

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
January 25, 2023

1. **Call to Order.** The meeting was called to order by Vice-Chairperson Bowers at 4:30 p.m.

2. **Pledge of Allegiance.** Bowers led the recitation of the Pledge of Allegiance.

3. **Roll Call.** Roll was taken. Present: Bowers, Smelker, Tossava. Absent: Holley and Teunessen.

4. **Approval of Agenda.** Bowers asked for any additions or amendments to the agenda.

Motion by Smelker, second by Tossava to approve the agenda for today's meeting.

In favor: Bowers, Smelker, Tossava.

Opposed: None.

Motion carried.

5. **Appointment of Officers:** Bowers asked for nominations for officers for 2023.

Motion by Tossava, second by Smelker to approve the re-appointment of the current slate of officers, Holley-Chair, Bowers-Vice chair and Tossava-Secretary, for 2023.

In favor: Bowers, Smelker, Tossava.

Opposed: None.

Motion carried.

6. **Approval of 2023 Meeting Schedule:** Bowers presented the meeting schedule for 2023.

Motion by Smelker, second by Tossava to approve holding the regular meeting of the Airport Commission on the fourth Wednesday of every month at 4:30 p.m. at the Hastings City / Barry County Airport terminal building for 2023.

In favor: Bowers, Smelker, Tossava.

Opposed: None.

Motion carried.

7. **Limited Public Comment.** There was no limited public comment.

8. **Approval of Minutes.** Bowers asked for comments regarding the draft minutes from the December 28, 2022 regular meeting of the Airport Commission.

Motion by Smelker, second by Tossava to approve the minutes from the December 28, 2022 regular meeting of the Airport Commission as presented.

In favor: Bowers, Smelker, Tossava.
Opposed: None.

Motion carried.

9. **Financial Reports.** Bowers introduced discussion regarding the December 2022 financial reports. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Tossava, second by Smelker to accept and place on file the financial report for December 2023.

In favor: Bowers, Smelker, Tossava.
Opposed: None.

Motion carried.

10. **Old Business.** None.

11. **New Business.**

Noteboom recommended that the Commission consider increasing the rent by \$50 per month, for renters who are building experimental aircraft in their hangar, to offset the added cost of electricity and use of the airport facilities.

Motion by Tossava, second by Smelker to increase the rent by \$50 per month, for renters who are building experimental aircraft in their hangar, to offset the added cost of electricity and use of the airport facilities.

In favor: Bowers, Smelker, Tossava.
Opposed: None.

Motion carried.

12. **Airport Manager's Report.** Bowers introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report including updates that the tree trimming is coming along well and he hopes to have it completed by mid-February, and Affordable Metals has vacated the hangar on the airport.

13. **Board Comments.** Bowers asked for additional comments from the Airport Commission. There were none.

14. **Limited Public Comment.** There was no limited public comment.

15. **Adjournment.**

Motion by Tossava, second by Smelker to adjourn at 4:50 p.m.

In favor: Bowers, Smelker, Tossava.

Opposed: None.

Motion carried.

Submitted by: Michael Brown, Administrative Secretary