

**Barry County Commission on Aging
Board Meeting Minutes – April 18, 2023**

The April 18, 2023 COA Board Meeting was called to order by Jennie DeWitt at 2:00 p.m. at the Commission on Aging building in Hastings. Roll was taken before the Pledge of Allegiance.

Present: Don Bowers, Commissioner Mike Callton, Terry Dennison, Jennie DeWitt, Sheryl Lewis Blake, Carrie McCormick, Charlotte Mohler, Sally Shuster Shoff, Douglas Smendik, and Mike Snyder. **Absent:** Betsy Colgan, Sage (Junior) Miller, and Dave Tossava. **Staff:** Courtney Ziny, Susanne Huebner. Persons in attendance also included one other interested person.

Approval of Agenda: DeWitt noted that the agenda needed to be amended to change the time for the next Finance Committee meeting and add approval to return a portion of FEMA proceeds received from the United Way that were not used. Motion by Shuster Shoff to approve the agenda as amended. Support by Lewis Blake. All ayes. **Motion carried.**

Approval of Minutes: Moved by Smendik, supported by Dennison, to approve the minutes of the March 22, 2023 meeting as written. All ayes. **Motion carried.**

Public Comment: N/A

5 + 5 Presentation: Theresa Lancaster, Nutrition Coordinator
Lancaster explained to the Board the importance of the Meals on Wheels program, as it aides in keeping seniors in the home and out of more costly alternatives. Seniors receive daily nutritious food, and the daily contact with the drivers provides an added safety check. The program is available for seniors 60 and over, is based on qualifying factors, but not income-based. The Delton route currently has 54 stops, Middleville 41, Hastings 40, and Nashville/Woodland 32 stops.

COA Committee Reports:

- a. Building Committee Report: Mike Snyder
Snyder reported about a building tour the committee recently took to Coldwater and Marshall to look at other compatible places.
The Committee met on April 13, 2023 to discuss what is needed in regards to space. A High School student will draw tentative floor plans next week.
- b. Ad Hoc Committee-By Laws:
An Ad Hoc Committee for the purpose of reviewing and updating the Board's By-Laws was formed. The committee members are Jennie DeWitt, Sheryl Lewis Blake, and Sally Shuster Shoff.
- c. Finance Committee: the Finance Committee will meet on May 04, 2023 at 3 p.m.

Correspondence:

Amy with the United Way VITA Program sent a Thank You card for the COA's support during tax season. VITA was able to help nearly 200 people this past tax season.

Finance Report:

Moved by Smendik, supported by Shuster Shoff, to accept and approve the March 2023 Financial Reports as presented. All ayes. **Motion carried.**

Director's Report: Courtney Ziny, Executive Director

- Staff is getting ready for the Lasagna Fundraiser on April 21st
- COA will have a Crossfit fundraiser and Pancake Breakfast on May 20th
- Senior Day at the Fair will be July 18th
- Numerous events are planned over the next few months

Additional Action Items:

- a. The Board decided to hold a longer meeting in August starting at 12 pm instead of having a special July meeting to review financials by department.
- b. Moved by Shuster Shoff, supported by Smendik, to approve payment of \$11,455.00 as stated on the invoice from iN2L for the purchase of iN2L+LifeLoop System. Roll call vote taken: 10 ayes - 0 nays. **Motion carried by roll call vote.**
- c. Motion by Shuster Shoff, supported by Dennison, to approve return of \$5,724.18 to the United Way due to funds not used. Roll call vote taken: 10 ayes - 0 nays. **Motion carried by roll call vote.**

Informational Items:

- a. COA will have a Taco Tuesday Night on May 2nd.
- b. **Commission Report:** Commissioner Callton
Commissioner Callton reported that the County Board of Commissioners is continuing with housekeeping business.

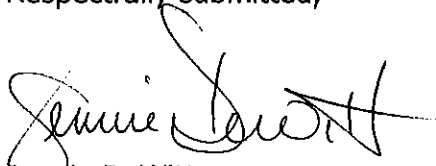
Members Time:

- Terry Dennison mentioned a new play named "Into the Woods" being performed by the Thornapple Players. Show times will be from May 3rd through the 6th.
- Mike Snyder complimented Paul, the COA's Maintenance Technician, on his dedication to helping seniors in Barry County.

Adjournment:

Moved by Shuster Shoff, supported by Callton, to adjourn the meeting. **Motion carried.**
Meeting adjourned at 3:23 p.m.

Respectfully submitted,


Jennie DeWitt