parties**").

Summary: This Agreement is issued pursuant to and governed by the General Terms and Conditions of Annex D (the "**Master Agreement**"). Pursuant to the terms of the Master Agreement and this Agreement, Client desires Trace3 to provide managed services (the "**Services**", the "**Deliverables**"), to Client as described in this Agreement (the "**Managed Service**"). All capitalized terms not defined in this Agreement will have the meanings given to them in the Master Agreement.

Client:	Barry County
Managed Service Name:	Managed Services

Agreement: This Agreement consists of this signature page and the following Annexes, which are incorporated into this Agreement:

Annex A:	Managed Service Specifications
Annex B:	Managed Service Pricing
Annex C:	Maintenance and Support
Annex D:	General Terms and Conditions

Contact Information:

Trace3 Contacts:	Account Manager: Meghan Clark Phone: 616-281-5799 E-mail: meghan.clark@trace3.com	Trace3, LLC 7505 Irvine Center Drive, Suite 100 Irvine, CA 92618 Attention: Legal Department Fax: 949-333-2400 E-mail: legal@trace3.com
	Service Delivery Manager: Craig Jovanovich Phone: 708-982-0796 E-mail: cjovanovich@trace3.com	
Client Contacts:	Client Sponsor: Matt Ward Title: Phone: 269-945-1413 E-mail: mward@barrycounty.org	Barry County 121 S Church Street Hastings, MI 49058 Attention: E-mail:

Signature: Client and Trace3 hereby agree to the terms of this Agreement by signing below:

BARRY COUNTY

By: _____

Name: _____

Title: _____

Date: _____

TRACE3, LLC

By: _____

Name: _____

Title: _____

Date: _____

2 ANNEX A – MANAGED SERVICE SPECIFICATIONS

2.1 MANAGED SERVICE OBJECTIVES

2.1.1 Technical Objectives

Client requests that Trace3 perform the following managed services:

- Advanced Ops Support: Microsoft Support ("**Microsoft Support Services**")
 - Trace3's advanced operations support team will perform Microsoft support on Client's infrastructure.

2.2 TERM

2.2.1 Managed Service Term

This Managed Service shall commence and end on the following dates, hereby referred to as the Term ("**Term**");

Start Date: The Term will begin on or after November 15, 2023 upon signature of this Agreement and delivery of the Trace3 Operation Manual ("**Runbook**") created for this Managed Service. ("**Effective Date**")

End Date: This Agreement is valid for and will end thirty-six (36) months, following Start Date.

Upon the end of the Term, unless a Party has given written notice of termination not less than ninety (90) days prior to the End Date, this Agreement will automatically continue for a second term of the same duration, with a nominal price increase, not to exceed twenty (20%) percent. All other terms will remain the same.

Upon mutual written agreement, Trace3 and Client may renew this Agreement for successive periods of twelve (12), twenty-four (24) or thirty-six (36) months and make changes to the overall Agreement if needed.

2.3 SOLUTIONS(s) OVERVIEW

Trace3 will perform and deliver the Deliverables as described in this Agreement. Any and all additional Deliverables not specifically described in this Agreement will be addressed in separate statements of work. The following items are within the available services as selected by Client:

2.3.1 In-Scope Items ("**In-Scope Items**")

2.3.1.1 Advanced Ops Support: Microsoft Support

- In-Scope Hardware/Software ("**In-Scope Microsoft Support Services Hardware/Software**")
 - Microsoft 365 environment
 - Azure environment
 - Windows domain environment
 - Microsoft Exchange
 - Domain controller(s)
 - Active Directory
 - Structure Query Language ("**SQL**")
 - On-premise / cloud servers

2.3.2 Work Location(s)

- Services will be performed remotely

2.3.3 In-Scope Services

Upon execution of this Agreement and receipt of a Purchase Order or Purchase Order exception from Client, Trace3 will work with Client to develop the Runbook for this Agreement. Unless otherwise agreed upon herein for a specific service being included, the Runbook must be completed within thirty (30) days of Execution Date.

2.3.3.1 Advanced Ops Support: Microsoft Support

This Agreement provides an estimated number of hours, as listed in Section 3.1.2.1 for Trace3 resource(s) to provide services to the Client in the areas identified under this In-Scope Services section. Trace3's Deliverable is the availability of resources to provide services as required aligned with the service level objectives specified for this service in Annex C. Specific deliverables will be defined as needed throughout the term of the engagement.

The following list contains the tasks to be provided under this Agreement by Trace3 to the Client for the In-Scope Microsoft Support Services Hardware/Software upon request from Client as defined in the Runbook:

- Perform systems maintenance, configuration and updates to promote the stability, security, and longevity of the In-Scope Microsoft Support Services Hardware/Software
- Support Microsoft technologies such as Active Directory, Windows Server, Windows desktop and the suite of Microsoft services
- Support subset of applications/services for Client support as a whole:
 - Advanced Group Policy Management ("AGPM")
 - Azure Active Directory Connect ("AADConnect")
 - Active Directory Federation Services ("ADFS")
- Provide system recovery (break / fix) services for the In-Scope Microsoft Support Services Hardware/Software
- Support installation, configuration and support of various issues on various platforms
- Manage, analyze, revalidate, and update Client's environment and policies
- Perform platform upgrades to meet Original Equipment Manufacturer ("OEM") compliance requirements or feature enhancements
- Remediate vulnerabilities and environment issues aligned with OEM published best practices
- Assist in reviewing current infrastructure operations and critical pain points for areas of improvement focused on performance

2.3.4 Maintenance and Support Priority

Trace3 will utilize industry standards for ticket problem priority as defined by Annex C; Maintenance and Support.

2.3.5 Deliverables and Acceptance

The following table summarizes what Deliverables will be accomplished throughout this Managed Service:

Deliverables Table		
Service	Deliverables	Method of Delivery
Managed Services	• Runbook • Monthly Report	• The Runbook will be provided to Client in a Microsoft Word or PDF format • The Monthly Report(s) will be provided to Client in an email or Client access portal

2.3.6 Services Management ("Service Management Services")

2.3.6.1 Onboarding Contact

The Trace3 Onboarding Contact will be responsible for the overall onboarding for all Managed Services activities with Client's Managed Service Lead. The Managed Service Leads will be responsible for coordinating all engagement activities and scheduling resources as well as for serving as the single point of contact for Trace3 and Client for the Managed Service. The following is a list of tasks which will be performed to coordinate the Managed Service:

- Discovery workshops
- Environment mapping
- Tool installation
- Central configuration
- Runbook validation
- Service initiation
- Governance service reviews
- Services reporting

2.4 OUT OF SCOPE

The following items are outside the scope of Deliverables contemplated by this Agreement:

- All levels of support not specifically detailed within the Solutions Overview section of this Agreement
- Any specific task or deliverables not clearly stated in the Solutions Overview section of this Agreement

2.5 CHANGE MANAGEMENT

Either Party may initiate requests to change or modify this Agreement, or the Deliverable Specifications (each, a "*Change Request*"). Any Change Request will be governed by (a) the Master Agreement and will utilize the form of written change request (the "*Change Request Form*"), if applicable, or (b) the following procedure, if the Master Agreement does not address Change Requests (the "*Managed Service Change Process*"):

The Managed Service Lead of the Party requesting a Change Request will submit a Change Request Form to the other Party's Managed Service Lead in a clear and concise manner (each, a "*Change Request Form*"). Upon execution of a mutually acceptable Change Request Form by both Parties, the obligations of the Parties with respect to such Change Request will be incorporated under this Agreement. Commencement of the provision of a Change Request is conditioned upon Trace3's receipt of (a) a Change Request Form signed by both Parties, and (b) either a signed additional Purchase Order or Purchase Order Exception authorizing the mutually agreed upon price for each Change Request.

2.6 ASSUMPTIONS AND CONSTRAINTS

2.6.1 Services Assumptions

The following general assumptions will apply to the execution of the Deliverables:

- Advanced Ops Support: Microsoft Support
 - Trace3 and Client acknowledge and agree that the Runbook for these Microsoft Support services must be completed and accepted by both Parties within thirty (30) days of the Execution Date.
- Normal business hours and after hours will be defined for each In-Scope Service within the Runbook.
- Prior to the Managed Service Start Date, Client will perform a backup of all Client data to be affected or impacted by the Managed Service.
- Trace3 will not address existing open maintenance and support issues during this engagement unless the maintenance and support case and remedial efforts towards resolution are explicitly defined in this Agreement.

- Trace3 will make commercially reasonable efforts to maintain consistency in the Trace3 Managed Services team which will be responsible for the delivery of Services hereunder. Trace3 and Client agree that certain staffing factors (e.g. terminations, resignations, promotions, long term disabilities) may require changes in the Trace3 resources delivering the Services hereunder. In the event that a change of Trace3 personnel is required, Trace3 shall: (i) if the applicable personnel is named under this Agreement, provide reasonable notice to Client of such change, (ii) ensure that a full knowledge transfer occurs between new and incumbent personnel without cost to Client, and (iii) ensure that any new personnel have the skills and experience necessary to perform the Services.
- If requested by Trace3, Client will provide a Trace3 field engineer remote access to Client's IT environment with access to in-scope devices from a secure remote location. When feasible, Trace3 will complete all Managed Service work remotely (a) over WebEx sessions with the Parties' resources, or (b) over a VPN connection with Trace3 resources.
- Except as may be acquired under a separate support or service Agreement, Trace3 will not be responsible to Client for any application or host system access that encompasses coding, scripting, installation, patching, application analysis, system performance, troubleshooting, or applications logins outside the scope of the Deliverables contemplated by this Agreement.
- All work associated within this Agreement is to be performed remotely. If Client wishes for onsite support, a Change Request will be required.
- Trace3 and Client acknowledge and agree that should Trace3 not manage OEM licensing and support contracts, Client is responsible for reviewing as needed.

2.7 RESPONSIBILITIES

2.7.1 Trace3 Responsibilities

During the Term, Trace3 will undertake the following responsibilities reasonably applicable to the execution of the Deliverables:

- Trace3 will submit written reports to Client regarding the status of the execution of the Deliverables as mutually agreed upon by the Parties.
- Trace3 will submit any documentation related to the success of the execution of the Deliverables as mutually agreed upon by the Parties.
- Trace3 will provide Client a lead contact person for the Managed Service (the "*Trace3 Managed Service Lead*") with such qualifications, expertise, and knowledge necessary and applicable for Trace3 to fulfill its obligations under this Agreement.
- Trace3 will use commercially reasonable efforts to incur any Travel and Expenses (as defined below) in accordance with Trace3's travel and expense policies. At Client's request, Trace3 will (i) work with Client to utilize Client's travel agent or related providers in a mutually acceptable "direct-bill" arrangement, and/or (ii) require its personnel working on the Managed Service to incur Travel and Expenses in accordance with Client's travel and expense policy.
- Trace3 will accept calls or emails from Client and follow the agreed upon workflow(s) that will be documented in the Runbook.

2.7.2 Client Responsibilities

During the Term, Client will undertake the following responsibilities reasonably applicable to the performance and delivery of the Deliverables:

- Client will make available to Trace3 knowledgeable Client personnel promptly upon a request from Trace3 via phone or e-mail to provide background information and clarification of information required by Trace3 personnel to perform and deliver the Deliverables.

- Client is responsible for providing an environment that is prepared and ready for Services to commence on the Managed Service Start Date; AC Power and HVAC Infrastructure, Install/reinstall any/all desktop Client applications (CAD, CSD, HRT).
 - If onsite presence of Trace3 resources is required and mutually agreed upon in a Change Request, Client will provide Trace3 personnel assigned to work at Client's premises reasonable use of Client's facilities. Prior to the Managed Service resource arriving onsite, Client will complete all necessary facilities arrangements, including, but not limited to, providing reasonable access to such items as power, network connections, physical access, floor and rack space, and cooling. Such required facility arrangements will remain in place during the Term.
- Client will be responsible for any business and data application testing and all necessary data backup in preparation for and during the performance and delivery of the Deliverables.
- Client is responsible for the identification and interpretation of, and ensuring compliance with, any laws, statutes, rules, regulations and standards applicable to its or its affiliates' business or operations.
- The documentation and information provided by Client to Trace3 personnel will be accurate, complete, and up-to-date.
- Client hereby grants Trace3 a limited, non-transferable license during the Term to use certain proprietary computer systems, technologies, and data owned by Client and its affiliates, which are necessary for Trace3 to perform and deliver the Deliverables.
- If required by Trace3, Client will participate in testing as directed by Trace3.
- Client will provide Trace3 a lead contact person for the Managed Service (the "*Client Managed Service Lead*") with such qualifications, expertise, and knowledge necessary and applicable for the Client to fulfill its obligations under this Agreement.
- Client shall implement an industry standard change management procedure and validate this process with Trace3 team.
- Client will be responsible for all costs associated with resolving deficiencies in physical and environmental conditions that are required for a supportable environment.
- Client will be responsible for all on-site tasks including but not limited to rack/stack, network initialization to enable remote, access, phone scanning/placement, phone resets in the unlikely event of a failed registration or reboot.
- Configuration management will be the responsibility of Client. Tracking of asset and configuration changes throughout Client's environment will include notification to Trace3 if the changes affect the monitored devices. The notification should be made prior to the change taking place so notification and escalation procedures are avoided.
- Client will retain ownership of security management, ensuring all platforms are kept up to date and realizing their full potential.
- Client will be responsible for all configuration changes required for problem resolution. Upon approval, a qualified Trace3 consultant can be dispatched to perform the necessary work. (services rendered will be on a time and material basis) per Section 3.1.
- Client is responsible for providing VPN and/or Jump Host access to relevant systems/subnets.
- Client will be responsible for providing escalation procedures to Trace3 during the Runbook creation process and during monthly review meetings.

In the event Client's failure to perform, or delay in performance of, any of its responsibilities causes Trace3 to incur significant uncompensated expenses, Trace3 may notify Client of such nonperformance. In such case, Trace3's obligation to continue its efforts to work around Client's failure to perform may, in Trace's sole discretion, be subject to Client and Trace3 agreeing on to additional compensation in order to reimburse Trace3 for its incremental uncompensated expense.

2.8 TERMINATION

Notwithstanding anything to the contrary contained in the Master Agreement, the termination language below will apply to this Agreement, and specifically supersedes the termination language and any other conflicting language provided in the Master Agreement:

- Client may not cancel this Agreement for convenience. This Agreement may only be cancelled for cause, force majeure or insolvency to the extent provided under the terms of the Master Agreement.

3 ANNEX B – MANAGED SERVICE PRICING

3.1 FEES

Client will pay Trace3 a One Time Setup Fee and Monthly Service Subscription Fees (the "**Fees**"), as further outlined throughout Section 3.1 below, for all work provided by Trace3 personnel in furtherance of the provision of the Deliverables. The items listed below consist of the Services being purchased by Client and considered in-scope for this Agreement.

Services		Monthly Fee Component	Total Fee Component (Term Rate)
One Time Fees	One Time Setup Fee	N/A	\$1,150 One-time Fee
Monthly Service Subscription	Advanced Ops Support: Microsoft Support	\$1,150	\$41,400
Total Estimated Fees:		\$1,150	\$42,550

Trace3 will continue to work on the Managed Service until the earlier of (a) Trace3's completion of the provision of the Deliverables, and (b) Trace3's receipt of Client's written instructions for Trace3 to cease further work towards the completion of the provision of the Deliverables.

If time and materials services are needed, a Base Hourly Rate of \$230 / hour ("**Base Hourly Rate**") will apply.

Priority 1 requests (as defined in Annex C) will be invoiced at two times (2x) the Base Hourly Rate with a two (2) hour minimum. Priority 2 requests will be invoiced at one and one-half times (1.5x) the Base Hourly Rate with a two (2) hour minimum. After hours work (between 5:00 PM and 8:00 AM local time Monday through Friday) will be billed at one and a half times (1.5x) the Base Hourly Rate. Weekend work (between 12:00 AM Saturday and 8:00 AM Monday local time) will be billed at two times (2x) the Base Hourly Rate provided above. Holiday work (as determined by Trace3 holiday calendar) will be billed at three times (3x) the applicable hourly rate. If Client does not utilize the full balance of the monthly hours in any month the unutilized amounts will not roll over for usage in succeeding months.

