

**BARRY COUNTY COMMISSION ON AGING
SPECIAL BOARD MEETING
Meeting Minutes
July 13, 2023**

The meeting was called to order at 2 p.m. by Chairperson Jennifer DeWitt at the Commission on Aging building at 320 West Woodlawn Avenue, Hastings, Michigan.

- I. Roll Call was taken. The following members were present: Don Bowers, Betsy Colgan, Terry Dennison, Jennifer DeWitt, Sheryl Lewis Blake, Charlotte Mohler, Sally Shuster Shoff, Mike Snyder, and Dave Tossava. Absent: Commissioner Mike Callton, Carrie McCormick, Sager (Junior) Miller, and Douglas Smendik. Also present: Executive Director Courtney Ziny, and Office Manager Susanne Huebner.
- II. Those present stood and said the Pledge of Allegiance to the Flag of the United States of America.
- III. Motion by Shuster Shoff to approve the agenda as written. Support by Colgan.
All ayes – motion carried.
- IV. Action Items
 - a. Motion by Shuster Shoff, support by Lewis Blake, to approve the sale of the 2008 Dodge Dakota truck that had been replaced by sealed bid. All ayes - motion carried.
 - b. Motion by Tossava, support by Dennison, to assign Sheryl Lewis Blake to the Steering Committee per recommendation of the Steering Committee. All ayes - motion carried.
 - c. Motion by Tossava, support by Mohler, to approve payment of up to \$18,500 from the COA Building Fund to Eckert Wordell for Phase I architectural work.

Discussion.

Snyder asked about the entrance from M-79 highway. Ziny said that would be included.

Snyder asked how it would be invoiced. Ziny said there would be monthly invoices.

Snyder asked the Chair to sign the contract. Lewis Blake noted that usually only the CEO signs.

Lewis Blake noted to add the M-79 entrance emphasis to the drawings.

Reiteration of motion by Tossava to approve Courtney Ziny to sign the contract for up to \$18,500 with Eckert Wordell for Phase I architectural work. Support by Mohler. Roll call vote taken: 9 ayes - 0 nays - motion carried.

V. Members Time

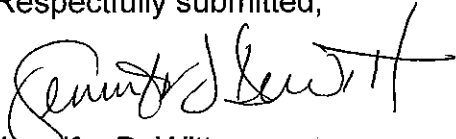
Shuster Shoff mentioned that the COA will be at the Barry County Fair for Senior Day on July 18th.

VI. Adjournment

Motion by Tossava, support by Lewis Blake, to adjourn the meeting. All ayes - motion carried.

Meeting adjourned at 2:30 p.m.

Respectfully submitted,



Jennifer DeWitt,
Chairperson