The Fees are based on the terms of this Agreement and the scope of the Deliverables being provided under this Agreement. Any change to the terms of this Agreement, the Managed Service, and/or the scope of the Deliverables, whether by the failure to meet a responsibility, a Change Request or otherwise, may result in a modification of the Fees. Taxes are not included herein and shall be finalized at time of invoicing.

3.1.1 Setup

Client shall pay Trace3 a one-time setup fee ("**One Time Setup Fee**") in the amount of \$1,150 which will be billed upfront and will cover the following:

3.1.1.1 Advanced Ops Support: Microsoft Support

- The creation of a Runbook that will outline the process for Client and Trace3 to follow to perform the Advanced Ops Support: Microsoft Support Deliverables outlined in this Agreement.
- Microsoft Support - onboarding

3.1.2 Service Subscriptions

3.1.2.1 Advanced Ops Support: Microsoft Support

Client shall pay Trace3 the Monthly Service Subscription Fees as outlined in the table below for the Advanced Ops Support: Microsoft Support services:

Description	Monthly Price (per QTY) ("Base Hourly Rate")	Quantity ("QTY")	Monthly Fee Component
Microsoft Support Hours Per Month	\$230 / hour	Up to 5 hour(s)	\$1,150
Monthly Service Subscriptions Fees:			\$1,150

- Hours in excess of the monthly fee will be invoiced at \$230 per hour and multipliers set forth in Section 3.1 of this Agreement (invoiced per month)

3.2 BILLING

Trace3 will invoice Client for Services as follows:

- Initial Invoice will be invoiced upon execution of this Agreement and will consist of:
 - 100% of the One Time Setup Fee
 - First month of Monthly Service Subscription Fees for in-scope services
- Trace3 will invoice Client monthly for:
 - The Monthly Service Subscription Fees for in-scope services
 - Any overages at the rates identified in this Agreement.

*One Time Setup Fee and the first month of Monthly Service Subscription Fees for in-scope services will be non-refundable.

3.3 TRAVEL AND EXPENSES

Client is responsible for any travel and related costs or expenses incurred by Trace3 personnel furtherance of the provision of the Deliverables ("*Travel and Expenses*"). Trace3 will invoice Client for any Travel and Expenses incurred by its personnel as such expenses are incurred and at the actual amount incurred and allowable under Trace3's travel and expense policies.

Trace3 will use reasonable efforts to staff Managed Service with resources from the local service area to mitigate expenses. When local resources cannot provide availability or specific expertise in a timely manner to meet Managed Service objectives and schedule, Trace3 may assign resources from other service areas.

4 ANNEX C – MAINTENANCE AND SUPPORT

1. EXPECTATIONS

All maintenance and support services ("**Maintenance and Support**") will be rendered in accordance with the priority levels (the "**Priority Levels**") provided in Section 2 of this Annex. The Parties agree that this Annex will be reviewed and updated on an ongoing basis following the Effective Date outlined in Section 2.2.1 of Annex A. Any changes to the Priority Levels or Service Levels set forth in this Annex shall be agreed to by the Parties by executing an amended and restated Annex, clearly denoting the date any such changes become effective. Amended changes must be mutually agreed upon using a Change Request or separate written Agreement.

2. PRIORITY LEVELS

Priority 1 (ASAP): An existing in-scope piece of equipment (or component) is down or there is a critical impact to the Client's business operation. Involved resources, in their best efforts will commit full-time resources to resolve the situation.

Priority 2 (HIGH PRIORITY): Operation of an existing in-scope piece of equipment (or component) is severely degraded, or significant aspects of the Client's business operation are being negatively impacted by unacceptable performance. All Parties obligated under the support Agreement and Client will commit full-time resources during standard business hours to resolve the situation.

Priority 3 (STANDARD PRIORITY): Operational performance of an existing in-scope piece of equipment (or component) is impaired while most business operations remain functional. All Parties obligated under the support Agreement and Client are willing to commit resources during standard business hours to restore service to satisfactory levels.

Priority 4 (LOW PRIORITY): Information or assistance is required on OEM product capabilities, installation, and/or configuration. There is clearly little or no impact to the Client's business operation. All Parties obligated under the support Agreement and Client are willing to provide resources during standard business hours to provide information or assistance as requested.

2.1. REPORTING PERIOD

Trace3 will provide Client with a report via e-mail on a monthly basis for Maintenance and Support rendered the previous month.

2.2. ESCALATION

Escalation will be per the Runbook created as part of this Agreement.

2.3. SERVICE LEVEL AGREEMENT

2.3.1. ADVANCED Ops SUPPORT: MICROSOFT SUPPORT

Priority	Responded Time	Resolution Plan	Resolution Plan SLO	Measured	Rate
----------	----------------	-----------------	---------------------	----------	------

Priority 1*	Two (2) hours	Six (6) hours	85%	Monthly	Two times (2x) normal bill rate for a minimum of two (2) hours
Priority 2*	One (1) Business Day	Two (2) Business Days after assignment	85%	Monthly	One and a half times (1.5x) normal bill rate for a minimum of two (2) hours
Priority 3	Two (2) Business Days	Five (5) Business Days after assignment	85%	Monthly	Normal rate applies
Priority 4	Two (2) Business Days	Five (5) Business Days after assignment	85%	Monthly	Normal rate applies

Assumptions

- "Responded" is defined as the duration of time elapsed between ticket creation and ticket acknowledgement by a service desk operator within the Information Technology Service Management ("ITSM") tool (ConnectWise Manage ("CWM")).
- "Resolution Plan" is defined as the duration of time elapsed to have a named technician assigned to support the request based on a mutually scheduled date/time.
- Clock stoppage applies to scenarios where input is required from the Client, 3rd party vendors or carriers, or hours outside the defined contractual service coverage.
- *Priority 1 and Priority 2 measurements apply to volume only received by phone call.

5 ANNEX D – GENERAL TERMS AND CONDITIONS

PAYMENT TERMS

Client will pay Trace3 for all Deliverables provided under this Agreement net 30 days from the date of Trace3's invoice.

Managed Service Change Process

Unless otherwise mutually agreed by the parties, any change or modification of the Managed Service, or the specifications for the Deliverables (the "*Deliverable Specifications*") will be coordinated by the Managed Service Leads in accordance with the procedures described below (the "*Managed Service Change Process*").

Change Requests

Either party may initiate requests to change or modify the Managed Service, or the Deliverable Specifications (each, a "*Change Request*"). The Managed Service Lead of the party requesting a Change Request will submit a written Change Request to the other party's Managed Service Lead in a clear and concise manner (each, a "*Change Request Form*"). Upon execution of a mutually acceptable Change Request Form by both parties, the obligations of the parties with respect to such Change Request will be incorporated under this Agreement. Commencement of the provision of a Change Request is conditioned upon Trace3's receipt of a Change Request Form signed by both parties.

Material Change Request

This Managed Service Change Process is not intended to address Change Requests which would constitute a material change to the Managed Service, and any such Change Request may require execution of a new Agreement.

Suspension of Services

If (a) Trace3 is unable provide the Deliverables due to the Client's action or inaction, or (b) any amount owing by Client under this Agreement is 30 or more days overdue, Trace3 may, in its discretion and without any liability to Client, suspend provision of the Deliverables to Client.

Managed Service Completion

Unless otherwise mutually agreed by the parties, Trace3 will present Client with a completion certificate (a "*Completion Certificate*") upon the completion of the provision of all of the Deliverables. If Client reasonably determines that Trace3 has completed provision of the Deliverables described in the Completion Certificate in substantial conformance with the applicable Deliverable Specifications, Client will sign the Completion Certificate acknowledging acceptance of the completed Deliverables and will return the signed Completion Certificate to Trace3 within five business days from the date of Client's receipt of the Completion Certificate.

If Client reasonably believes Trace3 has not completed provision of the Deliverables described in the Completion Certificate in substantial conformance with this Agreement and the Deliverable Specifications, Client will notify Trace3 in writing of its specific reasons for rejecting completion and delivery of the Deliverables within five business days from Client's receipt of the Completion Certificate (a "*Non-Completion Notice*"). Trace3 will address Client's issues described in the Non-Completion Notice and will re-submit the Completion Certificate for Client's signature.

In the event Trace3 does not receive a signed Completion Certificate or Non-Completion Notice from Client within ten days of Client's receipt of a Completion Certificate, Client's affirmative acceptance of completion of the Deliverables, a waiver of any Client right to reject completion of provision of the Deliverables and Client's signing of the Completion Certificate will automatically and without any further action of the parties be deemed to have occurred.

Warranties

Services: Trace3 represents and warrants that it (a) is competent, experienced and trained to provide all Services herein, and (b) it will use commercially reasonable efforts to provide the Deliverables in a timely manner in accordance with (i) the applicable Deliverable Specifications, and (ii) industry standards where this Agreement does not prescribe or regulate Trace3's provision of the Deliverables. Further, Trace3 warrants that the Services provided by it under this Agreement will not, from the date of Client's final acceptance of such Service through 30 days thereafter, deviate in any material respect from the Deliverable Specifications for such Services set forth in this Agreement; provided, that such warranty will not apply to Services (a) provided by Trace3 in a manner specifically requested by Client to which Trace3 objected, or (b) materially amended, revised or modified by a party other than Trace3, including, but not limited to, Client. If Client notifies Trace3 of a breach of this warranty, Trace3 will correct and redeliver the affected Service at no additional charge to Client within a reasonable period of time.

Products: Client acknowledges and understands that all Products to be provided under this Agreement are manufactured by one or more third parties (and not Trace3). Accordingly, Trace3's sole responsibility to Client with respect to any Products or components and parts thereof provided under this Agreement will be to pass through to Client such original Product manufacturer's available product warranty, if any.

THESE WARRANTIES (A) CONSTITUTE THE SOLE AND EXCLUSIVE WARRANTIES WITH RESPECT TO THE DELIVERABLES, AND (B) ARE IN LIEU OF ANY OTHER

WARRANTY, EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Limitation of Liability

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, FOR ANY CLAIMS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT AND THE PROVISION OF ALL DELIVERABLES HEREUNDER, IN NO EVENT, WHETHER BASED IN CONTRACT OR TORT (INCLUDING, WITHOUT LIMITATION, FOR BREACH OF WARRANTY, NEGLIGENCE AND STRICT LIABILITY IN TORT), WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR (A) INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL OR PUNITIVE DAMAGES OF ANY KIND, OR FOR LOSS OF REVENUE, LOSS OF BUSINESS OR OTHER FINANCIAL LOSS, OR (B) ACTUAL DAMAGES IN EXCESS OF THE AGGREGATE FEES TO BE PAID BY CLIENT TO TRACE3 UNDER THIS AGREEMENT.

Miscellaneous

Termination

Either party may terminate this Agreement (a) in the event the other party breaches any material obligation under this Agreement and does not cure such breach within 30 days of receipt of the non-breaching party's written notice of such breach, (b) in the event a Force Majeure Event prevents Trace3's provision of the Deliverables for more than 30 consecutive days, or (c) by giving the other party at least 30 days prior written notice of its desire to terminate this Agreement.

Force Majeure

Trace3 will not be liable to Client for any alleged loss or damages resulting from the provision of the Deliverables being delayed by acts of Client, acts of civil or military authority, governmental priorities, fire, floods, epidemics, quarantine,

energy crises, strikes, labor trouble, war, riots, accidents, shortages, delays in transportation, or any other causes beyond the reasonable control of Trace3 (each, a "*Force Majeure Event*"). Trace3 will (a) continue to use commercially reasonable efforts to perform its obligations under this Agreement to the extent possible, and (b) notify Client when the Force Majeure Event has abated.

Assignment

Assignment of this Agreement is prohibited without the written consent of both parties, except that (a) each party reserves the right to assign this Agreement to the successor in a merger or acquisition of such party or other similar business combination transaction, (b) Trace3 reserves the right to subcontract any Service obligations hereunder, and (c) Trace3 may assign this Agreement and any of its rights hereunder in connection with its financing activities in the ordinary course of business.

Governing Law; Venue

This Agreement, and all disputes hereunder, will be governed by the laws of the State of California. Both parties agree that any action, suit or proceeding arising out of or relating to this Agreement will be initiated and prosecuted in a state or federal court located in Orange County, California, and the parties irrevocably submit to the jurisdiction of such court.

Entire Agreement

This Agreement represents the entire agreement between the parties regarding the subject matter contained herein, and supersedes any and all other agreements between the parties regarding the subject matter hereof. Any changes to the terms and conditions in this Agreement must be in set forth in a written agreement signed by each party.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW 11-21-23

DEPARTMENT: Information Technology

PREPARED BY: Matt Ward, IT Director

SUBJECT: Microsoft Exchange 2016 to Microsoft Exchange Online Migration Project

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval of the attached proposal from CDW-G to migrate the county's existing email infrastructure from Microsoft Exchange 2016 to Microsoft's cloud based platform.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: This project involves partnering with CDW-G (holder of the MI-Deal contract for these type of services) for planning and implementation of the migration from the County's existing Microsoft Exchange 2016 E-Mail Infrastructure to Microsoft 365 Exchange hybrid model. We expect this project to increase the stability of the County e-mail system and improve the manageability of County Agency electronic mail operations.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES X NO

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: Data Processing Fund
3. AMOUNT REQUESTED: \$50,985.98
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) \$29,870.98 annual
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: None

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: NA.

CONTACT PERSON WITH PHONE NUMBER: Matt Ward, IT Director, 269-945-1413.



Barry County

Exchange 2016 to Exchange Online Migration Services Estimate

Prepared by Sr Solution Architect: Rob Todd

Date: 9/28/23

Why CDW Services

CDW is one of the Nation's leading Information Technology Companies.

CDW Solves Business Problems through:

- Cloud
- Datacenter
- Security
- Collaboration
- Mobility Technologies

CDW Services Include:

- Assessments
- Health Checks
- Implementation Services
- Consulting Services
- Migration Services
- Remote Managed Services
- Configuration Services

All CDW Services Include:

- Internal Bid Assurance and Peer Review
- Project Management
- Customer Kickoff Meeting
- Experienced Onsite or Remote Engineers
- Knowledge Transfer

Microsoft Gold Partner:

- Cloud Platform
- Small and Midmarket Cloud Solutions
- Datacenter
- Devices & Deployment
- Enterprise Mobility Management
- Identity and Access
- Windows & Devices
- Cloud Productivity
- Collaboration & Content
- Communications
- Software Asset Management

With more than 700 experienced Architects, Engineers, and Project Managers CDW has the team in place to support your organization. This Services Estimate provides you with a quick description of our solution and the next steps to move your project forward. Please feel free to reach out to your CDW contact for more information.

Description of Your Solution

This Services Estimate covers the following scope items:

- Discovery/Assessment
- Planning /Design
- Exchange Migration and Coexistence strategy
- Deploy Azure AD Connect
- Deploy Exchange 2019 Hybrid Server
- Pilot and Deployment Planning
- Mailbox Migration (300)
- Decommission Exchange 2016 Server
- Documentation
- Knowledge Transfer

Estimated Fee(s)

The estimated fee is based on previously completed and similar implementations and is billed on a time and materials basis. Your project includes the following resources:

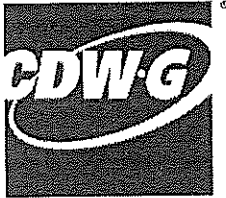
CDW Personnel	Hourly Rate	Estimated Hours	Estimated Fee
Senior Engineer	\$255	71	\$18,105
Project Manager	\$215	14	\$3,010
Estimated Total		85	\$21,115

Any project related travel expenses would be in addition to the T&M fee. Remote work will be done whenever possible to reduce or eliminate travel expenses.

Next Steps

Step 1	Finalize Solution	- Customer to review estimates - Refine the solution scope to your needs
Step 2	Align Agreement	- Finalize SOW into executable document - Sign SOW
Step 3	Kickoff Project	- Align Resources and Team - Project Kickoff Meeting

CDW has made certain interpretations as well as assumptions including but not limited to the customer environment to arrive at forecasting pricing, potential technical and financial benefits provided in this proposal. As such, these prices, benefits, and financial projections are estimates and are subject to change.



CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

**Enterprise Quote
for**

Barry County, MI

Date 10/12/23
Account Manager Malheew D.

VSL Specialist Pat McCormack
Channel Price Sheet Month Sep-23

Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment
Customer to make three annual payments to CDW-G

Microsoft Part #	Description	Level	Quantity	Year 1		Year 2		Year 3	
				Price	Extended	Price	Extended	Price	Extended
AAA-11894	Q365 G3 GCC Sub Per User	D	25	\$ 242.88	\$ 6,072.00	\$ 242.88	\$ 6,072.00	\$ 242.88	\$ 6,072.00
3NS-00003	Exchange Online P2 GCC Sub Per User	D	265	\$ 71.76	\$ 19,016.40	\$ 71.76	\$ 19,016.40	\$ 71.76	\$ 19,016.40
312-02177	Exchange Server Standard ALng LSA	D	1	\$ 293.48	\$ 293.48	\$ 293.48	\$ 293.48	\$ 293.48	\$ 293.48
Year 1 Total				\$	25,381.88	Year 2 Total	\$ 25,381.88	Year 3 Total	\$ 25,381.88
Three Year Total				\$	76,145.64				

Notes

Terms & Conditions

Terms and Conditions of sales and services projects are governed by the terms at:

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

MATT WARD,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

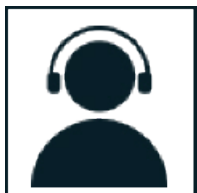
Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NQGD646	11/6/2023	VEEAM	3982709	\$4,489.10

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Veeam Backup for Microsoft Office 365 - Upfront Billing License (1 year) +	265	4963993	\$16.94	\$4,489.10
Mfg. Part#: P-VBO365-0U-SU1YP-00				
UNSPSC: 43233415				
Electronic distribution - NO MEDIA				
Contract: Michigan Master Computing-MiDEAL (071B6600110)				

SUBTOTAL	\$4,489.10
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$4,489.10

PURCHASER BILLING INFO	DELIVER TO
Billing Address: BARRY COUNTY ADMINISTRATOR ACCTS PAYABLE 220 W STATE ST HASTINGS, MI 49058-1849 Phone: (269) 945-1292 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: BARRY COUNTY ADMINISTRATOR MATT WARD 220 W STATE ST HASTINGS, MI 49058-1849 Phone: (269) 945-1292 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Mathew Dulkowski | (866) 405-6240 | mathew.dulkowski@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

© 2023 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW - November 21st, 2023

DEPARTMENT: Planning

PREPARED BY: James McManus, AICP
Director, Planning & Zoning

SUBJECT: PA 116 Agreement #23-1

SPECIFIC ACTION(S) REQUESTED:

To recommend to the Board of Commissioners approval of Farmland and Open Space Preservation (also known as PA 116) application #23-1 for Jeralee Mazurek in Section 4 of Castleton Township.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION:

On October 23rd, 2023, the Barry County Planning Commission reviewed the request and recommended by a 6-0 vote that it be approved. The minutes of the meeting are attached as well.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES _____ NO x _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

James McManus AICP, Director, Barry County Planning & Zoning – 269-945-1290

BARRY COUNTY

PAMELA A. PALMER
County Clerk



October 2, 2023

Jeralee E. Mazurek
10856 E. Carlton Center Road
Woodland, MI 48897

Re: Application for Farmland Agreement, dated 09/23/2023
Farmland and Open Space Preservation Program
#23-1 Parcel #08-05-004-040-00

Dear Ms. Mazurek:

I have received the above application. Planning and Zoning will review the agreement at the meeting on October 23, 2023 at 7:00 p.m. in the Community Room, (former Hastings Library), 121 S. Church St., Hastings, MI 49058.

The Committee of the Whole will review the Application on November 7, 2023 at 9:00 a.m. in the Commission Chambers at the Courthouse, 220 W. State St., Hastings, MI 49058. Mr. McManus will request that the matter be placed on the agenda for that date.

The matter is scheduled for November 14, 2023 before the Board of Commissioners at 9:00 a.m. in the Commission Chambers.

Sincerely,

Pamela A. Palmer
Barry County Clerk

Cc w/application: J. McManus, Planning and Zoning
Barry County Conservation District
Marcia Scramlin, Castleton Twp. Clerk

**BARRY COUNTY CONSERVATION DISTRICT
1611 S. HANOVER, SUITE 105
HASTINGS, MI 49058**

**MARCIA SCRAMLIN
CASTLETON TWP CLERK
915 REED STREET
NASHVILLE, MI 49073**



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. **Please read the Eligibility and Instructions document before filling out this form.**

OFFICIAL USE ONLY

Local Governing Body:

Date Received Oct 2 2023

Application No: 2023-1

State:

Date Received

Application No:

Approved: Rejected

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:

1. Name(s) of Applicant: Mazurek Jeralene E Tr.
Last First Initial

(If more than two see #15)

Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:

☐ Married ☒ Single

2. Mailing Address: 10856 E. Carlton Center Rd
Street City State Zip Code Woodland Mi. 48897

3. Telephone Number: (Area Code) (248) 367-4945

4. Alternative Telephone Number (cell, work, etc.): (Area Code) ()

5. E-mail address:

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Barry 7. Township, City or Village: Castleton

8. Section No. 4 Town No. 3 Range No. 7

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? ☐ Yes ☒ No

If "Yes", please explain circumstances:

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☒ No

Indicate who owns or is leasing rights if other than the applicant:

Name the types of mineral(s) involved:

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved:

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor (seller):

Name:

Address:

Street

City

State

Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (seller) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date

Signature of Land Contract Vendor(s) (Seller)

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10 years

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

Jessaloe M. Nurek-Hill
(Signature of Applicant)

(Corporate Name, If Applicable)

(Co-owner, If Applicable)

(Signature of Corporate Officer)

9-23-23
(Date)

Owner
(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____
☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):

COPY SENT TO:

____ County or Regional Planning Commission
____ Conservation District
____ Township (if county has zoning authority)
____ City (if land is within 3 miles of city boundary)
____ Village (if land is within 1 mile of village boundary)

**Before forwarding to State Agency,
FINAL APPLICATION SHOULD INCLUDE:**

____ Copy of Deed or Land Contract (most recent showing current ownership)
____ Copy of most recent Tax Bill (must include tax description of property)
____ Map of Farm
____ Copy of most recent appraisal record
____ Copy of letters from review agencies (if available)
____ Any other applicable documents

STATE OF
MICHIGAN

BARRY COUNTY
09/20/2022
2022-009780



REAL ESTATE
TRANSFER TAX
425.15 CO
2,898.75 ST
TX # 4023296

8028346
Tx: 4023296

2022-009780
BARRY MI
BARBARA D. HURLESS
REGISTER OF DEEDS

RECEIVED AND RECORDED

Instrument Number: 2022-009780

Document Type: WARRANTY DEED

Number of Pages: 4

Arrival Date and Time: 9/20/2022 10:32:04AM

Recording Date and Time: 9/20/2022 10:46:17AM

I hereby certify that this instrument was RECEIVED and
RECORDED on the date and times stamped above in the
OFFICIAL PUBLIC RECORDS of the REGISTER OF
DEEDS, Barry County, Michigan.



Barbara D Hurless

Barbara Hurless, Register
Register of Deeds
Barry County Michigan

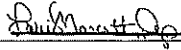
This cover page is PAGE 1 of your document and is part of the Official Public Record.

Hastings, Michigan 09/20/2022

Barry County, Treasurer's Office

I hereby certify that there are no tax liens or titles on the lands herein described and that all taxes have been fully paid for the five years preceding the date of said instrument. This certificate does not apply to taxes, now in process of collection by township or city or village Collecting officers.

2022-009780
BARBARA D. HURLESS
BARRY COUNTY, MI
09/20/2022 10:46 AM
FEES: 35.00

 County Treasurer

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS: That Debbie Morrison, Personal Representative of the The Estate of Elwyn V Raffler, whose address is 12776 Tasker Rd, Lake Odessa, MI 48849 convey(s) and warrant(s) to Jeralee E Mazurek, Trustee of the Jeralee E Mazurek Trust, whose address is 10856 E Carlton Center Rd, Woodland, MI 48897, the following described premises:

Land situated in the Township of Castleton, County of Barry, Michigan, described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE

Commonly known as: 1455 N Woodland Rd, Woodland, MI 48897
Parcel ID No(s): 08-05-004-040-00

For the full consideration of Three Hundred Eighty-Six Thousand One Hundred And No/100 Dollar(s) (\$386,100.00) subject to easements and restrictions of record, if any, and further subject to liens, encumbrances and other matters subsequent to the date of this notice.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan Right of Farm Act.

Together with all and singular tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining thereto.

SUBJECT to easements and restrictions of record, zoning laws and ordinances affecting the premises, and rights of the public and of any governmental entity in any part thereof taken, used or deeded for street, road, right of way, or highway purposes, and subject to taxes and future installments of special assessments payable hereafter.

The Grantors herein convey to Grantees ALL rights of division under Section 108 of the Michigan Land Division Act.

Dated this 16th day of September, 2022.

Debbie Morrison, Personal Representative of the The Estate of Elwyn V Raffler

BY: Debbie Morrison

Debbie Morrison
Personal Representative

STATE OF MICHIGAN

COUNTY OF BARRY

The foregoing instrument was acknowledged before me this day by Debbie Morrison, Personal Representative of the The Estate of Elwyn V Raffler.

Witness my hand and official seal, this the 16th day of September, 2022.

Becky Sue OLMSTEAD
Notary Public
State of Michigan
Acting in Barry County
My Commission Expires:

BECKY SUE OLMSTEAD
Notary Public, State of Michigan
County of Barry
My Commission Expires July 24, 2027
Acting in the County of Barry

(SEAL)

Prepared by:

Debbie Morrison, Personal Representative of the The Estate
of Elwyn V Raffler
12776 Tasker Rd
Lake Odessa, MI 48849

Assisted By:

Lighthouse Title Agency - Thornapple River, LLC
136 E. State Street, Suite A
Hastings, MI 49058

When recorded mail to:

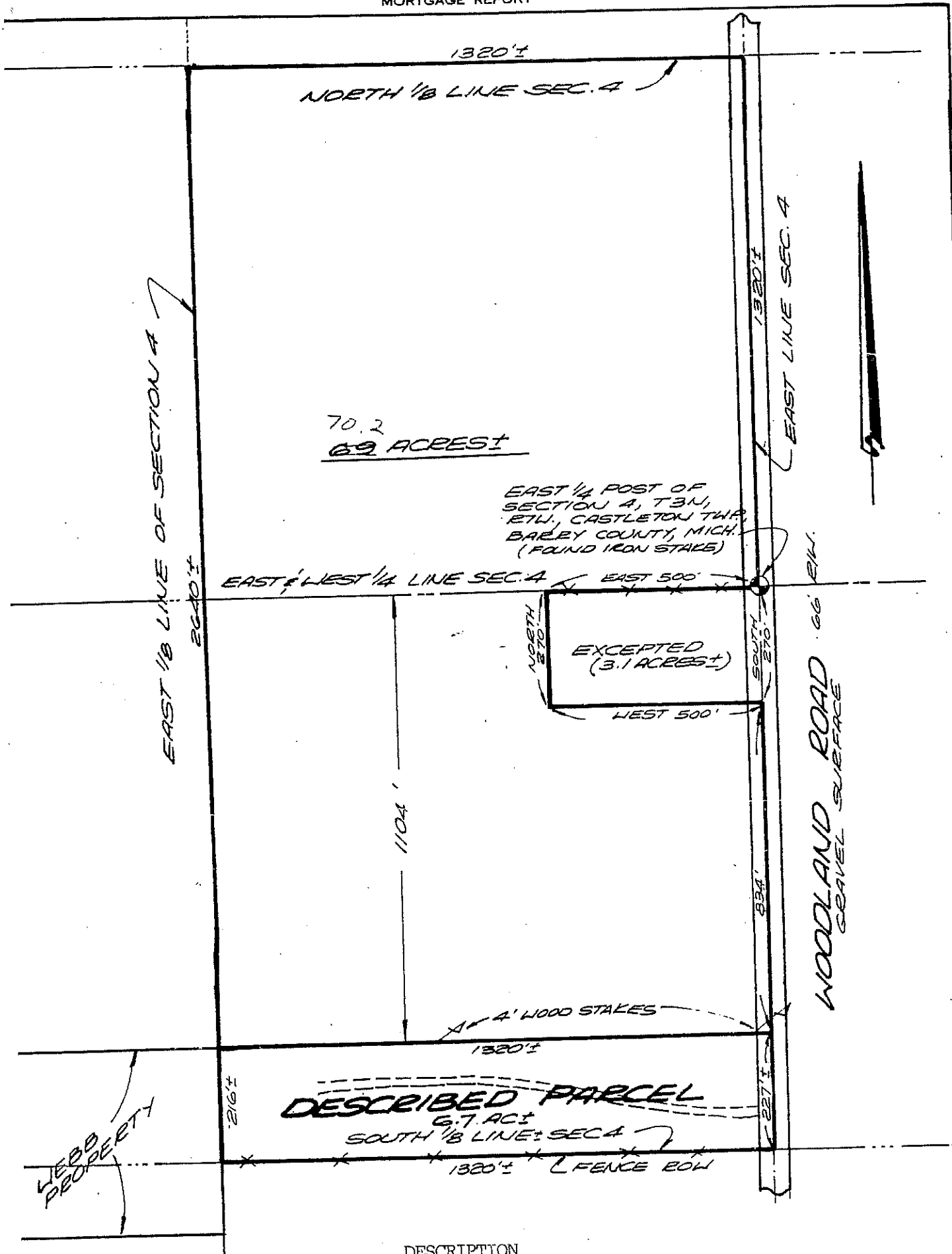
Lighthouse Title Agency - Thornapple River, LLC
136 E. State Street, Suite A
Hastings, MI 49058

EXHIBIT "A"

THE NORTH 1104.00 FEET OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 4, AND THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 4, TOWN 3 NORTH, RANGE 7 WEST.

EXCEPTING THEREFROM: A PARCEL OF LAND DESCRIBED AS BEGINNING AT THE EAST 1/4 POST OF SAID SECTION 4; THENCE SOUTH 270.00 FEET ALONG THE EAST LINE OF SAID SECTION 4; THENCE WEST 500.00 FEET PARALLEL WITH THE EAST AND WEST 1/4 LINE OF SAID SECTION 4; THENCE NORTH 270.00 FEET PARALLEL WITH SAID WEST LINE; THENCE EAST 500.00 FEET ALONG SAID 1/4 LINE TO THE PLACE OF BEGINNING.

MORTGAGE REPORT



DESCRIPTION

The Northeast 1/4 of the Southeast 1/4 of Section 4, Town 3 North, Range 7 West, except the North 1104 feet thereof, Castleton

JERALEE MAZUREK
10856 E CARLTON CENTER RD
WOODLAND, MI 48897-9670

1658

74-8405/2724
BRCH04

9-1-23

Date

CHECK AT
TRANSACTION

Pay to the
Order of

Castleton Twp.

\$ 479.05

four hundred seventy nine & 5/100 Dollars

Photo Safe Deposit
Circle on back

PFCU
Credit Union

Prime Time Member

For

Taxes

Jeralée Mazurek

⑆ 272484056⑆ 10006000056635⑆ 1658

Hyland Clarke

>072402869< 20230911
Highpoint Community Bank
Drawer#/Trans#: 00110/0107
HIN: 865484690000371

ENCLOSURE

PAY TO THE ORDER OF
HASTINGS CITY BANK
NASHVILLE, MICHIGAN 49073
072402869
FOR DEPOSIT ONLY
CASTLETON TOWNSHIP
TRUST & AGENCY ACCOUNT FUND
41003340

2023 Summer Property Tax Statement

Castleton Township

Treasurer
CASTLETON TOWNSHIP
JOY E. MULDER, TREASURER
PO BOX 679, 915 REED STREET
NASHVILLE, MI 49073

Taxable Value: 42,315
State Equalized Value: 212,900
School District: LAKEWOOD PUBLIC SCHOOLS
% PRE/MBT: 100 % Qualified Ag

MAZUREK JERALEE TRUST
10856 E CARLTON CENTER RD
WOODLAND MI 48897

Parcel Number: 0805-004-040-00

Property Address: 1455 N WOODLAND RD

Assessment Class: 102 - AGRICULTURAL-VACANT

Legal Description:

SE 1/4 NE 1/4 & N 1/4 FT OF NE 1/4 SE 1/4 SEC 4-3-7 EXC COM E
1/4 PST SEC 4-3-7; TH S 270 FT; TH W 500 FT; TH N 270 FT; TH E 500
FT POB. 70.35 ACRES

TAXES ARE DUE SEPTEMBER 14, 2023.

WAYS TO PAY:
MAIL YOUR CHECK OR MONEY ORDER FOR THE EXACT
AMOUNT OR USE THE DROPBOX ON THE FRONT OF THE
BUILDING. OR PAY ONLINE BY ELECTRONIC FUNDS
TRANSFER OR CREDIT CARD AT WWW.BSAONLINE.COM.
A SMALL FEE FOR THIS SERVICE. NSF VOIDS PAYMENT.
YOUR CANCELLED CHECK IS YOUR RECEIPT. INCLUDE A
SELF ADDRESSED STAMPED ENVELOPE OR EMAIL
ADDRESS IF YOU WANT RECEIPT MAILED TO YOU.
CASTLETONTREASURER@GMAIL.COM OR 517-852-9479.

TAXING AUTHORITY	RATE	AMOUNT
STATE EDUC TAX	6.00000	253.89
COUNTY OPERATING	5.20910	220.42

Subtotal
Administration Fee

474.31
4.74

To avoid late charges, payment must be received by
the close of business day or postmarked by the US
postmaster no later than September 14, 2023

Total Amount Due by 09/14/2023

\$479.05

9-1-23

Reset Form

Michigan Department of Treasury
3676 (Rev. 12-18)

This form is issued under authority of P.A. 260 of
2000 and P.A. 378 of 2006. Filing is mandatory.

Affidavit Attesting Qualified Agricultural Property Shall Remain Qualified Agricultural Property

1. Street Address of Property 1455 N. Woodland Road, Woodland, Michigan 48897		2. Name of County Barry	
3. City/Township/Village Where Real Estate is Located Castleton		☐ City ☒ Township ☐ Village	
4. Name of Property Owner(s) (Print or Type Legibly) Jeralee E. Mazurek, Trustee		5. Property ID Number (from Tax Bill or Assessment Notice) 08-05-004-040-00	
6. Legal Description (Legal description is required; attach additional sheets if necessary) See attached Exhibit A		7. Percentage of this property that is, and will remain Qualified Agricultural Property (Do Not Include Qualified Forest Program Property) 100 %	
8. Daytime Telephone Number (616) 366-8784	9. E-mail Address mazfarms@gmail.com	Partial transfer under MCL 211.27a(6)(K)? See Page 2 ☐ Yes ☒ No	

CERTIFICATION & NOTARIZATION (Notarization necessary for recording with Register of Deeds)

I certify that the information above is true and complete to the best of my knowledge. I further certify that the property noted on this affidavit currently is, and will remain, qualified agricultural property. Must be signed by owner, partner, corporate officer, or a duly authorized agent.

Dated: November 15, 20 22

Signed _____

Name (Printed or Type) Jeralee E. Mazurek

Title Trustee of the Jeralee E. Mazurek Trust

Dated: _____, 20 _____

Signed _____

Name (Printed or Type) _____

Title _____

STATE OF MICHIGAN)
) ss.

COUNTY OF Barry

On this 15th day of November, 20 22, the above-named person(s) Jeralee E. Mazurek, Trustee of the Trust, each personally appeared before me. Each acknowledged that the persons' execution of this affidavit was that person's free act and deed and affirmed that the contents of this affidavit are true to the best of that person's information, knowledge and belief.

PRINT/TYPE NAME: Steven J. Tjapkes

NOTARY PUBLIC, Kent County, Michigan

Acting in Barry County

My commission expires: 10/16/2024

(NOTARY SEAL)

Drafter's Name Steven J. Tjapkes, Attorney

Drafter's Address 1700 E. Beltline Avenue NE, Suite 200, Grand Rapids, MI 49525

FOR LOCAL GOVERNMENT USE ONLY AFTER THE INSTRUMENT IS RECORDED WITH THE REGISTER OF DEEDS

Is the percentage stated above in number 7 the current percentage of the property that is Qualified Agricultural Property? ☐ Yes ☐ No

If NO, what is the correct percentage of the property that is currently Qualified Agricultural Property?

Assessor's Signature

Date

EXHIBIT A

Premises situated in Township of Castleton, County of Barry, State of Michigan, and legally described as follows:

THE NORTH 1104.00 FEET OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 4, AND THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 4, TOWN 3 NORTH, RANGE 7 WEST.

EXCEPTING THEREFROM: A PARCEL OF LAND DESCRIBED AS BEGINNING AT THE EAST 1/4 POST OF SAID SECTION 4; THENCE SOUTH 270.00 FEET ALONG THE EAST LINE OF SAID SECTION 4; THENCE WEST 500.00 FEET PARALLEL WITH THE EAST AND WEST 1/4 LINE OF SAID SECTION 4; THENCE NORTH 270.00 FEET PARALLEL WITH SAID WEST LINE; THENCE EAST 500.00 FEET ALONG SAID 1/4 LINE TO THE PLACE OF BEGINNING.

**Barry County Planning Commission
Meeting Minutes
October 23, 2023**

The meeting was called to order at 7:00 p.m. by Chairperson John LaForge in the Community Room of the Tyden Center located at 121 South Church Street in Hastings.

The Planning Commission members in attendance included: LaForge, Jack Miner, Jack Nadwornik, Dave Hatfield, Joyce Snow and Juli Sala. Joseph Kammenzind was absent. Those also in attendance included: Jeremiah Angoli, John Paul Kauffman, James McManus and other interested people.

Motion by Hatfield to approve the agenda as printed. Support by Sala.
All ayes – motion carried.

The Planning Commission reviewed the minutes of September 25, 2023. On page 5, Snow asked to change “Snow” to “Kammenzind”. Motion by Snow to approve the minutes as corrected. Support by Sala. All ayes - motion carried.

BUSINESS

Special Uses

LaForge explained the procedures of a public hearing.

Case No. SP-9-2023

Jeremiah Angoli (Applicant/Property Owner)

LaForge recessed the Planning Commission, opened the public hearing, and asked Angoli to present his request.

Angoli said he would like to open a taxidermy business as a home occupation. He said he would build a new building 120 feet from the roadway, and he will use the existing drive for access. He said he will be installing a new well and septic system. He noted there will be no processing. He said he hopes to break ground in November.

LaForge asked if anyone wished to speak in favor of the request.

Kevin Korteway noted Angoli will do what he says, so he was in favor.

LaForge asked if anyone was opposed. There was no response.

LaForge closed the public hearing and reconvened the Planning Commission.

Miner asked if Angoli would have any employees. Angoli said no.

Miner asked what the hours of operation would be. Angoli said 9-5.

Miner asked if the building would be used for residential use. Angoli said no.

Nadwornik asked if Angoli would have a sign. Angoli said yes.

Nadwornik asked if it would be lit. Angoli said no.

Snow asked about chemical disposal. Angoli said he was unsure, but it would be separate from other waste disposal.

Snow asked about any bone or animal waste. Angoli said there will be no bone waste, but he said there would be some skin removal.

Snow asked about the parking area. Angoli said it would be limestone and would be west of the building. Snow asked how many vehicles would be able to be parked. Angoli said 8-10.

Sala asked if a sign permit would be required. McManus said yes.

Sala asked where the chemical waste would go. McManus said other waste creators have sent their material to Battle Creek.

LaForge asked if the building would have a restroom. Angoli said yes.

LaForge noted the building will have to be handicap accessible. Angoli agreed.

LaForge asked about emergency exits. Angoli said they will be included on the building plan. LaForge asked what days the business would be open. Angoli said Monday - Friday or by appointment.

Motion by Snow to approve Case #SP-9-2023 pursuant to Section 2302 parts 1-7 of the Barry County Zoning Ordinance subject to administrative review. Support by Nadwornik. 6 ayes – 0 nays motion carried. Special Use Granted.

Site Plan Review

PR-6-2023

John Paul Kauffman (Applicant/Property Owner)

McManus noted Kauffman submitted a site plan of the work area on the property. He said it shows the driveway, building, staging area and fences.

Sala asked if Kauffman had run the mill. Kauffman said no.

Jim Carr, representing Kauffman, said they would move the fence that is encroaching on the neighbor's property to the property line. Carr noted the finished side will face outward.

Motion by Snow to approve PR-6-2023. Support by Hatfield.
6 ayes – 0 nays motion carried. Site Plan approved.

Farmland Agreement

2023-1 Jeralee Mazurek Trust

McManus noted the property is 70 acres in size and is 100% tillable. He noted the property is currently zoned Agricultural and is planned Preserve.

Motion by Nadwornik to recommend approval of Farmland Agreement 2023-1 to the Board of Commissioners. Support by Snow. All ayes. Motion carried.

Public Comment

McManus distributed letters from Don Sklenka, Larry Heslinga and Mike Wilczynski regarding gravel pits as well as a letter from Judith Scott regarding solar farms.

Motion to adjourn by Miner, Support by Snow.
All ayes - motion carried.
Meeting adjourned at 7:30 pm.

Respectfully submitted,

Jack Nadwornik,
Secretary

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW 11-21-23

DEPARTMENT: Remonumentation Program

PREPARED BY: Michael Brown, County Administrator

SUBJECT: Agreement for Remonumentation Grant Administration Services and appointment of Andrew Hartwick as Grant Administrator

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval of the attached Agreement for Remonumentation Grant Administration Services with Anderwylde LLC and to appoint Andrew Hartwick as the Grant Administrator for the Barry County Remonumentation Program effective January 1, 2024.

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u>
--

DESCRIPTION OF ACTION: This is a request to approve the attached Agreement for Remonumentation Grant Administration Services with Anderwylde LLC and to appoint Andrew Hartwick as the Grant Administrator for the Barry County Remonumentation Program for the period of January 1, 2024 through December 31, 2024. Andrew served as Barry County's Remonumentation Program Grant Administrator for 2023 and served St. Joseph County prior to that. Andrew has an extensive background with the Remonumentation Grant program having also served on the State of Michigan Remonumentation Grant committee.

TIME FRAME OF ACTION: January 1, 2024 – December 31, 2024

FUNDING REQUIRED: YES ☒ X _____ NO _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) State
2. IF LOCAL, SPECIFY FUND: Remonumentation Grant Fund
3. AMOUNT REQUESTED: \$2,500
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) \$2,500 Annual
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: None

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: Please see attachment.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, County Administrator, 269-945-1414.

**AGREEMENT FOR REMONUMENTATION GRANT
ADMINISTRATION SERVICES**

THIS AGREEMENT, made and entered into this 28th day of November, 2023, by and between the **COUNTY OF BARRY**, a municipal corporation and political subdivision of the State of Michigan and (hereinafter referred to as the "County"), and Anderwylde LLC, a limited liability corporation, located at 7615 Boysen Rd., Shelbyville, MI 49344 (hereinafter referred to as the "Contractor").

WITNESSETH:

WHEREAS, the County desires to appoint the Contractor as the Remonumentation Grant Administrator to oversee and manage annual Remonumentation Grant paperwork, communications with the State Remonumentation Office, and coordinate annual Remonumentation activities in conjunction with the County Remonumentation Representative/County Surveyor; and

WHEREAS, the services contracted for pursuant to this Agreement are a proper concern of the County and are services that the County could otherwise perform pursuant to law.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

FIRST: **Program to be Administered by Contractor.** Barry County Remonumentation Grant program.

SECOND: **Duties of Contractor.** The Contractor, in accordance with the requirements of the Remonumentation Grant Program Agreement and the objectives of this Agreement as herein specified, shall serve as Barry County's Remonumentation Grant Administrator to oversee and manage the County's annual Remonumentation Grant Program paperwork and to coordinate the County's annual Remonumentation Grant Program activities in conjunction with the County Remonumentation Representative/County Surveyor.

THIRD: **Agreement Period and Termination.** The Contractor shall commence performance of the services and obligations required of it hereunder on the 1st day of January, 2023 and shall continue said services through the 31st day of December, 2023.

Notwithstanding any other provision in this Agreement to the contrary, the County may terminate this Agreement at any time, with or without cause, upon delivery of ten (10) days prior written notice to the Contractor. In the event this Agreement is terminated by the County for reasons other than Contractor's breach of this Agreement, the Contractor shall be entitled to receive or retain a sum equal to one-twelfth (1/12th) of the total sum of the

compensation stated in the FOURTH section of this Agreement multiplied (x) by the number of months in which the Contractor performed services under this Agreement prior to the effective date of termination. Any funds received by the Contractor that are in excess of this revised sum shall be returned to the County within thirty (30) days of the effective date of termination. It is expressly understood and agreed that in the event of a breach of this Agreement by the Contractor and its termination by the County, the County, in addition to the Agreement's termination, reserves the right to seek any other remedies available in law or in equity.

FOURTH: Compensation. It is expressly understood and agreed that in no event will the total compensation to be paid by the County to the Contractor under this Agreement exceed the sum of Two Thousand Five Hundred Dollars (\$2,500.)

The Contractor shall prepare and submit periodic progress billings to the Barry County Administrator. Payment by the County to the Contractor is subject to the availability of funds as determined by and in the sole discretion of the Barry County Board of Commissioners.

In the event that the funds granted in this Agreement or any portion thereof are found to be unauthorized by either the laws of the State of Michigan, an opinion issued by the Michigan Attorney General, a Michigan Court Decision, or in any future audit of the County, the Contractor shall reimburse the County for all such funds found to be unauthorized.

FIFTH: Fees, Charges or Contributions. Under no circumstances shall fees or charges of any nature be solicited or required by the Contractor for services provided by the Contractor under this Agreement, without the prior written approval of the County.

SIXTH: Title and/or Ownership of Equipment Purchased with Agreement Funds. Any and all equipment purchased solely by funds authorized by this Agreement, the cost of any single item of which exceeds FIVE HUNDRED AND NO/100 DOLLARS (\$500.00), shall be and remain the property of the County. Such property shall be delivered to the County or otherwise used or disposed of within thirty (30) days after the termination of this Agreement.

SEVENTH: Expenditure and Receipt Reports. The Contractor shall prepare and submit expenditure and receipt reports as requested by the County.

EIGHTH: Annual Reporting. The Contractor shall prepare and submit to the County and the State of Michigan any reports that are required to meet the terms and agreement of the State of Michigan Remonumentation Grant Program. If any report is not completed to the satisfaction of the County or State, the County shall return the same to the Contractor, setting forth the additional information desired. The Contractor shall resubmit the report with the appropriate changes no later than two (2) weeks after its return

by the County. The Contractor shall submit any other reports to the County when and as requested by the County, provided at least two (2) weeks' prior written notice is given to the Contractor.

NINTH: Report Forms. In the event the County furnishes forms for any of the reports required under this Agreement, such forms shall be used by the Contractor.

TENTH: Access to Books, Documents, Papers and Records. All books, documents, papers and **records pertaining to the performance of this agreement, including**, but not limited to, invoices, vouchers, purchase orders and contracts of the Contractor shall be open to inspection during regular working hours by the County through the Barry County Administrator or his designee. Refusal to allow the County or its representatives access to said records shall constitute a material breach of this Agreement and grounds for termination. In addition, the Barry County Administrator or his designee shall be entitled to prepare quarterly and/or annual audits of all books and records pertaining to the program.

ELEVENTH: Maintenance of Records. The Contractor shall keep and maintain records covering the services rendered and expenditures made pursuant to this Agreement for three (3) years after termination of this Agreement or until a final audit has been performed, whichever occurs later. In the event an audit has not been performed within said three (3) year period, the Contractor shall notify the County in writing and request such an audit or permission to dispose of the records.

TWELFTH: Nondiscrimination. The Contractor, as required by law and/or the Barry County Equal Opportunity Employment/Nondiscrimination Policy, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. The Contractor shall adhere to all applicable Federal, State and local laws, ordinances, rules, regulations and policies prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder.

- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 et seq), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement. In the event the Contractor is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to the Contractor.

THIRTHEENTH: Compliance with the Law. The Contractor shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations.

FOURTEENTH: Independent Contractor. It is expressly understood and agreed that the Contractor is an independent contractor. The employees, servants and agents of the Contractor shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the County. The Contractor's employees, servants and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. The Contractor shall be responsible for paying any salaries, wages or other compensation due its employees for services performed pursuant to this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes to the proper Federal, State and local governments. The Contractor shall carry workers' compensation insurance coverage for its employees, as required by law and shall provide the County with proof of said coverage.

FIFTHTEENTH: Indemnification and Hold Harmless. The Contractor shall, at its own expense, indemnify, protect, defend and hold harmless the County, its elected and appointed officers, employees, and agents from all claims, damages, lawsuits, costs, and expenses, including but not limited to, all costs from administrative proceedings, court costs and attorney fees they may incur as a result of any acts, omissions or negligence of the Contractor, its employees, agents or subcontractors that may arise out of this Agreement. The Contractor's responsibilities to the County and its officers, employees and agents as set forth in this section shall not be mitigated by the insurance coverage obtained by the Contractor pursuant to the requirements of this Agreement.

SIXTEENTH: Waivers. No failure or delay on the part of the County in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

SEVENTEENTH: Modifications, Amendments or Waiver of Provisions of the Agreement. All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties hereto.

EIGHTEENTH: Assignment or Subcontracting. The Contractor shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement.

NINETEENTH: Power to Diminish or Terminate Compensation for Failure to Comply with Agreement. In the event that the Contractor fails to fulfill any of the terms or conditions of this Agreement in a timely and diligent manner as determined by the County, the County reserves the right to reduce or diminish or terminate the compensation set forth in the **FOURTH** section in a manner which reflects such noncompliance.

TWENTIETH: Purpose of Section Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

TWENTY-FIRST: Complete Agreement. This Agreement, Exhibit A, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

TWENTY-SECOND: Invalid/Unenforceable Provisions. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.

TWENTY-THIRD: Non-Beneficiary Contract. This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

TWENTY-FOURTH: Iran Linked Business. Consultant, by entry into this agreement, has certified to the County that neither it nor any of its successors, parent companies, subsidiaries, or companies under common ownership or control of the Contractor, are an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. It is expressly understood and agreed that the Contractor shall not become an "Iran Linked Business" during the term of this Agreement.

NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WA MADE, WHICHEVER IS GREATER, PLUS COSTS OF INVESTIGATION AND REASONABLE ATTORNEY FEES INCURRED, AS MOR FULLY SET FORTH IN SECTION 5 OF ACT NO 517, PUBLIC ACTS OF 2012.

TWENTY-FIFTH: Certification of Authority to Sign Agreement. The people signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of the party they represent and that this Agreement has been authorized by the party they represent.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS INSTRUMENT ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF BARRY

By: _____
David Jackson, Chair
County Board of Commissioners

_____ Date

By: _____
Cynthia White, County Clerk

_____ Date

ANDERWYDLE LLC

By: _____
Andrew Hartwick, Principal/Owner

_____ Date

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: COW 11/21/23

DEPARTMENT: Administration

PREPARED BY: Michael Brown, County Administrator

SUBJECT: Budget Amendment 23-B

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners Approval of Budget Amendment 23-B.

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u>
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DESCRIPTION OF ACTION: Budget Amendment 23-B recognizes the remaining \$5,124,108 of ARPA funds as revenue loss and transfers them into the General Fund. It also recognizes \$1,000,000 in revenue from the MMRMA loss fund and \$1,250,000 in revenue from the Umbrella Tax Fund and transfers it into the General Fund. The amendment transfers \$2,250,000 from the General Fund to the Commission on Aging Facility Construction Fund and \$5,124,108 from the General Fund to the Public Safety Facility Construction Fund. The amendment also transfers \$500,000 from the Diverted Felons Fund to the Public Safety Facility Construction Fund. The result is that the Commission on Aging Facility Construction Fund will end the year with revenue totaling \$3,000,000 and the Public Safety Facility Construction Fund will end the year with revenue totaling \$5,624,108.

TIME FRAME OF ACTION: Before the end of 2023.

FUNDING REQUIRED: YES _____ NO ☒ _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: New.

ANY OTHER PERTINENT INFORMATION: None.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown or Luella Dennison, 269-945-1284.

**BARRY COUNTY GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY**

SOURCES OF FUNDS	2020 Actual	2021 Actual	2022 Actual	2023 BUDGET	2023 Amendment	2023 Amended
TAXES	12,583,498	13,084,861	13,703,686	14,699,377	-	14,699,377
LICENSES AND PERMITS	79,003	88,160	76,680	91,800	-	91,800
FEDERAL AND STATE	2,664,176	2,540,687	2,203,812	2,269,614	-	2,269,614
CHARGES FOR SERVICES	1,630,908	1,948,619	1,592,632	1,464,565	-	1,464,565
RENTS/INTEREST	225,517	28,144	(287,905)	167,520	-	167,520
FINES / FORFEITS	31,543	23,240	18,753	16,000	-	16,000
OTHER REVENUE	1,033,994	781,329	1,035,407	2,242,074	7,374,108	9,616,182
TOTAL REVENUE	18,248,639	18,495,040	18,343,065	20,950,950	7,374,108	28,325,058

EXPENDITURES BY MANDATE	2020 Actual	2021 Actual	2022 Actual	2023 BUDGET	2023 Amendment	2023 Amended
MANDATED	12,607,842	13,215,797	13,775,969	14,792,695	-	14,792,695
Non-MANDATED/SERVICABL	4,271,357	4,175,769	3,626,577	4,203,173	-	4,203,173
Non-MANDATED/no service re	410,835	424,174	432,271	438,716	-	438,716
PRIOR YR Non-Mandated & LEGISLATIVE	958,605	679,300	558,359	1,467,454	7,374,108	8,841,562
New Positions/classifications	-	-	-	-	-	-
TOTAL EXPENDITURES	18,248,639	18,495,040	18,393,176	20,902,038	7,374,108	28,276,146

(50,111)
Fund Balance reduction
12/31/22

48,912
Revenue, Less Exp.

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 Amendment	2023 AMENDED
TAXES							
402-000	Current Property Taxes	-	-	-	-	-	-
402-190	2019 Tax Collections	30,064	4	-	-	-	-
402-200	2020 Tax Collections	12,358,217	(3,549)	-	-	-	-
402-210	2021 Tax Collections	-	12,836,080	(66,364)	-	-	-
402-220	2022 Tax Collections	-	-	13,472,599	-	-	-
402-230	2023 Tax Collections	-	-	-	14,381,787	-	14,381,787
420-000	Del. Per. Prop/Tax Value Ch.	2,211	1,063	398	2,000	-	2,000
421-000	Taxable Value Changes Pd	3,680	2,408	3,552	2,500	-	2,500
424-000	Tax Reverted Lands	-	-	-	-	-	-
425-000	Trailer Taxes	5,683	7,142	6,858	7,000	-	7,000
426-000	Payments in Lieu of Taxes	23,128	13,668	21,295	15,000	-	15,000
429-000	Commercial Forest Reserve	31	-	-	27	-	27
539-000	Marihuana Tax	-	28,001	56,453	56,453	-	56,453
441-000	Local Community Stabilization	123,997	163,718	173,033	192,610	-	192,610
445-010	Interest on Taxes	36,487	36,328	35,863	42,000	-	42,000
	SUBTOTAL	12,583,498	13,084,861	13,703,686	14,699,377	-	14,699,377
LICENSES & PERMITS							
476-000	Gun Permit Renewal	-	-	-	-	-	-
476-010	Gun Permits New	-	-	-	-	-	-
477-000	Dog Licenses	28,733	29,695	26,100	30,000	-	30,000
477-010	Dog License Late Fee	-	-	-	-	-	-
478-000	Kennel Licenses	355	320	290	300	-	300
479-000	Marriage Licenses	1,745	2,195	2,125	2,000	-	2,000
479-010	Out of State Marriage Fee	250	310	360	300	-	300
480-000	Marriage License Fees Family	5,265	6,585	6,375	6,500	-	6,500
481-000	Marriage Waiver	250	200	400	200	-	200
485-000	Planning Services	42,405	48,855	41,030	52,500	-	52,500
	SUBTOTAL	79,003	88,160	76,680	91,800	-	91,800
FEDERAL & STATE							
506-000	EMP Grant	41,673	62,022	52,760	49,311	-	49,311
506-020	Supplemental Fund Grant	2,700	7,746	-	7,000	-	7,000
506-030	Hazard Mitigation	-	-	-	-	-	-
521-000	Federal Grant	-	226,213	-	-	-	-
528-000	Other Federal Grants	856,269	165,706	-	-	-	-
540-000	Probate Judges Salary	162,575	167,658	162,334	162,760	-	162,760
541-000	Circuit Court Judges Salary	45,724	45,724	45,724	45,724	-	45,724
542-000	District Court Judges Salary	45,724	45,724	45,724	45,724	-	45,724
543-000	State Court Fund Distribution	195,069	197,219	191,317	200,000	-	200,000
543-010	Jury Fee - Trial Courts	3,113	4,011	4,167	4,000	-	4,000
544-000	Probation Allocated Grant	-	-	-	-	-	-
544-030	Caseload Assistance	9,492	7,134	6,358	7,000	-	7,000
545-000	Secondary Road Patrol	69,770	63,045	80,405	53,838	-	53,838
545-010	Highway Safety Patrol	-	-	-	-	-	-
545-020	OHSP-UAD	-	-	-	-	-	-
552-000	Byrne Grant - Sheriff	-	-	-	-	-	-
560-000	State Grant-Medical Marihuana	20,206	28,897	5,523	30,655	-	30,655
562-010	Cooperative Reimb-FOC	-	-	-	-	-	-
562-020	Cooperative Reimb-Pros	-	-	-	-	-	-
562-030	Cooperative Reimb-Medical	-	-	-	-	-	-
562-040	FOC-PROS Atty Incentive	-	-	-	-	-	-
562-050	State DHS Title IVE - Pros	-	-	-	-	-	-
563-000	State Grant - Brownfield	4,569	1,691	25,191	-	-	-
564-000	State Grant- RTA	-	-	-	9,500	-	9,500
564-010	State Grant - CPLR	-	-	-	9,250	-	9,250
565-000	State Grants	-	48,165	12,285	15,000	-	15,000
566-000	State Grants - CJO	27,317	13,659	27,317	27,317	-	27,317
567-000	Marine Safety Program	54,900	54,900	58,400	54,900	-	54,900
569-000	Crime Victims Rights-Pros	-	-	-	-	-	-
569-010	Crime Victims Rights-Clerk	2,581	2,648	1,962	2,500	-	2,500

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2020	2021	2022	2023	2023	2023
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Amendment	AMENDED
570-010	Forensic Lab Fees	-	-	-	-	-	-
571-000	State Grant Conv & Tourism	153,759	159,402	160,207	238,713	-	238,713
AUDIT	local Assistance	-	-	50,000	-	-	-
572-000	Cigarette Tax	-	-	-	-	-	-
574-000	State Sales Tax	918,955	1,206,925	1,245,658	1,297,122	-	1,297,122
576-000	Liquor Law Enforcement	9,011	9,307	9,311	9,300	-	9,300
577-000	Voters Aid Registration	40,769	66	-	-	-	-
589-010	Sewer Administration Fee	-	22,825	-	-	-	-
	SUBTOTAL	2,664,176	2,540,687	2,184,643	2,269,614	-	2,269,614
CHARGES FOR SERVICE							
601-000	Circuit Court Costs	54,198	73,593	43,000	45,000	-	45,000
601-010	Contempt of Court	-	300	85	-	-	-
601-020	Cell Phone Contempt of Court	-	-	30	-	-	-
601-030	Attorney Fees - Criminal	12,923	6,177	1,821	-	-	-
601-040	Attorney Fees - Civil/Criminal	-	-	-	-	-	-
NEW	Restitution	-	173,439	-	-	-	-
601-101	Circuit Court Late Fees	8,260	5,665	7,530	8,000	-	8,000
602-000	Circuit Court Bond Costs	1,840	1,655	2,070	1,200	-	1,200
603-000	District Court Costs	319,452	285,866	248,113	280,000	-	280,000
604-000	District Court Bond Costs	3,758	4,287	5,325	4,000	-	4,000
605-000	District Court Civil Fees	68,266	69,036	72,596	60,000	-	60,000
607-010	Filing Fees + 215 Clerk Exp	620	2,077	1,278	2,000	-	2,000
607-030	Jury Fees	840	1,300	1,080	1,000	-	1,000
607-040	Trial Fees	-	-	-	-	-	-
607-050	Appeal Fees	25	150	125	25	-	25
607-060	Reinstatement Fees	-	62	-	-	-	-
607-070	Reinstatement Fees	-	25	-	-	-	-
607-080	Motion Fees +PC 215 Clerk Exp	4,010	4,770	4,460	4,000	-	4,000
607-090	Paternity Fee	90	70	74	80	-	80
607-110	Filing Fees	7,978	10,169	9,275	9,000	-	9,000
607-120	Filing Fee Ordered -C	-	31	-	-	-	-
609-000	Register of Deeds Services	183	90	(30)	-	-	-
609-010	Recording Fees	305,927	341,646	271,697	213,000	-	213,000
609-020	Record Search	849	1,217	19,743	13,000	-	13,000
609-030	Recording Fees-Re monumentation	-	-	-	50	-	50
609-040	County Admin Fee 1%	-	658	486	-	-	-
609-060	Financing Statements	1,425	125	100	125	-	125
609-080	DNA Sampling (Clerk)	3	2	-	-	-	-
609-090	DNA 2015 Clerk	299	220	229	250	-	250
610-000	Real Estate Transfer Tax	377,503	488,880	432,930	400,000	-	400,000
611-000	FOC Service Fees	59,229	49,271	46,859	50,000	-	50,000
612-000	Investigative Fees	750	525	1,875	1,250	-	1,250
614-000	MSSR Co. Portion	865	899	206	575	-	575
618-010	Tax Certification Fees	10,416	11,195	9,900	9,000	-	9,000
618-020	Tax History Fees	42	12	-	20	-	20
618-030	Tax Search Fees	135	546	146	200	-	200
618-050	Other County Treas Serv	216	235	261	200	-	200
621-010	Certified Copies	2,820	3,270	3,652	3,000	-	3,000
621-020	Partnership, Assumed Name	1,420	1,800	1,640	2,000	-	2,000
621-030	Notary Bond Filing	696	848	1,000	1,000	-	1,000
621-050	Notarial Certs/Power Att	-	5	150	-	-	-
621-060	Other County Clerk Services	1,125	1,214	1,382	1,800	-	1,800
621-070	Record Search	67,313	87,984	34,436	-	-	-
621-080	Notorizing-Witnss	680	750	1,005	1,100	-	1,100
621-090	Campaign Finance Late Fee	-	-	-	100	-	100
621-100	CCW Photos	-	-	-	-	-	-

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 Amendment	2023 AMENDED
621-120	Vital Records copies	57,947	65,319	61,433	65,000	-	65,000
621-121	Official Records Online - Clerk	-	-	495	500	-	500
621-130	DBA/Co-Part Cert/Non-res	18	28	80	20	-	20
621-140	DBA/Co-Part Cert@filing	9	22	7	20	-	20
621-150	DBA/Co-Part Change/Dissol	55	83	30	80	-	80
621-160	DBA/On Time Renewal	80	164	96	150	-	150
622-000	Probate Court Services	8,755	11,428	8,180	8,000	-	8,000
623-000	Service Fees Juvenile Court	110	63	60	-	-	-
623-010	Probate Costs	-	-	-	-	-	-
623-020	Probate Assessments	81	56	43	30	-	30
623-030	DNA Sampling (Family Div.)	27	25	18	15	-	15
623-040	20% Late Fee	120	233	110	-	-	-
625-000	Sex Offender Registration Fee	4,540	3,800	4,640	5,600	-	5,600
625-010	Probate Court Fees	11,726	21,789	20,150	21,700	-	21,700
625-030	Marriage Ceremonies	-	-	-	-	-	-
625-050	Jury Fees	-	-	-	-	-	-
625-060	Change of Name	90	300	100	150	-	150
625-080	Deposit Boxes	-	-	-	-	-	-
625-110	Adoption Collection Fees	40	60	180	190	-	190
625-130	Certified Copies	4,072	4,691	4,351	4,500	-	4,500
625-140	MOT/PET/ACCT/OBJ/Claim	2,140	2,380	2,420	2,700	-	2,700
625-150	Trust Reg/Will Safe Keeping	150	825	950	900	-	900
625-160	Appeals Probate Court	75	-	-	-	-	-
626-000	District Court Crime Victim	5,169	4,522	4,040	4,000	-	4,000
627-000	Animal Shelter Fees	3,671	4,414	3,750	5,000	-	5,000
629-020	Boat Livery Inspection	-	-	-	60	-	60
629-030	Photographic Services	2,788	3,880	4,147	3,000	-	3,000
629-040	Vehicle Inspection	585	390	630	500	-	500
629-050	Other Sheriff Services	18,173	35,203	57,630	36,000	-	36,000
629-060	Gun Permits	1,370	1,030	1,390	1,000	-	1,000
629-070	Kennel Inspections	330	280	290	300	-	300
635-000	Prisoners Board	17,770	17,230	19,076	18,000	-	18,000
635-010	Diverted Felons	-	-	-	-	-	-
635-080	Fingerprinting	13,389	8,379	10,924	12,000	-	12,000
635-090	DNA Sampling (Sheriff)	67	62	45	-	-	-
635-100	DNA Sampling (Sheriff)	8	4	-	-	-	-
635-110	DNA 2015 Sheriff	745	549	573	-	-	-
639-000	Mapping Department Serv	5,948	7,376	9,009	8,000	-	8,000
639-010	IT Dept. Services	-	956	8,252	7,000	-	7,000
639-020	Abstract Dept. Services	776	1,952	7,934	1,500	-	1,500
639-030	Assessor Training - Host	-	-	-	-	-	-
641-000	Transportation of Prisoners	-	-	1,538	3,000	-	3,000
644-000	Record Copying Fees	117,754	104,416	85,301	85,100	-	85,100
644-010	Divorce Kits	-	-	-	-	-	-
645-000	Sale of Meals	-	-	-	-	-	-
646-000	Sale of Office Supplies	-	-	-	75	-	75
646-010	Sale of District Court Forms	2,298	3,471	13,242	2,300	-	2,300
646-020	Sale of Family Court Forms	1,238	960	1,655	1,300	-	1,300
647-000	Animal Adoption Fees	14,711	12,486	14,446	14,000	-	14,000
647-010	Cremation	817	614	908	1,500	-	1,500
647-020	Cremation Permits	9,800	11,585	11,305	10,000	-	10,000
647-030	Rabies shots/vet	2,832	2,565	3,699	3,400	-	3,400
647-040	Sterilization Fee	5,304	4,590	4,887	5,000	-	5,000
649-000	Sale of Scrap & Salvage	1,174	375	79	22,000	-	22,000
AUDIT	Rounding	-	-	13	-	-	-
673-000	Inmates Pay Phone Revenue	-	-	-	-	-	-
SUBTOTAL		1,630,908	1,948,619	1,592,632	1,464,565	-	1,464,565
FINES & FORFEITS							
656-000	Bond Forfeitures	6,394	5,370	8,465	6,000	-	6,000
657-000	Ordinance Fines	25,149	17,870	10,288	10,000	-	10,000
SUBTOTAL		31,543	23,240	18,753	16,000	-	16,000

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 Amendment	2023 AMENDED
RENTS & INTEREST							
665-000	Interest Earned	214,245	10,612	(294,448)	150,000	-	150,000
665-010	Interest Earned on Payroll	36	32	43	20	-	20
667-000	Rent on Land	4,736	-	-	-	-	-
667-010	Rent on Marine Vehicle	6,500	6,500	6,500	6,500	-	6,500
667-020	Rent on Equipment	-	11,000	-	11,000	-	11,000
667-030	Rent CAC Building	-	-	-	-	-	-
667-050	Rent on Health Dept. Building	-	-	-	-	-	-
671-010	Admin Fee	-	-	-	-	-	-
	SUBTOTAL	225,517	28,144	(287,905)	167,520	-	167,520
OTHER REVENUE							
675-000	Donations	10,000	10,000	10,010	10,000	-	10,000
676-000	Smart Tags	-	-	-	-	-	-
678-000	Hospitalization Reimb	-	-	-	-	-	-
679-000	Miscellaneous Revenue	17,448	2,675	1,024	179,519	1,000,000	1,179,519
679-010	Miscellaneous Reimbursement	28,390	80,603	62,069	1,050	-	1,050
679-020	FOIA Reimbursement	4,949	81	312	100	-	100
680-000	Canvassing Reimbursements	1,921	129	3,670	3,600	-	3,600
681-000	Central Services Cost Reimb*	-	-	-	35,449	-	35,449
682-000	Reimbursement Dog Damage	-	-	-	-	-	-
683-000	Housing Reimb/State Inmates	-	-	-	-	-	-
684-000	Inmate Housing Out Cty Rent	-	-	-	-	-	-
685-000	SSSP Sheriff Reimbursement	5,754	6,843	14,685	-	-	-
685-010	SSSP Prosecutor Reimb	-	-	-	-	-	-
688-000	Insurance/Bond Prem Refund	-	-	-	-	-	-
692-010	Refunds Treasurer	-	-	-	-	-	-
692-020	Refunds Clerk	-	-	-	-	-	-
692-030	Refunds Probate	5,925	7,151	9,687	12,000	-	12,000
692-040	Refunds Prosecutor	518	225	-	250	-	250
692-050	Refunds Sheriff	53	89	412	300	-	300
692-060	Miscellaneous Refunds	11	10	79	150,000	-	150,000
693-000	Sale of Capital Assets	-	-	-	747,450	-	747,450
694-000	Cash Over/Short	420	128	12	-	-	-
696-000	Bond or Insurance Recovery	-	-	-	-	-	-
	SUBTOTAL	75,389	107,932	101,960	1,139,718	1,000,000	2,139,718
	TOTAL GENERAL FUND	17,290,034	17,821,643	17,390,450	19,848,594	1,000,000	20,848,594
	<i>+Bldg Rehab Interest</i>	<i>5,147</i>	<i>1,992</i>	<i>-</i>			
	<i>+Restitution Rev=\$133,322+Local Asst.=\$50,000</i>			<i>133,322</i>			
	TOTAL GENERAL FUND (shown to tie to Audit)	17,295,181	17,823,635	17,523,772			
697-000	Proceeds FA	-	10,000	-	-	-	-
699-261	Transfer in from Indigent Def.*	-	22,602	22,602	-	-	-
699-264	Transfer in from CPL Fund	-	-	193,542	-	-	-
699-248	Transfer in from Bldg Rehab	-	-	-	131,500	-	131,500
699-253	Transfer in from Mstr Land	-	-	-	-	-	-
699-637	Transfer in from Data Processing	-	-	-	178,200	-	178,200
699-284	Transfer in from 2021 ARP Act	-	-	217,303	252,188	5,124,108	5,376,296
699-286	Transfer in from Juv. Drug Ct.	-	-	-	-	-	-
699-297	Transfer in from Diverted Fel.	-	-	-	-	-	-
699-372	B.A. Courts & Law fund bal.	-	-	-	-	-	-
699-616	100% Umbrella Tax Fund	958,605	640,795	500,000	500,000	1,250,000	1,750,000
699-661	Transfer in from Vehicle Fund	-	-	-	-	-	-
New	Transfer in from Drain fund	-	-	-	40,468	-	40,468
	SUBTOTAL	958,605	673,397	933,447	1,102,356	6,374,108	7,476,464
	GENERAL FUND TOTAL w/transfers in	18,248,639	18,495,040	18,323,897	20,950,950	7,374,108	28,325,058

BARRY COUNTY GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 AMENDMENT	2023 AMENDED
MANDATED SERVICES							
151	Adult Probation	8,425	8,919	10,030	11,030	-	11,030
999-662	Child Care Approp.	334,601	273,079	266,460	300,000	-	300,000
999-673	Child Care Welfare (Hosp)	-	-	-	-	-	-
999-663	Child Care Welfare Approp.	-	-	-	-	-	-
215	Clerk	596,889	632,525	604,669	574,910	-	574,910
101	Commissioners	202,565	204,929	211,161	267,707	-	267,707
275	Drain Commissioner	204,521	232,800	263,166	277,794	-	277,794
191	Elections	113,936	21,853	108,093	57,600	-	57,600
225	Equalization	251,638	266,529	310,190	376,612	-	376,612
230	Extraditions	731	4,885	2,286	3,000	-	3,000
999-353	F.O.C. Building Debt Approp.	84,500	50,795	-	-	-	-
148	Family Court Division	828,567	839,104	937,016	1,028,843	-	1,028,843
999-143	Friend of the Court Approp.	203,077	248,116	100,000	300,000	-	300,000
602	Health & Safety Fund Approp.	-	-	-	-	-	-
601	Health Dept. Approp	449,212	456,796	470,500	484,615	-	484,615
865	Property & Liability Insurance	408,526	424,166	446,521	486,247	-	486,247
351	Jail	2,318,984	2,542,872	2,604,188	2,918,321	-	2,918,321
147	Jury Board	5,157	3,160	8,941	11,500	-	11,500
999-681	Transfer to Life Ins. Fund	3,000	2,500	-	-	-	-
	Retiree Health Ins	46,985	48,394	-	-	-	-
648	Medical Examiner	151,989	155,169	167,493	177,937	-	177,937
999-649	Mental Health Approp.	154,500	154,500	154,500	154,500	-	154,500
229	Prosecutor	840,046	890,715	917,586	949,822	-	949,822
236	Register of Deeds	223,828	274,866	307,890	292,344	-	292,344
999-244	Remonumentation	23,725	25,155	26,203	26,547	-	26,547
301	Sheriff	3,273,094	3,318,924	3,646,783	3,819,311	-	3,819,311
999-670	Social Welfare (Admin)	7,840	7,840	7,840	7,840	-	7,840
631	Substance Abuse Approp.	76,880	79,701	79,792	75,467	-	75,467
254	Tax Tribunal Refunds	19,865	3,828	8,062	9,000	-	9,000
253	Treasurer	243,338	252,278	259,806	288,922	-	288,922
999-???	Public Defender Indigent Approp	231,302	231,076	422,651	233,113	-	233,113
140	Trial Court Criminal/Civil	1,300,121	1,560,323	1,434,142	1,659,713	-	1,659,713
	SUBTOTAL	12,607,842	13,215,797	13,775,969	14,792,695	-	14,792,695
NON-MANDATED, SERVICE LEVEL REQUIRED							
175	Administration	322,075	338,383	421,119	515,634	-	515,634
999-131	Adult Drug Court Approp.	21,116	26,368	41,935	77,655	-	77,655
355	Animal Control	88,459	94,900	105,154	107,758	-	107,758
430	Animal Shelter	266,406	276,876	347,017	434,539	-	434,539
999-966	Building Rehab Approp.	596,675	311,061	-	-	-	-
900	Capital	-	-	-	-	-	-
999-NEW	Capital Replacement Approp.	162,729	84,835	-	-	-	-
334	Court Security	107,756	109,049	114,790	161,626	-	161,626
265	Courthouse & Grounds	552,579	593,927	622,952	745,870	-	745,870
999-638	Data Processing Approp.	162,729	84,835	-	-	-	-
426	Emergency Management	136,782	162,532	158,709	163,090	-	163,090
266	Health Department Building	113,216	130,445	138,872	172,782	-	172,782
999-148	Juvenile Drug Ct. Approp.	48,771	-	-	-	-	-
999-668	Juvenile Justice Approp.	84,319	87,904	92,074	84,638	-	84,638
243	Land Information Services	390,267	439,517	507,210	516,823	-	516,823
999-145	Law Library Approp.	18,500	25,500	18,500	19,250	-	19,250
211	Legal Counsel	102,314	84,021	69,979	75,000	-	75,000
317	Snowmobile Enforcement	-	1,283	-	1,032	-	1,032
331	Marine	117,903	99,866	110,797	154,140	-	154,140
299	Miscellaneous	262,912	380,691	292,033	352,610	-	352,610
315	OHSP Enforcement Grant	-	-	-	-	-	-
400	Planning & Zoning	283,632	296,271	290,861	303,006	-	303,006
441	Public Works	38,306	190,978	24,692	-	-	-
333	Road Patrol	102,560	113,315	108,945	120,153	-	120,153
689	Soldier/Sailor Relief	5,218	11,464	8,068	40,000	-	40,000
999-281	Swift & Sure Program	37,272	42,782	52,755	27,197	-	27,197
999-282	56B Sobriety Court	21,368	25,677	31,093	39,425	-	39,425
999-981	Vehicle Replacement Approp.	162,729	94,835	-	-	-	-
682	Veterans Affairs	39,264	39,054	43,822	53,445	-	53,445
681	Veterans Burial	25,500	29,400	25,200	37,500	-	37,500
	SUBTOTAL	4,271,357	4,175,769	3,626,577	4,203,173	-	4,203,173

BARRY COUNTY GENERAL FUND EXPENDITURES

[illegible]

		Amendment 23-B				Page 1
ACCT NUMBER	Department		Line Item	2023 BUDGET	2023 AMENDMENT	2023 AMENDED
101-999	COA Bldg Constr.	E-999-463	Appropriation Transfer Out	-	2,250,000	2,250,000
101-999	Public Safety Constr		Appropriation Transfer Out	-	5,124,108	4,124,108

SPECIAL REVENUE FUNDS
Amendment 23-B

Fund #	Fund Name	BALANCE 12/31/2022	Adopted 2023 Revenues	Adopted 2023 Expenses	PROJECTED BALANCE 12/31/2023	Amended 2023 Revenues	Amended 2023 Expenses	PROJECTED BALANCE 12/31/2023
101	GENERAL FUND	2,236,311	20,950,950	20,902,038	2,285,223	28,325,058	28,276,146	2,285,223
	SPECIAL REVENUE FUNDS							
201	Road Commission	4,086,266	14,416,513	14,416,513	4,086,266	-	-	4,086,266
205	Central Dispatch	2,097,316	2,151,268	2,346,304	1,902,280	-	-	2,097,316
208	Charlton Park	317,884	663,932	663,932	317,884	-	-	317,884
215	Friend of the Court	539,003	1,336,458	1,470,979	404,482	-	-	539,003
216	Bench Warrant Fund	1,360	-	-	1,360	-	-	1,360
226	Sheriff's K-9 Donation Fund	29,948	500	4,600	25,848	-	-	29,948
227	Animal Shelter TNR - Bissell	6,621	30,000	30,000	6,621	-	-	6,621
228	Solid Waste	289,869	85,600	142,100	233,369	-	-	233,369
229	Animal Shelter TNR - Two Seven	-	35,464	30,000	5,464	-	-	-
231	C SNIP Donation Fund	1,921	-	-	1,921	-	-	1,921
232	Animal Shelter Donation	308,454	15,000	47,500	275,954	-	-	242,355
233	Community Resource Network	11,467	6,000	6,000	11,467	-	-	11,467
236	Remonumentation Grant	20,530	86,547	86,547	20,530	-	-	20,530
244	Commission on Aging Building	463,940	1,500	-	465,440	-	-	465,440
247	Thornapple Manor Depreciation	271,821	-	-	271,821	-	-	271,821
248	Building Rehabilitation	2,173,484	49,181	411,000	1,811,665	-	-	2,173,484
249	Capital Replacement	367,360	-	268,424	98,936	-	-	98,936
250	Parks & Recreation	118,204	101,264	101,264	118,204	-	-	118,204
252	Agriculture Preservation	13,998	797,750	807,750	3,998	-	-	3,998
253	Master Land Use Plan	18,992	-	18,992	-	-	-	18,992
255	Economic Development	-	152,585	152,585	-	-	-	-
256	Register of Deeds Automation	260,713	70,000	235,000	95,713	-	-	260,713
259	Corrections Officer Trng.	75,493	10,000	12,400	73,093	-	-	73,093
260	Victims Services Unit Grant	6,277	1,200	2,900	4,577	-	-	4,577
261	Indigent Defense Fund	-	909,800	909,798	2	-	-	-
264	Concealed Pistol Licensing	85,838	52,131	35,351	102,618	-	-	85,838
265	Drug Law Enforcement	10,222	-	-	10,222	-	-	10,222
266	Special Investigation	11,170	52	-	11,222	-	-	11,222
267	Crime Victims Rights Week Grant	1	83,968	77,305	6,664	-	-	1
269	Law Library	14,870	25,750	30,000	10,620	-	-	14,870

SPECIAL REVENUE FUNDS
Amendment 23-B

Fund #	Fund Name	BALANCE 12/31/2022	2023 Revenues	2023 Expenses	PROJECTED BALANCE 12/31/2023	Amended 2023 Revenues	Amended 2023 Expenses	PROJECTED BALANCE 12/31/2023
275	Commission on Aging	402,037	2,020,183	2,051,183	371,037	-	-	371,037
276	CDBG Housing	19,171	87,427	87,427	19,171			19,171
277	Middleville Police Services	-	440,738	440,738	-	-	-	-
279	MSHDA HOME Program	13,312	-	-	13,312	-	-	13,312
281	Swift & Sure Program	99,745	185,319	188,255	96,809	-	-	99,745
282	56B Sobriety Court	120,730	214,573	217,279	118,024	-	-	120,730
283	Community Corrections	6,068	157,097	157,097	6,068	-	-	6,068
284	ARP Act Fund	5,977,683	5,977,683	2,362,179	9,593,187	5,977,683	7,486,287	4,469,079
285	Adult Drug Court	268,706	265,373	265,373	268,706	-	-	268,706
287	Michigan Justice Training Fund	10,168	8,000	8,000	10,168	-	-	10,168
290	Social Welfare	104,189	7,840	7,840	104,189	-	-	104,189
292	Child Care Fund	2,601,685	1,094,057	1,518,679	2,177,063	-	-	2,601,685
295	Airport	343,718	376,700	403,580	316,838	-	-	343,718
296	Juvenile Continuum of Care	10,804	-	-	10,804	-	-	10,804
297	Diverted Felons	931,422	-	157,750	773,672	50,000	657,750	323,672
DEBT SERVICE FUNDS								
352	Friend of the Court Renovation De	2,196	-	-	2,196	-	-	2,196
354	Yankee Springs Water Tower Debt	721	41,837	41,832	726	-	-	726
355	Middleville Water Debt 2006 B	48	10,957	10,956	49	-	-	49
356	Middleville Water Debt 2006 A	325	65,875	65,875	325	-	-	325
357	Fawn Lake Sewer Debt	495	29,613	29,603	505	-	-	505
358	Yankee Springs Arsenic Removal	3,561	27,666	27,656	3,571	-	-	3,571
359	Finkbeiner/Crane Debt	12,737	83,775	83,775	12,737	-	-	12,737
360	TM Bldg Auth 2012	1,473	948,900	948,900	1,473	-	-	1,473
361	Road Commission Series 2016 De	-	542,500	542,500	-	-	-	-
367	TM Harvest Pointe	27,035	1,229,700	1,229,000	27,735	-	-	27,735
368	TM 2006/2012 Refunding	311,907	1,669,600	1,670,100	311,407	-	-	311,407
374	Middleville Sewer Debt 1999	-	-	-	-			-
375	2021 BPW Middleville Sewer Debt	211	155,889	155,884	216			216
377	Leach-Middle Lakes Sewer Debt	935	178,052	178,051	936			936
378	Little Thornapple 2019 Debt Fund	3,805	-	-	3,805			3,805

SPECIAL REVENUE FUNDS
Amendment 23-B

Fund #	Fund Name	BALANCE 12/31/2022	2023 Revenues	2023 Expenses	PROJECTED BALANCE 12/31/2023	Amended 2023 Revenues	Amended 2023 Expenses	PROJECTED BALANCE 12/31/2023
	CONSTRUCTION FUNDS							
463	COA Building Construction Fund	-	750,000	-	750,000	3,000,000	-	3,000,000
466	Public Safety Complex Const.	-	-	-	-	5,624,108	-	5,624,108
478	Little Thornapple Construction	66	176,177	-	176,243	-	-	66
479	Public Safety 800Mhz Infrastr	-	-	1,251,322	(1,251,322)	-	-	-
480	Paul Henry Trail Project	-	-	1,000,000	(1,000,000)	-	-	-
	ENTERPRISE FUNDS							
512	Thornapple Manor	5,774,935	-	-	5,774,935	-	-	5,774,935
516	Tax Umbrella	8,231,293	-	500,000	7,731,293	-	1,750,000	6,481,293
517	Foreclosure	3,361,429	2,500	40,000	3,323,929	-	-	3,361,429
588	Transit	3,140,378	2,015,948	1,565,339	3,590,987	-	-	3,140,378
595	Commissary	187,983	150,000	150,000	187,983	-	-	187,983
	INTERNAL SERVICE FUNDS							
637	Data Processing	739,788	-	528,700	211,088	-	-	739,788
660	Telephone	45,154	51,000	51,000	45,154	-	-	45,154
661	Vehicle	592,600	-	388,746	203,854	-	-	592,600
676	Workers Compensation	253,120	218,511	218,511	253,120	-	-	253,120
677	Health Insurance	248,618	3,101,925	3,101,925	248,618	-	-	248,618
678	Disability	218,076	73,693	73,693	218,076	-	-	218,076
680	Fringe Benefits	1,939,523	259,002	259,002	1,939,523	-	-	1,939,523
681	Life Insurance	19,329	60,866	60,866	19,329	-	-	19,329
682	Retirement	237,918	3,995,391	3,995,391	237,918	-	-	237,918
683	Dental Insurance	101,650	157,628	157,628	101,650	-	-	101,650
684	Unemployment	329,258	19,657	19,657	329,258	-	-	329,258
804	Drain Maintenance Fund	66,086	-	-	66,086	-	-	66,086
843	Gun Lake Weed Assessment	356,283	190,000	190,000	356,283	-	-	356,283
851	Drain Debt A.L. Dam Project	6,672	8,000	-	14,672	-	-	14,672

			Amendment 23-B			Page 1
ACCT NUMBER	Department		Line Item	2023 BUDGET	2023 AMENDMENT	2023 AMENDED
284	ARP Act Fund	E--000-999-000	Transfer Out/Approp	384,496	5,124,108	5,508,604
297	Diverted Felons Fund	R-000-635-010	Diverted Felons	-	50,000	50,000
		E-351-999-000	Transfer Out/Approp	157,750	500,000	657,750
463	COA Building Const. Fund	R-000-699-000	Approp Transfer in	750,000	2,250,000	3,000,000
466	Public Safety Complex	R-000-699-000	Approp Transfer in	-	5,624,108	5,624,108
516	Tax Umbrella	E-000-999-000	Transfer Out/Approp	500,000	1,250,000	1,750,000

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023 – Committee of the Whole

DEPARTMENT: Barry County Board of Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: Barry County Conservation Easement Board

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval to reappoint Joan Bosserd-Schroeder to serve on the Barry County Conservation Easement Board as conservation interest for a term that begins January 1, 2024 and ends December 31, 2026.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

DESCRIPTION OF ACTION: The Conservation Easement Board is an 8-member board with three-year terms, except for the County Commissioner and the Township Designee. The conservation interest position was advertised and Ms. Bosserd-Schroeder was the only application. She initially withdrew her application and has now asked to have the application reinstated.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES _____ NO _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION: Attached is the membership roster. The application for Joan Bosserd-Schroeder is attached.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, Barry County Administrator, 945-1284.

Barry County Conservation Easement Board

3 year terms unless otherwise designated

Name	Representing	Term Begins	Term Ends
Joseph Kammenzind (appt 5/22/23)	Planning Commission	05/01/2023	04/30/2024
Michael Stoline (appted 2/14/23)	Agricultural Interest	01/01/2023	12/31/2025
Bruce Campbell	Commissioner	01/01/2023	12/31/2023
Heather Wing	Agricultural Interest	01/01/2021	12/31/2023
Joan Bosserd-Schroeder	Conservation Interest	01/01/2021	12/31/2023
Larry Neil	Real Estate/Development	01/01/2022	12/31/2024
Emily Wilke (appt 3/8/22)	Agricultural Interest	01/01/2022	12/31/2024
Joe Sanciminio (appt 4/11/23)	Township Official/Designee	01/01/2023	12/31/2023

Contact Information

Joseph Kammenzind, 11247 Bird, Rd, Delton MI 49046; 269.251.6957; kmannenzj@gmail.com

Michael Stoline, 3291 Scharlton Park Rd, Hastings MI 49058, 757.550.5062, benstoline@gmail.com

Bruce Campbell, 5131 S Broadway Rd, Hastings MI 49058 bcampbell@barrycounty.org; 269.838-7350

Heather Wing, 15335 Wing Rd, Bellevue MI 49021, 269.275.2351, heatherlwing@gmail.com

Joan Bosserd-Schroeder, 7517 W Hickory Rd, Hickory Corners MI 49060; 269.623.5762; joanlbs@gmail.com

Larry Neil, 4905 E State Rd, Hastings MI 49058; 269.945-4520; larryneil@mei.net

Emily Wilke, 15572 Kane Rd, Plainwell MI 49080; 269.615.4572; becwilke@gmail.com

Joseph Sanciminio, 322 W Madison St, Hastings MI 49058, jsancim@yahoo.com

(revised 11/12/2019; 1/8/2020; 1/28/20; 9/29/20;10/13/20; 1/13/21; 2/9/2021; 9/28/21' 1/12/2022; 3/8/2022; 5/23/22(7/27/22); 1/24/2023; 3/6/2023; 9/26/23)
Planning Commission representative appointed annually to run concurrent with terms of office of the planning commission May-April; ordinance requires annual appointments of commissioner, township official and planning commission per Administrator, correct in next cycle

Application for Appointment to Board or Commission

Print

Submitted by: Joan Bosserd-Schroeder

Submitted On: 2023-08-22 23:23:34

Submission IP: (209.74.112.161)

proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Luella Dennison

Due Date: Open

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Barry County Conservation Easement Board

Please select any additional board to which you are applying

Mental Health Authority

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

* First Name

Joan

* Last Name

Bosserd-Schroeder

* What City/Township do you live in?

Prairieville

* Address

7517 West Hickory Road

* City/State/Zip

Hickory Corners, Michigan 49060

* Daytime Phone Number

2697604602

Evening Phone Number

2697604602

*** Email Address**

joanlbs@gmail.com

. . .

*** Occupation**

Seasonal employee for Meyer Music, active teacher, clinician and adjudicator for school music programs

*** Employer**

Meyer Music, Grand Rapids, Michigan

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Friends of the Hastings Performing Arts Center, trustees, SPRC for the Gull Lake and coordinator with MSU master gardener program.

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I have served on the BCCEB for the last six years or more working on scoring applications, developed the brochure that we distribute on our work and serving as secretary/treasurer for that length of time. I am part of a multi generational farm family and understand the need for land preservation for food production, the economy and especially for conservation. I have a deep attachment to preserving the soil and the plants and animals that make a healthy environment.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

I continue to be very proactive regarding learning about and sustaining our land.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

Choose File No file chosen

* I am aware that this application is a public document

☒ Yes

If you are returning the application by fax or mail please return to:

Barry County Administration
220 West State Street
Hastings, MI 49058

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

* Signature (If submitting electronically, please type your name)

Joan Bosserd-Schroeder

* Date

08/22/2023

Format: MM/DD/YYYY

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023, Committee of the Whole

DEPARTMENT: Board of Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: Commission on Aging Board Re-appointment

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners the re-appointment of Jennifer DeWitt to serve on the Barry County Commission on Aging Board for a three (3) year term that begin on 1/1/24 and expires on 12/31/26.

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u>
--

DESCRIPTION OF ACTION: The Commission on Aging Board is a 13 member board with staggered three year terms (except for the county commissioner member who serves a one year term). There are four terms that expire on 12/31/2023, and one of the four members with an expiring term has applied to serve another term. Jennifer DeWitt is the only incumbent to reapply, and her re-appointment is requested.

TIME FRAME OF ACTION: New term runs from 1/1/24 until 12/31/26.

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: Terms renew every 3 years.

ANY OTHER PERTINENT INFORMATION: Attached is a list of current members and terms, and the application from Jennifer DeWitt.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, County Administrator, 269-945-1284.

COMMISSION ON AGING BOARD

(Three Year Terms) By-Laws allow for up to thirteen board members.

<u>NAME</u>	<u>TERM BEGINS</u>	<u>TERM ENDS</u>
Sheryl Lewis Blake	1-1-23	12-31-25
L. Michael Snyder	1-1-23	12-31-25
Terry Dennison	1-1-23	12-31-25
Douglas Smendik	1-1-23	12-31-25
Sager J. Miller	1-1-21	12-31-23
David J. Tossava	1-1-21	12-31-23
Jennifer DeWitt	1-1-21	12-31-23
Charlotte Mohler	1-1-21	12-31-23
Sally Shuster Shoff	1-1-22	12-31-24
Don Bowers	1-1-22	12-31-24
Betsy Colgan (appted 1/25/22)	1-1-22	12-31-24
Carrie McCormick (appted 1/25/22)	1-1-22	12-31-24
Mike Callton, Commissioner	1-1-23	12-31-23

Contact Information

Sheryl Lewis Blake	1085 Sagenish St, Hastings MI 49058; Sheryl.L.blake@outlook.com	574.370.0057
L. Michael Snyder	427 W State Rd, Hastings, MI 49058; lmsnyderdwmu@aol.com	269.710.6099
Terry Dennison	735 N. Broadway, Hastings, MI 49058	945-3376
Douglas Smendik	4210 Trails End, Middleville MI 49333; dsmendik@charter.net	269.838.1583
Sager J. Miller	1835 Boulder Dr., Hastings, MI 49058 saltydawg.sm3@gmail.com	269-945-5844
David Tossava	1043 E. Mill St., Hastings, MI 49058; davidtossava@sbcglobal.net	945-2282/838-9641
Jennifer Dewitt	1536 Coats Grove Rd, Hastings MI 49058; jih1536@att.net	269.945.9141; 269.838.6469
Charlotte Mohler	1325 Ottawa Trail, Hastings MI 49058 sisbo23@gmail.com	(269) 986-2858
Sally C. Shuster Shoff	P. O. Box 337, 934 N. M-37, Hastings, MI 49058; scshoff@gmail.com	616-307-9866
Don Bowers	102 E Clinton, Hastings, MI 49058; don-lois-bowers@hotmail.com	945-9657
Betsy Colgan	626 River Walk St, Hastings MI 49058; bacolgan@gmail.com	703.350.3639
Carrie McCormick	7358 S Crooked Lake Dr, Delton MI 49046; ca-powell@hotmail.com	773.633.3369
Mike Callton	224 Washington St, Nashville MI 49073; mcallton@barrycounty.org	517.652.3827

(rev 1/14/19: per COA post for all vacant positions) (rev: 5/28/2019)(rev 1/8/2020; 1/28/2020; 1/13/2021; 2/16/2021; 7/27/21; 11/12/22; 1/24/22; 1/25/22; 1/24/2023; 3/1/2023)

Application for Appointment to Board or Commission

[Print](#)

Submitted by: Jennifer DeWitt

Submitted On: 2023-08-30 10:30:47

Submission IP: (172.243.119.167)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Commission on Aging Board

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

* First Name

Jennifer

* Last Name

DeWitt

* What City/Township do you live in?

Hastings Charter

* Address

1536 Coats Grove Rd.

* City/State/Zip

Hastings, MI 49058

* Daytime Phone Number

(269) 945-9141

Evening Phone Number

(269) 945-9141

*** Email Address**

jjh1536@att.net

. . .

*** Occupation**

Retired

*** Employer**

None

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Thornapple Arts Council, Member of Barry Count Victim's Services Unit

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I currently serve on the Commission on Aging Board, I am a senior citizen, and am active in the community as well as understanding the needs of our Barry County seniors

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

I am very active in the community, volunteering with HPAC, the High School marching band as well as understanding the ever changing needs of our Barry County seniors as those numbers are expanding. I've also been involved in the initial planning for our new facility and would like to continue with that project and the growth of the Commission on Aging.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

* I am aware that this application is a public document

☒ Yes

If you are returning the application by fax or mail please return to:

Barry County Administration
220 West State Street
Hastings, MI 49058

Phone (269) 945-1284 Fax: (269) 948-4884

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

* Signature (If submitting electronically, please type your name)

Jennifer J. DeWitt

* Date

08/30/2023

Format: MM/DD/YYYY

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: November 21, 2023, Committee of the Whole

DEPARTMENT: Board of Commissioners

PREPARED BY: Luella Dennison, Deputy County Administrator

SUBJECT: CCAB Service Area Representative, Defense Attorney Representative, Workforce Investment Board, and Business Community

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval to re-appoint the following members to serve on the Barry County Community Corrections Advisory Board: David H. Tripp, Criminal Defense Attorney Representative, and Karen Ferrier, Business Community Representative; and to appoint Emily Gary, Workforce Investment Board Representative; Greg Garn, Probation Representative and Amanda Matthews, Service Area Representative, for three-year terms that begin on 1-1-24 and expire on 12-31-26

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u>
--

DESCRIPTION OF ACTION: In accordance with Act No. 466 of 2014, to amend the Community Corrections Act (PA 511 of 1988), the Barry County Community Corrections Advisory Board consists of fourteen (14) members. Seven members are appointed by the Board of Commissioners and shall serve a term of three (3) years: Citizen at Large, Service Area representative, Business Community representative, Criminal Defense Attorney representative, Workforce Investment Board representative and Communications Media representative. The positions were recently advertised and applications were received from two of the current members and two individuals who will replace the incumbents. There were no applications received for the Communications Media representative.

TIME FRAME OF ACTION: Terms run from 1/1/24 until 12/31/26.

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None.

NEW OR RENEWAL: Terms renew every 3 years.

ANY OTHER PERTINENT INFORMATION: Attached for your consideration and review: Applications from David H. Tripp and Karen Ferrier. The application of Emily Gary is attached as a Work Force Investment Board member; Michigan Works has reorganized and is having the Manager take board positions. The application of Amanda Matthews is attached as a Service Area Representative; Christine Hiar recently retired from Barry County Community Mental Health Authority. Greg Garn's application is attached for the Probation Representative, as Michelle Newton is assigned to a different position with the DOC.

CONTACT PERSON WITH PHONE NUMBER: Michael Brown, County Administrator, 269-945-1284.

COMMUNITY CORRECTIONS ADVISORY BOARD

(Three-Year Terms)

NAME	REPRESENTING	TERM BEGINS	TERM ENDS
Dar Leaf	Sheriff	1-1-21	12-31-23
Dale Boulter (appted 10/11/21)	City Police	1-1-21	12-31-23
Judge Alspaugh (appted 1/1/2020)	Circuit Court	1-1-21	12-31-23
Judge Schipper	District Court	1-1-21	12-31-23
Judge Doherty	Family Court	1-1-21	12-31-23
Christine Hiar	Service Area	1-1-21	12-31-23
Julie Nakfoor-Pratt	Prosecutor	1-1-21	12-31-23
Karen Ferrier	Business Community	1-1-21	12-31-23
Michelle Newton (12/11/18)	Probation	1-1-21	12-31-23
David Tripp	Criminal Defense Attorney	1-1-21	12-31-23
Carrie Larabee	Communications Media	1-1-21	12-31-23
Casey Mickelson (9/8/20)	Citizen at Large	1-1-21	12-31-23
Amy Graham	Workforce Investment Board	1-1-21	12-31-23
Jon Smelker	County Commissioner	1-1-23	12-31-23

Bolded positions appointed by the BOC. See outline in folder.

(rev 1/14/19; 1/8/2020; 1/28/2020; 6/16/20; 9/9/20; 1/5/21; 1/26/2021; 2/23/2021; 10/27/2021; 1/12/22)

Jon Smelker	jsmelker@barrycounty.org
Casey Mickelson	spartanems@gmail.com
Michelle Newton	newtonm@michigan.gov
Karen Ferrier	klferrier10@gmail.com
Carrie Larabee	carrielarabee@sbcglobal.net
Amy Graham	imagraham@hotmail.com
David Tripp	david@tts.law
Christine Hiar	chhiar@bccmha.org
Dale Boulter	dboulter@hastingsmi.org
Dar Leaf	dleaf@barrycounty.org
Michael Schipper	mschipper@barryco.org
Vicky Alspaugh	valspaugh@barryco.org
Julie Nakfoor-Pratt	jpratt@barrycounty.org
William Doherty	wdoherly@barryco.org

Criminal Defense atty

BARRY COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO:

- | | | |
|---|--|---|
| ☐ Airport Commission | ☐ Animal Shelter Advisory Bd. | ☐ Board of Canvassers |
| ☐ Building Authority | ☐ Central Dispatch/E911 | ☐ Commission on Aging |
| ☒ Community Corrections | ☐ Construction Board of Appeals | ☐ Department of Human Services |
| ☐ Conservation Easement Board | ☐ Local Emergency Planning | |
| ☐ Mental Health & Substance Abuse Bd | ☐ Parks & Recreation Commission* | ☐ Planning Commission* |
| ☐ Road Commission | ☐ Solid Waste Oversight Committee | ☐ Tax Allocation Board |
| ☐ Transit | ☐ Veteran's Affairs Committee | ☐ Zoning Board of Appeals* |

* Denotes evening meetings

Please check the board(s) above to which you are applying

Please be advised that this is a public document.

Name (Please print): David H. Tripp Township: Yankee Springs
Address: 11776 English Court City/State/Zip: Shelbyville, MI 49344
Daytime Phone: 269-945-9585 Evening Phone: 616-318-9452
E-mail Address: david@tts.law Occupation: Attorney
Employer: Tripp, Tagg & Storrs, Attorneys at Law

Can you attend meetings between 8:00 a.m. - 5:00 p.m.? Yes ☒ No ☐ Evenings? Yes ☒ No ☐

Please list membership on any other board/committee/authority (attach separate sheet if needed):

Building Authority, Security Committee

Please indicate experience and/or qualifications that would help make you an effective member of each

board/committee/authority for which you have applied: Board Member since creation of Community Corrections in the 1980's(?), Defense Attorney for 45 years.

Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:

Current Board Chair

Please explain below why you wish to serve (attach separate sheet if needed): It is needed.

Have you ever been convicted of a felony? Yes ☐ No ☒

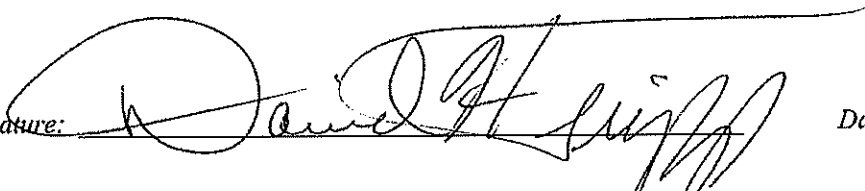
If yes, state when, where, and nature of offense: N/A

Please list any conflicts of interest you may have if chosen for this position: none.

Current members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from the incumbents is the same as the deadline for new applicants. Applications are considered active until published positions are filled.

The applicant acknowledges that he/she serves at the pleasure of the Board of Commissioners and can be removed by the Board without cause unless a particular term is established by federal or state statute.

I specifically authorize the Barry County Sheriff Department or other law enforcement agencies to release any records of prior criminal convictions it may have or may obtain from other sources to the County of Barry. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration

Signature:  Date: 8/15/23

Please return to: Barry County Administration, 220 W. State St., Hastings, MI 49058
Phone: (269) 945-1284 Fax: (269) 948-4884

BARRY COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

☐ Airport Commission	☐ Animal Shelter Advisory Bd.	☐ Board of Canvassers
☐ Building Authority	☐ Central Dispatch/E911	☐ Commission on Aging
☒ Community Corrections	☐ Construction Board of Appeals	☐ Department of Human Services
☐ Conservation Easement Board	☐ Local Emergency Planning	
☐ Mental Health & Substance Abuse Bd	☐ Parks & Recreation Commission*	☐ Planning Commission*
☐ Road Commission	☐ Solid Waste Oversight Committee	☐ Tax Allocation Board
☐ Transit	☐ Veteran's Affairs Committee	☐ Zoning Board of Appeals*

* Denotes evening meetings

Business Community

Please check the board(s) above to which you are applying

Please be advised that this is a public document.

Name (Please print): Karen Ferrier Township: Kalamo
Address: 1315 N Shaytown Rd City/State/Zip: Vermontville MI 49096
Daytime Phone: 517-667-9429 Evening Phone: same
E-mail Address klferrier10@gmail.com Occupation: Business Partner/Treasurer
Employer Starting Over for Success

Can you attend meetings between 8:00 a.m. - 5:00 p.m.? Yes ☒ No ☐ Evenings? Yes ☐ No ☒

Please list membership on any other board/committee/authority (attach separate sheet if needed):

Starting Over for Success Board of Directors since 2015; Community Corrections Advisory Board since 2018

Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied: Starting Over for Success is a non-profit organization that provides employment services to the Barry County ex-offender population. We work with those coming out of jail and/or prison helping them gain employment and retain that employment, reducing recidivism ...

Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:

Not only are we providing employment, we also assist with transportation to interviews, to and from work, housing where needed.

Please explain below why you wish to serve (attach separate sheet if needed): _____

I enjoy being a part of the CCAB because we partner with OCC today helping probationers and parolees find employment and become better citizens. We share that goal daily with Barry County OCC and MDOC Probation and Parole.

Have you ever been convicted of a felony? Yes No X If yes, state when, where, nature of offense:

Please list any conflicts of interest you may have if chosen for this position: None

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Signature: Karen Ferrier

Date: 9/21/23

**Please return to: Barry County Administration, 220 W. State St., Hastings, MI 49058
Phone: (269) 945-1284 Fax: (269) 948-4884**

Application for Appointment to Board or Commission

Print

Submitted by: Emily Gary

Submitted On: 2023-09-08 09:55:47

Submission IP: (64.233.224.55)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Luella Dennison

Due Date: Open

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Community Corrections Advisory Board

Workforce Dev.

Please select any additional board to which you are applying

Commission on Aging Board

Please select any additional board to which you are applying

-- Select an Option --

Please select any additional board to which you are applying

-- Select an Option --

* First Name

Emily

* Last Name

Gary

* What City/Township do you live in?

Irving

* Address

5725 Woodschool Rd

* City/State/Zip

MI

* Daytime Phone Number

2692706743

Evening Phone Number

2692706743

*** Email Address**

egary@westmiworks.org

. . .

*** Occupation**

Talent Solutions Manager

*** Employer**

West Michigan Works!

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

Yes

*** Can you attend evening meetings?**

Yes

*** Please list membership on any other board/committee/authority**

Allegan County County Corrections Advisory Board, Barry County Chamber of Commerce Governing Board, MSHDA Local Planning Body - Secretary

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

I have been a resident of Barry County for 20 years. I have a Bachelors Degree in Human Resource Management. Within my job responsibilities, I am required to connect with local county community resource organizations to create referral processes and determine how West Michigan Works! can help fill in gaps for clients that the organizations serve. This has allowed me to connect with many county residents and organization. Additionally I feel I have a good idea of the needs of the community members. In regards to CCAB - I have served on the Allegan County CCAB for many years. I feel that those in the justice system should have access to the services they need to improve their situations and to reduce recidivism. WMW! has also and provided services in the Barry County jail in the past. In regards to the Commission on Aging, I have parents as well as family friends that have received services from COA. WMW! offers services for older workers. These services have expanded my knowledge of the needs of the seniors in our Barry County community.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

Through West Michigan Works! and my years of knowledge of Workforce Development, I believe that our organization is able to assist both the CCAB and COA with research, analysis and services that can help both of the populations that these organizations serve.

*** Have you been convicted of a felony?**

No

If yes, please state when, where, and the nature of the offense:

*** Please list any conflicts of interest you may have if chosen for this position:**

None that I am aware of.

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

* I am aware that this application is a public document

☒ Yes

If you are returning the application by fax or mail please return to:

Barry County Administration
220 West State Street
Hastings, MI 49058

Phone (269) 945-1284 Fax: (269) 948-4884

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* Signature (If submitting electronically, please type your name)

Emily J. Gary

* Date

09/08/2023

Format: MM/DD/YYYY

Application for Appointment to Board or Commission

Print

Submitted by: Greg Garn

Submitted On: 2023-09-22 17:02:05

Submission IP: (136.181.195.106)
proxy-IP (raw-IP)

Assigned To: Luella Dennison

Due Date: Open

Status: Open

Priority: Normal

Barry County Board of Commissioners

Application for Appointment to:

* Please select the board to which you are applying

Community Corrections Advisory Board

Probation

Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



Please select any additional board to which you are applying

-- Select an Option --



* First Name

Greg

* Last Name

Garn

* What City/Township do you live in?

City of Hastings



* Address

82 Ionia St

* City/State/Zip

Portland, Michigan

* Daytime Phone Number

6167551358

Evening Phone Number

15172423237

*** Email Address**

garng@michigan.gov

. . .

*** Occupation**

Acting Probation/Parole Manager Barry County

*** Employer**

State of Michigan

*** Can you attend meetings between 8:00 a.m. - 5:00 p.m.?**

yes

*** Can you attend evening meetings?**

yes

*** Please list membership on any other board/committee/authority**

none

*** Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:**

have worked for the Michigan Department of Corrections for 24 years with over 20 years working with probation in several counties.

*** Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:**

Very large range of experience working with small and larger counties.

*** Have you been convicted of a felony?**

no

If yes, please state when, where, and the nature of the offense:

MI

*** Please list any conflicts of interest you may have if chosen for this position:**

The application mandated a city or township and the only options were Barry County. Understand I work in Barry County and live in Ionia County.

Please attach any supporting documentation you wish to have considered

Upload a File

No file chosen

. . .

*** I am aware that this application is a public document**

☒ **Yes**

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**Barry County Administration
220 West State Street
Hastings, MI 49058**

Phone (269) 945-1284 Fax: (269) 948-4884

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*** Signature (If submitting electronically, please type your name)**

Greg Garn

*** Date**

09/22/2023

Format: MM/DD/YYYY

BARRY COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

☐ Airport Commission	☐ Animal Shelter Advisory Bd.	☐ Board of Canvassers
☐ Building Authority	☐ Central Dispatch/E911	☐ Commission on Aging
☒ Community Corrections	☐ Construction Board of Appeals	☐ Department of Human Services
☐ Conservation Easement Board	☐ Local Emergency Planning	
☐ Mental Health & Substance Abuse Bd	☐ Parks & Recreation Commission*	☐ Planning Commission*
☐ Road Commission	☐ Solid Waste Oversight Committee	☐ Tax Allocation Board
☐ Transit	☐ Veteran's Affairs Committee	☐ Zoning Board of Appeals*

* Denotes evening meetings

Service Area

Please check the board(s) above to which you are applying

Please be advised that this is a public document.

Name (Please print): Amanda Matthews

Township: Hastings Charter Township

Address: BCCMHA – 500 Barfield Dr.

City/State/Zip: Hastings, MI 49058

Daytime Phone: (269) 948-8041 ext. 141

Evening Phone: (269) 953-4944

E-mail Address: amhiltz@bccmha.org

Occupation: Adult Services Supervisor – MA, LLP

Employer: Barry County Mental Health Authority

Can you attend meetings between 8:00 a.m. - 5:00 p.m.? Yes X No Evenings? Yes X No

Please list membership on any other board/committee/authority (attach separate sheet if needed):

N/A

Please indicate experience and/or qualifications that would help make you an effective member of each board/committee/authority for which you have applied:

I am licensed as a limited license psychologist with substance use treatment credentialing. Professionally, I have worked at Barry County Community Mental Health Authority since May 2012. During this time period, I have worked directly with clients in a variety of programs (i.e. case management, therapy, residential monitoring, oncall services, crisis stabilization, and access/intake services). In my current role, I have the opportunity to maintain direct client contact through supervision of the adult outpatient department, in addition to working closely with the agency's administration and leadership staff.

Please list any unique or valuable perspectives and/or resources you could bring to the board/committee/authority:

I believe that I can bring not only a clinical perspective of mental health and substance use disorders, but also an understanding of the specific needs of the Barry County community to the board. I have a true passion for advocating for the underserved and an ability to look critically at complex issues to come up with creative solutions.

Please explain below why you wish to serve (attach separate sheet if needed):

At this time, I am in the process of switching roles at Barry County CMHA. My predecessor, Christine Hiar, has been a part of this board for many years. She has spoken highly of what this board stands for, as well as the individuals who make up the board. I would be honored to be considered as a member of the board to continue its mission in order to serve the community alongside such an inspirational group. Additionally, I believe that with the continued rise of mental health and substance use disorders and their link to community corrections, it is beneficial to maintain a team approach and work together to best serve the residents of Barry County.

Have you ever been convicted of a felony? Yes No ☒ X

If yes, state when, where, and nature of offense:

N/A

Please list any conflicts of interest you may have if chosen for this position:

None.

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Signature: Damanda Matthews, MA, LLP

Date: 9.20.2023

Please return to: Barry County Administration, 220 W. State St., Hastings, MI 49058
Phone: (269) 945-1284 Fax: (269) 948-4884